

## School Site Council Minutes (SSC)

Sept 23, 2019

Start 3:00

- Introduction of members/Attendees
  - Catherine Scanlon
  - Howard Johnston
  - Katrina Reiss
  - Sylvia Brown
  - Linda Kennedy
  - Jami Orłowski
  - Kari Irwin
  - Fernando Fronda
  - Jennifer Marvos
- District changed the format of budgets for schools
  - Budget due dates were moved up to the spring for the following year
  - May to finalize by June, Board then approved for this year
  - Will meet again at the end of the year for the following year
- Primary Goal - For Parents Teachers and Admin to make decisions and spend categorical funds for our school (LCAP Funds, Title 1 Funds) - School Board needs to approve our budget plan
- Review Bylaws
  - Composition -
    - ELAC invited as an advisory capacity, Mr. Johnston reviews info with him, if not present. He is a liaison between the ELAC committee and SSC.
    - GATE - parent representation if they would like to attend are welcome.
  - Motion to Approve - Johnston
    - 2nd - Sylvia Brown
    - All in Favor
- Pick new officers
  - Chair -
    - Nominate Mr. Johnston
      - 2nd - Jennifer Marvos
      - All in Favor
    - Runs meetings and builds agendas
  - Vice Chair - Supports Chair
    - Nominate Ms. Reiss
      - 2nd - Linda Kennedy
      - All in Favor
  - Secretary - Takes notes for documentation for records
    - Nominate Mrs. Scanlon
    - 2nd - Jennifer Marvos
    - All in Favor
- Discuss Safety Plan
  - Attendance Summary

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- Attendance is monitored and effects monies to the school district, for those without contracts
- Goal - Reduce Tardiness and Absences, increases the number of days present at school for our population of students
- Educate parents on the importance of daily attendance
  - Curve extra holiday days, so that we don't have absences that count against our funding and their education
  - Project Based learning - it's crucial that students are present
  - Morning Valet - Directing traffic safety is supported by teachers and increased the amount of time in the valet line.
  - Parking is becoming more efficient as parents are recognizing how to maneuver around our campus
- Areas to improve upon
  - Tardies has not improved
  - Early drop offs with no supervision
    - Teachers are required to do 15 hours of duty for the year
    - Can't be supervised prior to 7:58am
    - Parent Volunteers are not a dependable option
    - TLC morning drop off - Morning only - Full and \$ restrictions
    - Playground supervisors start at recess
      - Different schools has shift splits. We need the coverages at recesses and lunches.
    - Fencing is not in the safety plan for the district
    - Various arguments for and against a closed campus
    - Number of students that are coming 20-40 kids on campus before
      - Collect data on
    - Stop Gap - District will come and they will look at the lay of the land and go through safety for our school with Mr. Johnston - mostly based on playground assistance
    - Within the Title 1 - 2 part-time librarians for Innovation Lab before and after school. (If we can fund an additional position - no funding as of today)
    - We will still continually send the message to not come to school before 8 a.m.
  - Before school duty -
    - Parents and stroller concern on the lower level
    - Congested area - hard to move around
    - Ideas for solutions
    - Create rules and enforce the rules that parents need to
      - Drop off backpacks and say goodbye to your child
      - Amount of space with students and parents

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- Kinder parents exception
    - Student Independence
    - Students not permitted to play on campus before school for safety
  - Suspension and Expulsion
    - Focus on Student Social Emotional Well Being
      - Second Step
      - District Wide this year
    - Goal - to improve behavior and decrease suspension rates
    - Watch data on suspension and expulsion year to year are watched, as well
  - Students arrive no earlier than 8am.
    - Add an additional crosswalk further up the street by the playground
    - Alleviate traffic and jaywalkers
    - City - Asks about traffic every year and Mr. Johnston gives feedback
    - No U-Turns signs recently posted
  - School Beautification Projects
    - Parent has a lot of ideas for beautification
      - Focus on one then proceed to the second property
    - 6th Grade Legacy Project/Girl Scout Project -
      - Community Mini-Library
      - Approval goes through district
    - PTA wants to be involved in the beautification
    - Outdoor learning environments
    - Address small ideas and then move forward on larger ideas
  - Attendance (Page 8)
    - Recognize students with improved attendance - high profile students with significant amount of absences
    - Goal Setting - Bring up at conferences
    - Pass names onto Mr. Johnston of students who show improvement
  - Social Emotional - Second STEP (Page 7)
    - Weekly Lessons and Homelinks
    - STEAM Rallies
    - Weekly Morning Announcements for Second STEP
  - Parent Workshops -
    - Money available to pay teacher hourly to hold workshop
      - Planning and workshop time - Kari Irwin
      - Jennifer Marvos - Can hold workshops as well
- Title 1 - 4 School Site Council Meetings Per the Year

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- New Business
  - School Population of ELAC families - About the same number, less in K then in the past.
  - Percentage of Free and Reduced Application data are still being collected (Bigger impact than ELAC)
- District Wide
  - Emergency Drill Posters
  - OCDE likes the posters
- AERIES - Page 3 typo on the word AERIES
- Motion to approve safety plan 4:23 1st, 2nd, and approved
- Upcoming Meeting
  - December 2, 2019 @ 3pm
  - Last minute meetings if budget has a change that needs to be approved.

Meeting Adjourned @ 4:37pm