



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

# AGENDA

## **Regular Meeting of the Board of Education**

# November 12, 2019

### **Vision:**

We take ownership of each child's learning in our schools, accepting no limits on potential.

### **Mission:**

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

#### **ADMINISTRATION**

Jason Vilorio, Ed.D., Superintendent of Schools  
Leisa Winston, Deputy Superintendent, Human Resources and Instruction  
Jeff Dixon, Assistant Superintendent, Business Services

#### **BOARD OF EDUCATION**

Jan Vickers, President  
Carol Normandin, Clerk  
Jim Kelly, Member  
Dee Perry, Member  
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: [www.lbusd.org](http://www.lbusd.org)

## **LBUSD Strategic Goals**

### **Student Achievement**

All students will demonstrate academic growth across content areas.

### **School Culture**

Each student will strengthen connections to the school, community, and the world by engaging in activities that build skills and responsibility.

### **Learning Environment**

Safe, attractive, clean, and well-equipped learning environments will be provided for each student.

### **Staffing**

The District will recruit, hire, train, and retain high performing staff.

### **Fiscal Responsibility**

The District will maintain fiscal solvency and transparency to ensure support of student learning.

## **LBUSD Core Values**

### **Responsibility**

We hold ourselves responsible for consistently maintaining a clear focus on our mission, which frames the behavior of our students, staff, parents, community, and Board of Education.

### **Commitment**

We are committed to a focus on student learning through collaboration, reflection, and openness to change, which results in the highest levels of excellence.

### **Equity**

We equitably meet the needs of all students through systems, structures, and opportunities that promote success.

### **Courtesy**

We treat everyone with dignity and respect, seeking to understand each point of view without making assumptions.

### **Transparency**

We are transparent in all operations of the District, demonstrating ethics through open and honest practices.

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING**  
550 Blumont  
Laguna Beach, CA 92651

**November 12, 2019**

**Closed Session 5:00 P.M.**  
**Open Session 6:00 P.M.**

**AGENDA**

**RECORDING OF SCHOOL BOARD MEETINGS**

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**

**A. CONFERENCE WITH LABOR NEGOTIATORS**

Government Code §54957.6

- |      |                        |                         |
|------|------------------------|-------------------------|
| i.   | Employee Organization: | LaBUFA                  |
|      | District Negotiator:   | Leisa Winston           |
| ii.  | Employee Organization: | CSEA                    |
|      | District Negotiator:   | Leisa Winston           |
| iii. | Employee Organization: | Unrepresented Employees |
|      | District Negotiator:   | Leisa Winston           |

**B. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION**

Subdivision (a) of Section 54956.9

Sherry Kollman-Bullard v. Laguna Beach Unified School District

Case No: 30-2019-01103461-CU-PO-CJC

Superior Court of California, County of Orange – Central Justice Center

- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS – None**

**10. PUBLIC COMMENT (Non- Agenda Items)**

*Opportunities for public input occur at each agenda item and at Public Comment.* Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

