

DRAFT MINUTES UNTIL APPROVED AND FINAL

**Norwich Free Academy
Board of Trustees Meeting
Tuesday, November 19, 2019, 5:30 p.m.
Latham Science and Information Center Room 1101
305 Broadway
Norwich, CT 06360**

MINUTES

TRUSTEES PRESENT: Dee Boisclair, Allyn Brown III, Betsy Conway, Keith Fontaine, David Kalla, DeVol Joyner, Denise Lindell, Todd Postler, Mark Tramontozzi, William Warzecha and Sarette Williams

ABSENT WITH NOTIFICATION: Chris Jewell

ALSO PRESENT: Head of School David Klein, Director of Finance Cyndee Finger, Recorder Mary Vega, Mike O'Farrell and Wayne Sheehan

1. Call to Order—Chairman Joyner called the meeting to order at 5:31 p.m.

2. Secretary's Report

a. *Approval of Minutes:

1. October 15, 2019 Regular Meeting

Motion by T. Postler, seconded by M. Tramontozzi, to approve the minutes of October 15, 2019. All In favor. **Motion Passed.**

2. October 28, 2019 Special Meeting

Motion by T. Postler, seconded by B. Conway to amend the minutes to delete "Executive Session" . 11 in favor. 1 Absention. **Motion Passed.**

3. Consent Agenda

a. *Tuition Waiver Requests

b. *Field Trip Requests

c. *2020 Board of Trustees Meeting Schedule

d. *Project Oceanology Continued Participation

D. Klein reviewed the 2 tuition waiver requests, the 2 field trip requests, the 2020 Board of Trustees Meeting Schedule and the Project Oceanology participation request.

Motion by B. Conway, seconded by B. Warzecha. All in favor. **Motion passed.**

4. Information & Planning

a. Spotlight-None

b. Reports and Updates

1. Finance

a. Monthly Finance Report

Ms. Finger provided a financial report for the period ending October 30, 2019.

2. Superintendent's Report

Mr. Klein thanked the Board for their engagement at the Cororators Meeting.

5. General Agenda Items - None

6. Communication/Discussion - None

7. Other Business - None

8. Executive Session

Motion by B. Conway, seconded by M. Tramontozzi, to go into Executive Session at 5:40 pm, for Strategy and Discussion of EANFA Collective Bargaining Agreement. All in favor. **Motion passed.**

Motion by D. Kalla, seconded by K. Fontaine, to come out of executive session at 5:59pm.
Motion Passed Unanimously.

9. Return to Open Session

Motion by T. Postler, seconded by D. Lindell, to approve the Agreement between the Trustees of Norwich Free Academy and the Education Association of Norwich Free Academy (EANFA), and to authorize Mr. DeVol Joyner to sign the contract on behalf of the Board of Trustees. All in favor. **Motion Passed.**

Motion by T. Postler, seconded by D. Kalla, to authorize the Board of Trustees Chairman, DeVol Joyner, to retain a Search Firm for the Head of School Search and to appoint a Search Committee. All in favor. **Motion Passed.**

10. *Adjournment

Motion by M. Tramontozzi, seconded by W. Williams, to adjourn the meeting at 6:02 pm.
All in favor. **Motion Passed.**

Respectfully submitted,

Mary E. Vega
Recorder

Approved: