



REGULAR BOARD MEETING

City Council Chambers

14400 Dix Toledo, Southgate, MI 48195

**BOARD OF
EDUCATION**

PRESIDENT

JASON CRAIG

DATE: October 22, 2019 7:00 p.m.

VICE PRESIDENT

TIMOTHY O. ESTHEIMER

BOARD MEMBERS PRESENT: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage

SECRETARY

DR. DARLENE L. POMPONIO

BOARD MEMBERS ABSENT:

TREASURER

RICK LAMOS

ADMINISTRATION PRESENT: Pastor, Baker-Herring, Wilson

Mr. Craig read the District Mission and Vision Statements.

TRUSTEES

NEIL J. FREITAS
ANDREW A. GREEN
SHAWN SAGE

REVISIONS/APPROVAL OF AGENDA

Mr. Green added Presentation Item number 1-presentation to Mr. Jason Kupser.

2019/20-33 It was moved by Dr. Pomponio supported by Mr. Estheimer, the board approve the October 22, 2019 Regular Meeting Agenda.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage

NO:

ADMINISTRATION

SUPERINTENDENT

JILL M. PASTOR

CITIZENS COMMENTS

None

BUSINESS AND FINANCE

DIRECTOR

BARBARA WILSON, BOM

PRESENTATIONS

Presentation to Mr. Kupser: Mr. Green presented Mr. Kupser a plaque for his years of service, thanking him for his exceptional service to the children of Southgate. Mr. Kupser thanked the board saying it was an honor serving the community and a pleasure working with the board.

CURRICULUM/FEDERAL
PROGRAMS DIRECTOR
DR. MICHELLE BAKER-HERRING

2018/19 Audit Report: Mr. Michael Georges- Yeo & Yeo, gave the board a Power Point presentation reviewing; Procedures-internal control testing and evaluation, risk assessment, examination of documents, analytical analysis, asset/liability approach, peer review (auditors get audited to be sure that proper procedures are followed). Reports-auditors' reports on financial statements, reports on expenditures of federal awards and required communications with the board.

Audit Results- Unmodified Opinion:

The district received the highest level of assurance. The school district's financial records and statements are fairly and appropriately presented, and in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Mr. Georges reviewed the balance sheet for governmental funds which included our assets, liabilities and fund balance. No funds were in deficit as of June 30. Expenditures were \$39,621,459.00, revenue was \$40,303,410.00 million giving us a positive increase to fund balance of \$681,951.00. Total fund balance, including the \$2,044,901.00 fund balance from July 1, 2018, is \$2,726.852.00.

The general fund revenue and expenditures were explained with pie chart examples. Per pupil analysis and enrollment trends were reviewed along, with the 10-year foundation allowance analysis showing the amount of money per pupil we have received from 2010 to the present.

Mr. Georges reviewed the general fund balance and the history of its decline and the increase over the last few years. Our future challenges will include; state economic/political condition, retirement rate increase, state revenue fluctuations, enrollment trends, rising health care costs, pension/OPEB obligation over \$90 million and new accounting pronouncements.

There were no findings in the audit report and no comments or disagreements with management. He commented that Ms. Barb Wilson did a really good job and they were very pleased, everything went smooth. He appreciated her hard work and thanked her Ms. Pastor and the staff.

Discussion took place about; the general fund balance, how did the expenditures go down and how problem areas in the fund can be identified prior to them becoming an issue. The function of the audit is to make sure we are following generally accepted accounting principles. The finance committee met with Ms. Pastor and Ms. Wilson and they are working on putting controls in place with reports where they can catch the problem areas.

CONSENT

2019/20-34 It was moved by Dr. Pomponio supported by Mr. Green, the board approve the minutes from October 8, 2019 and the HR Update as presented.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage
NO:

ACTION

- 1. Overnight & Out-of-State Trip Request:** Ms. Pastor explained, the board is being asked to approve an overnight and out-of-state trip request for students taking French/Spanish and parent chaperones to visit France and Spain in the summer of 2021. The board was given details of the trip in their packets.