## 11. REPORTS

- *Student Board Representatives*
  - *Bargaining Unit Representatives CSEA and LaBUFA*
  - *School Resource Officer*
  - *Board Members*
  - *Superintendent*
  - *Cabinet Members*
  - *Principal Report – Mr. Chris Duddy, El Morro Elementary*
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## 12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – October 22, 2019
- b. Approval/Ratification of Personnel Report
- c. Approval Conference/Workshops
- d. Approval of Student Field Trips
- e. Approval of Acceptance of Gifts – In Kind Donation
- f. Agreements for Contracted Services - Special Education
- g. Approval of Agreements for Contracted Services – Technology Services
- h. Approval/Ratification of Certificated Payroll 4A in the Amount of \$2,349,653.97  
Approval/Ratification of Certificated Payroll 4B in the Amount of \$964,397.84  
Approval/Ratification of Certificated Payroll 4C in the Amount of \$39,475.14
- i. Approval/Ratification of Warrants #399333 through #399536 in the amount of \$1,107,533.88 Dates: 10/14/2019 through 10/31/2019
- j. Approval of Independent Contractor Agreement with Staci Bina of Bala Shala Yoga for Kids to Provide Yoga and Meditation Instruction and Consultation at Thurston Middle School and Laguna Beach High School in an Amount Not-to-Exceed \$13,200
- k. Approval of Independent Contractor Agreement with Laguna Playhouse to Provide Presentations to Top of the World Elementary School in an Amount Not-to-Exceed \$500
- l. Approval of an Independent Contractor Agreement with Leaning On Visions and Education (L.O.V.E.) for Educational Parent Workshops in an Amount Not-to-Exceed \$1,400
- m. Approval of a Purchase Agreement with Solution Tree, Inc., to Provide Onsite Professional Development for Elementary Staff on January 6, 2020 in an Amount Not-to-Exceed \$6,500
- n. Approval of Inspire Literacy (iLit) Training Implementation Essentials for Teacher Training for the 2019-20 School Year in an Amount Not-to-Exceed \$2,500
- o. Approval of Quarterly Report – Board Policy 3002 – Investments
- p. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$645.78



## **INFORMATION ITEMS**

### **13. REPORT ON DEVELOPER FEES**

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

Staff will present a review of developer fee requirements.

## **ACTION ITEMS**

### **14. APPROVAL OF UPDATED MEMORANDUM OF UNDERSTANDING BETWEEN THE LAGUNA BEACH POLICE DEPARTMENT, CITY OF LAGUNA BEACH AND THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT TO PROVIDE TWO SCHOOL RESOURCE OFFICERS TO LBUSD SCHOOLS**

– Jason Vilorio, Ed.D., Superintendent

Staff proposes that the Board of Education approve an updated Memorandum of Understanding between the Laguna Beach Police Department (City of Laguna Beach) and the Laguna Beach Unified School District to provide two assigned School Resource Officers (SRO) to LBUSD schools.

### **15. APPROVAL FOR APPOINTMENT OF TWO LBUSD BOARD REPRESENTATIVES AND ONE ALTERNATE REPRESENTATIVE TO SERVE AS MEMBERS OF THE COLLEGE AND CAREER ADVANTAGE BOARD**

– Jason Vilorio, Ed.D., Superintendent

The LBUSD Board of Education shall discuss, select, and appoint two LBUSD Board members to serve as members of the College and Career Advantage Board. In addition, the LBUSD Board of Education shall select one alternate.

### **16. APPROVAL OF ANNUAL ORGANIZATIONAL MEETING**

– Jason Vilorio, Ed.D., Superintendent

As required by Education Code Section 35143 the Board of Education shall select the date and time to conduct its annual organizational meeting.

### **17. APPROVAL POSITIVE CERTIFICATION OF FIRST INTERIM REPORT**

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve a positive certification of the First Interim Financial Report for 2019-2020.

### **18. APPROVAL OF RESOLUTION 19-12 RECOGNITION AND SUPPORT OF NATIONAL NUTRITION MONTH**

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution 19-12: Recognition and Support of National Nutrition Month.

### **19. APPROVAL OF RESOLUTION 19-13 RECOGNITION AND SUPPORT OF NATIONAL CHILD SAFETY AND PROTECTION MONTH**

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution 19-13: Recognition and Support of National Child Safety and Protection Month.

**20. APPROVAL OF RESOLUTION NO. 19-15: LAGUNA BEACH UNIFIED SCHOOL DISTRICT ADOPTING A CONFLICT OF INTEREST CODE WHICH SUPERSEDES ALL OTHER CONFLICT OF INTEREST CODES AND AMENDS PREVIOUSLY ADOPTED RESOLUTIONS**

**– Jason Vilorio, Ed.D., Superintendent**

Staff proposes the Board of Education adopt Resolution No. 19-15, amending the Conflict of Interest Code provided by the Clerk of the Board of Supervisors for the County of Orange.

