

LOGOS SCHOOL

Student Handbook



LogosSchool.org Phone: (314) 997-7002 Fax: (314) 997-6848
9137 Old Bonhomme Road Saint Louis, Missouri 63132



2019 - 2020



Lagos School 2010



2009

Lagos School

Campus Pictures



Front of School



Courtyard

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Welcome to Logos

We're glad you are here



School Hours:

9:00 am - 3:30 pm for Middle & High School.

Breakfast: is provided from 8:15-9:00.

Homeroom: is available to middle & high school students 8:40-8:55.

Lunch: is provided to high school students at 11:30 or 12:20 & at 12:00 for middle school students.

Logos Mission:

As a school, we provide hope and a path to success for struggling students and their families in a safe ethical environment.

Through individualized education and therapy our students gain acceptance and a promising future.

The name **LOGOS**

(which means “word, speech, or understanding” in Greek) was selected because the school aims to promote student understanding of self and the complex world in which we live.

LOGOS Cares

(Our commitment to each of our students)

We care about you and your future.

We care about your feelings and your friendships.

We are interested in your dreams and your passions.

We accept you for who you are.

We will help you to become the person you want to be.

LOGOS wants you to be successful.

We will provide you with a great education and knowledge.

We will bring forth your strengths and your talents.

We will teach you how to cope.

LOGOS will give you choices.

We will encourage you to make good decisions, and listen to your ideas without criticizing you.

We will earn your trust and respect.

We will provide a supportive structure with clear rules and fair consequences.

We will celebrate your joys / listen to your sorrows, and help you survive in the real world.

We will be there for you.

This is our commitment to you.



Parent Involvement

Parents are an integral part of the LOGOS program. We communicate with parents on a frequent basis (at least once per week). Parents are often consulted when brainstorming solutions to difficult issues the student may be experiencing at school. If family relationships are dysfunctional, we will work on making them more functional and harmonious.

Sometimes we may recommend family therapy. We want to help parents keep their stress and frustration level down, think clearly and make good parenting decisions.

Our commitment is to keep parents informed regarding how their student is progressing at LOGOS. If a student is getting incident reports, or is acting harmful to himself/herself or others, the parent will be contacted. We will partner with the parent in finding appropriate solutions to get their student back on track. We also call parents with positive news!



What brings you to LOGOS?

Logos is a unique, independent, nationally recognized, and fully accredited middle and high school. The LOGOS program is a partnership between teachers, therapists, students and parents.

LOGOS is a Welcoming community

We are a school with small classes, teachers who care, therapists who can help you with any issue, and students who are real. You can be yourself. We'll help you accomplish your academic and personal goals, graduate with a high school diploma, or transition back to a mainstream school. LOGOS will also help prepare you for higher education and career opportunities.

We have students from many diverse backgrounds. We are multi-cultural and do not discriminate, regardless of race, color, national origin, religion, sex, age, physical or mental disorders or disabilities. We embrace diversity and welcome individual differences. We see each of our students as **unique and valuable**.

The History of LOGOS, LOGOS first opened in 1970 and has served over 1800 students. LOGOS graduates earn high school diplomas.



The “**Three-Legged Stool**” (academics, therapeutics, and parental involvement) supports and encourages every student to achieve academic and personal success.

You can make it happen!

LOGOS gives students a new beginning, a new sense of hope, and the confidence needed to succeed.

Here are some helpful tips for new students:

- ♦ **Be yourself.** We accept you for who you are.
- ♦ **Be open-minded:** Be open to new experiences and change for the better.
- ♦ **Get to school every day!** We can help you achieve your academic and personal goals if you are here.
- ♦ **Do your work in class.** We won't be giving you lots of homework. So all the work you complete in class counts.
- ♦ **Set goals that you want and need to achieve.** We'll support you, encourage you, and keep you on track.
- ♦ **Ask for help** from your teachers when you need it. They want to help. Let teachers assist you.
- ♦ **Talk to your therapist.** Our therapists care. They listen. They'll get you through difficult times.
- ♦ **Avoid “Disruption” and “Drama”.** We want you to stay on track. Keep anger under control. Let us know when you are upset and we will help.
- ♦ **Express yourself.** Develop your artistic skills, join in sports, share your talents, develop meaningful relationships and explore different interests.

