



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

# AGENDA

**Regular Meeting  
of the  
Board of Education**

**August 27, 2019**

**Vision:**

We take ownership of each child's learning in our schools, accepting no limits on potential.

**Mission:**

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

**ADMINISTRATION**

Jason Vilorio, Ed.D., Superintendent of Schools  
Leisa Winston, Deputy Superintendent, Human Resources and Instruction  
Jeff Dixon, Assistant Superintendent, Business Services

**BOARD OF EDUCATION**

Jan Vickers, President  
Carol Normandin, Clerk  
Jim Kelly, Member  
Dee Perry, Member  
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: [www.lbusd.org](http://www.lbusd.org)

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
REGULAR MEETING**

550 Blumont  
Laguna Beach, CA 92651

**August 27, 2019**

**Closed Session 5:00 P.M.  
Open Session 6:00 P.M.**

**AGENDA**

**RECORDING OF SCHOOL BOARD MEETINGS**

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**
  - A. READMISSION OF STUDENT # 03-2019-12 TO LAGUNA BEACH HIGH SCHOOL IN THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT**  
Education Code 48916
  - B. PUBLIC EMPLOYMENT**  
Government Code §54957  
Title: Director, Human Resources
- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**
  - a. None**

**10. PUBLIC COMMENT (Non- Agenda Items)**

*Opportunities for public input occur at each agenda item and at Public Comment.* Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

## 11. REPORTS

- *Student Board Representatives*
  - *Bargaining Unit Representatives CSEA and LaBUFA*
  - *School Resource Officer*
  - *Board Members*
  - *Superintendent*
  - *Cabinet Members*
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## 12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes
  - i. August 22, 2019 – Special Meeting Minutes
  - ii. August 15, 2019 – Special Meeting Minutes
  - iii. August 13, 2019 – Regular Meeting Minutes
- b. Approval/Ratification of Personnel Report
- c. Approval Conference/Workshops – Superintendent and Board
- d. Approval of Agreements for Contracted Services – Technology Services
- e. Approval/Ratification of Certificated Payroll 1A in the Amount of \$413,126.47  
Approval/Ratification of Classified Payroll 1B in the Amount of \$419,211.32  
Approval/Ratification of Classified Payroll 1C in the Amount of \$70,359.29
- f. Approval/Ratification of Warrants #398519 through #398668 in the amount of \$2,373,479.63 Dates: 07/24/2019 through 08/14/2019
- g. Approval of Agreement with Real Inspiration, Inc., for Keith Hawkins to provide Services as a Presenter to Staff and Students at Thurston Middle School in an Amount Not-to-Exceed \$3,000
- h. Approval to Purchase of TechSmart Coding & Computer Science for Elementary Schools in an Amount Not-to-Exceed \$49,000
- i. Approval of Mandated Block Grant Funding for 2019-2020
- j. Approval of Quarterly Report – Board Policy 3002 – Investments
- k. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,166.44

## ACTION ITEMS

### 13. APPROVAL OF THE 2018-2019 UNAUDITED ACTUALS REPORT

– **Jeff Dixon, Assistant Superintendent, Business Services**

Staff proposes the Board of Education approve the Unaudited Actuals Financial Report for 2018-2019.

- 14. APPROVAL OF RESOLUTION #19-05: INCREASE 2018-2019 GANN LIMIT BY \$1,829,452.01 AND ADOPTION OF THE 2018-2019 AND 2019-2020 DISTRICT APPROPRIATIONS SUBJECT TO GANN LIMITS**  
– Jeff Dixon, Assistant Superintendent, Business Services  
Staff proposes the Board of Education approve Resolution #19-05: Increase 2018-2019 Gann limit by \$1,829,452.01 and adoption of the 2018-2019 and 2019-2020 district appropriations subject to GANN Limits.
- 15. RESOLUTION #19-06: TEMPORARY INTERFUND TRANSFER OF \$6,000,000 FROM THE SPECIAL RESERVE FOR NON-CAPITAL OUTLAY FUND (17) TO THE GENERAL FUND (01)**  
– Jeff Dixon, Assistant Superintendent, Business Services  
Staff proposes the Board of Education approve a temporary interfund transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay (17) to the General Fund (01).
- 16. APPROVAL OF INDEPENDENT CONTRACT WITH BURNHAM BENEFITS INSURANCE SERVICES TO PROVIDE CONSULTING AND BROKERAGE SUPPORT FOR DISTRICT EMPLOYEES' HEALTH BENEFITS FOR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH A NOT-TO-EXCEED AMOUNT OF \$60,000**  
– Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services  
Staff proposes the Board of Education approve a contract with Burnham Benefits Insurance Services to provide consulting and brokerage support for District employees' health benefits for October 1, 2019, through September 30, 2020, with a not-to-exceed amount of \$60,000.
- 17. APPROVAL/RATIFICATION OF AGREEMENT WITH LEARNING FOR LIVING, INC., FOR PHIL BOYTE TO PROVIDE SERVICES AS A PRESENTER TO STAFF AT LAGUNA BEACH HIGH SCHOOL IN AN AMOUNT NOT-TO-EXCEED \$5,500**  
– Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services  
Staff proposes the Board of Education approve/ratify an agreement with Learning for Living, Inc., for Phil Boyte to provide speaker services to staff at Laguna Beach High School on August 23, 2019.
- 18. APPROVAL/RATIFICATION OF AGREEMENT WITH LEARNING TOGETHER TO PROVIDE STRENGTHS PATHWAYS WORKSHOPS TO EL MORRO AND TOP OF THE WORLD ELEMENTARY SCHOOL STAFF DURING THE 2019-20 SCHOOL YEAR IN AN AMOUNT NOT-TO-EXCEED \$5,230**  
– Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services  
Staff proposes the Board of Education approve/ratify the agreement with Learning Together to provide Strengths Pathways Workshops to El Morro and Top of the World Elementary school staff on August 22, 2019.
- 19. APPROVAL/RATIFICATION OF AGREEMENT WITH SOLUTION TREE, INC., TO PROVIDE SPEAKERS FOR ONSITE PROFESSIONAL DEVELOPMENT FOR THURSTON MIDDLE SCHOOL DURING THE 2019-20 SCHOOL YEAR IN AN AMOUNT NOT-TO-EXCEED \$13,000**  
– Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services  
Staff proposes the Board of Education approve the agreement with Solution Tree, Inc., to provide two speakers for on-site professional development to Thurston Middle School staff on August 22, 2019, and October 18, 2019.

**20. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH DR. KYLE JENSEN OF ARIZONA STATE UNIVERSITY TO PROVIDE PRESENTATION SERVICES AT LAGUNA BEACH HIGH SCHOOL IN AN AMOUNT NOT-TO-EXCEED \$6,000**

**– Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services**

Staff proposes the Board of Education approve the Independent Contractor Agreement with Dr. Kyle Jensen, Director of Writing and English Professor at Arizona State University to provide services as a presenter to students, parents, and teachers at Laguna Beach High School.

**21. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT FOR CHALLENGE SUCCESS RETURNING SCHOOL PROGRAM IN AN AMOUNT NOT-TO-EXCEED \$10,000**

**– Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services**

Staff proposes the Board of Education approve the contract for the Challenge Success School Program for Laguna Beach High School for the 2019-2020 school year.

**22. BOARD MEMBER REQUESTS FOR ITEMS FOR FUTURE MEETINGS AND BOARD MEMBER REQUESTS FOR INFORMATION**

**– Jan Vickers, President, Board of Education**

**23. ADJOURNMENT**

**– Jan Vickers, President, Board of Education**

The next Regular Meeting of the Board of Education is **Tuesday, September 24, 2019, 6:00 PM**  
at the Laguna Beach Unified School District Office Board Room  
550 Blumont Street, Laguna Beach, CA  
[www.lbusd.org](http://www.lbusd.org)

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ITEMS ON THE AGENDA:** Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

**PUBLIC COMMENT (Non-Agenda Items):** Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

### **REASONABLE ACCOMMODATION**

*In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.*

## **Laguna Beach Unified School District**

**12.a.i. CONSENT/ACTION**

**August 27, 2019**

**Approve: August 22, 2019, Special Meeting Minutes**

### **Board of Education Minutes of Special Meeting August 22, 2019**

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#### **Call to Order**

The meeting was called to order at 5:00 p.m.

#### **Roll Call to Establish Quorum**

Roll call to establish Quorum:

Members Present: Jan Vickers  
Carol Normandin  
James Kelly

Members Absent: Dee Perry  
Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent  
Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services  
Victoria Webber, Executive Assistant

Counsel Present: Mark Bresee, Atkinson, Andelson, Loya, Ruud, and Romo

#### **Pledge of Allegiance**

Member Normandin led the Board in reciting the Pledge of Allegiance.

#### **Adoption of Agenda**

Member Normandin moved adoption of the agenda. Member Kelly seconded.

Discussion: None

Motion carried 3-0-2. Members Vickers, Normandin, and Kelly voted yes to adopt the agenda. Members Perry and Wolff were absent.

**Approval of A One-year Agreement With Rutan & Tucker, Llp For Legal Services For The Period Of August 22, 2019, Through August 31, 2020, In A Not-to-exceed Amount Of \$50,000, For Representation And Defense In Litigation Threatened By Board Member Dee Perry**

There was no public comment.

Member Normandin moved to approve the one-year agreement with Rutan & Tucker, LLP. Member Kelly seconded.

Discussion: None

Motion carried 3-0-2. Members Vickers, Normandin, and Kelly voted yes. Members Perry and Wolff were absent.

**Public Comment on Closed Session Agenda Item**

There was no public comment.

**Adjourn to Closed Session**

Member Normandin moved to adjourn to Closed Session. Member Kelly seconded.

Discussion: None

Motion carried 3-0-2. Members Vickers, Normandin, and Kelly voted yes. Members Perry and Wolff were absent.

The meeting adjourned to Closed Session at 5:05 p.m. for the discussion of:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OR (3) OF SUBDIVISION (D) OF GOVERNMENT CODE 54956.9**  
One Potential Case

Victoria Webber was not present for closed session discussion.

**Adjournment of Closed Session**

Member Normandin moved adjournment of Closed Session. Member Kelly seconded.

Motion carried 3-0-2. Members Vickers, Normandin, and Kelly voted yes to adjourn. Members Perry and Wolff were absent. Closed Session was adjourned at 6:17 p.m.



**Report Out of Closed Session**

President Vickers stated there was no action to report out of Closed Session.

Member Normandin moved to adjourn the meeting. Member Kelly seconded.

Motion carried 3-0-2. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn. Members Perry and Wolff were absent. Closed Session was adjourned at 6:20 p.m.

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Carol Normandin  
Clerk of the Board  
August 27, 2019

## **Laguna Beach Unified School District**

**12.a.ii. CONSENT/ACTION**

**August 27, 2019**

**Approve: August 15, 2019, Special Meeting Minutes**

### **Board of Education Minutes of Special Meeting August 15, 2019**

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#### **Call to Order**

The meeting was called to order at 8:00 a.m.

#### **Roll Call to Establish Quorum**

Roll call to establish Quorum:

Members Present: Jan Vickers  
Carol Normandin  
James Kelly  
Dee Perry  
Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent

#### **Pledge of Allegiance**

Dr. Vilorio led the Board in reciting the Pledge of Allegiance.

#### **Adoption of Agenda**

Member Normandin moved adoption of the agenda. Member Wolff seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adopt the agenda.

#### **Public Comment on Closed Session Agenda Item**

There was no public comment.

**Adjourn to Closed Session**

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes

The meeting adjourned to Closed Session at 8:01 a.m. for the discussion of the Superintendent evaluation.

**A. PUBLIC EMPLOYEE EVALUATION - GOAL SETTING**

Government code 54957

Title: Superintendent of Schools

**Adjournment of Closed Session**

Member Kelly moved adjournment of Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn. Closed Session was adjourned at 10:16 a.m.

**Report Out of Closed Session**

President Vickers stated there was no action to report out of Closed Session.

Member Normadin moved to adjourn the meeting. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn. Closed Session was adjourned at 10:21 a.m.

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Carol Normandin

Clerk of the Board

August 27, 2019

## **Laguna Beach Unified School District**

**12.a.iii. CONSENT/ACTION**

**August 27, 2019**

**Approve: August 13, 2019 Regular Meeting Minutes**

**Board of Education  
Minutes of Regular Meeting  
August 13, 2019**

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### **Call to Order**

The Regular Meeting of the Board of Education was called to order at 6:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

### **Roll Call to Establish Quorum**

Quorum was established.

Members Present: Jan Vickers  
Carol Normandin  
Peggy Wolff  
Dee Perry  
Jim Kelly

### **Present at Board Meeting**

Employee Group

Representatives: Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent  
Jeff Dixon, Assistant Superintendent, Business Services  
Leisa Winston, Assistant Superintendent, Human Resources/Public Communications  
Victoria Webber, Executive Assistant  
Anakaren Ureno, Communications Specialist  
Michael Keller, Director, Social Emotional Support  
Chad Mabery, Director, Assessment & Accountability  
Irene White, Director, Special Education  
Ryan Zajda, Director, Facilities  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Jenny Salberg, Principal, Thurston Middle School

### **Pledge of Allegiance**

President Vickers invited Member Wolff to lead the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

### **Adoption of Agenda**

Public Comment: None

Staff noted corrections to the July 23, 2019 meeting minutes and the addition of a report by the School Resource Officer, Cornelius Ashton.

Member Normandin moved adoption of the agenda as amended. Member Wolff seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adopt the agenda.

### **Recognitions**

None.

### **Public Comment (Non- Agenda Items)**

Howard Hills addressed the Board.

### **Reports**

**LaBUFA Representative** – Unable to attend

**CSEA Representative** – Margaret Warder, CSEA President

- Attended CSEA Conference in Las Vegas
- Shared new labor representative for LBUSD Chapter is Emma Lopez

### **Board Members**

Board members reported as follows:

#### **Member Kelly**

- No report

#### **Member Perry**

- No report

#### **Member Wolff**

- No report

**Member Normandin**

- Attended Community Coalition
  - Appreciates all the collaboration
- Thanked Dr. Vilorio for all of the legislative information he has provided and the welcome back letter to staff
- Thanked staff for the quarterly communication update

**President Vickers**

- Commented on cell phone policy for students and would like input from the site leaders if it determined a review of the policy is needed
- Stated it was nice to be asked for a comment about the Niche report

**Superintendent Vilorio**

- Reported on:
  - Niche ranked LBUSD #1 on Orange County and in the top ten in the State of California
  - Leadership workshop was last week
  - Several summer projects
  - Welcome Back Breakfast next week
  - 27 students completed their psychology course through Irvine Valley College this summer

**Cabinet**

**Leisa Winston, Deputy Superintendent, Human Resources and Instructional Services**

- HR held a new employee orientation for 17 new staff members (certificated and classified)
- Staff is preparing for professional development next week

**Jeff Dixon, Assistant Superintendent, Business Services**

- Ryan Zajda organized a BBQ for the M&O staff who were very appreciative

**SRO – Cornelius Ashton**

- Presented on the Teen Leadership Academy held this summer

**CONSENT CALENDAR**

Member Normandin pulled item a.i. July 23, 2019 Special Meeting Minutes to be voted on separately.

Public Comment: Howard Hills addressed the Board and suggested a parliamentarian be present at Board meetings.

Member Wolff moved approval of items a.ii-j. Member Kelly seconded.

- a. Approval of Minutes
  - i. ~~July 23, 2019 – Special Meeting Minutes~~ – pulled to be voted on separately
  - ii. July 16, 2019 – Regular Meeting Minutes
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Student Field Trips
- d. Approval of Agreements for Contracted Services – Special Education
- e. Approval of Agreements for Contracted Services – Technology Services
- f. Approval/Ratification of Warrants #398370 through #398518 in the amount of \$1,434,347.42 Dates: 07/05/2019 through 07/23/2019
- g. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$2,403.67
- h. Approval of Alliant International University Agreement for Practicum and Internship with Laguna Beach Unified from August 1, 2019, through December 31, 2024
- i. Approval of Brandman University of Irvine Agreement for Educational Fieldwork Experience with Laguna Beach Unified from August 1, 2019 through July 21, 2022
- j. Approval of Assignment of Certificated Personnel to Coach a Competitive Sport or Activity and Provide Physical Education Credit by Governing Board Authorization Under Education Code Section 44258.7(b)

Discussion: None

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Member Wolff moved approval of items a.i. Member Kelly seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin abstained.

## **INFORMATION ITEMS**

### **Update to Audio/Visual Recording Equipment for the Boardroom and Implement Closed Captioning Requirements for ADA Compliance for Live Streaming During Board Meetings**

The school board received an update on the audiovisual equipment that would need to be replaced in the boardroom to effectively live stream and record the meetings. The information item included a discussion on requirements for ADA compliance.

Public Comment: Howard Hills addressed the Board in support of livestreaming.

Board Discussion:

The Board reached a consensus to reconvene live streaming of the school board meetings. They also provided direction to staff to bring action items for purchasing of equipment to the August 27 board meeting. Staff are continuing to explore options for Closed Captioning (CC) services and will bring an item to the board for approval at an upcoming school board meeting. Live streaming of school board meetings will resume when equipment is replaced and all necessary requirements for ADA compliance have been met, date to be determined. In the interim, meetings will continue to be recorded and posted to the district website within 24 hours.

## **ACTION ITEMS**

### **Approval of Second Year of Three-Year Contract with Hanover Research for 2019-20 School Year**

Mrs. Winston stated the District has used Hanover Research since the 2016-2017 school year for districtwide surveys such as the LCAP and School Climate.

Public Comment: None

Board Member Questions: What's the most valuable research they've done for us? Dr. Vilorina replied gap analysis.

Member Normandin moved approval. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.



**Approval of Implementation Service Plan with Houghton Mifflin Harcourt for Read 180 Support at Laguna Beach Unified School District for the 2019-20 School Year in the Not-to-Exceed Amount of \$11,657**

Mrs. Winston stated this has been a very successful program for LBUSD.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Board Discussion: None

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

**Approval of Contract with The Aspen Group to Direct and Facilitate and Complete Coherent Governance Project with the LBUSD Board of Education and Staff**

Dr. Vilorio clarified the costs for travel expenses would be approximately \$10,000.

Public Comment: Howard Hills addressed the Board. He did not support approval.

Board Member Questions:

Member Normandin moved approval. Member Wolff seconded.

Board Discussion: Board members discussed staff use of Board Policies, the cost, the time commitment, and the change of direction for the Board that would all be a part of a contract with The Aspen Group.

Motion failed 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted no. Member Kelly abstained.

**Board Member Requests for Items for Future Meetings and Board Member Requests for Information**

Public Comment: Howard Hills addressed the Board.

Member Kelly

- Requested that the District's pension obligations be presented at a Board meeting.

Member Perry

- Thanked Mr. Zajda for hosting the M&O BBQ.
- Commented on stopping by the leadership workshop and watching the strengths focused ice breaker activity
- Appreciates the Community Coalition. Mentioned legislation in Oregon and Utah regarding student mental health days

Member Wolff

- Thanked staff for the excellent Quarterly Communication Summary
- Attended a workshop on the Board/Superintendent relationship
- Commented on the offensive and demeaning comments made by a member of the public at the July 16, 2019 Board meeting
  - Members Kelly, Normandin, and Vickers agreed with Member Wolff's comments
- Asked staff to obtain a legal opinion on the requirements for Board members on the release of emails from personal and work accounts
  - Consensus was reached on the request

Member Normandin

- Stated the School Board may not discuss closed session items outside of closed session
- Dee Perry did not nominate herself to be president in December 2018
- The Board has not violated the Brown Act
- Offered appreciation to Margaret Warder for attending conferences that serve CSEA members
- Stated the Board listens to everyone
- Bought books for the Boys & Girls Club after hearing racist comments

President Vickers

- Asked if staff had received any clarification from Southern California Edison on potential power shutdown days? Staff will provide an update in the weekly.
- Commented that public officials are required to put up with many types of comments but cannot respond in kind

### **Adjournment**

President Vickers announced a special meeting would be held on Thursday, August 15, 2019 to discuss the Superintendent's Evaluation and Goal Setting. The next regular Board meeting is scheduled for August 27, 2019.

Member Normandin moved to adjourn. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn the meeting. The meeting adjourned at 7:36 p.m.

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Carol Normandin  
Clerk of the Board  
August 27, 2019

**Laguna Beach Unified School District**

**12.b. CONSENT/ACTION**

**August 27, 2019**

**Approval/Ratification: Personnel Report**

**LCAP Priority Area**

Goal #3: Professional development focused on 21st-century teaching and learning.

**Proposal**

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

**Background**

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

**Budget Impact**

Expenditures are within budgeted appropriations as indicated.