**21. BOARD MEMBER REQUESTS FOR ITEMS FOR FUTURE MEETINGS AND BOARD MEMBER REQUESTS FOR INFORMATION**

**– Jan Vickers, President, Board of Education**

**22. ADJOURNMENT**

**– Jan Vickers, President, Board of Education**

The next Regular Meeting of the Board of Education is **Tuesday, December 17, 2019, 6:00 PM**  
at the Laguna Beach Unified School District Office Board Room  
550 Blumont Street, Laguna Beach, CA  
[www.lbusd.org](http://www.lbusd.org)

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ITEMS ON THE AGENDA:** Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

**PUBLIC COMMENT (Non-Agenda Items):** Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

### **REASONABLE ACCOMMODATION**

*In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.*

## **Laguna Beach Unified School District**

**12.a. CONSENT/ACTION**

**November 12, 2019**

**Approval: Minutes - October 22, 2019 Regular Meeting**

### **Board of Education Minutes of Regular Meeting October 22, 2019**

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#### **Call to Order**

The Study Session was called to order at 5:00 p.m. at Laguna Beach High School, 625 Park Ave., Room 65, Laguna Beach, California.

#### **Roll Call to Establish Quorum**

Quorum was established.

Members Present: Jan Vickers  
Carol Normandin  
Peggy Wolff  
Dee Perry

Members Absent: Jim Kelly

#### **Study Session: Implementation of 9-12 Next Generation Science Standards**

The Science Teachers, Alonda Hartford, Parta Perkins, Steve Sogo, Jennifer Park, and Jen Merritt presented information on the implementation of Next Generation Science Standards (NGSS) at the high school level and development of a new ninth grade course for 2020-2021, tentatively titled Integrated Science 1. Staff provided the Board of Education with an overview of the instructional shifts of NGSS at the high school level and provided an opportunity to experience an excerpt of an IS1 lesson.

Member Wolff moved to adjourn the study session and Member Normandin seconded. Motion carried 4-0-1. Member Kelly was absent. The study session adjourned at 5:44 p.m.

#### **Call to Order - Open Session**

The Open Session of the Board of Education was called to order at 6:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

**Present at Board Meeting**

Members Present: Jan Vickers  
Carol Normandin  
Peggy Wolff  
Dee Perry

Absent: Jim Kelly

Employee Group  
Representatives: Sara Hopper, President, LaBUFA  
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent  
Jeff Dixon, Assistant Superintendent, Business Services  
Leisa Winston, Deputy Superintendent, Human Resources and Instruction  
Victoria Webber, Executive Assistant  
Anakaren Ureno, Communications Specialist  
Michael Keller, Director, Social Emotional Support  
Chad Mabery, Director, Assessment & Accountability  
Irene White, Director, Special Education  
Ryan Zajda, Director, Facilities  
Mike Conlon, Director, Human Resources  
Chris Duddy, Principal, El Morro Elementary  
Jenny Salberg, Principal, Thurston Middle School  
Jason Allemann, Principal, Laguna Beach High School

**Adoption of Agenda**

Public Comment: None

Staff noted a correction to the total of all payroll. The total amount should read \$2,995,715.43

Member Normandin moved adoption of the agenda. Member Wolff seconded.

Discussion: None

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adopt the agenda. Member Kelly was absent.

### **Recognitions**

None.

### **Public Comment (Non- Agenda Items)**

Mr. Timothy Spangler addressed the Board regarding the bullets that were found on the Thurston campus and concerns that parents have.

### **Reports**

#### **Student Board Representative– Kalohe Danbara**

##### **Reported on:**

- **All Sites**
- Great ShakeOut
- Anti-bullying Month
- Students will wear Orange in support of Unity Day
- **El Morro**
- Character Counts Week
- Boo Blast October 25
- **TMS**
- Walk to School Day October 24
- Career Talk this week was from an airline pilot on overcoming fear

#### **LBHS Student Athletes**

- LBHS student athletic representatives presented a report to the board sharing the experiences of the cross country team's visit to Minnesota for the Lucky Lindy Cross Country Invitational and the football team's visit to Maryland for a game against Baltimore Green Street Academy. Breaker Athletics will be raising funds throughout 2019-20 to help bring the Baltimore Green Street Academy football team to Laguna Beach in August 2020.

#### **CSEA Representative – Margaret Warder, CSEA President**

- Thanked the Board and administration for allowing CSEA to participate in pre-negotiations
- CSEA is utilizing Strengths Finder skills in negotiations
- Boo Grams continue to be on sale in support of high school scholarships for CSEA members children

#### **LaBUFA Representative – Sara Hopper, LaBUFA President**

- Survey has been sent to all LaBUFA members in preparation for pre-negotiations meeting

**School Resource Officer – Cornelius Ashton**

- Introduced Sgt. Jim Cota
- Attended the following events:
  - Drug and Alcohol prevention question and answer session at the high school
  - Football game
  - SchoolPower Dodgeball event
- Will attend this week:
  - Walk to school day at TOW
  - Boo Blast at El Morro
  - Football game on Friday

**Board Members**

Board members reported as follows:

**Member Kelly**

- Absent

**Member Perry**

- No report

**Member Wolff**

- Attended the SchoolPower district meeting

**Member Normandin**

- Clarified that the Board cannot discuss or act upon items that are not agendized.

**President Vickers**

- No report

**Cabinet**

**Superintendent Vilorio**

- Highlighted the “Boo Blast” themed artwork being displayed in the Boardroom that was provided by El Morro Elementary School
- Thanked staff and teachers for all their hard work

**Lesia Winston, Deputy Superintendent, Human Resources and Instruction**

- Commended the high school science team for all their work in preparing for the Study Session on the next generation science standards and all of their work in changing the entire instructional practice
- ThoughtExchange regarding LCAP will launch next week

**Jeff Dixon, Assistant Superintendent, Business Services**

- No report

## CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

No public comment.

- a. Approval of Minutes - October 8, 2019 – Regular Meeting Minutes
- b. Approval/Ratification of Personnel Report
- c. Agreements for Contracted Services - Special Education
- d. Approval of Agreements for Contracted Services – Technology Services
- e. Approval/Ratification of Warrants #399169 through #399332 in the amount of \$600,424.76 Dates: 09/30/2019 through 10/10/2019
- f. Approval/Ratification of Payroll 3A in the Amount of \$2,237,775.80  
Approval/Ratification of Payroll 3B in the Amount of \$752,112.92  
Approval/ Ratification of Certificated Payroll 3C in the Amount of \$5,826.71
- g. Approval of a Contract for Translation/Interpretation with Orange County Department of Education in an Amount Not-to-Exceed \$2,000.00
- h. Approval of a Consulting Agreement with Chris McNeany of The Leaders Institute to Provide Consulting Services to Thurston Middle School in an Amount Not-to-Exceed \$3,780.00
- i. Approval of an Independent Contractor Agreement with California Weekly Explorer to Provide Presentation to Top of the World Elementary School in an Amount Not-to-Exceed \$2,920
- j. Approval of California State Long Beach Agreement to Provide Educational Fieldwork Experience with Laguna Beach Unified School District from October 1, 2019 through July 31, 2022
- k. Approval of the Rite Aid Vaccine Administration Program Agreement to Provide a Flu Immunization Clinic
- l. Approval of the CMAS Contract #3-16-70-2382B for the Purchase and Installation of Extron Electronics Through 5/31/2021
- m. Four (4) Month Extension of Contract with Golden Star Technology, Inc., (GSTA) through November 18, 2019, for the Procurement and Installation of Classroom TV Monitors and Equipment

Member Normandin moved approval of Consent Calendar items - m. Member Wolff seconded.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to approve Consent Agenda items a - m. Member Kelly was absent.



**INFORMATION ITEMS****Report on California School Dashboard and Local Indicators**

Dr. Chad Mabery, LBUSD director of assessment and accountability, presented a report to the board regarding the local indicators for the California School Dashboard. The CA School Dashboard is an online tool that shows how local educational agencies and schools are performing on the state and local indicators included in California's school accountability system. Local indicators, or measures of progress, are based on data collected at the local level.

