

COBIS Music Festival 2020 - Terms and Conditions

The COBIS Music Festival will take place 4th – 6th June 2020 at Hartland International School, Dubai.

Participants

- Hartland International School, Dubai can accommodate a maximum of 150 visitors to the Music Festival, including student participants and accompanying members of staff.
- Students in Years 6-13 can attend the Music Festival 2020.
- Those in Years 6-9 must enter the 'Lower School' categories and those in Years 10-13 must enter the 'Upper School' categories.

Registration

- The COBIS Music Festival is open to COBIS member schools.
- Schools must register for the competition via the online form on the COBIS website.
- All bookings must be made by school staff; bookings from parents/guardians or students will not be processed.
- The closing date for registration is Monday 24th February 2020
- Places will be allocated on a first come-first served basis. If the number of registered schools exceeds the maximum capacity, schools will be placed on a waiting list.
- Participating schools are permitted to bring up to 20 students to the Festival.
- Schools must confirm how many students they would like to bring to the Festival by Monday 24th February 2020. If possible, please provide this information before this date.
- If a registered school wishes to withdraw from this competition, they must confirm before Monday 2nd March 2020. To cancel a booking, please notify students@cobis.org.uk. No refunds will be offered for cancellations received after 2 March 2020. For cancellations received after 2 March 2020, the full event fee is still payable.

Finance

- Schools will be invoiced directly for places booked; invoices will not be issued to parents or guardians.
- Schools must pay the deposit and balance in a timely manner, in accordance with the timeline specified on all invoices.
 - The non-refundable deposit invoice of £295 per school will be issued by Hartland International School during the week commencing 23rd February 2020 and must be paid by Monday 16th March 2020.
 - The remaining balance must be paid by 19th April 2019.

Travel and Accommodation

- Schools must not make any arrangements to travel to or stay in Dubai until their place has been formally confirmed by COBIS and the host school.
- Schools must take out the appropriate insurance policies in order to attend the competition; the policy should include travel, medical and cancellation insurance as well as anything else as required by your school or region.
- Schools must ensure that all participants' passports will be valid for a period of at least six months from the date of the competition.
- Students and staff are encouraged to check the visa requirements for the UAE in plenty of time. Many countries can secure a visa on arrival, however some passports will need to arrange a visa through their local UAE embassy.

Cancellation

- COBIS and the host school reserve the right to cancel this event if insufficient bookings are received, or if travel to the host country becomes inadvisable. Schools must take out the appropriate insurance policies in order to attend this competition; the policy should include cancellation, travel and medical insurance as well as anything else as required by your school or region.

Data Sharing and Processing

- In order to administer this event, COBIS/the host school will collect student names, ages and dietary requirements, as well as passport details if required for visa support letters. Please ensure that you have obtained the correct consent from pupils or guardians when providing this information. COBIS may ask for evidence of this consent.
- COBIS will also collect lead teacher, head teacher and finance names and contact details. Information will be collected by COBIS via an online form created in COBIS' website (Finalsite). This data will be shared with the host school for the administration of the event. COBIS and the host school will have a data sharing agreement in place to protect the transfer of this information. This information will not be passed by COBIS to any other parties.
- Pupil participant names, lead teacher and school contact details will be retained by COBIS for record keeping purposes. All other personal student data will be deleted after the event has taken place in line with COBIS' data retention policy. The host school will retain data and information in line with their data retention policy. To view the COBIS Privacy Policy, please visit www.cobis.org.uk/privacy-policy.

COBIS and the Host School reserve the right to cancel this event if insufficient bookings are received, or if travel to the host country becomes inadvisable.

Should your school not adhere to these terms and conditions, your membership with COBIS may be subject to repercussions as determined by the COBIS Board.

COBIS reserves the right to publish updated guidance and Terms and Conditions regarding the Music Festival.