**Recommended Action**

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

## PERSONNEL REPORT

August 27, 2019

### I. RESIGNATIONS:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
James Crawford PC04SE0103	Instructional Assistant, Special Ed Thurston Middle School	August 8, 2019

### II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Cornelia Doppert PC05FS0501	Nutrition Services Assistant I Laguna Beach High School      General Fund 1305277426-2260      Probationary Employee Range: 16 Step: A      \$17.21 per hour 3.5 hours per day/5 days per week/10 month academic calendar Replaces: Jessica Kawecki	August 20, 2019

Jaspre Dixon PC04SE0118	Instructional Assistant, Special Ed Top of the World Elementary      Special Ed Funds 0104612310-2115      Probationary Employee Range: 25 Step: A      \$21.51 per hour 5.75 hours per day/5 days per week/ 10 month academic calendar Replaces: Aliya Shah	August 20, 2019
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Katya Grasso PC04SE0120	Instructional Assistant, Special Ed Top of the World Elementary      Special Ed Funds 0104602120-2115      Probationary Employee Range: 25 Step: B      \$22.63 per hour 5.75 hours per day/5 days per week/ 10 month academic calendar Replaces: Rachel Domiano	August 20, 2019
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Sara Hoffman PC08SA0302	Instructional Assistant, PE Top of the World Elementary      General Fund 0108011005-2110      Permanent Employee Range: 22 Step: F      \$25.79 per hour 6.75 hours per day/5 days per week/ 10 month academic calendar Replaces: Maggie McCoy	August 20, 2019
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Nolan McConnell PC04SE0131	Instructional Assistant, Special Ed Laguna Beach High School      Special Ed Funds 0104612310-2115      Permanent Employee Range: 25 Step: B      \$22.63 per hour 5.75 hours per day/5 days per week/ 10 month academic calendar Replaces: Tommy Newton-Neal	August 20, 2019
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**II. EMPLOYMENT: (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Chanel Stewart	Instructional Assistant, Special Ed	August 20, 2019
PC04SE0104	Top of the World Elementary      Special Ed Funds 0104612310-2115      Probationary Employee Range: 25 Step: A      \$21.51 per hour 5.75 hours per day/5 days per week/ 10 month academic calendar Replaces: Trina Bilich	
Eunice Yi	Laguna Beach High School      Special Ed Funds	
PC04SE0109	0104612310-2115      Probationary Employee Range: 25 Step: E      \$26.38 per hour 5.75 hours per day/5 days per week/ 10 month academic calendar Replaces: Lyndsey Hyde	

**III. LEAVES:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Andrew Palacios	Instructional Assistant, Special Ed	August 20, 2019 to
	Laguna Beach High School	January 31, 2020
Wendy Hughes	Middle School Teacher	August 21, 2019 to
	Thurston Middle School      20% Leave of Absence      June 12, 2020 80% Employment Contract	
Mary Parlapandis	Elementary Teacher	August 21, 2019 to
	Top of the World Elementary      20% Leave of Absence      June 12, 2020 Job Share with Erica Rahall      80% Employment Contract Replacing Sarah Wolsey	

**IV. EMPLOYMENT: Short Term Assignments - Extra Duty**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Tami Cloward	Boo Blast Kitchen Supervisor	October 24, 2019 to
	El Morro Elementary      General Fund      October 25, 2019 13072577426-2250      \$29.23 per hour NTE: 6 hours	
Celena DelPizzo-Howell	After School Class - GATE Improv Games	September 1, 2019 to
	Top of the World Elementary      General Fund      June 12, 2020 0108014011-2145      \$29.23 per hour NTE: 35 hours	

IV. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Katie Dwight	Site Tech Lead Top of the World Elementary      General Fund 0113457175-1360      \$42.61 per hour NTE: 46 hours	August 20, 2019 to June 12, 2020
Sara Finch	Attend Staff Meetings After Hours Thurston Middle School      General Fund 0106011008-2150      \$25.05 hour NTE: 20 hours each	August 20, 2019 to June 12, 2020
Debbie Finnerty	TLC Coordinator El Morro Elementary      General Fund 0107013040-1130      \$42.61 per hour NTE: 45 hours	January 6, 2020 to June 30, 2020
Jayne Greenwalt	Attend Staff Meetings After Hours Thurston Middle School      General Fund 0106011008-2150      \$28.87 per hour NTE: 20 hours each	August 20, 2019 to June 12, 2020
Alfredo Hernandez	Brass Instructor Laguna Beach High School      General Fund 0105315016-2970      \$29.23 per hour NTE: 205 hours	August 26, 2019 to June 11, 2020
Michelle Hilger	After School Class Coordinator Top of the World Elementary      General Fund 0108011005-2145      \$29.23 per hour NTE: 72 hours	September 2, 2019 to June 12, 2020
Stacey Johnson	Staff meetings and After Hours Campus Supervision Thurston Middle School      General Fund 0106011008-2955      \$20.98 per hour NTE: 40 hours	August 21, 2019 to June 12, 2020
Sarina Jolliff	Videography for Special Events El Morro Elementary      General Fund 0107011005-2150      \$29.23 per hour NTE: 25 hours	August 20, 2019 to June 30, 2020

**IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Keeyan Kazemian	Attend Systems 44 Training Thurston Middle School      Special Ed Funds 0104612310-2150      \$29.23 per hour NTE: 6 hours	August 16, 2019
Kim Mattson	Professional Development Planning Top of the World Elementary      General Fund 0108011005/0107011005-1130      \$42.61 per hour NTE: 16 hours	July 1, 2019 to August 21, 2019
Rudi Moore	Drum Line/Percussion Coach Laguna Beach High School      General Fund 0105315016-2970      \$29.23 per hour NTE: 308 hours	August 26, 2019 to June 11, 2020
Elizabeth Phillips	Science Camp Assistance Thurston Middle School      General Fund 0106011008-2955      \$31.52 per hour NTE: 20 hours	August 1, 2019 to September 30 2019
Elizabeth Sand	Elementary District Choir El Morro Elementary      General Fund 0107011005-2150      \$29.23 per hour NTE: 30 hours	August 20, 2019 to June 12, 2020
Elizabeth Sand	Elementary District Choir Top of the World Elementary      General Fund 0108011005-2150      \$29.23 per hour NTE: 31 hours	August 20, 2019 to June 12, 2020
See Employee List	Attend Staff Meetings After Hours Thurston Middle School      General Fund 0106011008-2150      \$23.82 per hour NTE: 20 hours each Employees: Yomayra DeJesus, Keeyan Kazemian	August 20, 2019 to June 12, 2020
See Employee List	Attend Staff Meetings After Hours Thurston Middle School      General Fund 0106011008-2150      \$27.76 per hour NTE: 20 hours each Employees: Anastasia Booher, Adeline King	August 20, 2019 to June 12, 2020



**IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
See Employee List	Assistance at Evening Events Top of the World Elementary      General Fund 0108091005-1280      \$29.23 per hour NTE: 8 hours Employees: Sara Hoffman, Joshua Johnson, Andy Romo	September 2, 2019 to June 12, 2020
See Employee List	Waverider Day and Makeup Waveride Day Thurston Middle School      General Fund 0106011008-2955      \$29.23 per hour NTE: 10 hours each Employees: Anastasia Booher, Yomayra DeJesus, Sara Finch, Jayne Greenwalt, Stacey Johnson, Keeyan Kazemian, Adeline King, Eric Moore, Sophia Papadatos, Peggy Richardson, Heidi Winegard	August 19, 2019 and August 23, 2019
See Employee List	Staff meetings and After Hours Campus Supervision Thurston Middle School      General Fund 0106011008-2955      \$27.08 per hour NTE: 40 hours each Employees: Eric Moore, Sophia Papadatos, Peggy Richardson	August 21, 2019 to June 12, 2020
See Employee List	K-5 Research Workshop Districtwide      General Fund 0113017175-1130      \$42.61 per hour NTE: 4.5 hours each Employees: Caroline Cannan, Jacquie Cohn, Tami Schonfeld	August 6, 2019
Jun Shen	AER Course Development and Prep Laguna Beach High School      General Fund 0113015380-1130      \$42.61 per hour NTE: 20 hours	July 1, 2019 to August 30, 2019
Jun Shen	New Substitute Teacher Technology Training Districtwide      General Fund 0110015380-1130      \$48.70 per hour NTE: 2 hours	August 15, 2019
Laura Silver	Writing the Wave Handbook and Staff Presentations Thurston Middle School      General Fund 0106011008-1130      \$42.61 per hour NTE: 20 hours	August 1, 2019 to September 30, 2019

**IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Steven Wade	After School Jazz Band Instructor - Prep Thurston Middle School      General Fund 0106315016-1130      \$42.61 per hour NTE: 120 hours	August 21, 2019 to June 12, 2020
Steven Wade	After School Jazz Band Instructor Thurston Middle School      General Fund 0106315016-1130      \$48.70 per hour NTE: 120 hours	August 21, 2019 to June 12, 2020

**V. EMPLOYMENT: Stipends**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Bjorn Avila	Department Chair - Science Thurston Middle School      General Fund 0106091008-1370      NTE: \$2244.83	August 21, 2019 to June 12, 2020
Michael Bair	Department Chair - PE Thurston Middle School      General Fund 0106091008-1370      NTE: \$2244.83	August 21, 2019 to June 12, 2020
Marie Bammer	GATE Site Coordinator Top of the World Elementary      General Fund 0108014011-1170      NTE: \$2084.49	August 21, 2019 to June 12, 2020
Megan Bartlett	Grade Level Chair - Kindergarten Top of the World Elementary      General Fund 0108091005-1370      NTE: \$2244.83	August 21, 2019 to June 12, 2020
Randi Beckley	Parent Update Coordinator Thurston Middle School      General Fund 0106311008-1170      NTE: \$1122.00	August 21, 2019 to June 12, 2020
Randi Beckley	SSC Coordinator Thurston Middle School      General Fund 0106311008-1170      NTE: \$1603.00	August 21, 2019 to June 12, 2020
Randi Beckley	Department Chair - Foreign Language Thurston Middle School      General Fund 0106091008-1370      NTE: \$2244.83	August 21, 2019 to June 12, 2020
Megan Bhaskaran	Department Chair - Social Studies Thurston Middle School      General Fund 0106091008-1370      NTE: \$2244.83	August 21, 2019 to June 12, 2020

V. **EMPLOYMENT: Stipends (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Megan Bhaskaran	Model UN Advisor Thurston Middle School 0106091008-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Megan Bhaskaran	Outdoor Science Coordinator Thurston Middle School 0106091008-1370 General Fund NTE: \$1924.14	August 21, 2019 to June 12, 2020
Marianne Bynum	School Site Advisory Council Chair Top of the World Elementary 0108091005-1370 General Fund NTE: \$1603.45	August 21, 2019 to June 12, 2020
Marianne Bynum	Grade Level Chair - Fifth Grade Top of the World Elementary 0108091005-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Jennifer Chen	Grade Level Chair - First Grade El Morro Elementary 0107091005-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
April Coffman	Department Chair - Math Thurston Middle School 0106091008-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Kari Damato	Grade Level Chair - Fourth Grade Top of the World Elementary 0108091005-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Michelle Douglass	Grade Level Chair - Second Grade Top of the World Elementary 0108091005-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Elizabeth Harris	Grade Level Chair - Special Ed El Morro Elementary 0107091005-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Rich Hartford	Elementary District Band Program Top of the World Elementary 0108091005-1370 General Fund NTE: \$561.21	August 21, 2019 to June 12, 2020
Rich Hartford	Elementary District Band Program El Morro Elementary 1007315016-1170 General Fund NTE: \$561.21	August 21, 2019 to June 12, 2020

V. **EMPLOYMENT: Stipends (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Jennifer Hill	Department Chair - Special Ed Thurston Middle School 0106091008-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Robert Hoglebe	Grade Level Chair - Third Grade Top of the World Elementary 0108091005-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Pam Howland	Department Co-Chair Top of the World Elementary 0108091005-1370 General Fund NTE: \$1122.42 Shared with Liv Shirley	August 21, 2019 to June 12, 2020
Cyrus Hwang	Elementary District Strings Program Top of the World Elementary 0108091005-1370 General Fund NTE: \$561.21	August 21, 2019 to June 12, 2020
Cyrus Hwang	Elementary District Strings Program El Morro Elementary 0107315016-1170 General Fund NTE: \$561.21	August 21, 2019 to June 12, 2020
Alexis Karol	Drama Director Thurston Middle School 0106315015-1170 General Fund NTE: \$1603.00	August 21, 2019 to June 12, 2020
Marianne Lawson	SSC Chairperson El Morro Elementary 0107091005-1370 General Fund NTE: \$1603.45	August 20, 2019 to June 30, 2020
Ivy Leighton	Department Chair - Electives Thurston Middle School 0106091008-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Ivy Leighton	Art and Design Coordinator Thurston Middle School 0106311008-1170 General Fund NTE: \$641.00	August 21, 2019 to June 12, 2020
Carol Mignosa	Grade Level Chair - Kindergarten Top of the World Elementary 0108091005-1370 General Fund NTE: \$2244.83	August 21, 2019 to June 12, 2020
Paul Matheson	Blue and Gold Awards Thurston Middle School 0106311008-1170 General Fund NTE: \$1283.00	January 6, 2020 to June 12, 2020

V. **EMPLOYMENT: Stipends (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Alexandra Olvey	Instagram Coordinator Thurston Middle School 0106311008-1170 General Fund NTE: \$962.00	August 21, 2019 to June 12, 2020
Triana Ramazan	Testing Coordinator El Morro Elementary 0107091005-1370 General Fund NTE: \$801.73	August 20, 2019 to June 12, 2020
See Employee List	Department Chair - Student Support Thurston Middle School 0106091008-1370 General Fund NTE: \$2244.83 total Employees: Aubrey Garcia, Amanda Vander Veen	August 21, 2019 to June 12, 2020
See Employee List	Pilgrim Program Overnight Trip Top of the World Elementary 010891005-1370 General Fund NTE: \$320.69 each Employees: Marie Bammer, Kari Damato, Katie Dwight, Maryann Thomas	September 2, 2019 to June 12, 2020
See Employee List	ASB Advisors Thurston Middle School 0106311008-1170 General Fund NTE: \$2084.49 each Employees: April Coffman, Leah Prettyman	August 21, 2019 to June 12, 2020
See Employee List	PAL Advisors Thurston Middle School 0106311008-1170 General Fund NTE: \$2084.49 each Employees: Michael Bair, Ivy Leighton	August 21, 2019 to June 12, 2020
See Employee List	Destination Imagination Coordinators Thurston Middle School 0106311008-1170 General Fund NTE: \$2084.49 each Employees: Bjorn Avila, Alexandra Olvey	August 21, 2019 to June 12, 2020
Liv Shirley	Department Co-Chair Top of the World Elementary 0108091005-1370 General Fund NTE: \$1122.42 Shared with Pam Howland	August 21, 2019 to June 12, 2020
Laura Silver	GATE Site Coordinator Thurston Middle School 0106014011-1170 General Fund NTE: \$2084.49	August 21, 2019 to June 12, 2020

**V. EMPLOYMENT: Stipends (continued)**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Laura Silver	Department Chair - English Thurston Middle School 0106091008-1370	General Fund NTE: \$2244.83
		August 21, 2019 to June 12, 2020
Steve Wade	Band Director Thurston Middle School 0106315016-1170	General Fund NTE: \$1603.45
		August 21, 2019 to June 12, 2020
Steve Wade	Jazz Band Thurston Middle School 0106315016-1170	General Fund NTE: \$641.38
		August 21, 2019 to June 12, 2020
Melinda Witt	Student Council Advisor Top of the World Elementary 0108311005-1170	General Fund NTE: \$1603.45
		August 27, 2019 to June 12, 2020

**VI. EMPLOYMENT: Short Term Assignments - Performing Arts**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

**VII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

**VIII. EMPLOYMENT: Short Term Assignments - ASB Funds**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

**IX. EMPLOYMENT: Short Term Assignments - PTA**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Christina Price	After School Club Reading Counts El Morro Elementary 0107015600-2145	General Fund \$29.23 per hour NTE: 48 hours
		August 20, 2019 to June 30, 2020
Mary Stinnett	After School Class Coordinator El Morro Elementary 0107015600-2145	General Fund \$29.23 per hour NTE: 58 hours
		August 20, 2019 to June 30, 2020

**X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund**

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

**Fall Sports Calendar 2018/19:**

In-Season: August 6 - November 2, 2018

CIF Playoff: November 2 - December 8, 2018

**Winter Sports Calendar 2018/19:**

In-Season: November 12 - February 1, 2019

CIF Playoff: February 5 to March 9, 2019

**Spring Sports Calendar 2018/19:**

In-Season: February 9 - May 11, 2019

CIF Playoff: April 27 - May 29, 2019

None

**XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded**

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

**Fall Sports Calendar 2018/19:**

In-Season: August 6 - November 2, 2018

CIF Playoff: November 2 - December 8, 2018

**Winter Sports Calendar 2018/19:**

In-Season: November 12 - February 1, 2019

CIF Playoff: February 5 to March 9, 2019

**Spring Sports Calendar 2018/19:**

In-Season: February 9 - May 11, 2019

CIF Playoff: April 27 - May 29, 2019

None

**XII. Employment, Resignation and Release- Substitute Teachers & Classified Substitutes:**

**Resignations:**

<b><u>Name:</u></b>	<b><u>Classification:</u></b>	<b><u>Effective Date:</u></b>
Hanna Abi Samra	Classified Substitute	August 12, 2019
Leann Alduena	Classified Substitute	August 12, 2019
Catherine Baumgardner	Classified Substitute	August 12, 2019
Jay Carlon	Classified Substitute	August 12, 2019
Amanda Gardner	Classified Substitute	August 12, 2019
Hannah Goldie	Substitute Teacher	August 13, 2019
Joshua King	Classified Substitute	August 12, 2019
Lisa Kyne	Classified Substitute	August 12, 2019
Pauline Kyne	Classified Substitute	August 12, 2019

**XII. Employment, Resignation and Release- Substitute Teachers & Classified Substitutes: (continued)**

**Resignations:**

Amy Macon	Classified Substitute	August 12, 2019
Timothy Nelson	Classified Substitute	August 12, 2019
Josephine Nunnally	Classified Substitute	August 12, 2019
Jeffrey Paul	Classified Substitute	August 12, 2019
Andrew Pearson	Classified Substitute	August 12, 2019
Ellen Prince	Classified Substitute	August 12, 2019
Rebecca Ramirez	Classified Substitute	August 12, 2019
Caroline Rechter	Classified Substitute	August 12, 2019
Tyler Walton	Classified Substitute	August 12, 2019
Sara Warner	Classified Substitute	August 12, 2019



**Laguna Beach Unified School District**

**12.c. CONSENT/ACTION**

**August 27, 2019**

**Approve: Conference/Workshop Attendance**

**Proposal**

Staff proposes the Board of Education approve the following request for attendance at a conference/workshop.

**Conferences**

Jason Vilorio – “2020 Superintendents’ Symposium” – January 28-31, 2020 - Indian Wells, CA. This annual event brings school leaders from around the state together for an invaluable two and a half days of professional learning, networking, and advocacy.

Fiscal Impact:

\$	650.00	Registration
\$	59.16	Transportation
\$	932.00	Lodging
\$	<u>150.00</u>	Meals
\$	1,791.16	Total

Account #0101377100 - 5220 Superintendent Travel

**Total Fiscal Impact: \$ 1,791.16**

**Laguna Beach Unified School District**

**12.d. CONSENT/ACTION**

**August 27, 2019**

**Approval: Agreements and Contracts - Technology Services**

**Proposal**

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

**Background**

Approval by the Board of Education will provide needed technology and services for the Students, Teachers, and staff.

**Budget Impact**

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

**Recommended Action**

Staff recommends the Board of Education approve the following contracts.

**Laguna Beach Unified School District**

**Technology Contracts/Licenses - August 27, 2019**

<b>Contractor</b>	<b>Description of Services</b>	<b>Term</b>	<b>Funding</b>	<b>Estimated Cost</b>
Pearson	AP Biology LBHS	7/1/19-6/30/20 Renewal	0113017175-5805	\$2,998
XVR	FortiClient Anti-Virus Software & Support District-wide (add-on)	7/1/19-6/30/20 New	0113457175-5805	\$4,380
Gale/Cengage	Research Databases TMS/LBHS	11/15/19-11/14/20 Renewal	0113015040-5813	\$13,248
Illuminate Education	Assessment Software K-12	7/1/19-6/30/20 Renewal	0113017175-5805	\$20,757
BrightBytes	21st Century Learning Suite Technology Survey District-wide	7/16/19-7/15/20 Renewal	0113017175-5805	\$6,200

Filewave	Mobile/Desktop Management Software District-wide	8/1/19-7/31/20 Renewal	0113457175-5805	\$14,280
SHI	Adobe Creative Cloud Licenses LBHS & staff	8/10/19-8/9/20 Renewal	0113457175-5805	\$5,600
WeVideo	Online Video Creation Tool Licenses District-wide	8/13/19-8/12/20 Renewal	0113017175-5805	\$6,897
Capstone	PebbleGo Database Search Engine K-2	11/5/19-11/4/20 Renewal	0113015040-5813	\$4,237
UTeach Engineering UT Austin	Engineer Your World Engineering Technology	9/1/19-8/31/22 Renewal	0113017175-5805	\$9,000
Accelerate Learning STEMscopes	Science Software K-8	8/16/19-8/15/20 Renewal	0113017175-5805	\$7,468

World Book	Online E-Book Suite All students	7/1/19-6/30/20 Renewal	0113017175-5805	\$3,205
Pear Deck	Formative Assessment Software K-12 All students	7/1/19-6/30/20 Renewal	0113017175-5805	\$8,580

## **Laguna Beach Unified School District**

### **12.e. CONSENT/ACTION**

**August 27, 2019**

**Approval:     Ratification of Certificated Payroll 1A in the Amount of \$413,126.47  
                   Ratification of Classified Payroll 1B in the Amount of \$419,211.32  
                   Ratification of Certificated Payroll 1C in the Amount of \$70,359.29**

#### **LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 1A in the amount of \$413,126.47; and,
2. Classified Payroll 1B in the amount of \$419,211.32; and,
3. Certificated Payroll 1C in the amount of \$70,359.29 for the month of July 2019 totaling \$902,697.08.

#### **Background**

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

#### **Recommended Action**

Staff recommends the Board of Education approve:

1. Certificated Payroll 1A in the amount of \$413,126.47; and,
2. Classified Payroll 1B in the amount of \$419,211.32; and,
3. Certificated Payroll 1C in the amount of \$70,359.29 for the month of July 2019 totaling \$902,697.08.

**Laguna Beach Unified School District**

**12.f CONSENT/ACTION**

**August 27, 2019**

**Approval: Warrants #398519 Through #398668 in the Amount of \$2,372,479.63  
Dates: 07/24/2019 through 08/14/2019**

**LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

**Proposal**

Staff proposes the Board of Education approve/ratify Warrants #398519 through #398668 in the amount of \$2,372,479.63.

**Background**

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

**Budget Impact**

The warrants are in accordance with the approved 2018/2019 and 2019/2020 District Operating Budgets.

**Recommended Action**

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$2,372,479.63.

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398519	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398520	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398521	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398522	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398523	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398524	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398525	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398526	07/24/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00398527	07/24/19	California Dept of Tax	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	8.99
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	3.33
			GENERAL SUPPLIES-NON INSTRUCT	0105095060	4340	GENERAL SUPPLIES-NON INS	20.33
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	10.80
			JULY - NOVEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	10.85
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	15.11
			EQUIPMENT-NEW	0102011190	4410	EQUIPMENT-NEW \$500-\$5000	35.35
			EQUIPMENT-NEW	0102011190	4410	EQUIPMENT-NEW \$500-\$5000	13.75
			EQUIPMENT-NEW \$500-\$5000	0113017175	4410	EQUIPMENT-NEW \$500-\$5000	2.95
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-32.23
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	138.23
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	4.45
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	13.87
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-2.40
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.38
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	2.91
			MISC OUTSIDE VENDOR	0106011008	5860	MISC OUTSIDE VENDOR	8.46
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	49.75
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	4.64
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	38.73
			PLUMBING REPAIRS	0106475600	5662	PLUMBING REPAIRS	-24.46
			PLUMBING REPAIRS	0106475600	5662	PLUMBING REPAIRS	-10.89
			PLUMBING REPAIRS	0106475600	5662	PLUMBING REPAIRS	-0.43
			OUTSIDE PRINTING	0106011008	5870	OUTSIDE PRINTING	25.26
			EQUIPMENT-NEW	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	-8.83
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-1.87
			EQUIPMENT-COMPUTER \$500-\$5000	0113457175	4460	EQUIPMENT-COMPUTER \$500-	24.67
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-0.25



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			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-2.95
			REFRESHMENTS - NOT FOOD SERV	0105091012	4340	GENERAL SUPPLIES-NON INS	9.22
			MATERIALS & SUPPLIES-INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	3.10
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	-6.16
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	4.80
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	17.71
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	28.48
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	13.78
			EQUIPMENT-NEW \$500-\$5000	0110377145	4410	EQUIPMENT-NEW \$500-\$5000	129.04
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	18.89
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	6.39
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	10.14
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	16.58
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	159.75
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	14.30
			MATERIALS & SUPPLIES-INSTRUCT	0102015380	4310	MATERIALS & SUPPLIES-INS	0.14
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	3.40
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	30.69
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	24.94
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	46.04
			COMPUTER PRINTERS \$250-\$5,000	0105011012	4462	COMPUTER PRINTERS \$250-\$	54.10
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	10.85
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	26.95
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	6.05
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	1.16
			GENERAL SUPPLIES-NON INSTRUCT	0102172850	4340	GENERAL SUPPLIES-NON INS	13.37
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	5.41
			MATERIALS & SUPPLIES-INSTRUCT	0106315015	4310	MATERIALS & SUPPLIES-INS	29.55
			EQUIPMENT-NEW	0105011075	4410	EQUIPMENT-NEW \$500-\$5000	-13.13
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-6.13
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	22.23
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	28.23
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	11.13
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	1.55
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1.01
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	9.86
			MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	11.45
			MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	21.18
			MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	15.72
			MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	19.20
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	67.86
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	48.60
			EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	-3.32
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-2.80