**Monthly Financial Update - September and Report on Other Post Employment Benefits (OPEB)**

Mr. Dixon, assistant superintendent, business services, presented information on the September monthly financial update. Resources and expenditures are tracking very close to last year's numbers. Mr. Dixon also presented on other post employment benefits (OPEB). OPEB refers to the benefits, other than pensions, that a state or local government employee receives as part of their package of retirement benefits. Typically retiree medical insurance is the most significant OPEB offering, though other benefits such as life insurance are also covered by this umbrella term.

Staff confirmed for Board members that the actuarial report is done every two years.

**Action Items****Approval of Resolution No. 19-10: Support for Dyslexia Awareness Month**

Mrs. Winston, deputy superintendent human resources and instruction, introduced Resolution No. 19-10 supporting Dyslexia Awareness Month. The resolution, which the Board adopted, recognizes the significant impact dyslexia can have on academic achievement and emphasizes the district's commitment to creating the conditions and culture that support world-class learners.

Public Comment: None

Board Members asked questions regarding how we teach all students about dyslexia.

Member Normandin moved approval. Member Wolff seconded.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried by a roll call vote 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

**Approval of Revised Job Description: Administrative Assistant, Business Services**

Mrs. Winston, deputy superintendent human resources and instruction, introduced the item noting that this district's standard practice is to review job descriptions when a position will be recruited for and make revisions if needed.

Public Comment: None

Board Members clarified the area of needed changes.

Member Normandin moved approval. Member Wolff seconded.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

**Approval of Resolution No. 19-11: Adopting and Approving the Associate Membership Agreement for LBUSD to Join the Education Technology Joint Powers Authority (Ed Tech JPA)**

Mr. Morrison, chief technology officer, stated approval of the district's participation in the Ed Tech Joint Powers Authority would allow greater access to lower pricing on many technology items, especially software.

Public Comment: None

Member Normandin moved approval. Member Wolff seconded.

Student Board Representative Danbara cast a provisional vote in favor.

Motion carried by a roll call vote 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

**Board Member Requests for Items for Future Meetings and Board Member Requests for Information**

**Student Board Representatives**

- No requests

President Vickers asked for clarification from the Board regarding a request made by Member Perry at the last meeting. Consensus of the Board was not confirmed regarding sharing vaping information with the community. Board members confirmed they are in agreement that information should be shared.

**Member Kelly**

- Absent

**Member Perry**

- Asked if students would be asked to provide input on the LCAP via methods other than ThoughtExchange
  - Mrs. Winston stated they will be asked to participate in a survey, ThoughtExchange, and there will be students on the LCAP Advisory Committee

**Member Wolff**

- Requested that the Board meeting calendar be reviewed to determine if one Board meeting per month would work. The Board reached consensus to have staff research:
  - How does LBUSD land within the county as far as one or two meetings per month
  - How many meetings do other districts hold?
  - Is it possible to avoid conflicts with the City Council schedule?
- Thanked Superintendent Vilorio for adding the student athletic update from the students perspective

**Member Normandin**

- Appreciated having the students present on their athletic trips
- Shared information regarding Sandy Hook Promise leaders. Asked that staff review it, evaluate it, and compare it to what is currently being used in LBUSD

**President Vickers**

- Requested a list of LBHS graduates who participate in athletics at the college level and which sport and where they attend. The Board reached consensus to have staff gather this information and share it with the Board.
- Commented she would like to see the City involve students more regularly in City government.
  - Dr. Vilorio stated he would provide information in an upcoming update to the Board

**Public Comment on Closed Session Items**

There were no public comments.

**Adjourn to Closed Session**

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn to Closed Session at 7:12 p.m.. Member Kelly was absent. The following item was discussed:

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code 54957

Title: Superintendent of Schools

Member Wolff moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn from Closed Session at 8:26 p.m. Member Kelly was absent.