Enjoy School!

Transportation: Parents and students are ultimately responsible for making sure that the student gets to school on time, and is picked up immediately after school. LOGOS can often help to arrange and coordinate bus and cab schedules. Staff is not allowed to give bus or taxi money to students. Please make sure that you have enough transportation money or a bus pass to get you to school and home. Parents will be called if a student is left without a ride home. Students are not allowed to ride with other students unless LOGOS and parents or guardians approve and are given permission no later than noon on the requested day.

Weapons: (And anything that can be used as a weapon) are strictly prohibited at LOGOS, including pocket knives, chains, guns, mace, etc. LOGOS reserves the right to search all students' back packs, person, and vehicle at any time for weapons and/or any illegal substances. Law enforcement officials will be called if any student is in possession of an illegal substance or a weapon. It is a federal offense to bring a weapon to school.

“LOGOS helped open those doors and windows so that I could rise to my potential ... and then give back for many years. There's no better reward than that for me.”

*Dr. Kathy Fenger,
Head of School and
LOGOS graduate*



(Glossary cont.)

Safety: Everyone's safety is a top priority at LOGOS. If we suspect that you might be harmful to yourself or others, we will take all necessary precautions to ensure your safety and the safety of others, including calling parents, 911, and having you sign a no-harm contract

Schedule: If you need or want to make changes to your academic schedule, talk to your therapist. We make every effort to ensure that you have all your academic requirements met. You and your parents will also have input regarding your schedule.

Student Driving/Parking: Students with drivers licenses may park on the lower lot. You must have LOGOS' permission and your parent's permission, and must register your car with LOGOS. Parking is a privilege that can be taken away. Students are not allowed to hang out in cars or in the parking lot. If you need something from your car during school hours, a staff member must escort you to your car. Your car may also be periodically searched to make sure nothing illegal is brought to school. Your driving privileges can be revoked at any time by

Administration. You must agree to these conditions to receive and keep your driving privileges. Unidentified vehicles will be towed.



Therapeutics

Life can be very difficult when you are stressed out or struggling with anxiety, depression, home or relationship issues. Our therapists help students work through these challenging times. Trust is built with your therapist so that he or she can help you deal with any emotional, social, family, or peer related concerns. Logos Students are offered the following support:

- Weekly Individual Therapy
- Bi-weekly group therapy
- Weekly parent communication
- Student Support Center (SSC)
- Therapeutic and Academic Support Center (TASC)

*See Group descriptions in glossary

Therapists will partner with parents to share updates with students therapeutic and academic progress. This does not mean the therapist will divulge specific information that the student has shared. The therapist will give information about grades, attendance, incident reports, and a general progress report every week. Therapists also consult with other therapists and supervisors at LOGOS. If you have any questions about confidentiality, talk to your therapist.



Academics

The teachers at LOGOS want students to have the best opportunity to learn and succeed. They help students work up to their potential. The student/teacher ratio is 6:1. Students receive individualized attention and instruction so they will succeed at LOGOS.

We are fully accredited by the Independent Schools Association of the Central States, and are a member of Independent Schools of St. Louis, the Missouri Independent School Association and the National Association of Independent Schools. LOGOS is approved by the Missouri Department of Elementary & Secondary Education and the Illinois State Board of Education.



Graduation requirements: Students must earn **4 English** credits, **3 Math** credits, **3 Social Studies** credits (completing US, state & Civics tests), **3 Science** credits, **1 Fine Arts** credit, **1 Practical Arts** credit(.5 personal finance), **1 Physical Education** credit and **.5 Health** credits (including CPR test). Depending on students home school districts and state requirements total overall credits may range from **20-24 credits**. Logos also requires students to complete 120 hours of community service at an approved agency.

LOGOS is different from many schools in that our school year is eleven months long, divided into 6 terms. A student can earn 1.4 Carnegie credits per term and 8.4 for the year. A student is able to grade advance in 5 terms with full credit. All classes are graded on a 4.0 GPA Scale (A = 100 - 90, B = 89 - 80, C = 79 - 70, D = 69 - 60 & NP = 59 - 0). **If you work hard in class, you will succeed academically at LOGOS.**

National Honor Society (NHS) - is the nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to recognize those students who have demonstrated excellence in the areas of scholarship, service, leadership, and character.