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	27.88
			EQUIPMENT-NEW \$500-\$5000	0102011190	4410	EQUIPMENT-NEW \$500-\$5000	78.27
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	0.35
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	30.56
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	6.15
			EQUIPMENT-NEW \$500-\$5000	0105315310	4410	EQUIPMENT-NEW \$500-\$5000	1,798.14
			EQUIPMENT-NEW \$500-\$5000	0105311080	4410	EQUIPMENT-NEW \$500-\$5000	143.86
			EQUIPMENT-NEW \$500-\$5000	0105311075	4410	EQUIPMENT-NEW \$500-\$5000	2,254.63
			EQUIPMENT-NEW \$500-\$5000	0105311075	4310	MATERIALS & SUPPLIES-INS	100.44
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.07
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-3.21
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	28.41
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	5.11
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	87.29
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	2.48
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	40.33
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	2.04
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	5.19
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1.32
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	16.98
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-1.23
			EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	-6.53
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-7.04
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	116.25
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	23.33
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	9.40
			MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	-35.00
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	3.10
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	1.15
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	15.49
			EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	-4.89
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.45
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	0.93
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	3.21
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	11.94
			MATERIALS & SUPPLIES-INSTRUCT	0106315015	4310	MATERIALS & SUPPLIES-INS	15.81
			GENERAL SUPPLIES-NON INSTRUCT	0102256700	4340	GENERAL SUPPLIES-NON INS	69.75
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	28.09
			MATERIALS & SUPPLIES-INSTRUCT	0102115398	4310	MATERIALS & SUPPLIES-INS	15.48
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	8.55
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	37.20
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	9.54
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1.86
			GENERAL SUPPLIES-NON INSTRUCT	0108015040	4340	GENERAL SUPPLIES-NON INS	9.62

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-1.90
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.34
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	4.57
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	2.50
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	27.82
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	5.54
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	91.45
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	5.56
			EQUIPMENT-NEW	0102011190	4410	EQUIPMENT-NEW \$500-\$5000	12.23
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-2.26
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	15.09
			EQUIPMENT-NEW \$500-\$5000	0105311080	4410	EQUIPMENT-NEW \$500-\$5000	120.50
			EQUIPMENT-NEW \$500-\$5000	0105311075	4410	EQUIPMENT-NEW \$500-\$5000	640.86
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-2.10
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	33.50
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	26.36
			GENERAL SUPPLIES-NON INSTRUCT	0107091005	4340	GENERAL SUPPLIES-NON INS	3.25
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	2.55
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	8.51
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1.24
			MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	37.95
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	3.17
			GENERAL SUPPLIES-NON INSTRUCT	0110705380	4340	GENERAL SUPPLIES-NON INS	6.98
			OTHER BOOKS	0110705380	4220	OTHER BOOKS	52.83
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	52.28
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.23
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	4.56
			EQUIPMENT-NEW \$500-\$5000	0102477408	5662	PLUMBING REPAIRS	-1.85
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.25
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	7.44
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	5.26
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	72.04
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	15.71
			MATERIALS & SUPPLIES-INSTRUCT	0106015570	4310	MATERIALS & SUPPLIES-INS	2.94
			MATERIALS & SUPPLIES-INSTRUCT	0106015570	4310	MATERIALS & SUPPLIES-INS	7.58
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	27.92
			MISC OUTSIDE VENDOR	0102397406	5860	MISC OUTSIDE VENDOR	7.24
			GENERAL SUPPLIES-NON INSTRUCT	0107477408	4340	GENERAL SUPPLIES-NON INS	23.09
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	5.95
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	10.45
			MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	27.84
			MATERIALS & SUPPLIES-INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	6.38
			MATERIALS & SUPPLIES-INSTRUCT	0113015380	4310	MATERIALS & SUPPLIES-INS	36.23
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	1.62



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			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	10.42
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	13.30
			MISC OUTSIDE VENDOR	0110397140	5870	OUTSIDE PRINTING	4.15
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	11.30
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	1.69
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	13.84
			EQUIPMENT-NEW \$500-\$5000	0106011008	4410	EQUIPMENT-NEW \$500-\$5000	153.80
			EQUIPMENT-NEW \$500-\$5000	0106015040	4410	EQUIPMENT-NEW \$500-\$5000	5.75
			EQUIPMENT-NEW \$500-\$5000	0106015060	4410	EQUIPMENT-NEW \$500-\$5000	77.50
			EQUIPMENT-NEW \$500-\$5000	0113017175	4410	EQUIPMENT-NEW \$500-\$5000	34.24
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	2.32
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	76.74
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	18.87
			EQUIPMENT-NEW \$500-\$5000	0113457175	4410	EQUIPMENT-NEW \$500-\$5000	-3.11
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	12.22
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	17.66
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	28.44
			EQUIPMENT-NEW \$500-\$5000	0105015040	4310	MATERIALS & SUPPLIES-INS	97.65
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	39.53
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	11.51
			MATERIALS & SUPPLIES-INSTRUCT	0106011075	4310	MATERIALS & SUPPLIES-INS	48.05
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	10.23
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	62.08
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	0.42
			EQUIPMENT-NEW \$500-\$5000	0113017175	4410	EQUIPMENT-NEW \$500-\$5000	57.35
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	13.31
			MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	20.08
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	7.89
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	13.01
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.78
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	11.34
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	10.10
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	76.81
			MATERIALS & SUPPLIES-INSTRUCT	0104172525	4310	MATERIALS & SUPPLIES-INS	19.04
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	92.61
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	18.99
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	7.71
			EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	-6.53
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-1.11
			EQUIPMENT-NEW \$500-\$5000	0102011190	4410	EQUIPMENT-NEW \$500-\$5000	2.63
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	0.77
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	1.40
			TRAVEL & CONFERENCE	0110377145	5220	TRAVEL & CONFERENCE	7.67
			EQUIPMENT-NEW	0105015040	4410	EQUIPMENT-NEW \$500-\$5000	387.49

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			MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	9.68
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	6.35
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	50.28
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	38.95
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	9.69
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	24.71
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	21.58
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	3.27
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	10.32
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	-2.33
			GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	-0.54
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	26.23
			PRINTERS <\$250 & INK/SUPPLIES	0108015040	4322	PRINTERS <\$250 & INK/SUP	12.58
			GENERAL SUPPLIES-NON INSTRUCT	0108095040	4340	GENERAL SUPPLIES-NON INS	6.34
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	15.57
			REFRESHMENTS - NOT FOOD SERV	0102397406	4325	REFRESHMENTS - NOT FOOD	2.86
			MATERIALS & SUPPLIES-INSTRUCT	0105315317	4310	MATERIALS & SUPPLIES-INS	14.00
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	8.58
			PRINTERS <\$250 & INK/SUPPLIES	0109397150	4322	PRINTERS <\$250 & INK/SUP	6.59
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	17.32
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	7.42
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1.86
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	15.16
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	18.93
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	12.70
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	6.98
			EQUIPMENT-NEW	0102014342	4410	EQUIPMENT-NEW \$500-\$5000	71.14
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	15.69
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	59.49
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1.70
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	1.63
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	6.27
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	18.76
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1.79
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	13.69
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	16.65
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-1.88
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	67.66
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-3.79
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	4.99
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	4.84
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	8.17
			MATERIALS & SUPPLIES-INSTRUCT	0112011055	4310	MATERIALS & SUPPLIES-INS	35.52
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	2.39

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	2.85
			GENERAL SUPPLIES-NON INSTRUCT	0108095040	4340	GENERAL SUPPLIES-NON INS	166.84
			GENERAL SUPPLIES-NON INSTRUCT	0108095040	4340	GENERAL SUPPLIES-NON INS	30.12
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	3.33
			EQUIPMENT-NEW \$500-\$5000	0106015040	4410	EQUIPMENT-NEW \$500-\$5000	7.03
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	7.90
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.14
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	16.28
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	28.98
			EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	-2.45
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-4.16
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-1.32
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.10
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-1.02
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.18
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-0.22
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-5.20
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-4.68
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-6.48
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	6.16
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	5.98
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	7.75
			EQUIPMENT-NEW	0105015040	4410	EQUIPMENT-NEW \$500-\$5000	112.14
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	6.90
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-3.44
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	19.93
			MATERIALS & SUPPLIES-INSTRUCT	0105315017	4310	MATERIALS & SUPPLIES-INS	6.97
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	22.93
			OUTSIDE PRINTING	0104072000	5870	OUTSIDE PRINTING	24.37
			OUTSIDE PRINTING	0104072000	5870	OUTSIDE PRINTING	29.93
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	143.85
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	25.81
			EQUIPMENT-NEW \$500-\$5000	0105011012	4410	EQUIPMENT-NEW \$500-\$5000	139.50
			GENERAL SUPPLIES-NON INSTRUCT	0105095060	4340	GENERAL SUPPLIES-NON INS	-0.65
			COMPUTER PRINTERS \$250-\$5,000	0105091012	4462	COMPUTER PRINTERS \$250-\$	16.20
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.37
			EQUIPMENT-NEW \$500-\$5000	0102395980	4410	EQUIPMENT-NEW \$500-\$5000	49.14
			CA USE TAX LIABILITY	01	9552	CA USE TAX LIABILITY	147.94
			EQUIPMENT-NEW \$500-\$5000	0105015040	4410	EQUIPMENT-NEW \$500-\$5000	38.67
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	7.27
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	5.93
			GENERAL SUPPLIES-NON INSTRUCT	0104192550	4340	GENERAL SUPPLIES-NON INS	4.22
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	1.74
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	4.97

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.19
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-4.18
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1.16
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1.27
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.75
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	52.58
			EQUIPMENT-NEW \$500-\$5000	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	287.45
			EQUIPMENT-NEW \$500-\$5000	0113017175	4410	EQUIPMENT-NEW \$500-\$5000	83.44
			MISC OUTSIDE VENDOR	0106011008	5860	MISC OUTSIDE VENDOR	73.65
			MISC OUTSIDE VENDOR	0102395980	5860	MISC OUTSIDE VENDOR	15.50
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	2.63
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	45.13
			MISC OUTSIDE VENDOR	0106011008	5860	MISC OUTSIDE VENDOR	45.38
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	0.65
			MATERIALS & SUPPLIES-INSTRUCT	0109156100	4310	MATERIALS & SUPPLIES-INS	18.21
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	3.88
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	4.18
			EQUIPMENT-NEW \$500-\$5000	0102011190	4410	EQUIPMENT-NEW \$500-\$5000	19.13
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	11.63
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	-0.29
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	2.86
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	60.99
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	15.43
						CHECK TOTAL:	11,583.01
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							11,583.01



Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398528	07/31/19	Blue Shield of Califor	AUGUST 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	163,954.93
			AUGUST 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	362.59
			AUGUST 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	80,753.92
			AUGUST 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	178.59
						CHECK TOTAL:	245,250.03
00398529	07/31/19	Cox Communications	JULY 2019	0100005090	8699	ALL OTHER LOCAL REVENUE	-6,222.28
			JULY 2019	0100005090	8699	ALL OTHER LOCAL REVENUE	-75.00
			JULY 2019	0113457175	5940	INTERNET CONNECTIVITY	10.74
			JULY 2019	0113457175	5940	INTERNET CONNECTIVITY	12,815.77
			JULY 2019	0113457175	5940	INTERNET CONNECTIVITY	428.05
			JULY 2019	0113457175	5940	INTERNET CONNECTIVITY	160.93
						CHECK TOTAL:	7,118.21
00398530	07/31/19	Coyne & Associates Inc	MARCH 2019	0104602140	5894	IBI SUPERVISION	7,333.56
						CHECK TOTAL:	7,333.56
00398531	07/31/19	Frontier California In	JULY 2019	0105477409	5920	TELEPHONE SERVICE	70.55
						CHECK TOTAL:	70.55
00398532	07/31/19	Frontier California In	JULY 2019	0102477409	5920	TELEPHONE SERVICE	439.47
			JULY 2019	0105477409	5920	TELEPHONE SERVICE	223.14
			JULY 2019	0106477409	5920	TELEPHONE SERVICE	154.03
			JULY 2019	0107477409	5920	TELEPHONE SERVICE	219.96
			JULY 2019	0108477409	5920	TELEPHONE SERVICE	143.47
						CHECK TOTAL:	1,180.07
00398533	07/31/19	FRONTLINE TECHNOLOGIES	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	15,341.64
						CHECK TOTAL:	15,341.64
00398534	07/31/19	Hayes Software Systems	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,513.00
						CHECK TOTAL:	2,513.00
00398535	07/31/19	Laguna Beach Water Dis	5/14/19 - 7/15/19	0105477409	5530	WATER - UTILITIES	538.54
						CHECK TOTAL:	538.54
00398536	07/31/19	Launa Kirkey	7/8-7/12 - MSE TRAINING	0102013080	5220	TRAVEL & CONFERENCE	1,313.12
						CHECK TOTAL:	1,313.12
00398537	07/31/19	Southern Calif Gas Co.	JULY 2019	0107477409	5510	HEAT - UTILITIES	63.50
						CHECK TOTAL:	63.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							280,722.22



Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398538	08/01/19	ACSA	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	330.00
						CHECK TOTAL:	330.00
00398539	08/01/19	AGParts	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	1,253.40
						CHECK TOTAL:	1,253.40
00398540	08/01/19	Apex Learning Inc	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	250.00
						CHECK TOTAL:	250.00
00398541	08/01/19	Apple Computer Inc.	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	287.69
						CHECK TOTAL:	287.69
00398542	08/01/19	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	115.01
						CHECK TOTAL:	115.01
00398543	08/01/19	Coalition for Adequate	DUES & MEMBERSHIPS	0102477408	5310	DUES & MEMBERSHIPS	282.00
			DUES & MEMBERSHIPS	0102477408	5310	DUES & MEMBERSHIPS	435.00
						CHECK TOTAL:	717.00
00398544	08/01/19	Ferguson Enterprises L	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	94.29
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	105.84
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	116.22
						CHECK TOTAL:	316.35
00398545	08/01/19		JULY 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	2,100.00
			AUGUST 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	2,100.00
						CHECK TOTAL:	4,200.00
00398546	08/01/19	Infinity Communication	CONSULTANTS-OTHER	0102395090	5831	CONSULTANTS-OTHER	1,912.50
						CHECK TOTAL:	1,912.50
00398547	08/01/19	Johnstone Supply	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	388.22
			GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	312.15
						CHECK TOTAL:	700.37
00398548	08/01/19	Kaiser Foundation Heal	AUGUST 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	101,713.42
			AUGUST 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	377.97
			AUGUST 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	3,023.79
			AUGUST 2019	0102397400	3402	HEALTH & WELFARE, CLASSIF	50,097.65
			AUGUST 2019	0102397400	3402	HEALTH & WELFARE, CLASSIF	186.17
			AUGUST 2019	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,489.33
						CHECK TOTAL:	156,888.33
00398549	08/01/19	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	47.58

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							47.58
00398550	08/01/19	Netreo Inc.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	5,208.00
CHECK TOTAL:							5,208.00
00398551	08/01/19	OC SLLC INC.	JULY 2019	0104632900	5889	OTHER THERAPY	1,700.00
			JULY 2019	0104632900	5889	OTHER THERAPY	1,200.00
CHECK TOTAL:							2,900.00
00398552	08/01/19	OverDrive Inc.	ANNUAL SOFTWARE LICENSE FEE	0113015040	5805	ANNUAL SOFTWARE LICENSE	21,200.00
CHECK TOTAL:							21,200.00
00398553	08/01/19	West Coast Fire & Inte	JULY 2019	0102477409	5560	ALARM SERVICES	180.00
			JULY 2019	0105477409	5560	ALARM SERVICES	100.00
			JULY 2019	0105477409	5560	ALARM SERVICES	190.00
			JULY 2019	0106477409	5560	ALARM SERVICES	100.00
			JULY 2019	0107477409	5560	ALARM SERVICES	100.00
			JULY 2019	0108477409	5560	ALARM SERVICES	100.00
CHECK TOTAL:							770.00
00398554	08/01/19	MOBILE MODULAR MANAGEM	JULY 2019	2506498410	5620	RENTAL EXPENSE	1,104.02
CHECK TOTAL:							1,104.02
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							198,200.25

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398555	08/02/19	Accrediting Commission	DUES & MEMBERSHIPS	0105011012	5310	DUES & MEMBERSHIPS	1,070.00
						CHECK TOTAL:	1,070.00
00398556	08/02/19	Alliance of Schools fo	OTHER INSURANCE	0102397400	5450	OTHER INSURANCE	298,020.00
						CHECK TOTAL:	298,020.00
00398557	08/02/19	Atkinson Andelson Loya	JUNE 2019	0102397400	5835	LEGAL EXPENSE	19,466.20
			JUNE 2019	0110397140	5835	LEGAL EXPENSE	29,328.50
						CHECK TOTAL:	48,794.70
00398558	08/02/19	CalSTRS/Employer Insti	ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	701,878.07
						CHECK TOTAL:	701,878.07
00398559	08/02/19		SUMMER 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	1,600.00
						CHECK TOTAL:	1,600.00
00398560	08/02/19	Campus Safety Group	CONSULTANTS-OTHER	0102395980	5831	CONSULTANTS-OTHER	5,087.50
						CHECK TOTAL:	5,087.50
00398561	08/02/19	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	1,685.49
						CHECK TOTAL:	1,685.49
00398562	08/02/19	Ganahl Lumber	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	520.84
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	60.49
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	12.96
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	21.26
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	329.53
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	44.46
						CHECK TOTAL:	989.54
00398563	08/02/19	Houghton Mifflin Harco	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	18,371.00
						CHECK TOTAL:	18,371.00
00398564	08/02/19	Industrial Cleaning Sy	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	1,379.64
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	1,272.24
						CHECK TOTAL:	2,651.88
00398565	08/02/19	JENNIFER TONEY SPEECH	JULY 2019	0104632900	5887	SPEECH THERAPY	2,380.00
						CHECK TOTAL:	2,380.00
00398566	08/02/19	Laguna Graphic Arts In	MATERIALS & SUPPLIES-INSTRUCT	0113017175	4310	MATERIALS & SUPPLIES-INS	96.98
						CHECK TOTAL:	96.98
00398567	08/02/19	Maintex	BUILDING IMPROVEMENTS	0105497408	6230	BUILDING IMPROVEMENTS	1,975.68

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	1,975.68
00398568	08/02/19	Mosaic Network Inc.	ANNUAL SOFTWARE LICENSE FEE	0109156100	5805	ANNUAL SOFTWARE LICENSE	8,505.00
						CHECK TOTAL:	8,505.00
00398569	08/02/19	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	93.79
						CHECK TOTAL:	93.79
00398570	08/02/19	Orange County Therapy	JULY 2019	0104632900	5885	OCCUPATIONAL THERAPY	3,240.00
			JULY 2019	0104632900	5886	PHYSICAL THERAPY	630.00
						CHECK TOTAL:	3,870.00
00398571	08/02/19	Pro Line Gymnasium Flo	FLOOR COVERING	0105477408	5604	FLOOR COVERING	6,500.00
			FLOOR COVERING	0106477408	5604	FLOOR COVERING	3,350.00
						CHECK TOTAL:	9,850.00
00398572	08/02/19	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	370.90
						CHECK TOTAL:	370.90
00398573	08/02/19		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	4,000.00
						CHECK TOTAL:	4,000.00
00398574	08/02/19	VERTICAL TRANSPORT INC	OTHER MAINTENANCE SERVICES	0107477408	5692	OTHER MAINTENANCE SERVIC	909.86
			OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	810.00
			OTHER MAINTENANCE SERVICES	0107477408	5692	OTHER MAINTENANCE SERVIC	490.00
						CHECK TOTAL:	2,209.86
00398575	08/02/19		IEE	0104632900	5878	PARENT REIMBURSEMENT (LE	4,400.00
			REGISTRATION 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	900.00
						CHECK TOTAL:	5,300.00

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 1,118,800.39

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398576	08/05/19	AGParts	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	1,249.50
						CHECK TOTAL:	1,249.50
00398577	08/05/19	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	198.00
			ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	579.00
			ELECTRICAL REPAIRS	0107477408	5661	ELECTRICAL REPAIRS	2,066.00
			ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	739.00
						CHECK TOTAL:	3,582.00
00398578	08/05/19	ASICS AMERICA CORPORAT	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	605.41
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	813.10
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	118.85
						CHECK TOTAL:	1,537.36
00398579	08/05/19	ATM Specialty Services	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	528.00
						CHECK TOTAL:	528.00
00398580	08/05/19	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	429.93
						CHECK TOTAL:	429.93
00398581	08/05/19	Floor Tech America Inc	BUILDING IMPROVEMENTS	0105497408	6230	BUILDING IMPROVEMENTS	19,640.00
						CHECK TOTAL:	19,640.00
00398582	08/05/19	Hudi	ANNUAL SOFTWARE LICENSE FEE	0105311075	5805	ANNUAL SOFTWARE LICENSE	18,257.63
			ANNUAL SOFTWARE LICENSE FEE	0105315310	5805	ANNUAL SOFTWARE LICENSE	12,171.75
						CHECK TOTAL:	30,429.38
00398583	08/05/19	New Dimension General	BUILDING IMPROVEMENTS	0102497408	6230	BUILDING IMPROVEMENTS	8,288.20
						CHECK TOTAL:	8,288.20
00398584	08/05/19	Preferred Ceilings Inc	BUILDING IMPROVEMENTS	0105497408	6230	BUILDING IMPROVEMENTS	10,974.00
						CHECK TOTAL:	10,974.00
00398585	08/05/19	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	185.42
						CHECK TOTAL:	185.42
00398586	08/05/19	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,075.13
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,009.85
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	98.58
						CHECK TOTAL:	2,183.56
00398587	08/05/19	Waste Management of OC	AUGUST 2019	0102477409	5540	TRASH - UTILITIES	240.88
			AUGUST 2019	0105477409	5540	TRASH - UTILITIES	1,412.70
			AUGUST 2019	0106477409	5540	TRASH - UTILITIES	490.39

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			AUGUST 2019	0107477409	5540	TRASH - UTILITIES	461.09
			AUGUST 2019	0108477409	5540	TRASH - UTILITIES	386.88
						CHECK TOTAL:	2,991.94
00398588	08/05/19	EDUCATION MANAGEMENT S	MISC OUTSIDE VENDOR	1302277426	5860	MISC OUTSIDE VENDOR	3,635.00
						CHECK TOTAL:	3,635.00
00398589	08/05/19	Quick Dispense Inc.	FOOD	1302277426	4700	FOOD	519.20
						CHECK TOTAL:	519.20
00398590	08/05/19	Roofscreen Mfg Inc.	ROOFING	4007498440	6209	ROOFING	6,674.00
			ROOFING	4007498440	6209	ROOFING	29,370.20
			ROOFING	4007498440	6209	ROOFING	12,984.58
						CHECK TOTAL:	49,028.78
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							135,202.27

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398591	08/07/19	ACSA	DUES & MEMBERSHIPS	0105091012	5310	DUES & MEMBERSHIPS	1,230.17
						CHECK TOTAL:	1,230.17
00398592	08/07/19	California Weekly Expl	2/4 & 2/14- WALK THROUGH REV	0108015600	5860	MISC OUTSIDE VENDOR	1,460.00
						CHECK TOTAL:	1,460.00
00398593	08/07/19	Coach Evaluator LP	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	298.00
						CHECK TOTAL:	298.00
00398594	08/07/19	Dana Hills High School	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	375.00
						CHECK TOTAL:	375.00
00398595	08/07/19	DecisionInsite LLC	SOFTWARE>\$500 PER ITEM	0102477408	4470	SOFTWARE>\$500 PER ITEM	1,820.50
						CHECK TOTAL:	1,820.50
00398596	08/07/19	Dramatists Play Servic	MATERIALS & SUPPLIES-INSTRUCT	0105315015	4310	MATERIALS & SUPPLIES-INS	240.00
						CHECK TOTAL:	240.00
00398597	08/07/19	El Dorado Boys Basketb	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	475.00
						CHECK TOTAL:	475.00
00398598	08/07/19	El Toro Boys Basketbal	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	700.00
						CHECK TOTAL:	700.00
00398599	08/07/19	Ferguson Enterprises L	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	323.22
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	252.40
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	205.07
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	373.82
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	14.93
						CHECK TOTAL:	1,169.44
00398600	08/07/19	Ganahl Lumber	OTHER CUSTODIAL SUPPLIES	0106477409	4361	OTHER CUSTODIAL SUPPLIES	172.56
						CHECK TOTAL:	172.56
00398601	08/07/19	Hardy & Harper Inc.	PAVING	0107477408	5607	PAVING	43,562.80
						CHECK TOTAL:	43,562.80
00398602	08/07/19	KAP 7 INTERNATIONAL IN	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	727.31
						CHECK TOTAL:	727.31
00398603	08/07/19	Mission of San Juan Ca	12/13 - DOCENT GUIDED TOUR	0108015570	5860	MISC OUTSIDE VENDOR	1,437.50
						CHECK TOTAL:	1,437.50
00398604	08/07/19	Musical Theatre Intern	MATERIALS & SUPPLIES-INSTRUCT	0105315015	4310	MATERIALS & SUPPLIES-INS	400.00



Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							400.00
00398605	08/07/19	OCEAN Institute	3/30 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			3/31 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			4/1 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			3/25 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
CHECK TOTAL:							11,960.00
00398606	08/07/19	PITNEY BOWES GLOBAL FI	POSTAGE/DELIVERY	0106091008	5910	POSTAGE/DELIVERY	2,000.00
CHECK TOTAL:							2,000.00
00398607	08/07/19	Sagerstrom High School	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	450.00
CHECK TOTAL:							450.00
00398608	08/07/19	Teacher's Discovery	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	75.64
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	30.26
CHECK TOTAL:							105.90
00398609	08/07/19	Torrey Pines High Scho	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	600.00
CHECK TOTAL:							600.00
00398610	08/07/19	U S Postmaster	POSTAGE/DELIVERY	0107011005	5910	POSTAGE/DELIVERY	660.00
CHECK TOTAL:							660.00
00398611	08/07/19	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	88.98
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	56.16
CHECK TOTAL:							145.14
00398612	08/07/19	WAXIE SANITARY SUPPLY	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	648.62
			EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	6,361.56
CHECK TOTAL:							7,010.18
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							76,999.50



Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398613	08/08/19	B & H Photo Video Inc.	EQUIPMENT-NEW \$500-\$5000	0110377145	4410	EQUIPMENT-NEW \$500-\$5000	1,665.02
						CHECK TOTAL:	1,665.02
00398614	08/08/19	Burnham Benefits Insur	AUGUST 2019	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00398615	08/08/19	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	1,098.08
						CHECK TOTAL:	1,098.08
00398616	08/08/19	Ganahi Lumber	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	65.46
						CHECK TOTAL:	65.46
00398617	08/08/19		MILEAGE - AUGUST 2019	0104256700	5880	TRANSPORTATION-IN LIEU	425.68
						CHECK TOTAL:	425.68
00398618	08/08/19	Hartley, Leanne	7/11 - AERIES ADVISORY	0113457175	5220	TRAVEL & CONFERENCE	25.87
						CHECK TOTAL:	25.87
00398619	08/08/19	HERTZING, RYAN	6/18-6/20 - NETREO TRAINING	0113457175	5220	TRAVEL & CONFERENCE	34.80
						CHECK TOTAL:	34.80
00398620	08/08/19	LBUSD Revolving Cash F	POSTAGE/DELIVERY	0102397406	5910	POSTAGE/DELIVERY	31.88
			GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	5.68
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	11.58
			GENERAL SUPPLIES-NON INSTRUCT	0104605040	4340	GENERAL SUPPLIES-NON INS	10.75
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	99.82
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	10.77
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	5.36
			GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	12.05
			PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	7.53
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	45.43
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	15.31
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	33.96
			POSTAGE/DELIVERY	0106091008	5910	POSTAGE/DELIVERY	20.50
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	52.32
			POSTAGE/DELIVERY	0107011005	5910	POSTAGE/DELIVERY	7.60
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	139.07
			PLUMBING REPAIRS	0107477408	5662	PLUMBING REPAIRS	27.47
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	18.98
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	52.01
						CHECK TOTAL:	608.07
00398621	08/08/19	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	3,003.57
						CHECK TOTAL:	3,003.57

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 THU, AUG 08, 2019, 8:29 AM --req: JUPHAM----leg: 76 ----loc: 94DISB----job: 21521528 #J-28--prog: BK514 <1.3 >--report id: CKOCLIST

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398622	08/08/19	MORRISON, MICHAEL	7/22-7/24 - STRENGTHS CONF	0113015040	5220	TRAVEL & CONFERENCE	88.74
						CHECK TOTAL:	88.74
00398623	08/08/19	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	53.83
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	282.84
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,676.09
						CHECK TOTAL:	2,012.76
00398624	08/08/19	WEBBER, VICTORIA	MILEAGE - 7/29/19-7/31/19	0101377100	5210	MILEAGE REIMBURSEMENT	10.44
			7/22-7/24 - STRENGTHS CONF	0113015040	5220	TRAVEL & CONFERENCE	93.96
						CHECK TOTAL:	104.40
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							14,132.45

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398625	08/09/19	Carrie Denton	7/22-7/25 - AP SUMMER INST	0105011012	5220	TRAVEL & CONFERENCE	69.60
						CHECK TOTAL:	69.60
00398626	08/09/19	Continental Marble and	BUILDING IMPROVEMENTS	0105497408	6230	BUILDING IMPROVEMENTS	32,766.00
						CHECK TOTAL:	32,766.00
00398627	08/09/19	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	53.69
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	20.65
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	176.72
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	219.54
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	422.32
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	388.59
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	359.10
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	136.71
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	260.84
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	-53.11
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	80.04
						CHECK TOTAL:	2,065.09
00398628	08/09/19	HANSON, HEATHER	REFRESHMENTS - NOT FOOD SERV	0105015040	4325	REFRESHMENTS - NOT FOOD	151.85
						CHECK TOTAL:	151.85
00398629	08/09/19	Home Depot	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	1,104.42
						CHECK TOTAL:	1,104.42
00398630	08/09/19	Jenny Salberg	7/21-7/24 - STRENGTHS ACADEMY	0113015040	5220	TRAVEL & CONFERENCE	35.16
						CHECK TOTAL:	35.16
00398631	08/09/19	Jim Brusky	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	85.78
						CHECK TOTAL:	85.78
00398632	08/09/19	Laguna Beach Water Dis	5/28/19 - 7/29/19	0108477409	5530	WATER - UTILITIES	4,369.61
						CHECK TOTAL:	4,369.61
00398633	08/09/19	LIVESCHOOL INC.	ANNUAL SOFTWARE LICENSE FEE	0106091008	5805	ANNUAL SOFTWARE LICENSE	4,740.00
						CHECK TOTAL:	4,740.00
00398634	08/09/19	Miller, Dale	7/22-7/24 - STRENGTHS ACADEMY	0113015040	5220	TRAVEL & CONFERENCE	152.71
						CHECK TOTAL:	152.71
00398635	08/09/19	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	2,788.50
						CHECK TOTAL:	2,788.50
00398636	08/09/19	Saddleback Valley Unif	JANUARY - JUNE 2019	0104292800	5100	SUBAGREEMENTS FOR SERVIC	203,001.67

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			JANUARY - JUNE 2019	0104292800	5100	SUBAGREEMENTS FOR SERVIC	24,717.74
						CHECK TOTAL:	227,719.41
00398637	08/09/19	Silver, Laura	7/22-7/24 - STRENGTHS ACADEMY	0113015040	5220	TRAVEL & CONFERENCE	95.86
						CHECK TOTAL:	95.86
00398638	08/09/19	Southern Calif Gas Co.	JULY 2019	0106477409	5510	HEAT - UTILITIES	54.22
			JULY 2019	0108477409	5510	HEAT - UTILITIES	38.66
						CHECK TOTAL:	92.88
00398639	08/09/19	Southern California Ed	JULY 2019	0102477409	5520	LIGHT & POWER	2,401.95
			JULY 2019	0105477409	5520	LIGHT & POWER	10,279.00
			JULY 2019	0106477409	5520	LIGHT & POWER	6,819.71
			JULY 2019	0107477409	5520	LIGHT & POWER	2,943.61
			JULY 2019	0107477409	5520	LIGHT & POWER	10.38
						CHECK TOTAL:	22,454.65
00398640	08/09/19	Waste Management of OC	JULY 2019	0102477409	5540	TRASH - UTILITIES	298.84
			JULY 2019	0105477409	5540	TRASH - UTILITIES	2,514.55
						CHECK TOTAL:	2,813.39
00398641	08/09/19	School Construction Co	ROOFING	4005498440	6209	ROOFING	200.00
						CHECK TOTAL:	200.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							301,704.91

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398642	08/12/19	AT&T	MAY 2019	0107477409	5920	TELEPHONE SERVICE	15.75
						CHECK TOTAL:	15.75
00398643	08/12/19	Baker Electric Inc.	ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	984.00
						CHECK TOTAL:	984.00
00398644	08/12/19	Beacon Day School	JULY 2019	0104632210	5875	TUITION	7,789.82
			JULY 2019	0104632210	5875	TUITION	65.00
						CHECK TOTAL:	7,854.82
00398645	08/12/19	Best Best & Krieger LL	JULY 2019	0104072000	5835	LEGAL EXPENSE	858.00
						CHECK TOTAL:	858.00
00398646	08/12/19	CALIFORNIA SCHOOLS EMP	AUGUST 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	19,761.46
			AUGUST 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	2,796.31
			AUGUST 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,733.26
			AUGUST 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,377.28
			AUGUST 2019	0102397400	5831	CONSULTANTS-OTHER	543.00
						CHECK TOTAL:	34,211.31
00398647	08/12/19	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	115.01
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	143.86
						CHECK TOTAL:	258.87
00398648	08/12/19	Ganahl Lumber	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	45.49
						CHECK TOTAL:	45.49
00398649	08/12/19	Industrial Cleaning Sy	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	182.44
						CHECK TOTAL:	182.44
00398650	08/12/19	Industrial Metal Suppl	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	3,690.19
						CHECK TOTAL:	3,690.19
00398651	08/12/19	KYA SERVICES LLC	FLOOR COVERING	0106477408	5604	FLOOR COVERING	4,640.49
						CHECK TOTAL:	4,640.49
00398652	08/12/19	Laguna Graphic Arts In	OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	2,316.63
						CHECK TOTAL:	2,316.63
00398653	08/12/19	Literacy Resources Inc	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	513.54
						CHECK TOTAL:	513.54
00398654	08/12/19	McGill, Loryn Rachel	JULY 2019	0104632900	5887	SPEECH THERAPY	375.00
						CHECK TOTAL:	375.00

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398655	08/12/19	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	21.16
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	7.61
						CHECK TOTAL:	28.77
00398656	08/12/19	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	284.00
						CHECK TOTAL:	284.00
00398657	08/12/19	Psychological Assessme	TESTS/SCORING	0104613150	4330	TESTS/SCORING	115.50
						CHECK TOTAL:	115.50
00398658	08/12/19	Ruhnau Clarke Architec	CONSULTANTS-OTHER	0102477408	5831	CONSULTANTS-OTHER	1,250.00
						CHECK TOTAL:	1,250.00
00398659	08/12/19	Samuel French Inc	MATERIALS & SUPPLIES-INSTRUCT	0105315015	4310	MATERIALS & SUPPLIES-INS	1,320.00
						CHECK TOTAL:	1,320.00
00398660	08/12/19	Scholastic Inc.	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	4,619.04
						CHECK TOTAL:	4,619.04
00398661	08/12/19	SOLUTION TREE	TRAVEL & CONFERENCE	0106011008	5220	TRAVEL & CONFERENCE	2,600.00
						CHECK TOTAL:	2,600.00
00398662	08/12/19	WAXIE SANITARY SUPPLY	EQUIPMENT-NEW \$500-\$5000	0102477408	4362	MAINTENANCE SUPPLIES	320.83
			EQUIPMENT-NEW \$500-\$5000	0102477408	4362	MAINTENANCE SUPPLIES	265.48
						CHECK TOTAL:	586.31
TOTAL FOR STOCK 76    Laguna Beach's check stock ID							66,750.15

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WED, AUG 14, 2019,    8:32 AM --req: JJNIXO----leg: 76 ----loc: 94DISB----job: 21535736 #J314--prog: BK514 <1.3 >--report id: CKOCLIST

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00398663	08/14/19	ALC Schools LLC	JULY 2019	0104256700	5855	CHARTER BUS-HOME TO SCHO	12,995.00
						CHECK TOTAL:	12,995.00
00398664	08/14/19	Best Image Graphics	MATERIALS & SUPPLIES-INSTRUCT	0106011075	4310	MATERIALS & SUPPLIES-INS	10,778.50
						CHECK TOTAL:	10,778.50
00398665	08/14/19	GCI Construction Inc.	PLUMBING	0102497408	6207	PLUMBING	45,241.69
						CHECK TOTAL:	45,241.69
00398666	08/14/19	Montgomery Hardware Co	BUILDING IMPROVEMENTS	0105497408	6230	BUILDING IMPROVEMENTS	44,619.29
						CHECK TOTAL:	44,619.29
00398667	08/14/19	Sparta Software Corpor	ANNUAL SOFTWARE LICENSE FEE	0105315040	5805	ANNUAL SOFTWARE LICENSE	40,000.00
						CHECK TOTAL:	40,000.00
00398668	08/14/19	Total Fence Solutions	SITE IMPROVEMENT	4208498800	6110	SITE IMPROVEMENT	14,750.00
						CHECK TOTAL:	14,750.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							168,384.48



**Laguna Beach Unified School District**

**12.g CONSENT/ACTION**

**August 27, 2019**

**Approval: Agreement with Real Inspiration, Inc., for Keith Hawkins to provide Services as a Presenter to Staff and Students at Thurston Middle School in an Amount Not-to-Exceed \$3,000**

**LCAP Priority Area**

Goal #1 - Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.

**Proposal**

Staff proposes the Board of Education approve an agreement with Real Inspiration, Inc., for Keith Hawkins to provide speaker services to staff and students at Thurston Middle School on August 30, 2019.

**Background**

Keith Hawkins is an international motivational speaker who has regularly spoken to students and staff at Thurston Middle School's Where Everyone Belongs (WEB) Day as part of the school's commitment to inclusion and school culture.

**Budget Impact**

The cost for this presentation is not-to-exceed \$3,000 and will be paid from the Thurston Middle School budget.

**Recommended Action**

Staff recommends the Board of Education approve an agreement with Real Inspiration, Inc., for Keith Hawkins to provide speaker services to the students at Thurston Middle School on August 30, 2019, in an amount not-to-exceed \$3,000.



March 4, 2019

Jenny Salberg  
Thurston Middle School  
2100 Park Ave.  
Laguna Beach, CA 92651

Dear Jenny:

Keith Hawkins is really excited about the privilege to work with you and the students of **Thurston Middle School on August 30, 2019**. He looks forward to the upcoming date and appreciates all your efforts in having him to your event.

An invoice, schedule, questionnaire and introduction are included with the agreement. Please keep the introduction for the day of the event. Sign and return the agreement along with the schedule for the day and questionnaire as soon as you can to move forward with the preparation for your day. If you see "TBA" on the agreement please fill them in before returning. Please fill out the questionnaire completely. This is very important for Keith to prepare for your day. It is important for a schedule to be returned at least two weeks prior to your day so we can make adjustments if necessary. Changes may need to be made so please leave room for some flexibility.

The invoice is for your billing. Checks are to be made payable to "Real Inspiration, Inc." and handed to Keith on the day of the event. Please do not mail checks unless it will be received before the date above. If it is mailed and arrives after the day above it is considered late. There is a 20% penalty for checks received after the date above. Please be prepared to pay the late fee if payment is not ready. The late fee is non-negotiable.

Feel free to use the information provided on our website ([www.readinspirationinc.com](http://www.readinspirationinc.com)) for any promotional material you are doing for Keith's presentation. Photographs can also be found on our website for your use.

You can return the agreement and pre-presentation paperwork by email ([keith@keithhawkins.com](mailto:keith@keithhawkins.com)) or fax (530-653-2167).

I will be in touch with you before the week of your presentation to discuss the details of the day. If I can provide you with any further information please feel free to call 888-604-4295.

Sincerely,

Lori Hawkins

**Agreement for the Services of Keith Hawkins**

**Sponsor School:** Thurston Middle School  
**Contact Name:** Jenny Salberg  
**Telephone:** 949-497-7785  
**Cell Number:**  
**Email Address:** jsalberg@lbusd.org  
**Mailing Address:** 2100 Park Ave. Laguna Beach, CA 92651  
**Day & Date:** **Friday, August 30, 2019**  
**Keith's Arrival Time:** 7:30 am  
**Completion Time:** 3:05 pm  
**Title:** WEB Orientation  
**Assignment Details:** Keynote for Staff/Facilitate & Keynote for Orientation  
8-9: Staff Keynote  
9:10-10:50: WEB Leader Training  
11:07-12:45: All 6<sup>th</sup> graders Orientation  
1:27-2:00: WEB Leader Wrap Up  
**Size & Description:** 200 Incoming 6<sup>th</sup> Graders & 50 WEB Leaders

### **Terms of Agreement**

**Speaker's fee is \$3000.00.** This includes travel. **A deposit of \$500.00 for each day is requested to hold this date.** The remaining balance is to be paid on the day of the presentation. **If payments cannot be made on the day of the presentation speaker's fee will be \$3600.00.** This reflects the 20% penalty for a late payment. Check are to be made payable to Real Inspiration, Inc. An invoice is included. Please Note: If you cannot have payment ready on the day of the event please be prepared to pay the late fee. This is non-negotiable.

**Real Inspiration, Inc. Federal ID #: 20-0457023**

In the event of a cancellation, a notice of 30 days will be needed to notify the office. If this is not possible, there will be a 50% cancellation fee of the speaker's honorarium. If a cancellation occurs due to the weather the deposit will not be refunded and the day will be rescheduled at a later date. Additional travel costs may be paid due to flight changes.

An invoice is included: Please note: if you cannot have payment ready on the day of the event please be prepared to the 20% late fee described above. This late fee is non-negotiable. We prefer the payment is given to Keith on the day of the event rather than mailed ahead.

Please provide a handheld cordless microphone or a microphone with 50 to 100 feet of cord and a quality sound system.

**Agreed and Accepted By:**

Lori Hawkins 3-5-19

Lori Hawkins

Date

Date

**Real Inspiration, Inc. 811 Tyler Drive; Auburn, CA 95603**

**\*888-604-4295\* keith@keithbhawkins.com\* www.realinspirationinc.com**

**Laguna Beach Unified School District**

**12.h. CONSENT/ACTION**

**August 27, 2019**

**Approval: Purchase of TechSmart Coding & Computer Science for Elementary Schools in an Amount Not-to-Exceed \$49,000**

**LCAP Priority Area**

Goal 2 - All students will gain the knowledge and skills to be college and career ready through a wide variety of academic and enrichment opportunities.

**Proposal**

Staff proposes the Board of Education approve the purchase of TechSmart Coding & Computer Sciences online curriculum and training for the elementary level.

**Background**

The 2018/2019 piloting of the TechSmart Coding & Computer Science online curriculum program at the elementary level as approved by the Board of Education on August 21, 2018, was successful. This contract will continue our training for teachers and provide licensing for our students.

**Budget Impact**

The total cost to the District is \$49,000. This expenditure includes the coding curriculum and teaching platform, coding boot camp and teacher training for coding in Skylark 1 and Skylark 2, teacher support and project administration. Term of agreement is two years, July 1, 2019, through June 30, 2021.

**Recommended Action**

Staff recommends the Board of Education approve the agreement with TechSmart.

## SCHEDULE 2 FOR LAGUNA BEACH SCHOOL DISTRICT

This Schedule 2 ("**Schedule**") is entered into as of August 16, 2019 (the "**Schedule Effective Date**") and made a part of the Curriculum as a Service (CaaS) Agreement ("**Agreement**"), between School District and TechSmart, with an effective date of July 1, 2019 (the "**Agreement**"). All capitalized terms not defined in this Schedule have the respective meanings set forth in the Agreement or in the exhibits attached to this Schedule. To the extent that any term of this Schedule conflicts with any of the terms of the Agreement, and this Schedule explicitly states that it intends to modify the conflicting terms, this Schedule supersedes the Agreement.

### OVERVIEW

TechSmart offers computer science educational course materials designed for delivery to K-12 students via an online computer science teaching & learning platform, or curriculum as a service (CaaS). School District provides educational content directly to K-12 students and desires to use the TS CaaS and to license from TechSmart the TS Content specified herein computer science courses for delivery to certain of School District's elementary school students. As part of the computer science courses, School District will also purchase from TechSmart the TS Services described in Exhibit B in support of School District's delivery of the TS Content to students.

<b>School Year(s)</b>	2019-2020
<b>Schedule Term</b>	Schedule Effective Date: July 1, 2019, through June 30, 2021
<b>Courses</b>	CS10 - Coding in Skylark 1 CS20 - Coding in Skylark 2
<b>Authorized Users</b>	[18] Trained CS10 teachers & unlimited student licenses. [ 6 ] Trained CS20 teachers & unlimited student licenses
<b>Schools</b>	Top of the World Elementary El Morro Elementary
<b>Teacher Coding Bootcamps</b>	CST10 - Coding in Skylark 1 CST20 - Coding in Skylark 2
<b>Fees and Consideration</b>	<p><b>Curriculum</b></p> <p>Coding Curriculum + Teaching Platform = \$ 11,000 [ (2) schools x \$5,500 ]</p> <p><b>Coding Bootcamp + Teacher Training</b></p> <p>CST10 - Coding in Skylark 1 = \$ 15,000 [ (12) teachers x \$1,250 / teacher per course ]</p> <p>CST20 - Coding in Skylark 2 = \$ 7,500 [ (6) teachers x \$1,250 / teacher per course ]</p> <p><b>Teacher Live Support</b></p> <p>Elementary School Teachers = \$ 4,500 [ (18) teachers x \$250 ]</p> <p>Twice-a-month web check-ins w/ each teacher = \$ 4,000 [ (2) schools x \$2,000 ]</p> <p>Unlimited CS-TOSA Support via web check-in = \$ 2,500</p> <p><b>Project Administration</b></p> <p>Includes project administration &amp; travel fees = \$ 4,500</p> <p style="text-align: right;"><b>Total Fees = \$ 49,000</b></p>

<b>Coding Bootcamp Warranty</b>	If a teacher who has completed a Coding Bootcamp (CST) leaves the district or is unable or unwilling to teach the computer science class they were trained for during the next school year, then during that year the district can send a replacement teacher to a scheduled Coding Bootcamp at another location at no additional cost. This will be a one-time replacement training and is not renewable. This replacement training will only be for a teacher that will be teaching the computer at a school listed in Schedule 2. District will pay project administration fees for replacement teachers.
<b>Payment Due Date</b>	\$ 49,000 due by 08/31/19  TechSmart will invoice School District 30 days prior to payment due date. School District will provide payment no later than the due date specified above.