2019/20-35 It was moved by Dr. Pomponio supported by Mr. Estheimer, the board approve the June 23 to July 1, 2021 overnight and out-of-state trip request for students to France and Spain.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage
NO:

- 2. Approval of copier lease to replace 14 Canon IR8295 copiers:** Ms. Wilson explained the current lease with Marco for 14 Canon IR8295 copiers is expiring in December 2019. Marco has made a proposal to renew our lease for 14 Sharp MX-M905 copiers at a monthly savings of \$3,236.08. Total duration of the lease is 60 months. The Copier/Printer Recommendation and detailed information was given to board members in their packets.

Discussion took place about the bid process; Source-Well (cooperative purchasing program) satisfies bid requirements- guaranteeing it is the lowest price available. Administration was confident this is the best price with a large cost savings to the district. We have had a long-term relationship with this company and the customer service has been excellent. Board members questioned the time line in getting the information and the number of years for the new lease. They continued to question the proposed price from Marco and the bid process, asking this be put out for bid and placed on a future agenda.

No action was taken on Action Item #2.

- 3. Approval of Preliminary Qualification of Bonds:** Ms. Pastor explained, the board is being asked to approve the Preliminary Qualification of Bonds. On October 9th, Ms. Pastor, Mr. Kakoczki, a lawyer from Thrun, Carrie Blanchette from PFM met with Treasury, they had some changes and tweaks to the proposal. The board received the updated version. The board asked what the changes were. Mr. Kakoczki replied the changes were grammatical, misspelled words, numbers-depending on if there was typo on a math equation and language (you cannot say 'repair' with a bond, it has to say 'replace'). Nothing scope-wise changed, what was presented in early September has not changed.

2019/20-36 It was moved by Mr. Green supported by Dr. Pomponio, the board approve the following:

Therefore Be It Resolved, the Southgate Community School District Board of Education has

1. Resolved to apply for preliminary qualification of bonds by the State Treasurer for the purpose of financing the school construction description in this application.
2. That said application is presented to the State Treasurer for action prior to the official action of the Board of Education calling the election on said bond issue.
3. Resolved that this Board of Education will present a final qualification to the State Treasurer for qualification of their bonds after this bond issue has been approved by the electors of said district.
4. Read this application and approved all statements and representations contained herein as true to the best knowledge and belief of the Board.
5. Authorized the Secretary of the Board of Education to sign this Preliminary Application and submit same to the State Treasurer for review and approval.

Discussion: Mr. Lamos commented, for those listening, the details he asked about, that Mr. Kakoczki responded to, have been worked on for months. He just wanted to make sure there were no anomalies changed by the state.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage

NO:

EMPLOYEE REPRESENTATIVES

None

INFORMATION AND ANNOUNCEMENTS

Dr. Pomponio announced the Parks and Rec Department will have a downriver hockey club first annual "Pink the Rink" October 26th at 9:00 a.m. The Southgate Historical Foundation received the old signage from McCann School, that was saved for years by the district. It was donated to the foundation and they thanked the Board of Education for the donation. It cleaned up nice and will be displayed for the community in the near future.

November 7th through the 11th she will be at the fall conference in Traverse City to take some refresher classes and to bring back some information from the Expo.

Ms. Pastor announced there will be a Literacy Dance Party & Information Session for 3rd graders and their parents at Davidson Middle School on Thursday, November 7th from 6:00 p.m. to 7:00 p.m. This is for the Read by Grade 3 Law. There will be a volunteer DJ for the students, a blow up dinosaur and the parents will receive a book and information regarding the good-cause exemptions outlined in the law. They are looking forward to good attendance at this event so the information can get to the 3rd grade parents that may be affected by the retention law.

Ms. Pastor informed the board the Southgate Education Foundation has had the pleasure of giving \$20,000 to 24 recipients. Over \$37,000 worth of grants were submitted. A committee that consisted of Dr. Darlene Pomponio, Mrs. Kim Kuspa, Mr. Phil Rauch, Ms. Elizabeth Mullins and Ms. Georgianne Miller met for about two and a half hours and came to the consensus of who to award those grants to. A "Publisher Clearing House" type presentation with balloons, candy and a giant check were made to the recipients. Looking forward to the annual Southgate Education Event on April 30, 2020

ADJOURNMENT

2019/20-37 It was moved by Mr. Estheimer supported by Mr. Lamos, the board adjourn the meeting at 8:03 p.m.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage.

NO:

Respectfully submitted by: Theresa Grzechowski

Dr. Darlene Pomponio-Secretary
Board of Education

For detailed conversation, Board meetings may be viewed in their entirety on our website: www.southgateschools.com