Plagiarism is taken very seriously. Don't plagiarize. Always quote and footnote your sources, and list bibliographical sources at the end of your paper. If you are unsure about plagiarism, ask your teacher for clarification.

(Glossary cont.)

Medication Policy: No student is allowed to keep any medicine in his/her possession at any time. Never take medicine from another student. Some medications that are prescribed to other students could make you extremely ill, resulting in hospitalization. A Certified Medical Technician (CMT) will distribute medication at designated times throughout the day. If a student is experiencing pain or has a headache, the CMT should be notified. All inhalers will be kept by the CMT. Upon admission, a parent must complete the "Parent or Guardian's Permission to Obtain Medical Attention" and "Medication Release Form" Parents or Legal Guardians must bring the medicine to LOGOS in the original pharmacy containers.

Outdoor Learning Center: Access to the outdoor learning center is a privilege. Students are responsible for keeping the area clean and free from debris. Please clean up after yourself and encourage other students to do the same.

Community Service: All Juniors and Seniors are required to complete 120 hours of community Service, complete a 3-5 page paper to reflect on their experience and present to the staff and family.



(Glossary cont.)

Cafeteria: Breakfast and Lunch are served by LOGOS. All food, trays, glasses, and eating utensils must remain in the cafeteria. Please act respectful and appropriate in the cafeteria. Please show courtesy to the food service people.

Complaints: If you have any complaints, suggestions, comments, or concerns, please talk to the appropriate teacher, your therapist, or talk to Kathy Fenger. Please also report if you feel that you have been discriminated against or bullied in any way (see "**Bullying**").

Computer & Tablet Usage: Computers are only to be used with the permission of a teacher. Class computers & tablets should be used for research, writing, and other assigned classroom tasks. A student will lose his/her privilege if he/she is going to inappropriate internet sites, as determined by the teacher or staff members. Internet use is monitored and tracked.



Field Trips: Students are occasionally taken on field trips throughout the year to various places. A Field Trip Permission Request must be filled out by a parent or legal guardian and turned in prior to each field trip.

Fire Drills: Happen throughout the school year. When you hear the alarm, please stay with your class and move out the exits and over to the park next to campus. Wait for the teacher to tell you when the drill is over to go back inside. Any student who pulls an alarm or removes a fire extinguisher will be suspended, and possibly prosecuted.

Confidentiality

Confidentiality means that **what** you tell your therapist is kept private and held "in confidence" between you and him or her.

Confidentiality is an important part of building trust between student and therapist. Confidentiality also applies to group therapy. All group members must agree to keep to themselves what is said in the group, and to not tell others outside the group. We encourage students to talk about all their issues with their therapist so that the therapist can help you cope, resolve issues effectively, feel better about yourself, and build confidence. There are limits to confidentiality, of which all students should be aware. Safety is #1 priority at all times.

- ♦ **Danger to self or others:** If a student says that he/she is going to hurt him or herself or someone else, it is the duty of the therapist to protect the student and/or the intended victim. The therapist would have to break confidentiality to talk to parents or others who can make sure that student and/or the intended victim is safe.
- ♦ Therapists must report all **child abuse** or suspected child abuse to the child abuse hotline.

Individual and Group Therapy

Every LOGOS student is required to participate in both individual and group therapy every week. Individual therapy sessions are a minimum of once per week. Group therapy occurs at least two times per week at an assigned class period. The goals of therapy are to build academic confidence, resolve conflicts with peers, and work through individual struggles and challenges. You are invited to talk about anything that is a challenging or stressful issue for you that may be having a negative impact in your life. You may ask to see your therapist at any time throughout the week. We would rather you "talk it out" than "act it out" by disrupting the classroom. We will help you learn how to communicate effectively and resolve conflicts by identifying problematic areas and finding helpful solutions.



School Expectations

The following expectations help you focus, learn and succeed.