- Project Manager** - School District will provide an assigned staff member to serve in the role of Project Manager to assist in coordination of all activities related to Teacher Coding Bootcamp training, scheduling, class setup, and other activities that may arise from time to time.
- Teachers attending Coding Bootcamp Training** - School District will provide a roster of teachers attending Coding Bootcamp Training no later than 30 days before the start date of the training. This roster will include: teacher first name, teacher last name, teacher email address, grade level, school, coding bootcamp attending.
- Teachers teaching Coding Courses** - School District will provide a roster of teachers that will be teaching the Coding courses no later than 30 days before the start date of the class. This roster will include: teacher first name, teacher last name, teacher email address, grade level, school, coding course to be taught.
- Setup of TechSmart Platform** - School District teachers will utilize the TechSmart Platform to set up their Coding classes, entering information related to their teaching schedule and student roster.
- Systems Requirements** - School District will provide the necessary hardware, software and Internet connections required for the delivery of and access to the TS Offerings. The following are the minimum requirements:
  - Student & Teacher computers: O/S: Mac OSX 10.7 or higher, Windows 7 or higher or Chromebook. Processor 1 GHz processor, Memory 512MB, Monitor Resolution 1600x900 (1920 x 1080 preferred), Internet Browser- Google Chrome.
  - Internet Connection: Broadband (high speed) Internet connection with a minimum consistent speed of 1.5Mbps.
  - Classroom:
    - Middle School: Two LCD Projectors per classroom with WUXGA resolution (1920 x 1200 widescreen 16:10 Aspect Ratio).
    - Elementary School: One LCD Projector per classroom with WUXGA resolution (1920 x 1200 widescreen 16:10 Aspect Ratio).

TechSmart

School District

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: Bruce M. Levin

Print Name: \_\_\_\_\_

Title: Chief Executive Officer

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**  
**Computer Science Courses**

TechSmart will provide the TS CaaS pursuant to this Agreement and the terms set forth in this Exhibit A. TechSmart may upgrade or update the TS CaaS and the Courses any time in its sole discretion. TechSmart will provide reasonable notice to School District of any material changes which would materially alter or affect School District's or Students' use of the TS CaaS or Courses.

**CS10: Coding in Skylark 1 and CS20: Coding in Skylark 2**

Full Year: 35 weeks. Grades 2-5. Such course is comprised of the following:

- Lesson instructional content
- Coding Techniques, Coding Exercises and Coding Projects
- Student Assessments
- Homework Assignments
- Lesson-by-Lesson Teacher's Guides and Resources

Such Course includes the following instructional units and lessons:

- Unit 1: Frames - 1.1 Frames, 1.2 Variables
- Unit 2: Coding Basics - 2.1 Input & Output, 2.2 Conditionals & Random
- Unit 3: Screen & Advanced Conditionals - 3.1 Coordinates, 3.2 Mouse & Keyboard, 3.3 Else If & Else

**CS20: Coding in Skylark 2**

Full Year: 35 weeks. Grades 2-5. Such course is comprised of the following:

- Unit 1: Checking - 1.1 Logic, 1.2 Collisions
- Unit 2: Iteration - 2.1 Lists, 2.2 Counting, 2.3 Loops
- Unit 3: Sprites - 3.1 Sprites, 3.2 Text and Animation

**EXHIBIT B**  
**TS Services Description**

- **Teacher Coding Bootcamps.** The TechSmart Teacher Coding Bootcamps will provide instruction and training for District Teachers and is designed to help them teach the courses listed in Schedule 1 to Students ("**Coding Bootcamps**"). The Coding Bootcamps will consist of the following:
  - CS10: Coding in Skylark 1 for Teachers Course curriculum
  - CS20: Coding in Skylark 2 for Teachers Course curriculum
  - Computer Science Teaching Platform user training
  - TechSmart Computer Science Pedagogy Training
- **Teacher Support:** TechSmart will provide the following teacher support services:
  - Live Support - Online technical and teaching support delivered via the Live Support chat module of the TechSmart Platform.
  - Office Hours - Scheduled one-on-one web meetings with teachers once a month.
  - Professional Learning Community
- **Dates.**
  - Coding Bootcamp Teacher Training: Mutually agreed upon dates to be determined planning phase of the project.

## **Laguna Beach Unified School District**

### **12.i. CONSENT/ACTION**

**August 27, 2019**

**Approval: Mandated Block Grant Funding for 2019-2020**

#### **LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education authorizes the selection of Mandated Block Grant Funding for 2019-2020.

#### **Background**

Pursuant to Government Code (GC) Section 17581.6(d), the State has authorized school districts to receive per-pupil funding instead of submitting reimbursement claims for each mandate. Funding distributed pursuant to this section is in lieu of receiving mandated cost reimbursement (GC Section 19760). To simplify the decision and provide an incentive, the option comes with the following conditions:

- The option is an annual election, whereby the District can return to an actual claim in future years.
- The mandate for Graduation Requirements (second year of science) was added to the block grant for 2012-13.
- The mandate for Behavioral Intervention Plans is not included in the per-pupil amount option. Separate claims may be filed for this mandate.
- The option does not eliminate the outstanding liability for the prior claims filed.
- The funding will not be subject to the “fair share” for community-funded districts.
- There are no new audit requirements and the amount will not be offset by past audit findings.

In its simplest form, this is a long-overdue solution to mandated funding. By selecting the block grant, the District will receive \$32.18 per ADA for grades K-8 and \$61.94 per ADA for grades 9-12. This amounts to approximately \$120,044 for our District.

#### **Budget Impact**

The Mandated Block Grant selection will provide an estimated \$120,044 in General Fund revenue. Unlike the previous and unreliable funding process for mandated cost claims, the new per-pupil allocation is funded in the State budget.

#### **Recommended Action**

Staff recommends the Board of Education authorize the selection of Mandated Block Grant Funding for 2019-20.



## **Laguna Beach Unified School District**

### **12.j. CONSENT/ACTION**

**August 27, 2019**

**Approval: Quarterly Report – Board Policy 3002 – Investments**

#### **LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve the attached Investment Report as per Board Policy No. 3002 – Investments.

#### **Background**

Senate Bill 564 added Government Code section 53646 requiring the chief fiscal officer of each local agency in California to annually render a statement of investment policy and to render quarterly reports to the governing board with respect to the agency's investments. A District Investment Policy was adopted at the October 22, 2002 regular Board meeting.

In addition to reviewing the wording in the bill, there has been an advisory issued from School Legal Services regarding implementation of the requirements in SB564.

Government Code Section 53646 (e) states: "If a local agency has placed all of its investments in...a county investment pool...the chief fiscal officer may supply to the governing body...the most recent statement or statements received by the local agency from these institutions...".

A memo from School Legal Services to districts says, "In most cases, districts in Orange County would be able to rely on the provisions of Section 53646 (e) and provide the most recent statements received by the local agency from the county treasurer. Only in cases where districts have invested surplus funds outside the county treasury, LAIF, or a bank or savings and loan will districts be required to prepare an individualized written report."

On July 3, 1995, the Office of the Treasury-Tax Collector established a separate bank and custody account entitled the Orange County Educational Investment Pool for public education funds. Available at the District Office for review is the June 2019 Treasurer's Management Report from the Orange County Treasurer's Office and the June 2019, bank statements for District funds held outside the County Treasury.

Government Section 53646 (b)(2) states: “the quarterly report shall state compliance of the portfolio to the statement of investment policy.” Under section 3430(b), the investment policy specified that the District shall deposit in the Orange County Treasury, pursuant to Education Code section 41001, to be placed to the credit of the proper fund, all General funds, Adult Education funds, Cafeteria funds, Deferred Maintenance funds, General Obligation Bond funds, Capital Facilities funds, Developer Fees, School Facilities funds, Special Reserve funds, and Foundation Trust funds.

The District and the Orange County Treasury shall make investments of all such funds within the requirements of the “Prudent Investor Rule” in California Probate Code section 16045 et seq.

**Budget Impact**

District monies are deposited in compliance with Board Policy 3002 – Investments.

**Recommended Action**

Staff recommends the Board of Education approve the report on District investments and certify that the method of investments is in compliance with the District investment policy.

**Quarterly Financial Investment Report**  
**Pursuant to Government Code Section 53646 and**  
**Board Policy No. 3002 – Investments**

**June 30, 2019**

As of June 30, 2019, Laguna Beach Unified School District had the following deposits:

**At the Orange County Treasury**

General Fund	\$ 11,916,396
Adult Education	114,888
Cafeteria Fund	17,336
Special Reserve Other Than C/O	17,352,484
Capital Facilities Fund	127,671
Special Reserve Fund – FRRP	1,347,924
Special Reserve – Aliso Property	5,260,581
Special Reserve – Capital Imp Plan	<u>2,224,079</u>

**Total in County Treasury** **\$ 38,361,359**

**At Wells Fargo Bank**

LBUSD Revolving Cash Account	\$ 48,986
Miscellaneous Clearing Account	155,688
Cafeteria Fund Clearing Account	35,043
Thurston Student Body Account – Checking	<u>20,465</u>

**Total in Wells Fargo Bank** **\$ 260,182**

**At Citizen's Business Bank**

Laguna Beach High School Student Body Account – Checking	\$ 44,568
Laguna Beach High School Student Body Account - Savings	<u>79,946</u>

**Total in Citizen's Business Bank** **\$ 124,514**

**At U.S. Bank**

Community Facilities District No. 98-1 (Crystal Cove)	
Bond Administration Fund	\$ 39,712

**CalPERS**

CERBT Strategy 3	\$ 3,328,985
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## **Laguna Beach Unified School District**

### **12.k. CONSENT/ACTION**

**August 27, 2019**

**Approval: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,166.44**

#### **LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

#### **Background**

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,040,000 which is based on principal paid through September 2018. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

#### **Budget Impact**

The \$1,166.44 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$36,151.73.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$37,308.38
2	Interest Earned	July 2019	\$9.79		
3	David Taussig & Associates	Inv. 1907054		\$1,166.44	
4	Ending Fund Balance				\$36,151.73

#### **Recommended Action**

Staff recommends the Board of Education approve the disbursement as presented.

**Holloway/Dixon/Viloria**

## **Laguna Beach Unified School District**

### **13. ACTION**

**August 27, 2019**

**Approval: 2018-2019 Unaudited Actuals Report**

#### **LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve the Unaudited Actuals Financial Report for 2018-2019.

#### **Background**

The Unaudited Actuals represent the completion of fiscal year 2018-2019. The due date for submitting year-end financial reports to the Orange County Department of Education (OCDE) is September 15, 2018. OCDE is required to review our submission, recommend adjustments if necessary, and forward the final submission to the California Department of Education by October 15, 2018.

#### **Budget Impact**

Approval of the Unaudited Actuals Report by the Board establishes that the District met its financial obligations for 2018-2019.

#### **Recommended Action**

Staff recommends the Board of Education approve the Unaudited Actuals Financial Report for 2018-2019.

Unaudited Actuals  
FINANCIAL REPORTS  
2018-19 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	55.46%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2020-21 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$1,829,452.01
	Adjusted Appropriations Limit	\$54,154,862.46
	Appropriations Subject to Limit	\$54,154,862.46
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2020-21, subject to CDE approval.	7.34%

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: Aug 27, 2019

To the Superintendent of Public Instruction:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Dean West  
Name  
Associate Superintendent, Business  
Title  
(714) 966-4229  
Telephone  
dwest@ocde.us  
E-mail Address

For School District:

Jeff Dixon  
Name  
Asst. Supt., Business  
Title  
(949) 497-7700, ext 5222  
Telephone  
jdixon@lbusd.org  
E-mail Address



# LAGUNA BEACH UNIFIED SCHOOL DISTRICT UNAUDITED ACTUALS REPORT

Approval at the August 27, 2019 Regular Meeting of the Board of Education



## FISCAL YEAR 2018-2019





# **2018-2019 UNAUDITED ACTUALS REPORT**

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## **Laguna Beach Unified School District 2018-19 Unaudited Actuals**

The 2018-19 Unaudited Actuals report contains forms that describe the financial position of each fund as of June 30, 2019, and they reflect the District's financial activity that occurred during the July 1, 2018 to June 30, 2019 fiscal year. The Unaudited Actuals also contain supplemental reports concerning the District's capital assets, average daily attendance, restricted programs and other disclosures.

This report of financial position will be provided to the Orange County Department of Education. The independent auditors from Vavrinek, Trine, Day & Co. LLP (VTD) will finalize their review of the District's financial statements in September and the final audit report will be submitted to the State by December 15, 2019.

### **2018-19 Financial Components**

1. Property Tax Revenue
  - Property tax revenues were \$54,080,778.
  - The District experienced a growth of 5.4%, a \$2,760,349 increase from prior year.
  - Property tax revenues are included as "Local Control Funding Formula (LCFF) Sources".
2. Education Protection Account (EPA)
  - Revenues generated from Proposition 30 are deposited into a dedicated account called the Education Protection Account (EPA).
  - EPA apportionments are calculated as \$200 per Average Daily Attendance (ADA), and the District realized EPA funds of \$560,318 in 2018-19.
  - EPA revenues are included as "Local Control Funding Formula (LCFF) Sources".
3. State Principal Apportionment
  - The District continues to receive the same level of state aid for state categorical revenue rolled into the Local Control Funding Formula. The amount remains unchanged at \$548,204.
4. Federal and State Programs
  - Federal revenue in the general fund totaled \$912,049 and contributed 1.4% of total revenue. Federal revenues were down \$13,946 from June estimates.
  - Other state revenues in the general fund totaled \$3,958,752 and contributed 6.2% of total revenue. A recalculation of the STRS On-Behalf contribution resulted in a reduction in estimated funds.
  - Except as illustrated under Contributions to Restricted Programs, all federal and state restricted categorical programs are self-funded.
5. Other Local Revenue
  - Other Local Revenues are both restricted and unrestricted. Unrestricted local revenue is received for e-rate discounts, donations, interest earnings, facilities use, transportation fees and other miscellaneous sources. Restricted local revenues are received for special education as pass-through funding from the South Orange County SELPA.
  - Local revenue receipts totaled \$3,752,214 in 2018-19. This was about \$264,258 more than projected in June. Increases are attributed to donations, E-rate reimbursements and higher interest earnings.

### General Fund Revenue Components

The District receives funding for its general operations from various sources. The types of major funding sources are illustrated below:

Total General Fund Revenues: 2018-2019 Unaudited Actuals			
	Unrestricted	Restricted	Combined
DESCRIPTION			
LCFF REVENUE SOURCES	55,189,300	-	55,189,300
FEDERAL REVENUE	-	912,049	912,049
OTHER STATE REVENUE	1,110,337	2,848,415	3,958,752
OTHER LOCAL REVENUE	2,318,125	1,434,089	3,752,214
<b>TOTAL REVENUES</b>	<b>58,617,763</b>	<b>5,194,552</b>	<b>63,812,315</b>

### 2018-19 REVENUES

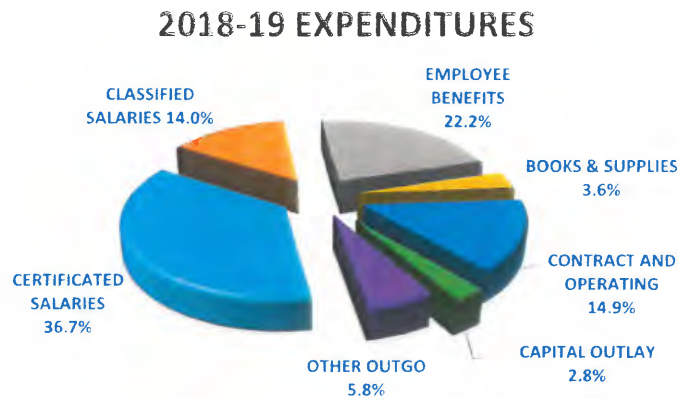


### Operating Expenditure Components

The General Fund is used for the majority of the functions within the District. As illustrated below, salaries and benefits comprise 73% of the District's budget, and approximately 27% of the total General Fund is expended on books, classroom supplies, services, utilities, other operating expenses, capital outlay and contributions to restricted resources.

Total General Fund Expenditures: 2018-2019 Unaudited Actuals			
	Unrestricted	Restricted	Combined
DESCRIPTION			
CERTIFICATED SALARIES	20,033,533	2,959,252	22,992,785
CLASSIFIED SALARIES	6,521,957	2,291,618	8,813,575
EMPLOYEE BENEFITS	10,129,171	3,814,035	13,943,205
BOOKS & SUPPLIES	1,992,286	242,758	2,235,044
CONTRACT AND OPERATING	5,715,168	3,623,147	9,338,315
CAPITAL OUTLAY	1,320,831	421,189	1,742,020
OTHER OUTGO	3,357,899	249,619	3,607,519
<b>TOTAL EXPENDITURES</b>	<b>49,070,846</b>	<b>13,601,617</b>	<b>62,672,463</b>

A graphical description of expenditures by percentage is depicted below.



1. Cost of Education Expended for Classroom Compensation

- Laguna Beach Unified School District dedicated 55.46% of its General Fund Budget towards Education Expended for Classroom Compensation. For a unified school district, the minimum percentage requirement must be no less than 55.00%. The District has met the State requirement.

2. Salaries

- Approximately half of the District's General Fund Expenditure Budget is earmarked for salaries. All classified and certificated positions are fully funded. Certificated salaries came in under budget, largely due to changes in extra duty assignments and unanticipated savings from unpaid leaves.

3. Employee Benefits

- The District is required by law to provide certain benefits to its employees. These statutory benefits include retirement funding, social security and medicare contributions, unemployment insurance, and worker's compensation benefits.
- The total dollars budgeted for health benefits in the 2018-19 school year was \$4,559,000. Through employee contributions, the District was able to keep costs below the cap. The final total was \$4,501,794.
- In addition to these statutorily required benefits, the District offered an early retirement incentive to LaBUFA unit members. Nine certificated employees elected to retire and received two years of experience credit with CalSTRS at District expense. The cost of the Retirement Incentive Program for each member varied depending on specific age, service credit and final compensation. A net savings of \$100,731 is estimated to be realized in the first year alone and incrementally over the next few years.

4. Books and Supplies

- Overall, expenditures for books and supplies were lower than anticipated by \$408,186. This is mainly due to funds being allocated but not yet expended for technology, classroom supplies and textbooks. These funds will be reallocated in the 2019-20 budget.

5. Services and Other Operating Expenditures

- Services and operating expenses amounted to \$9,338,315. Costs in this category are comprised of utilities, insurance, software and web application licenses, consultants, sub-agreements for services, routine maintenance repairs and professional development.
- Continued attention to utility usage, water conservation measures and efficiencies in electricity consumption kept utility costs down during the 2018-19 year.
- Various facility projects for routine maintenance were deferred to the 2019-20 school year.
- A decrease in contract services was attributed to reduced services in special education. Nonetheless, local funds still cover an increasing share of special education costs.

6. Capital Outlay

- Capital outlay expenditures in the general fund included major HVAC and roofing projects, districtwide furniture and various technology equipment purchases at the school sites.
- Capital outlay expenditures were \$1,742,020. Expenditures were \$363K less than projected due to carryover for 4CLE projects and other routine maintenance projects.

7. Other Outgo

- Included in this category are payments for Laguna Beach students in county programs and indirect costs.
- \$357,519 was expended, which was lower than expected. The attendance for District funded county programs was slightly lower than projected.

8. Transfers Out

- As planned, a General Fund transfer to the Cafeteria Fund in the amount of \$250,000 was carried out to maintain a positive ending fund balance.
- A transfer of \$500,000 from the General Fund to the Special Reserve for Non-Capital Outlay (Fund 17) was fulfilled for the Community Funded Differential.
- A transfer of \$1,000,000 from the General Fund to the Special Reserve Fund (Capital Projects) Fund was completed for the facility, repair and replacement program (FRRP).
- Lastly, a transfer of \$1,500,000 from the General Fund to the Special Reserve Fund (Capital Projects) Fund was realized to fund projects in the Capital Improvement Plan (CIP).

**Contributions to Restricted Programs**

The following transfers of unrestricted resources to restricted programs are necessary to cover restricted program expenditures in excess of revenue:

CONTRIBUTION TO RESTRICTED PROGRAMS	
	Unaudited Actuals
PROGRAM	
Special Education	6,082,701
Routine Restricted Maintenance	2,776,500
<b>TOTAL CONTRIBUTIONS</b>	<b>8,859,201</b>



## General Fund Summary

A comparison of the 2018-19 Estimated Actuals (from the June budget adoption) to the 2018-19 Unaudited Actuals is presented for review.

2018-2019 Estimated Actuals to Unaudited Actuals Comparison									
DESCRIPTION	2018-19 Estimated Actuals			2018-19 Unaudited Actuals			Variances		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>A. REVENUES</b>									
LCFF SOURCES	55,132,118	-	55,132,118	55,189,300	-	55,189,300	57,182	-	57,182
FEDERAL REVENUE	-	925,995	925,995	-	912,049	912,049	-	(13,946)	(13,946)
OTHER STATE REVENUE	1,072,859	2,949,436	4,022,295	1,110,337	2,848,415	3,958,752	37,478	(101,021)	(63,543)
OTHER LOCAL REVENUE	2,078,819	1,409,137	3,487,956	2,318,125	1,434,089	3,752,214	239,306	24,952	264,258
<b>TOTAL REVENUES</b>	<b>58,283,796</b>	<b>5,284,568</b>	<b>63,568,364</b>	<b>58,617,763</b>	<b>5,194,552</b>	<b>63,812,315</b>	<b>333,967</b>	<b>(90,016)</b>	<b>243,951</b>
<b>B. EXPENDITURES</b>									
CERTIFICATED SALARIES	20,277,313	2,958,182	23,235,495	20,033,533	2,959,252	22,992,785	(243,780)	1,070	(242,710)
CLASSIFIED SALARIES	6,486,776	2,304,141	8,790,917	6,521,957	2,291,618	8,813,575	35,181	(12,523)	22,658
EMPLOYEE BENEFITS	10,264,650	3,992,162	14,256,812	10,129,171	3,814,035	13,943,205	(135,479)	(178,127)	(313,607)
BOOKS AND SUPPLIES	2,337,682	305,548	2,643,230	1,992,286	242,758	2,235,044	(345,396)	(62,790)	(408,186)
SERVICES/OTHER OPERATING	6,237,512	3,759,712	9,997,224	5,715,168	3,623,147	9,338,315	(522,344)	(136,565)	(658,909)
CAPITAL OUTLAY	1,448,010	657,250	2,105,260	1,320,831	421,189	1,742,020	(127,179)	(236,061)	(363,240)
OTHER OUTGO	196,000	201,210	397,210	155,751	201,768	357,519	(40,249)	558	(39,691)
TRANSFER OF INDIRECT COST	(49,181)	49,181	-	(47,851)	47,851	-	1,330	(1,330)	-
<b>TOTAL EXPENDITURES</b>	<b>47,198,762</b>	<b>14,227,386</b>	<b>61,426,148</b>	<b>45,820,846</b>	<b>13,601,617</b>	<b>59,422,463</b>	<b>(1,377,916)</b>	<b>(625,769)</b>	<b>(2,003,685)</b>
<b>C. EXCESS/(DEFICIENCY)</b>	<b>11,085,034</b>	<b>(8,942,818)</b>	<b>2,142,216</b>	<b>12,796,917</b>	<b>(8,407,065)</b>	<b>4,389,852</b>	<b>1,711,883</b>	<b>535,753</b>	<b>2,247,636</b>
<b>D. OTHER SOURCES/USES</b>									
TRANSFERS IN	-	-	-	-	-	-	-	-	-
TRANSFERS OUT	3,250,000	-	3,250,000	3,250,000	-	3,250,000	-	-	-
NET OTHER SOURCES	-	-	-	-	-	-	-	-	-
CONTRIBUTIONS	(9,300,557)	9,300,557	-	(8,859,201)	8,859,201	-	441,356	(441,356)	-
<b>TOTAL OTHER SOURCES/USES</b>	<b>(12,550,557)</b>	<b>9,300,557</b>	<b>0 000</b>	<b>(12,109,201)</b>	<b>8,859,201</b>	<b>(3,250,000)</b>	<b>441,356</b>	<b>(441,356)</b>	<b>-</b>
<b>E. NET INCREASE/(DECREASE)</b>	<b>(1,465,523)</b>	<b>357,739</b>	<b>(1,107,784)</b>	<b>687,716</b>	<b>452,136</b>	<b>1,139,852</b>	<b>2,153,239</b>	<b>94,397</b>	<b>2,247,636</b>
<b>F. FUND BALANCE, RESERVES</b>									
BEGINNING FUND BALANCE	6,527,606	2,685,495	9,213,101	6,527,606	2,685,495	9,213,101	-	-	-
<b>ENDING BALANCE</b>	<b>5,062,083</b>	<b>3,043,234</b>	<b>8,105,317</b>	<b>7,215,322</b>	<b>3,137,631</b>	<b>10,352,953</b>	<b>2,153,239</b>	<b>94,397</b>	<b>2,247,636</b>

The District ended fiscal year 2018-19 with an unrestricted ending fund balance for the General Fund of \$7,215,322, which is sufficient to meet the State required 3% reserve for economic uncertainty plus an additional 2% per our local requirement for financial reserves. Half a million is committed for the community funded differential. Another \$585,270 in funds are carry-over for textbook purchases, 4CLE projects and specific site purposes. After Non-Spendable, an unrestricted balance of \$2,919,363 is assigned for salary settlement agreements and potential one-time expenditures in the upcoming fiscal year.

The restricted general fund ending balance is reported at \$3,137,631. These funds will carry forward for Routine Restricted Maintenance, Lottery Instructional Materials, Low-Performing Students Block Grant and Medi-Cal Billing Option.

## **Other Funds**

As illustrated below, all other funds have a positive ending balance at June 30, 2019 and budgets for FY 2019-20 have not been adversely affected by any changes in ending balances for FY 2018-19.

All Other Funds Summary: 2018-2019 Unaudited Actuals					
	Beginning Fund Balance	Revenues	Expenditures	Net Increase (Decrease)	Unaudited Ending Fund Balance
FUND					
11 ADULT EDUCATION	92,075	97,253	122,128	(24,875)	67,200
13 CAFETERIA	18,212	927,831	915,403	12,429	30,641
17 SPECIAL RESERVE OTHER THAN CAPITAL OUTLAY	16,567,615	817,824	-	817,824	17,385,439
25 CAPITAL FACILITIES	51,668	129,236	37,093	92,143	143,812
40 SPECIAL RESERVES CAPITAL OUTLAY					
FRRP	1,261,039	1,027,683	1,214,482	(186,800)	1,074,240
ALISO PROPERTY	5,164,736	105,836	-	105,836	5,270,572
CIP	2,989,848	1,548,033	2,336,754	(788,721)	2,201,127

## **Conclusion**

The State required Unaudited Actuals reports and supplemental documents are included in this packet. The State reports are designed to provide a general overview of the District's finances for each fund.

In September 2019, the District's external auditors will meet with District staff and audit the records contained in this packet. The auditors will render an opinion as to the accuracy of these reports no later than December 15, 2019.

It is recommended that the Board of Education accept the unaudited actuals for the 2018-2019 fiscal year and budget component designations, as contained in the attachment.

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	55,189,300.05	0.00	55,189,300.05	57,697,243.00	0.00	57,697,243.00	4.5%
2) Federal Revenue		8100-8299	0.00	912,048.86	912,048.86	0.00	962,261.00	962,261.00	5.5%
3) Other State Revenue		8300-8599	1,110,337.37	2,848,414.57	3,958,751.94	559,346.00	3,023,816.00	3,583,162.00	-9.5%
4) Other Local Revenue		8600-8799	2,318,125.38	1,434,088.67	3,752,214.05	1,448,761.00	1,478,884.00	2,927,645.00	-22.0%
5) TOTAL, REVENUES			58,617,762.80	5,194,552.10	63,812,314.90	59,705,350.00	5,464,961.00	65,170,311.00	2.1%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	20,033,533.31	2,959,251.84	22,992,785.15	19,847,023.00	2,967,198.00	22,814,221.00	-0.8%
2) Classified Salaries		2000-2999	6,521,956.82	2,291,617.78	8,813,574.60	6,599,573.00	2,364,964.00	8,964,537.00	1.7%
3) Employee Benefits		3000-3999	10,129,170.62	3,814,034.65	13,943,205.27	9,952,308.00	4,224,575.00	14,176,883.00	1.7%
4) Books and Supplies		4000-4999	1,992,286.23	242,757.85	2,235,044.08	2,211,059.00	405,456.00	2,616,515.00	17.1%
5) Services and Other Operating Expenditures		5000-5999	5,715,168.42	3,623,146.64	9,338,315.06	6,036,227.00	3,528,010.00	9,564,237.00	2.4%
6) Capital Outlay		6000-6999	1,320,831.11	421,189.07	1,742,020.18	1,112,383.00	1,044,000.00	2,156,383.00	23.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299							
		7400-7499	155,750.56	201,767.99	357,518.55	196,000.00	210,000.00	406,000.00	13.6%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(47,851.37)	47,851.37	0.00	(65,931.00)	65,931.00	0.00	0.0%
9) TOTAL, EXPENDITURES			45,820,845.70	13,601,617.19	59,422,462.89	45,888,642.00	14,810,134.00	60,698,776.00	2.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			12,796,917.10	(8,407,065.09)	4,389,852.01	13,816,708.00	(9,345,173.00)	4,471,535.00	1.9%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	3,250,000.00	0.00	3,250,000.00	2,850,000.00	0.00	2,850,000.00	-12.3%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,859,200.63)	8,859,200.63	0.00	(9,345,173.00)	9,345,173.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(12,109,200.63)	8,859,200.63	(3,250,000.00)	(12,195,173.00)	9,345,173.00	(2,850,000.00)	-12.3%



Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			687,716.47	452,135.54	1,139,852.01	1,621,535.00	0.00	1,621,535.00	42.3%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	6,527,605.57	2,685,495.35	9,213,100.92	7,215,322.04	3,137,630.89	10,352,952.93	12.4%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,527,605.57	2,685,495.35	9,213,100.92	7,215,322.04	3,137,630.89	10,352,952.93	12.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,527,605.57	2,685,495.35	9,213,100.92	7,215,322.04	3,137,630.89	10,352,952.93	12.4%
2) Ending Balance, June 30 (E + F1e)			7,215,322.04	3,137,630.89	10,352,952.93	8,836,857.04	3,137,630.89	11,974,487.93	15.7%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	50,000.00	0.00	50,000.00	50,000.00	0.00	50,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	27,065.61	17,115.53	44,181.14	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	3,120,515.36	3,120,515.36	0.00	3,137,630.89	3,137,630.89	0.5%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	500,000.00	0.00	500,000.00	500,000.00	0.00	500,000.00	0.0%
Community Funded Differential	0000	9760	500,000.00		500,000.00				
Community Funded Diff BP 3001	0000	9760				500,000.00		500,000.00	
d) Assigned									
Other Assignments		9780	3,504,632.43	0.00	3,504,632.43	5,086,857.04	0.00	5,086,857.04	45.1%
Carryover	0000	9780	585,269.57		585,269.57				
Potential Onetime Expenditures	0000	9780	2,919,362.86		2,919,362.86				
AB 1200 Collective Bargaining Agreement	0000	9780				1,762,210.00		1,762,210.00	
Carryover	0000	9780				585,269.57		585,269.57	
Potential Onetime Expenditures	0000	9780				2,739,377.47		2,739,377.47	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	3,133,624.00	0.00	3,133,624.00	3,200,000.00	0.00	3,200,000.00	2.1%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**  
**FISCAL YEAR 2018-19**  
**UNAUDITED ACTUAL**  
**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) 54 TERMINOLOGY**  
**COMPONENTS OF ENDING FUND BALANCE**

<b>General Fund</b>	
ENDING FUND BALANCE	\$ 10,352,953
<u>Nonspendable</u>	
Revolving Cash	\$ 50,000
Prepaid Expenditures	\$ 27,066
<u>Restricted - (Categorical Programs)</u>	
Medi-Cal Billing Option	\$ 1,684
Proposition 20 Lottery: Instructional Materials	\$ 359,672
Low-Performing Students Block Grant	\$ 112,633
Routine Restricted Maintenance (4%)	\$ 2,663,642
<u>Committed</u>	
Special Reserve for Community Funded Differential	\$ 500,000
<u>Assigned</u>	
Carryover for Unrestricted Programs	\$ 585,270
Potential One-Time Expenditures Including:	\$ 2,919,363
District Goals, GASB 74/75, Textbooks, Special Education	
Litigation, Furniture, Equipment and Facilities	
<u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	\$ 3,133,624
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
Fund Balance	<u><u>\$ 10,352,953</u></u>

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Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)						
	2,741.70	2,737.99	2,787.88	2,642.49	2,642.49	2,741.67
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	2,741.70	2,737.99	2,787.88	2,642.49	2,642.49	2,741.67
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	11.48	11.05	11.48	11.48	11.48	11.48
b. Special Education-Special Day Class	1.96	1.92	1.96	1.96	1.96	1.96
c. Special Education-NPS/LCI						
d. Special Education Extended Year	0.27	0.27	0.27	0.27	0.27	0.27
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	13.71	13.24	13.71	13.71	13.71	13.71
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	2,755.41	2,751.23	2,801.59	2,656.20	2,656.20	2,755.38
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA</b> (Enter Charter School ADA using Tab C. Charter School ADA)						

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PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	22,992,785.15	301	0.00	303	22,992,785.15	305	245,821.79		307	22,746,963.36	309
2000 - Classified Salaries	8,813,574.60	311	16,411.92	313	8,797,162.68	315	26,607.82		317	8,770,554.86	319
3000 - Employee Benefits	13,943,205.27	321	157,314.30	323	13,785,890.97	325	74,818.95		327	13,711,072.02	329
4000 - Books, Supplies Equip Replace. (6500)	2,282,014.65	331	32,521.99	333	2,249,492.66	335	334,617.67		337	1,914,874.99	339
5000 - Services . . . & 7300 - Indirect Costs	9,338,315.06	341	725.62	343	9,337,589.44	345	3,269,214.64		347	6,068,374.80	349
TOTAL					57,162,920.90	365	TOTAL			53,211,840.03	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)			Object	EDP No.
1. Teacher Salaries as Per EC 41011. . . . .		1100	18,061,831.27	375
2. Salaries of Instructional Aides Per EC 41011. . . . .		2100	2,295,266.74	380
3. STRS. . . . .		3101 & 3102	4,597,891.09	382
4. PERS. . . . .		3201 & 3202	281,696.52	383
5. OASDI - Regular, Medicare and Alternative. . . . .		3301 & 3302	425,778.88	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). . . . .		3401 & 3402	2,831,209.30	385
7. Unemployment Insurance. . . . .		3501 & 3502	10,107.03	390
8. Workers' Compensation Insurance. . . . .		3601 & 3602	253,970.36	392
9. OPEB, Active Employees (EC 41372). . . . .		3751 & 3752	0.00	
10. Other Benefits (EC 22310). . . . .		3901 & 3902	754,685.27	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10). . . . .			29,512,436.46	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. . . . .			0.00	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). . . . .			0.00	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. . . . .				396
14. TOTAL SALARIES AND BENEFITS. . . . .			29,512,436.46	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. . . . .			55.46%	
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X') . . . . .				

**PART III: DEFICIENCY AMOUNT**

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high) . . . . .	55.00%
2. Percentage spent by this district (Part II, Line 15) . . . . .	55.46%
3. Percentage below the minimum (Part III, Line 1 minus Line 2) . . . . .	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369). . . . .	53,211,840.03
5. Deficiency Amount (Part III, Line 3 times Line 4) . . . . .	0.00

**PART IV: Explanation for adjustments entered in Part I, Column 4b (required)**

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Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	95,691.00	99,002.00	3.5%
4) Other Local Revenue		8600-8799	1,561.63	1,120.00	-28.3%
5) TOTAL, REVENUES			97,252.63	100,122.00	3.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	27,736.78	35,000.00	26.2%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	5,264.39	6,914.00	31.3%
4) Books and Supplies		4000-4999	20,567.86	18,938.00	-7.9%
5) Services and Other Operating Expenditures		5000-5999	68,558.59	39,270.00	-42.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			122,127.62	100,122.00	-18.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(24,874.99)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(24,874.99)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	92,075.24	67,200.25	-27.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			92,075.24	67,200.25	-27.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			92,075.24	67,200.25	-27.0%
2) Ending Balance, June 30 (E + F1e)			67,200.25	67,200.25	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	67,200.25	67,200.25	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	156,846.93	155,000.00	-1.2%
3) Other State Revenue		8300-8599	7,910.14	8,500.00	7.5%
4) Other Local Revenue		8600-8799	513,074.37	543,250.00	5.9%
5) TOTAL, REVENUES			677,831.44	706,750.00	4.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	466,898.34	477,577.00	2.3%
3) Employee Benefits		3000-3999	108,407.83	122,115.00	12.6%
4) Books and Supplies		4000-4999	318,350.17	317,858.00	-0.2%
5) Services and Other Operating Expenditures		5000-5999	21,746.31	26,072.00	19.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			915,402.65	943,622.00	3.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(237,571.21)	(236,872.00)	-0.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	250,000.00	250,000.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			250,000.00	250,000.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			12,428.79	13,128.00	5.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	18,212.00	30,640.79	68.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			18,212.00	30,640.79	68.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			18,212.00	30,640.79	68.2%
2) Ending Balance, June 30 (E + F1e)			30,640.79	43,768.79	42.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	1,295.00	1,295.00	0.0%
Stores		9712	9,009.72	12,232.00	35.8%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	20,336.07	30,241.79	48.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	317,824.47	436,570.00	37.4%
5) TOTAL, REVENUES			317,824.47	436,570.00	37.4%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			317,824.47	436,570.00	37.4%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	500,000.00	500,000.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			500,000.00	500,000.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			817,824.47	936,570.00	14.5%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	16,567,614.68	17,385,439.15	4.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,567,614.68	17,385,439.15	4.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,567,614.68	17,385,439.15	4.9%
2) Ending Balance, June 30 (E + F1e)			17,385,439.15	18,322,009.15	5.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	17,385,439.15	18,322,009.15	5.4%
Community Funded Differential BP 3003	0000	9760	17,385,439.15		
Community Funded Differential BP 3003	0000	9760		18,322,009.15	
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	129,236.38	155,860.00	20.6%
5) TOTAL, REVENUES			129,236.38	155,860.00	20.6%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	8,668.04	7,985.00	-7.9%
6) Capital Outlay		6000-6999	28,425.00	128,000.00	350.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			37,093.04	135,985.00	266.6%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			92,143.34	19,875.00	-78.4%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			92,143.34	19,875.00	-78.4%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	51,668.25	143,811.59	178.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			51,668.25	143,811.59	178.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			51,668.25	143,811.59	178.3%
2) Ending Balance, June 30 (E + F1e)			143,811.59	163,686.59	13.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	143,811.59	163,686.59	13.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	181,551.85	223,100.00	22.9%
5) TOTAL, REVENUES			181,551.85	223,100.00	22.9%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,314.50	0.00	-100.0%
6) Capital Outlay		6000-6999	3,549,921.60	871,140.00	-75.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,551,236.10	871,140.00	-75.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(3,369,684.25)	(648,040.00)	-80.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,500,000.00	2,100,000.00	-16.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,500,000.00	2,100,000.00	-16.0%



Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(869,684.25)	1,451,960.00	-267.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,415,623.12	8,545,938.87	-9.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,415,623.12	8,545,938.87	-9.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,415,623.12	8,545,938.87	-9.2%
2) Ending Balance, June 30 (E + F1e)			8,545,938.87	9,997,898.87	17.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	8,545,938.87	9,997,898.87	17.0%
Facilities Repair & Replacement 4040	0000	9760	1,074,239.58		
Aliso Property 4041	0000	9760	5,270,572.20		
Capital Improvement Plan 4042	0000	9760	2,201,127.09		
Facilities Repair & Replacement 4040	0000	9760		1,793,119.58	
Aliso Property 4041	0000	9760		5,403,372.20	
Capital Improvement Plan 4042	0000	9760		2,801,407.09	
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

LAGUNA BEACH UNIFIED SCHOOL DISTRICT Special Reserve for Capital Projects - Fund 40		2018-19 Unaudited Actuals			
		Fund 4040 Facilities Repair and Replacement (FRRP)	Fund 4041 Aliso Property Reserve	Fund 4042 Capital Improvement Plan (CIP)	State Reporting Fund 40 (Combining SubFunds 4040, 4041, & 4042)
A	REVENUES	Object			
1	LCFF Sources	8010-8099	-	-	-
2	Federal Revenue	8100-8299	-	-	-
3	Other State Revenue	8300-8599	-	-	-
4	Other Local Revenue	8600-8799	27,682.74	105,836.01	48,033.10
5	TOTAL REVENUES		27,682.74	105,836.01	48,033.10
B	EXPENDITURES				
1	Certificated salaries	1000-1999	-	-	-
2	Classified salaries	2000-2999	-	-	-
3	Employee Benefits	3000-3999	-	-	-
4	Books & Supplies	4000-4999	-	-	-
5	Contracted Services	5000-5999	1,100.00	214.50	1,314.50
6	Capital Outlay	6000-6999	1,213,382.26	2,336,539.34	3,549,921.60
		7100-7299	-	-	-
7	Other Outgo	7400-7499	-	-	-
8	Indirect Costs	7300-7399	-	-	-
9	TOTAL EXPENDITURES		1,214,482.26	2,336,753.84	3,551,236.10
C	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES		(1,186,799.52)	105,836.01	(2,288,720.74)
D	1 Interfund Transfers				
	a) Transfers In	8900-8929	1,000,000.00	-	1,500,000.00
	b) Transfers out	7600-7629	-	-	-
2	Other Sources/Uses				
	a) Sources	8930-8979	-	-	-
	b) Uses	7630-7699	-	-	-
3	Contributions	8980-8999	-	-	-
	TOTAL OTHER FINANCING				
4	SOURCES/USES		1,000,000.00	-	1,500,000.00
E	NET INCREASE (DECREASE) IN FUND BALANCE		(186,799.52)	105,836.01	(788,720.74)
F	FUND BALANCE, RESERVES				
1	Beginning Fund Balance				
	a) As of July 1 - Unaudited	9791	1,261,039.10	5,164,736.19	2,989,847.83
	b) Audit Adjustments	9793	-	-	-
	c) As of July 1 - Audited		1,261,039.10	5,164,736.19	2,989,847.83
	d) Other Restatements	9795	-	-	-
	e) Adjusted Beginning Balance		1,261,039.10	5,164,736.19	2,989,847.83
2	Ending Balance, June 30		1,074,239.58	5,270,572.20	2,201,127.09
	Components				
	a) Nonspendable				
	b) Restricted	9740	-	-	-
	c) Committed				
	FRRP	9760	1,074,239.58	-	-
	Aliso Property	9760	-	5,270,572.20	-
	CIP	9760	-	-	2,201,127.09
	d) Assigned	9780	-	-	-
	e) Unassigned/unappropriated				

LAGUNA BEACH UNIFIED SCHOOL DISTRICT Special Reserve for Capital Projects - Fund 40		2019-20 Budget			
		Fund 4040 Facilities Repair and Replacement (FRRP)	Fund 4041 Aliso Property Reserve	Fund 4042 Capital Improvement Plan (CIP)	State Reporting Fund 40 (Combining SubFunds 4040, 4041, & 4042)
A	REVENUES	Object			
	1 LCFF Sources	8010-8099	-	-	-
	2 Federal Revenue	8100-8299	-	-	-
	3 Other State Revenue	8300-8599	-	-	-
	4 Other Local Revenue	8600-8799	28,880	132,800	61,420
	5 TOTAL REVENUES		28,880	132,800	61,420
B	EXPENDITURES				
	1 Certificated salaries	1000-1999	-	-	-
	2 Classified salaries	2000-2999	-	-	-
	3 Employee Benefits	3000-3999	-	-	-
	4 Books & Supplies	4000-4999	-	-	-
	5 Contracted Services	5000-5999	-	-	-
	6 Capital Outlay	6000-6999	210,000	-	661,140
		7100-7299	-	-	-
	7 Other Outgo	7400-7499	-	-	-
	8 Indirect Costs	7300-7399	-	-	-
	9 TOTAL EXPENDITURES		210,000	-	661,140
C	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES		(181,120)	132,800	(599,720)
D	1 Interfund Transfers				
	a) Transfers In	8900-8929	900,000	-	1,200,000
	b) Transfers out	7600-7629	-	-	-
	2 Other Sources/Uses				
	a) Sources	8930-8979	-	-	-
	b) Uses	7630-7699	-	-	-
	3 Contributions	8980-8999	-	-	-
	TOTAL OTHER FINANCING				
	4 SOURCES/USES		900,000	-	1,200,000
E	NET INCREASE (DECREASE) IN FUND BALANCE		718,880	132,800	600,280
F	FUND BALANCE, RESERVES				
	1 Beginning Fund Balance				
	a) As of July 1 - Unaudited	9791	1,074,240	5,270,572	2,201,127
	b) Audit Adjustments	9793	-	-	-
	c) As of July 1 - Audited		1,074,240	5,270,572	2,201,127
	d) Other Restatements	9795	-	-	-
	e) Adjusted Beginning Balance		1,074,240	5,270,572	2,201,127
	2 Ending Balance, June 30		1,793,120	5,403,372	2,801,407
	Components				
	a) Nonspendable				
	b) Restricted	9740	-	-	-
	c) Committed				
	FRRP	9760	1,793,120	-	-
	Aliso Property	9760	-	5,403,372	-
	CIP	9760	-	-	2,801,407
	d) Assigned	9780	-	-	-
	e) Unassigned/unappropriated				

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Unaudited Actuals  
2018-19 Unaudited Actuals  
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

**IMPORT CHECKS**

**GENERAL LEDGER CHECKS**

**SUPPLEMENTAL CHECKS**

**EXPORT CHECKS**

Checks Completed.

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30-66555-0000000

Unaudited Actuals  
2019-20 Budget  
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

### GENERAL LEDGER CHECKS

### SUPPLEMENTAL CHECKS

### EXPORT CHECKS

Checks Completed.

## **Laguna Beach Unified School District**

### **14. ACTION**

**August 27, 2019**

**Approval: Resolution #19-05: Increase 2018-2019 Gann Limit by \$1,829,452.01 and Adoption of the 2018-2019 and 2019-2020 District Appropriations Subject to GANN Limits**

#### **LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve Resolution #19-05: Increase 2018-2019 Gann Limit by \$1,829,452.01 and Adoption of the 2018-2019 and 2019-2020 District Appropriations Subject to GANN Limits.

#### **Background**

Each year the Board approves the GANN Limit calculation. The numbers that go into the calculation are based on specific formulas set by the State according to applicable constitutional and statutory law and supplied to the District by the California Department of Education.

For the 2018-2019 GANN Limit Calculation, there is an increase in the appropriations limit of \$1,829,452.01. The increase of the appropriations limit will permanently increase our appropriations limit and should have virtually no adverse effect due to our increase being absorbed in the State's own total GANN limit. Government code 7902.1(a) states:

*If, beginning with the 1980-81 fiscal year or any fiscal year thereafter, the proceeds of taxes of a school district, community college district, or county superintendent of schools, exceed its appropriations limit determined pursuant to Section 7902 for that fiscal year, the governing body of the school district, community college district, or the county superintendent of schools, may increase its appropriations limit to an amount equal to its proceeds of taxes.*

Approval by the Board of Education of Resolution #19-05: Increase of \$1,829,452.01 Appropriations Limit to the 2018-2019 GANN Limit will satisfy the requirement of Government Code Section 7902.1(a).

#### **Budget Impact**

No budget impact will result from approval of this Resolution.

**Recommended Action**

Staff recommends the Board of Education approve Resolution #19-05: Increase 2018-2019 Gann Limit by \$1,829,452.01 and Adoption of the 2018-2019 and 2019-2020 District Appropriations Subject to GANN Limits.

**RESOLUTION NO. 19-05**

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA  
BEACH UNIFIED SCHOOL DISTRICT IN CONNECTION WITH THE  
GANN LIMIT APPROPRIATIONS CALCULATION**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2018-19 fiscal year and a projected Gann Limit for the 2019-20 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2018-19 and 2019-20 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2018-19 and 2019-20 fiscal years include an increase of \$1,829,452.01 to the 2018-19 Gann Limit pursuant to the provisions of Government Code Section 7902.1;

AND BE IT FURTHER RESOLVED that the Superintendent notifies the Director of the State Department of Finance of the increase to the 2018-19 Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2018-19 and 2019-20 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.



PASSED AND ADOPTED by the Governing Board on August 27, 2019, by the following vote:

AYES:                      Members:

NOES:                     Members:

ABSENT:                  Members:

STATE OF CALIFORNIA     )

) ss

COUNTY OF ORANGE

I, Jan Vickers, President of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 27<sup>th</sup> day of August 2019.

---

Jan Vickers, President of the Governing Board

# *Laguna Beach Unified School District*

Jason Vilorio, Ed. D., Superintendent

Telephone: (949) 497-7700 x5202 Fax: (949) 497-6021  
Email: jvilorio@lbusd.org

*Each student gains the knowledge, experience, world perspectives,  
and skills needed to become a lifelong learner and producer in a  
competitive and interconnected world.*



## **Board of Education**

Jan Vickers, President  
Carol Normandin, Clerk  
Dr. James Kelly, Member  
Dee Perry, Member  
Peggy Wolff, Member

August 27, 2019

Keely Bosler, Director  
State Department of Finance  
Attention: School Gann Limits  
State Capitol, Room 1145  
Sacramento, CA 95814

### **RE: Increase of 2018-19 Appropriations Limit Pursuant to Government Code Section 7902.1**

This is to inform you that, pursuant to Government Code Section 7902.1, the governing board of the Laguna Beach Unified School District in Orange County adopted a resolution on August 27, 2019 increasing its 2018-19 appropriations limit by \$1,829,452.01. This increase to the appropriations limit is permanent and will be reflected in future fiscal year calculations.

If you have any questions, please contact Jeff Dixon at (949) 497-7700, ext. 5222.

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*(Superintendent's Signature)*

*Jason Vilorio, Ed. D., Superintendent  
Laguna Beach Unified School District*

cc: Howard Marinier, Orange County Department of Education

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2017-18 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2017-18 Actual</b>			<b>2018-19 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	51,356,379.26		51,356,379.26			54,154,862.46
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	2,803.65		2,803.65			2,755.41
ADJUSTMENTS TO PRIOR YEAR LIMIT	<b>Adjustments to 2017-18</b>			<b>Adjustments to 2018-19</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2018-19 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2018-19 P2 Report</b>			<b>2019-20 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	2,755.41		2,755.41	2,656.20		2,656.20
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			2,755.41			2,656.20
<b>C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b>	<b>2018-19 Actual</b>			<b>2019-20 Budget</b>		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	282,272.64		282,272.64	285,000.00		285,000.00
2. Timber Yield Tax (Object 8022)	0.23		0.23	4.00		4.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	51,651,695.92		51,651,695.92	54,016,000.00		54,016,000.00
5. Unsecured Roll Taxes (Object 8042)	1,586,689.34		1,586,689.34	1,732,500.00		1,732,500.00
6. Prior Years' Taxes (Object 8043)	578,071.72		578,071.72	585,000.00		585,000.00
7. Supplemental Taxes (Object 8044)	0.20		0.20	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	54,098,730.05	0.00	54,098,730.05	56,618,504.00	0.00	56,618,504.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	54,098,730.05	0.00	54,098,730.05	56,618,504.00	0.00	56,618,504.00

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			460,874.70			468,844.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			460,874.70			468,844.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	1,108,522.00		1,108,522.00	1,099,280.00		1,099,280.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	0.00		0.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	1,108,522.00	0.00	1,108,522.00	1,099,280.00	0.00	1,099,280.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	63,812,314.90		63,812,314.90	65,170,311.00		65,170,311.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	217,738.15		217,738.15	205,940.00		205,940.00
<b>D. APPROPRIATIONS LIMIT CALCULATIONS</b>	<b>2018-19 Actual</b>			<b>2019-20 Budget</b>		
<b>PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			51,356,379.26			54,154,862.46
2. Inflation Adjustment			1.0367			1.0385
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9828			0.9640
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			52,325,410.45			54,215,190.98
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			54,098,730.05			56,618,504.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			330,649.20			318,744.00
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			0.00			0.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			330,649.20			318,744.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			186,357.91			180,493.66
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			54,285,087.96			56,798,997.66
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			330,649.20			318,744.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			54,285,087.96			
b. State Subventions (Line D8)			330,649.20			
c. Less: Excluded Appropriations (Line C23)			460,874.70			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			54,154,862.46			

[illegible]

## **Laguna Beach Unified School District**

### **15. ACTION**

**August 27, 2019**

**Approval: Resolution #19-06: Temporary Interfund Transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01)**

#### **LCAP Priority Area**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve a temporary interfund transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay (17) to the General Fund (01).

#### **Background**

Pursuant to Education Code Section 42603, the governing board of any school district may direct that moneys held in any fund or account be temporarily transferred to another fund or account of the district for payment of obligations.

The months of October through December are the low cash balance months in the General Fund. Major payrolls begin September 30 and the first major cash receipt from property taxes arrives mid-December. The cash shortage in the General Fund during this period is estimated at \$6,000,000. Therefore, it is requested that funds be transferred from the Special Reserve for Non-Capital Outlay to the General Fund on or about September 11, 2019 with the plan to repay the temporary borrowing on or about December 18, 2019.

An information agenda item will be prepared in January noting the return transfer to Fund 17.

#### **Recommended Action**

Staff recommends the Board of Education approve Resolution 19-06: Temporary interfund transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay (17) to the General Fund (01).

## RESOLUTION NO. 19-06

### RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT TO ESTABLISH TEMPORARY INTERFUND TRANSFERS

ON MOTION of \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution is hereby adopted:

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code 42603; and

WHEREAS, no more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred; and,

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and,

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District, in accordance with the provisions of Education Code section 42603 adopts the following authorization for fiscal year 2019/2020 to temporarily transfer \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01).

FURTHERMORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District will be notified by the Superintendent or designee in a following agenda item when the temporary transfer of \$6,000,000 was returned to the Special Reserve for Non-Capital Outlay Fund (17) from the General Fund (01).

PASSED AND ADOPTED by the Governing Board on August 27, 2019, by the following vote:

AYES:	Members:
NOES:	Members:
ABSENT:	Members:

STATE OF CALIFORNIA     )  
  ) ss

COUNTY OF ORANGE

I, Jan Vickers, President of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 27<sup>th</sup> day of August 2019.

---

Jan Vickers  
President of the Governing Board

Dixon/Viloria

## **Laguna Beach Unified School District**

### **16. ACTION**

**August 27, 2019**

**Approval: Independent Contract with Burnham Benefits Insurance Services to provide Consulting and Brokerage Support for District Employees' Health Benefits from October 1, 2019, through September 30, 2020, with a Not-to-Exceed Amount of \$60,000**

#### **LCAP Priority Area**

Goal 3 - Professional development focused on 21st-century teaching and learning.

#### **Proposal**

Staff proposes the Board of Education approve a contract with Burnham Benefits Insurance Services to provide consulting and brokerage support for District employees' health benefits for October 1, 2019, through September 30, 2020, with a not-to-exceed amount of \$60,000.

#### **Background**

This item is a contract renewal for benefit insurance services.

Burnham provides a flat fee for service instead of a percentage. The broker provides strategic plan development and management, renewal evaluation, benefits marketing services, carrier trend analysis, attends all Insurance Committee meetings, completes a comprehensive plan design evaluation, provides network comparisons and utilization, benchmarking data research and reports, and targeted consumerism assessment as part of the contract. In addition, Burnham will provide ACA readiness analysis and financial modeling, ACA Reporting Assessment, an ACA Compliance Audit, in-house marketing and communications design team, open enrollment meetings, custom benefit enrollment brochures, employee surveys, review of technology solutions, online HR portal, in-house wellness consultant, wellness initiatives and ongoing support, health fairs and flu shots support, and a benefits hotline for employees.

Burnham has provided support for the new employee wellness program implemented this month and has negotiated substantial cost reductions for employee benefits on behalf of the district since the initial contract in 2016.

#### **Budget Impact**

This General Fund expenditure is budgeted at a not-to-exceed amount of \$60,000.

#### **Recommended Action**



Staff recommends the Board of Education approve a contract with Burnham Benefits Insurance Services to provide consulting and brokerage support for District employees' health benefits for October 1, 2019, through September 30, 2020, with a not-to-exceed amount of \$60,000.



# **LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

## **BURNHAM BENEFITS INSURANCE SERVICES** Full Services Benefits Consulting Agreement

Dan Exceen, Executive Vice President  
Ann Marie Estrada, Vice President

October 1, 2019

# Consulting Agreement

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This Consulting Agreement, hereinafter referred to as “Agreement” is between **Laguna Beach Unified School District**, hereinafter referred to as “Client” and Burnham Benefits Insurance Services, hereinafter referred to as “Consultant.”

WHEREAS, Client wishes to obtain the assistance of Consultant with strategic benefit planning, design, funding, administration, and communication with respect to its employee benefit programs;

WHEREAS, Consultant has superior knowledge and expertise in assisting employers with designing and servicing employee benefit plans; and

WHEREAS, the parties wish to set forth their respective expectations;

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties hereby agree as follows:

## 1. Scope of Services to be Provided by Consultant

### A. Consulting and brokerage services for the following benefit programs:

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Life Insurance
- Accidental Death and Dismemberment Insurance
- Health Care Flexible Spending Account
- Dependent Care Flexible Spending Account
- Short-Term Disability
- Long-Term Disability
- Supplemental Life Insurance
- Retiree Benefits
- Employee Assistant Programs
- Voluntary Benefits

B. **Strategic Benefit Planning.** Consultant will provide assistance in developing overall plan benchmarks and targets to ensure that the plan meets the objectives of Client and its employees.

C. **Benefit Design.** Consultant will help to ensure that benefit designs are consistent with the strategic benchmarks and targets set forth in the strategic benefit planning process.

D. **Administration.** Consultant will identify core administrative services, assess vendor performance, and manage vendor relationships to provide appropriate program administration.

E. **Funding.** Consultant will advise and counsel regarding program funding alternatives, including review fee proposals, recommend budget rates, employee contribution rates, and COBRA rates; and monitor program costs against expectations.

F. **Communication.** Consultant will assist in drafting employee communications including benefit summaries, and assist in the review of plan documents and insurance certificates during the planning and enrollment process.

- G. ACA consulting services**, including the following:
- ACA readiness analysis & financial modeling, including:
    - ACA compliance & applicability
    - Actuarial Value Assessment
    - Affordability Report
    - Full-time Employee Analysis and Variable Hour Tracking Assessment
    - Cadillac Tax Projection
  - ACA Reporting Assessment & Preparation
  - ACA Compliance Audit
  - Summary of Compliance Recommendations
  - Webinars, Educational Meetings, and Presentations
- H. Other Compliance Tools & Legislative Information.** Consultant will provide informational materials on legislative developments impacting employee benefit plans, including topics such as ACA, COBRA, HIPAA, and Section 125.
- I. Meetings with Client and Vendors.** Services will include attendance at and facilitation of regular meetings with Client and vendors as needed to facilitate program management including day-to-day operations and planning program changes.
- a) Consultant shall meet with Client on a quarterly basis to review all activities performed by Consultant during the prior quarter. The meetings will include discussion of business concerns, including presentations of options and recommendations.
  - b) Consultant shall meet with Client semi-annually to discuss review of the program, state of the marketplace, progress made toward strategic plan, and developments within Client's organization.
  - c) Consultant shall meet with Client annually to review the stewardship report for the preceding year, create a stewardship report outlining the goals and objectives for the upcoming year, and agree upon Consultant's fees for the next twelve month period.
- J. Day-to-Day Administrative Issues.** Consultant shall provide assistance in the daily administration of programs, including resolution of vendor service issues and addressing questions and concerns raised by Client's employees and management.
- K. Data Analysis.** Upon receipt of acceptable claims data, Consultant will provide Client with a summary health plan management dashboard analyzing health care claims paid during the previous of up to 24 months. If applicable

## **2. Disclosure and Record Keeping**

- A. Full Disclosure.** Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance and risk management program. Consultant must seek approval from Client prior to the use of any of the above in connection with the Client's insurance and risk management program.
- B. Record Keeping.** Consultant will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers or brokers in accordance with industry standard record retention practice or as otherwise directed by Client.

## **3. Term & Termination**

**A. Term.** This initial term of this Agreement shall be one year, commencing on October 1, 2019 and ending September 30, 2020 ("Initial Term"). Thereafter, this Agreement will automatically renew for successive one-month terms until terminated as described below.

**B. Termination.** This Agreement may be terminated by either party only as follows:

- a) Effective upon thirty (30) days advance written notice to the other party stating that such other party is in breach of any of the provisions of this Agreement, provided such breach (if able to be cured) is not cured within thirty (30) days after the notice is received;
- b) effective upon thirty (30) days advance written notice to the other party given with or without reason; provided such notice is given after the Initial Term; or
- c) By mutual written agreement of the parties.

#### **4. Cost of Services**

Consultant professional fees are based upon time expended by specific individuals. Client agrees to pay Consultant professional fees as outlined in Exhibit 1, attached hereto and incorporated by reference. These fees are payable in monthly installments and Consultant agrees to submit invoices to Client on a monthly basis.

Additional programs and services will be provided on a project basis for an additional fee to be disclosed in writing and shall be undertaken upon mutual written agreement between Consultant and Client. Such programs and services may include, but not be limited to, retiree medical plans, special employee surveys, employee communication materials, and additional voluntary benefit programs.

#### **5. Personnel**

Consultant will assign its personnel according to the needs of Client and according to the disciplines required to complete the appointed task in a professional manner. Consultant retains the right to substitute personnel with reasonable cause. The Account Management Team consists of the following individuals:

*Primary Service Team:*

Dan Exceen, Executive Vice President  
Ann Marie Estrada, Vice President  
Sydney Dougherty, Account Manager

*Additional Key Resources:*

Luis Milia, Vice President of Risk Services  
Richard Asensio, Vice President / Compliance  
Leslie Ouellette, Communications Manager

#### **6. Client's Responsibilities**

Client agrees to provide Consultant with the necessary data and records that Consultant requires in order to perform the services Consultant agrees to perform under the terms of this Agreement. Such data and records include, but are not limited to, written plan materials, contracts, policies, notices, enrollment data, disenrollment data, and census data. The data and records will be provided as of the Effective Date, and will be updated promptly and timely as necessary throughout the term of this Agreement. Consultant's ability to provide Client with the services provided for in this Agreement is conditioned upon Consultant's receipt of accurate and timely information from Client. Consultant will not independently verify or authenticate information provided by or on behalf of Client. Client shall be solely responsible for the accuracy and completeness of such information and other documentation furnished to Consultant.

Client agrees to notify Consultant as soon as possible of any proposed amendments to the plans' legal documents to the extent that the amendments would affect Consultant in the performance of its obligations under this Agreement.

## **7. Records and Protected Health Information**

All sensitive information is agreed to be handled in a manner consistent with State of California and Federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") guidelines. Furthermore, Consultant understands and agrees to limit its use and disclosure of protected health information, as such term is defined under HIPAA, and a separate Business Associate Agreement will be executed to this end to the extent applicable.

## **8. Independent Contractor**

It is understood and agreed that Consultant is engaged by Client to perform services under this Agreement as an independent contractor. Consultant shall use reasonable efforts to follow written, oral, or electronically transmitted (i.e., sent via facsimile or e-mail) instructions from Client as to policy and procedure.

## **9. Fiduciary Responsibility**

Client acknowledges that:

- A. Consultant shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans;
- B. Consultant shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and
- C. Consultant shall perform services pursuant to this Agreement in a non-fiduciary capacity.

Consultant is solely an insurance broker and consultant, and has no discretionary control over plan assets; thus, in the event Client's employee welfare benefit plan or plans are deemed to be governed by the Employee Retirement Income Security Act of 1974 ("ERISA"), Client, and not Consultant, shall be and is the ERISA fiduciary for the plan or plans.

## **10. Legal Compliance**

Consultant is not licensed to practice law and the services provided under the terms of this Agreement are not intended as a substitute for legal advice. Client, and not Consultant, shall be solely responsible for complying with, and consulting with legal counsel with respect to, its legal obligations under the terms of this Agreement, as well as Client's compliance obligations under federal and state insurance, employee benefits, privacy, and labor laws and regulations (including, but not limited to, ERISA, HIPAA, COBRA, and the Internal Revenue Code). Client is also solely responsible for determining, and consulting with legal counsel with respect to, the legal sufficiency of written documents relating to Client's employee welfare benefit plans, including but not limited to plan documents, summary plan descriptions, insurance policies and contracts, notices, and communications materials, including those that may be provided by Consultant. The responsibilities of Client include, but are not limited to, meeting its reporting and disclosure obligations under ERISA, the filing of the annual Form 5500, conducting any discrimination testing that may be required under the Internal Revenue Code for its plans, and complying with federal and state privacy laws (including HIPAA). Client should consult legal counsel before entering into any insurance policies, contracts, or vendor arrangements.

Consultant shall maintain in effect all licenses it is required by California law to maintain in order to perform its obligations under this Agreement.

#### **11. Confidentiality**

Each party (in such capacity, "Recipient") will not access or use Confidential Information of the other (in such capacity, "Discloser") for any purpose other than performance of its obligations or receipt of benefits hereunder and shall maintain such information in the strictest confidence. Recipient may disclose the Discloser's Confidential Information to Recipient's employees, attorneys, advisors, and contractors who have a legitimate "need to know", provided that Recipient ensures that all such entities and persons are obligated to and do comply with confidentiality obligations consistent with (and no less restrictive than) this Section 11. The term "Confidential Information" means the provisions of this Agreement (which shall be the Confidential Information of both parties, subject to the following sentence), and any and all information, written or oral, provided or made available by or on behalf of one party or its affiliates, contractors, or vendors to the other party or its affiliates, contractors, or vendors in connection with this Agreement or the parties' relationship hereunder, whether or not designated as confidential. Consultant may disclose an accurate summary of the relationship formed hereunder, provided that Consultant does not reveal any associated pricing information, or other relationship details not included in prior disclosures that Client has previously and expressly designated as being excluded from this disclosure right. Information of a third party to whom a party owes a duty of confidentiality will be treated as Confidential Information of that party if it meets the description above. However, (a) Confidential Information does not include information that: was or is publicly available other than as a result of breach of this Agreement by Recipient; was or is lawfully received by the Recipient free of any obligation of confidentiality, or is independently developed by or on behalf of the Recipient without the use of the Discloser's Confidential Information; and (b) Recipient may disclose the Discloser's Confidential Information to the extent such disclosure is necessary in connection with the enforcement of this Agreement; or necessary to comply with any legal or regulatory requirements, provided that the Recipient gives the Discloser prompt notice of the compelled disclosure and cooperates with the Discloser in seeking a protective order or any other protections available to limit the disclosure of the Discloser's Confidential Information.

#### **12. Insurance**



During the term of this Agreement, Consultant shall procure and maintain for itself and its employees all insurance coverage as required by federal or state law.

- (a) Professional liability/Errors and Omissions Liability Coverage with minimum limits of \$2,000,000 per claim and general aggregate.
- (b) The CONSULTANT shall carry Comprehensive General Insurance with limits of not less than One Million Dollars (\$1,000,000) and Auto Liability Insurance with limits of not less than One Million Dollars (\$1,000,000) combined single limit respectively, bodily injury and property damage liability per occurrence. The Consultant shall provide District with a certificate of insurance and original endorsement naming the District, its governing board, employees, and volunteers as additional insured with regard to the general liability insurance prior to the commencement of the program.

### **13. Limitation of Liability**

Consultant shall not be liable for any lost profits or for any indirect, incidental, consequential, punitive or other special damages suffered by Client arising out of or related to this Agreement, even if advised of the possibility of such damages.

### **14. Indemnity**

- A. To the fullest extent permitted by law, Consultant and Client agree to save, indemnify, defend and hold harmless each other, including the directors, officers, employees or agents of Consultant and Client from any and all liability, claims, suits, actions, arbitration proceedings, administrative proceedings, and regulatory proceedings, losses, expenses, or any injury or damage of any kind whatsoever, whether actual, alleged or threatened, attorney fees, court costs, and any other costs of any nature without restriction incurred in relation to, as a consequence of, or arising out of, the performance of this Agreement, and attributable to the fault of the other. Following a determination of the percentage of fault and or liability by agreement between the Consultant and Client or a court of competent jurisdiction, the party responsible for liability to the other will indemnify the other party to this Agreement for the percentage of liability determined.
- B. Nothing to the contrary withstanding, any limitation on liability and/or remedies set forth herein does not apply in the event that the services performed under the Agreement results in injury or death to persons or damage to tangible property.



## **15. Disputes / Arbitration**

In the event of a dispute between the parties arising out of, respecting, caused by, concerning, or relating to this Agreement, or the breach thereof, or the relationship or activities of the parties to this Agreement, or the Limitation of Liability and Indemnity provisions of this Agreement (the "Dispute"), and if the Dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the Dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to arbitration. Any such mediation shall be completed within sixty (60) days of the time notice of a Dispute is given by one party, unless the parties agree to extend the time limits.

If mediation does not resolve the Dispute, the parties shall arbitrate the Dispute. The arbitration shall be administered by the American Arbitration Association under its Commercial Arbitration Rules (except as modified herein), and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof within the State of California. Arbitration shall take place in the State of California, County of Orange. The arbitrator shall provide a decision in writing stating his/her reason and rationale for the decision. Prior to the arbitration, the parties shall have the right to demand from one another the disclosure of relevant and discoverable documents, as well as a list of witnesses the other party intends to call at the arbitration, and a summary of the issues to be raised, which information shall be provided two (2) weeks in advance of the arbitration date. Arbitration shall be the parties' exclusive remedy.

## **16. Miscellaneous**

This Agreement, together with all Exhibits, constitutes the entire agreement between the parties, and any other warranties or agreements are hereby superseded. No amendment, modification, or waiver of any provision of this Agreement shall be binding unless in writing and signed by an appropriate officer or duly authorized employee of each party to the Agreement.

If any provision set forth in the Agreement is invalid or unenforceable under any law, the validity of the remainder of the Agreement shall not be affected and such provision shall be deemed modified to the minimum extent necessary to make it consistent with applicable law. The modified provision shall be enforceable and enforced, provided it does not impose on any party obligations or benefits that are materially greater than those provided under the original provision.

Under no circumstances shall failure by either party to insist upon compliance with any provision of this Agreement, or either party's delay or failure to exercise of any right or remedy under this Agreement, operate to waive or modify any such provision, right or remedy or render it unenforceable as to any other time or occurrence.

Neither party may assign all or a portion of its rights or duties hereunder without the prior written consent of the other party.

In the event of any litigation or arbitration between the parties arising out of, respecting, caused by, concerning, or relating to this Agreement, or the breach thereof, or the relationship or activities of the parties to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

Any notice, demand, or request given in accordance with this Agreement shall be given by personal delivery; by messenger delivery; by facsimile transmission; by placing said notice in the

United States mail, registered or first-class, postage prepaid; or by sending such notice via an overnight courier service. Notice shall be deemed given when delivered to a party (personally, by messenger, or by an overnight courier service); when the facsimile transmission occurs; or two days after the date the notice is deposited in the United States mail, postage prepaid.