- ♦ Logos is a smoke-free, alcohol-free & drug-free campus.
(Including, but not limited to E-cigs, Vapes, edibles, paraphernalia, etc.)
- ♦ **Personal technology (cell phones, computers, tablets, etc.) use during class time is prohibited.**
Students may use their personal devices before school, during passing periods and lunch time.
- ♦ Arrive to school and all classes on time.
- ♦ Be prepared for class with materials, completed papers, etc.
- ♦ Complete coursework in class and assigned homework.
- ♦ Act appropriate in class by listening and participating.
- ♦ Follow directions in class.
- ♦ Use appropriate language.
- ♦ Show respect to staff, students, school & property of others.
- ♦ All clothing should be appropriate for school.
- ♦ Students are NOT ALLOWED to wear the following:
 - Drug/alcohol/violence related apparel
 - Midriff-baring tops
 - Clothing depicting obscenity, profanity or sexually explicit messages and/or pictures
- ♦ Keep all food and drinks in the cafeteria.
- ♦ **Logos is not responsible for lost, stolen or damaged electronic devices or personal belongings.**



A Glossary of Important Things to Know

Attendance Policy: Students are required to attend all classes every day, and to be on time. Each student is allowed three unexcused absences during each term. Upon missing the fourth class, unless the absence is excused you could lose class credit. Each absence is designated by the student's therapist as either excused, Unexcused, or forgiven. Unexcused absences include suspensions, truancies, and absences where documentation of legitimacy has not been provided. With excused and forgiven absences, such as illness, hospitalization, or doctor's appointments, the class work can be made up and the student can receive full credit. Students and parents are responsible for making sure that any absence is explained and documented with the therapist. Three tardy's equal one absence.



Bullying: Students are expected to treat each other with courtesy and respect. LOGOS is a **NO TOLERANCE SCHOOL**. Any form of bullying, including social media is considered to be very serious, with significant consequences including but not limited to suspension. Teasing, put-downs, name calling, physical intimidation, inappropriate sexual comments, gestures, hostile words, threats, discrimination, racial remarks/ slurs/ jokes, sarcasm, ridicule, offensive jokes or pictures will all be handled accordingly by Administration. Complaints should be communicated to your therapist or any staff member.



Student Groups

Meet twice weekly, either Mon./Weds. or Tues./Thurs.

1. New Student Group (Fri):

Helps students become oriented with the group process as well as the policies of the school. The objective is to assist students in becoming acclimated to the “Logos Way” of education and therapy.

2. Skills-Based Groups (M/W):

Once Students have completed New Student Group, you will be assigned to one of the groups designed in giving you the foundation in being able to deal with conflict, anger, and other issues that arise in the building, home, and in the community. The objective is for students to learn how to handle those issues in a more constructive and healthy manner. The group topics may change from term-to-term.

3. **Leadership/Clubs/Transition (T/TH,F):** Students who have grasped the skills will be chosen for leadership development. The objective is to assist students in being able to hold leadership positions in the school, mentor other students, prepare for life after Logos, and to develop a strong identity in who they are as individuals. Students will

have a part in being ambassadors for new and prospective students, developing special projects, and promoting a safe community for all students.



Consequences

(When expectations are broken)

Incident Referrals are filled out by the staff when a student has either broken an expectation, caused a major disruption, and/or acted disrespectful towards a staff person or student. Other incidents a student might be written up for could include skipping, smoking, entering a classroom without permission, refusing to do class work, profanity or vulgar remarks, teasing, bullying, threatening, and fighting. All incident referrals are reviewed daily by the Clinical Director and Behavior Team. Our incident review team then gives consequences and makes suggestions for improving behavior, including therapeutic interventions, In School Support (TASC) or Out of School Suspension (OSS).

Mediation is required for any student who experiences interpersonal conflict with another student or staff person. Mediation occurs when a therapist(s) sits with the two people having the conflict to analyze the problem, and then resolves the situation with a specific plan that everyone can agree upon. Mediations are an important part of conflict resolution and violence prevention at LOGOS.

Therapeutic & Academic Support Center (TASC)

The TASC Room is where you are assigned as an alternative to an out-of-school suspension. 4 students are assigned on a daily basis. Students will develop a plan for the day and work towards addressing the issues that put you there in the first place. You will be required to complete schoolwork assignments and receive classroom points.

Out of School Suspension (OSS)

For more serious behavior issues, including disrespect to staff, physical aggression, stealing, provoking a fight, and not cooperating with school expectations, you will be given an Out-of-School Intervention/Suspension usually lasting one day. An administrative meeting which includes your parent or guardian may be required when you return.