Notice shall be given to Consultant as follows:

2211 Michelson Drive, Irvine, CA 92612  
ATTN: Dan Exceen

Notice shall be given to Client as follows:

Attention Leisa Winston  
550 Blumont Street, Laguna Beach, CA 92651

Each party to this Agreement has had the opportunity to consult with counsel of its choice as to the form and content of this Agreement and the advisability of executing it. The normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party will not be employed in any interpretation of this Agreement.

This Agreement shall inure to the benefit of the respective successor and permitted assigns of each party, and shall be binding upon the successors and permitted assigns of each party.

Neither party will be responsible for any delay or failure in the performance of its duties caused by forces or events beyond its reasonable control.

Nothing in this Agreement is intended to confer upon any other party any rights or remedies hereunder, and no third party may claim to be a beneficiary of this Agreement.

The validity and interpretation of the provisions of this Agreement will be governed by the laws of California without regard to any provisions governing conflict of laws, and both parties agree that, subject to the provision entitled "Disputes/Arbitration," the exclusive jurisdiction and the proper venue for any action brought hereunder will be the court of California or the federal courts in California.

**Laguna Beach Unified School District**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*

**Burnham Benefits Insurance Services**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*

# Exhibit 1

## Full Service Consulting & Fees- Laguna Beach Unified School District

Service Description	Fee
<b><i>Benefits Consulting, Development &amp; Cost Management</i></b> <ul style="list-style-type: none"> <li>Strategic plan development &amp; management</li> <li>Renewal evaluation</li> <li>Benefits marketing services</li> <li>Carrier trend analysis</li> <li>Attend all DSUSD Insurance Committee meetings</li> <li>Comprehensive plan design evaluation</li> <li>Network comparisons and utilization</li> <li>Benchmarking data research and reports</li> <li>Targeted consumerism assessment (HSA, FSA, HRA, CDHP, etc.)</li> </ul>	Full-Services Consulting Contract: <b>\$60,000 Annual Fee</b> <b>Paid Monthly at \$5,000</b>
<b><i>Underwriting and Analytics</i></b> <ul style="list-style-type: none"> <li>In-House Industry Underwriters</li> <li>Budgeting &amp; contribution modeling</li> <li>Self-funding feasibility analysis</li> <li>Claims analysis - self funded &amp; fully insured (based on carrier availability)</li> </ul>	Included in above fee
<b><i>Affordable Care Act Compliance</i></b> <ul style="list-style-type: none"> <li>ACA readiness analysis &amp; financial modeling, including:               <ul style="list-style-type: none"> <li>ACA compliance &amp; applicability</li> <li>Actuarial Value Assessment</li> <li>Affordability Report</li> <li>Full-time Employee Analysis and Variable Hour Tracking Assessment</li> <li>Cadillac Tax Projection</li> </ul> </li> <li>ACA Reporting Assessment &amp; Preparation</li> <li>ACA Compliance Audit</li> <li>Summary of Compliance Recommendations</li> <li>Webinars, Educational Meetings, and Presentations</li> </ul>	Included in above fee
<b><i>Other Compliance Services (State and Federal)</i></b> <ul style="list-style-type: none"> <li>In-House Attorney, Compliance Department</li> <li>ACA, COBRA, HIPAA, ERISA, State &amp; Federal Legislative Updates</li> <li>Contract review &amp; notice disclosures</li> </ul>	Included in above fee
<b><i>Communications</i></b> <ul style="list-style-type: none"> <li>In-House Marketing &amp; Communications Design Team</li> <li>Onboarding - EE &amp; open enrollment meetings - face-to-face / webinars</li> <li>Custom benefit enrollment brochures</li> <li>Employee surveys</li> <li>Total compensation statements, Hidden Paychecks</li> <li>Market ready collateral (ACA, wellness, financial tips, etc.)</li> </ul>	Included in above fee
<b><i>Innovation &amp; Technology</i></b> <ul style="list-style-type: none"> <li>In-House or Independent review of technology solutions</li> <li>EDI &amp; systems management and integration</li> <li>Online HR portal with market ready collateral</li> </ul>	Included in above fee

<b><i>Health &amp; Well-Being</i></b> <ul style="list-style-type: none"> <li>▪ In-House Wellness Consultant</li> <li>▪ Wellness initiatives and ongoing support, active participation on committee</li> <li>▪ Health fairs and flu shots support</li> </ul>	Included in above fee
<b><i>Value Added Services Included</i></b> <ul style="list-style-type: none"> <li>▪ Benefits Hotline / Call Center, Multilingual Staff</li> <li>▪ Eligibility, claim, billing and access to care resolution</li> <li>▪ HR Consulting, Hotline and Unlimited Online Training</li> </ul>	Included in above fee
<b><i>Other Available Services</i></b> <ul style="list-style-type: none"> <li>▪ Actuarial Services</li> <li>▪ Wellness total health &amp; productivity needs assessment, planning &amp; execution</li> <li>▪ Dependent audit analysis</li> <li>▪ Voluntary benefits program</li> </ul>	Additional fees apply with respect to other services

## **Laguna Beach Unified School District**

### **17. ACTION**

**August 27, 2019**

**Ratification: Agreement with Learning for Living, Inc., for Phil Boyte to provide Services as a Presenter to Staff at Laguna Beach High School in an Amount Not-to-Exceed \$5,500**

#### **LCAP Priority Area**

Goal #3: Professional Development focused on 21st-century teaching and learning.

#### **Proposal**

Staff proposes the Board of Education approve/ratify an agreement with Learning for Living, Inc., for Phil Boyte to provide speaker services to staff at Laguna Beach High School on August 23, 2019.

#### **Background**

Mr. Phil Boyte of Learning for Living will facilitate a four-hour school culture workshop for the classified, certificated, and management staff at Laguna Beach High School. Mr. Boyte previously provided a training session for staff in 2017. This session will build on the previous content to continue to focus on culture, connections, and increased engagement among staff. Staff will also learn tools to engage in courageous conversations and dialogue.

#### **Budget Impact**

The cost for this presentation is not-to-exceed \$5,500 and will be paid from the Laguna Beach High School budget.

#### **Recommended Action**

Staff recommends the Board of Education approve an agreement with Learning for Living, Inc., for Phil Boyte to provide speaker services to staff at Laguna Beach High School on August 23, 2019.

## AGREEMENT FOR THE SERVICES OF LEARNING FOR LIVING, INC.

**SPONSOR:** Laguna Beach High School  
**CONTACT:** Jason Allemann  
**WORK PHONE:** (949) 497-7750  
**EMAIL:** jalleman@lbusd.org  
**CELL PHONE:** (949) 554-5704

**ADDRESS:** 625 Park Ave.  
**CITY, ST, ZIP:** Laguna Beach, CA 92651  
**ALT CONTACT:** Jason Vilorio  
**ALT EMAIL:** jviloria@lbusd.org  
**ALT CELL PHONE:** (949) 241-6854

### PRESENTATION INFORMATION

**SPEAKER:** Phil Boyte  
**DATE(S):** Friday, August 23, 2019  
**PROGRAM NAME:** *School Culture Professional Development: Module Two*  
**PROGRAM LENGTH:** 4 Hours  
**ADDRESS OF EVENT:** TBD  
**ARRIVAL TIME:** TBD  
**AUDIENCE:** 60-75 Staff Members

**COMPLETION TIME:** TBD

**DETAILS:** Phil Boyte will facilitate a 4-hour workshop building on Module One with continued focus on culture, connections, and increased engagement among staff. Facilitator will also guide staff through a tool to use in the Courageous Conversations with colleagues.

### FINANCIAL AGREEMENT

\*Speaker's fee is \$5,500.00. A deposit of \$2,000.00 is due at time of booking and remaining balance of \$3,500.00 due on day of presentation. Checks are to be payable to Learning for Living, Inc. An invoice is included with this contract. All fees in US funds only. Learning for Living, Inc. Federal ID #20-1038575

\*A deposit and a Purchase Order are requested to hold this date. If final payment cannot be made on the day of the presentation, speaker's fee will be \$6,050.00.

\*Speaker's fee is all-inclusive, including all fees and expenses.

\*In the event of cancellation, four weeks notice will be needed. If this is not possible, there will be a 50% cancellation fee of speaker's honorarium. If, through events beyond the control of the speaker, the speaker is unable to appear, Learning for Living Inc. will arrange to send a suitable and qualified replacement, reschedule the engagement or refund the deposit.

\*Please provide a wireless microphone with quality sound system, projector for PPT and computer with speakers and one ream of white paper. Presenter will also need a table.

THE ABOVE INFORMATION IS AGREED AND ACCEPTED BY:

  
\_\_\_\_\_  
Laurie Boyte, Learning for Living, Inc.      4/18/19      Date

\_\_\_\_\_  
Date

Learning for Living, 52 Night Heron, Chapel Hill, NC 27517  
www.learningforliving.com 800/874.1100

## **Laguna Beach Unified School District**

### **18. ACTION**

**August 27, 2019**

**Ratification: Agreement with Learning Together to Provide Strengths Pathways Workshops to El Morro and Top of the World Elementary School Staff During the 2019-20 School Year in an Amount Not-to-Exceed \$5,230**

#### **LCAP Priority Area**

Goal #3: Professional Development focused on 21st-century teaching and learning.

#### **Proposal**

Staff proposes the Board of Education approve/ratify the agreement with Learning Together to provide Strengths Pathways Workshops to El Morro and Top of the World Elementary school staff on August 22, 2019.

#### **Background**

Clifton Strengths workshops focus on personal development and provide staff with the opportunity to:

- Increase self-awareness
- Deepen knowledge and appreciation of others' talents
- Form and maximize teams
- Help others to affirm, develop, and apply their talents

Through these workshops, LBUSD elementary staff will spend time understanding their strengths and how to invest in others' strengths and working with people with various strengths on their team.

#### **Budget Impact**

The cost of this agreement is not-to-exceed \$5,230 and will be paid from the elementary school site budgets.

#### **Recommended Action**

Staff recommends the Board of Education approve the agreement with Learning Together to provide Strengths Pathways Workshops to El Morro and Top of the World Elementary school staff on August 22, 2019. The cost of this agreement is not-to-exceed \$5,230.

Company Address 5509-B W Friendly Ave  
Suite 201  
Greensboro, NC 27410

Created Date 6/27/2019  
Expiration Date 7/31/2019  
Quote No. 201906-233

Sales Mike Morrill  
Company Name Learning Together  
Phone (866) 921-0000  
Sales Email mike@learningtogether.com

Contact Name Michael Conlon  
Title Principal, Top of the World Elementary School  
ES STRENGTHS WORKSHOPS  
Email mconlon@lbusd.org

Bill To Name Laguna Beach Unified School District  
Bill To 550 Blumont Street  
Laguna Beach, CA 92651

Ship To Name Laguna Beach Unified School District

Product	Line Item Description	Quantity	List Price	Sales Price	Total Price
A32: Full Faculty Strength Pathways Combo	Two concurrent Strengths Pathways workshops, two hours each. All participants must bring their CliftonStrengths reports to the workshop (those who have taken CliftonStrengths previously do not need to retake the assessment).	1.00	\$9,990.00	\$4,990.00	\$4,990.00
X25: Extra CliftonStrengths Codes for Workshops	Participants must bring their strengths reports to the sessions. Estimated 20 new participants; district will only be charged for the actual number of new codes ordered.	20.00	\$19.99	\$12.00	\$240.00
	Requested date Thursday, Aug. 22, 2019, pending return of signed proposal.				
Z1: Special Notes	Two facilitators required for concurrent workshops at El Morrow ES and Top of the World ES. Individual workshops are <u>\$2,995</u> ; package price reflects a <u>\$500</u> discount per school.	1.00	\$0.00	\$0.00	\$0.00

15 TOW  
5 EMS

## Totals

8% shipping and handling applies to materials only

Total Price \$5,230.00  
Grand Total \$5,230.00

This is a proposal quote, NOT an invoice.

I accept this proposal on behalf of the designated district, school and/or contact.

Signed: [Signature] Title: Principal  
Date: 6.27.19 PO Number: TBD

Does not include any applicable state or local taxes.

Pricing valid for 90 days from date of quotation. After 90 days, pricing and shipping costs may be subject to change. Please contact your representative or call 866.921.0000 for an updated quote. Any unopened items may be returned within 15 days. A re-stocking fee will be charged on all returned items. Rush processing and/or express shipping is billed in addition to the 8% shipping and handling fee.



## **Laguna Beach Unified School District**

### **19. ACTION**

**August 27, 2019**

**Approval: Agreement with Solution Tree, Inc., to Provide Speakers for Onsite Professional Development for Thurston Middle School During the 2019-20 School Year in an Amount Not-to-Exceed \$13,000**

#### **LCAP Priority Area**

Goal #3 - Professional Development focused on 21st-century teaching and learning.

#### **Proposal**

Staff proposes the Board of Education approve/ratify the agreement with Solution Tree, Inc., to provide two speakers for on-site professional development to Thurston Middle School staff on August 22, 2019, and October 18, 2019.

#### **Background**

Solution Tree will provide training on professional learning communities and assessment for staff on August 22, 2019, and a follow-up session on October 18, 2019, as part of Thurston's professional development plan for the 2019-2020 school year.

#### **Budget Impact**

The cost of this agreement is not-to-exceed \$13,000 and will be paid from the Thurston Middle School budget.

#### **Recommended Action**

Staff recommends the Board of Education approve a agreement with Solution Tree, Inc., to provide professional development and speaker services to the staff at Thurston Middle School on August 22, 2019, and October 18, 2019, in an amount not-to-exceed \$13,000.

## Solution Tree, Inc. Purchase Agreement

Effective April 25, 2019. Solution Tree, Inc. ("Solution Tree") located at 555 N. Morton St., Bloomington, IN 47404 and Laguna Beach Unified School District - Thurston Middle School ("Customer") located at 2100 Park Ave Laguna Beach, CA US 92651 agree as follows:

1. **Summary of Products and Services:** Customer will purchase the following Solution Tree products and services ("Products"). Additional Products may be added in a mutually agreed upon written Addendum.

Products and Services	Total
Onsite Professional Development	\$13,000.00
<b>Total</b>	<b>\$13,000.00</b>

2. **Payment Terms:** Customer will provide Solution Tree with a purchase order made out to Solution Tree, 555 N. Morton St., Bloomington, IN 47404, for the full amount due under this Agreement upon execution of this Agreement (the "Purchase Order Due Date"). A non-refundable deposit of 20% of the Onsite Professional Development amount will be invoiced upon execution of this Agreement. The total includes any travel, lodging, and incidental expenses incurred by Solution Tree. All payments are due net 30 days from the actual date of invoice. All past due invoices are subject to a finance charge of 1.5% monthly. Solution Tree will invoice Customer off of the purchase order based on the following schedule:

Description	Payment	Expected Invoice Date
20% Deposit (non-refundable)	\$2,600.00	Upon execution of Agreement
Onsite Professional Development	\$5,200.00	August 22, 2019
Onsite Professional Development	\$5,200.00	October 18, 2019

### 3. Onsite Professional Development

- 3.1. **Description of Services:** Solution Tree agrees to provide a speaker, Michael Roberts ("Associate"), to disseminate information for Customer on the topic of *PLC at Work*® on August 22, 2019.

Solution Tree agrees to provide a speaker, Chris Jakicic ("Associate"), to disseminate information for Customer on the topic of *Assessment* on October 18, 2019.

- 3.2. **Presentation Materials:** Customer will reproduce any handouts and other print materials related to the services and will notify the Associate directly of any deadlines for reproduction.
- 3.3. **Venue and Audio/Visual Equipment:** Customer will provide a venue, audio/video equipment, and technical support for all sessions.

#### 4. General Terms

- 4.1. Intellectual Property:** Customer acknowledges that Solution Tree or Associate owns the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement and that no materials will be developed specifically for Customer. Solution Tree will retain all copyrights owned prior to entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of Solution Tree. All audio, video, and digital recording of the services by Customer is prohibited.
- 4.2. Force Majeure:** If events beyond the parties' control make it impossible to perform under this Agreement, the party unable to perform will not have any liability to the other party for the prevented performance. All obligations unaffected by such an event will remain in place.
- 4.3. Termination:** Solution Tree may terminate this Agreement if Solution Tree has not received a purchase order by the Purchase Order Due Date.
- a. Onsite Professional Development:** If Customer cancels any Onsite Professional Development Services within 90 days of the scheduled date for any reason but Force Majeure, Customer will reimburse Solution Tree for any reasonable business expenses incurred in anticipation of performance of this Agreement that exceed the amount of the deposit. If events beyond the parties' control make performance on the scheduled dates impossible, the parties will use best efforts to reschedule the Onsite Professional Development Services.
- 4.4. Entire Agreement:** This Agreement and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement will be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement will not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder will not constitute a waiver of any provision of this Agreement or of any subsequent default or breach of the same or a different kind.

This Agreement is acknowledged and accepted by Customer and Solution Tree:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ali Cummins  
Associate Director of Professional Development  
Solution Tree, Inc.  
\_\_\_\_\_  
Date

Please email this Agreement to Steve Kinkeade at [steve.kinkeade@solutiontree.com](mailto:steve.kinkeade@solutiontree.com) or fax to 866.306.3135

## **Laguna Beach Unified School District**

### **20. ACTION**

**August 27, 2019**

**Approval: Independent Contractor Agreement with Dr. Kyle Jensen of Arizona State University to Provide Presentation Services at Laguna Beach High School in an Amount Not-to-Exceed \$6,000**

#### **LCAP Priority Area:**

Goal #3 - Professional Development focused on 21st-century teaching and learning

#### **Proposal**

Staff proposes the Board of Education approve the Independent Contractor Agreement with Dr. Kyle Jensen, Director of Writing and English Professor at Arizona State University to provide services as a presenter to students, parents, and teachers at Laguna Beach High School.

#### **Background**

Dr. Jensen will serve as a guest speaker in LBHS Creative Writing classes (180 students) for up to two dates regarding college essay strategies and preparation, as well as providing a parent/student presentation. Dr. Jensen is a professor of English and Director of Writing Programs at Arizona State University.

#### **Budget Impact**

The cost for this presentation is not-to-exceed \$6,000 and will be paid from the Laguna Beach High School budget.

#### **Recommended Action**

Staff recommends the Board of Education approve the Independent Contractor Agreement with Dr. Kyle Jensen, Director of Writing and English Professor at Arizona State University to provide services as a presenter to students, parents, and teachers at Laguna Beach High School.

## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "District," and Dr. Kyle Jensen, Director of Writing and English Professor at Arizona State University, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services hereinafter referred to as "Services"

Guest speaker in Creative Writing classes (180 students) regarding college essay strategies and preparation, as well as parent/student presentation in the evening for all those interested.

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on August 27, 2019 and will diligently perform as required and complete performance by September 30, 2019.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$6,000. District shall pay Contractor according to the following terms and conditions: Net 30 days upon receipt of invoice.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District, except as follows: N/A

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim

or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self-insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1) Each Occurrence	<u>\$1,000,000</u>
(2) Products/Completed Operations	<u>N/A</u>
(3) Personal and Advertising Injury	<u>\$1,000,000</u>

(4) General Aggregate

\$5,000,000

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.



- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or

Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Contractor:

Laguna Beach Unified School District  
Attn: Instructional Services Office  
550 Blumont Street  
Laguna Beach, CA 92651

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Laguna Beach Unified School District  
Name of District

Dr. Kyle Jensen  
Contractor Name

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Typed Name

## **Laguna Beach Unified School District**

### **21. ACTION**

**August 27, 2019**

**Approval: Independent Contractor Agreement for Challenge Success Returning School Program in an Amount Not-to-Exceed \$10,000**

#### **LCAP Priority Area**

Goal #1 - Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.

#### **Proposal**

Staff proposes the Board of Education approve the contract for the Challenge Success School Program for Laguna Beach High School for the 2019-2020 school year.

#### **Background**

The Laguna Beach Unified School District is committed to supporting the positive academic, personal and social development of all students. At Laguna Beach High School, multiple local data sources, including informal and formal surveys, and most recently the Stanford Survey of Adolescent School Experiences, indicated that students continue to identify significant needs in the area of stress related to school and post-secondary transition, and low rates of optimism, zest, and persistence. The District's recent successful partnership with Stanford University's Challenge Success program in the 2018-19 school year, which included comprehensive student and parent surveying, multidisciplinary team attendance at a fall and spring conference, and monthly coaching sessions, supported the site in making strategic shifts to support student balance and well-being. Further, the District was able to deliver multiple stakeholder professional development sessions and a parent education session from Dr. Denise Pope, founder of Challenge Success, on the topic of the well-balanced student and effective systems of support. One of the highest priorities that emerged from the partnership with Challenge Success was the prioritization and ultimately adjustment to the LBHS bell schedule for the 2019-20 school year.

The mission of the Challenge Success program is to partner with schools, families, and communities to promote a broad definition of success and to implement research-based strategies so that all students are healthy and engaged with learning. The Challenge Success Returning School Program is a consortium of more than 30 school districts who participate in an integrated training model that includes:

- Fall and spring conference with ten (10) attendees, including the site principal, a student, parent, and school/district staff members
- Coaching: Two (2) sessions facilitated by a Challenge Success coach

**Keller/Winston/Viloria**

LBHS has already realized value from the partnership with Challenge Success and the on-going work in the 2019-20 school year will provide LBHS and the District an excellent opportunity to further integrate research-based school system supports to benefit the education of the whole child. The education landscape nationally and locally has evolved to overemphasize the importance of grades and test scores at the expense of leaving students feeling stressed and having a sense of disconnection from the relevance of what they are learning. The District strives to support students to perform academically in school and to master key concepts, however, our tendency to overemphasize academic achievement as opposed to other areas of growth and development has resulted in a lack of attention to other important components of a successful life. The Challenge Success program supports schools to design and integrate evidence-based practices in five areas: 1) Timing and Scheduling; 2) Project and Problem-Based Learning; 3) Alternative and Authentic Assessments; 4) Climate of Care; and 5) Education for Parents, Students, and Staff. The program goals are to support students to be independent, adaptable, ethical, and engaged critical thinkers and to foster learners who are healthy, motivated, and prepared for the wide variety of tasks they will face as adults.

#### **Budget Impact**

The cost of this program for the 2019-20 school year is \$10,000 and will be paid from LBHS professional development funds.

#### **Recommended Action**

Staff recommends the Board of Education approve the Contract for the Challenge Success Returning School Program for Laguna Beach High School for the 2019-2020 school year.

## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "District," and Challenge Success, P.O. Box 20053, Stanford, CA 94309, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services:

Challenge Success School Program - Comprehensive Package:

- *Fall Conference: Admission for up to 10 team members to the Fall Conference*
- *Spring Conference: Admission for up to 10 team members to the Spring Conference*
- *Coaching: 2 sessions facilitated by a Challenge Success coach to take place at the conference and throughout school year*

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on August 27, 2019, and will diligently perform as required and complete performance by June 30, 2020.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$10,000.00. District shall pay Contractor according to the following terms and conditions: Payment in full of \$10,000.00 due upon invoicing.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of

the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District



may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:



a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$2,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor

shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent

felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be

deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District  
Jason Vilorio, Ed.D., Superintendent  
550 Blumont Street  
Laguna Beach, CA 92651

Contractor:

Challenge Success  
P.O. Box 20053  
Stanford, CA 94309

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed

by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2019.

Laguna Beach Unified School District  
District Name

Challenge Success  
Contractor Name

By: \_\_\_\_\_

By: \_\_\_\_\_

Jason Vilorio, Ed.D.  
Typed Name

\_\_\_\_\_  
Typed Name

Title: Superintendent of Schools

Title: \_\_\_\_\_