Lions Awards Program

Logos staff members want to celebrate and reinforce your positive behaviors and successes. This incentive program is a way for you to earn experiences and prizes!

Logos Lion Parties & Field Trips are offered once per month.

- For a Logos Lunch- **the top 50 students** with the least number of write ups are invited to a special theme lunch that includes special treats, soda, games and prizes.
- A few times per year we will plan a field trip and take the **top 30 students**. Some examples of field trips include bowling, roller skating, gymnastics gymnasium, a limo ride to get ice cream, etc.



Student Clubs/Sports

National Honors Society :

Nation's premier organization established to recognize outstanding high school students. Students interested in joining, please talk to your therapist.



Student Council: Student government to help bring student body ideas and concerns to staff and administration

S.E.L.F. (Students Expressing Life Freely): Students providing a safe space for open dialogue and support in an accepting community.

Student Ambassador Program: Students who serve as ambassadors introduce perspective students to Logos life.

Sports: Logos offers competitive sports programs; soccer, girls' volleyball, baseball, and basketball.

Yes, We Can: If you want to make a positive difference in the community and at LOGOS, this is the group to be in. Students plan fundraisers for children's charities and also plan spirit week at LOGOS. A little bit of your time makes a big difference!

We support you all the way!



(Supportive Services cont.)



Parental Request/ Referrals:

Often a parent is asked to follow through with a recommendation by LOGOS, which may include setting up a medical or psychiatric appointment, or psychological assessment. Whenever a student is referred to a community treatment facility, the parent or

guardian will be asked to follow through. From the student's first day, LOGOS works directly with parents to find the best solution to any challenge posed by the student. We also ask parents/guardians to sign releases of information so that we can communicate with psychiatrists, outside therapists, social workers, deputy juvenile officers, doctors, and any other care-givers for the student.

Student Support Center (SSC): Provides support services for the student population when struggles (i.e. emotional, behavioral, and physiological) have been identified by the student, teacher, or therapist. SSC will also serve as a “Sensory Room” specifically designed and utilized to promote self-regulation and positive change:



Supportive Services

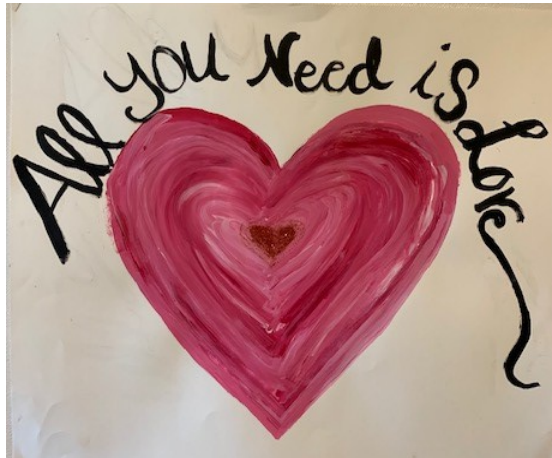
Academic Awards and other recognitions we love to recognize our students successes and are given to students every term, including those that earn full credit.

Administrative-Parent Meeting: (also referred to as Parent Must Return, **PMR**) if a student is experiencing a difficult time adapting and/or progressing at LOGOS, the purpose of this meeting is to address the serious nature of the behavior, and to collaborate while forming a behavior plan in order to help and encourage you to succeed at LOGOS. Most administrative meetings include you (the student), a parent, the student's therapist, and a LOGOS Administrator.

Behavior Plan is a specific written contract that is generated from discussions between therapist and student, and often including the input of a parent and LOGOS administrator. By signing the contract, the student agrees to abide by LOGOS expectations and correct any inappropriate behaviors that have caused disruption in the past. The behavior contract may also include specific goals, consequences, and the student getting specialized treatment to deal with emotional, behavioral or addiction issues.



“Do Tell” Policy: Students are encouraged to tell their therapist, teacher, or Head of School, Kathy Fenger, when they are having any conflict with another student or teacher. The purpose is not to “snitch” or to get the other person in trouble. The purpose is for the therapist to help resolve the conflict before it escalates into aggression. Mediating conflict is an important part of preventing violence and improving success rate for all of our students. 13



LOGOS **Student** ART