**Report of Closed Session Action**

President Vickers stated there was no report out of Closed Session.

**Adjournment**

Member Normandin moved to adjourn. Member Wolff seconded.

The next regular Board meeting is scheduled for November 12, 2019.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn to the meeting. Member Kelly was absent. The meeting was adjourned at 8:28 p.m..

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Carol Normandin  
Clerk of the Board  
November 12, 2019

**Laguna Beach Unified School District**

**12.b. CONSENT/ACTION**

**November 12, 2019**

**Approval/Ratification: Personnel Report**

**LCAP Priority Alignment**

Goal 3 - Professional development focused on 21st-century teaching and learning.

**Proposal**

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

**Background**

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

**Budget Impact**

Expenditures are within budgeted appropriations as indicated.

**Recommended Action**

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

November 12, 2019

**I. RESIGNATIONS:**

**Name:**

None.

**Position/Site:**

**Effective Date:**

**II. EMPLOYMENT:**

**Name:**

Jeanne Iman

**Position/Site:**

Interim Principal - Elementary School

Top of the World Elementary      General Fund

0108091005-1330      Short Term Assignment

Elementary Principal - Step: 7      \$825.64 per diem

8 hours per day/NTE: 56 days

Replaces: Doug Kramer/Mike Conlon

**Effective Date:**

December 2, 2019

**III. EMPLOYMENT: Short Term Assignments - Extra Duty**

**Name:**

Randi Beckley

**Position/Site:**

Attend Professional Development After Hours

Thurston Middle School      General Fund

0106011008-1130      \$42.61 per hour

NTE: 4 hours

**Effective Date:**

October 16, 2019 to

October 19, 2019

Megan Bhaskaran

EL Site Lead Meetings

Thurston Middle School      General Fund

0102011500-1130      \$42.61 per hour

NTE: 30 hours

October 22, 2019 to

June 30, 2020

Mary Blanton

EL Site Lead Meetings

El Morro Elementary      General Fund

0102011500-1130      \$42.61 per hour

NTE: 30 hours

October 22, 2019 to

June 30, 2020

Jim Brusky

Collaborative Teacher Planning

Laguna Beach High School      Special Ed Funds

0102015380-1130      \$42.61 per hour

NTE: 30 hours

August 26, 2019 to

June 11, 2020

April Coffman

Collaborative Teacher Planning

Thurston Middle School      Special Ed Funds

0102015380-1130      \$42.61 per hour

NTE: 30 hours

August 26, 2019 to

June 11, 2020

**III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Ivonne Cortez-Redard	DELAC Meeting Prep District Office 0102011500-2980 NTE: 10 hours	October 22, 2019 to June 30, 2020 General Fund \$29.78 per hour
Ivonne Cortez-Redard	DELAC Meeting Facilitation District Office 0102011500-2980 NTE: 10 hours	October 22, 2019 to June 30, 2020 General Fund \$29.78 per hour
Kristin Cowles	Collaborative Teacher Planning Laguna Beach High School 0102015380-1130 NTE: 30 hours	August 26, 2019 to June 11, 2020 Special Ed Funds \$42.61 per hour
Claudia Cuevas	After School EL Student Support and Meetings El Morro Elementary 0102011500-2950 NTE: 10 hours	October 22, 2019 to June 30, 2020 General Fund \$29.23 per hour
Ermei Fan	Attend Professional Development After Hours Thurston Middle School 0106011008-1130 NTE: 2 hours	October 16, 2019 to October 19, 2019 General Fund \$42.61 per hour
Rogelio Fernandez	Maintenance Worker Thurston Middle School 0106477408-2210 Range: 36 Step: C, plus 4% long Reason: Working out-of-class to cover leave of absence	September 30, 2019 to November 1, 2019 General Fund Short Term Assignment \$5630.56 per month
Patricia Fiorenza	After School EL Student Support and Meetings El Morro Elementary 0102011500-2950 NTE: 10 hours	October 22, 2019 to June 30, 2020 General Fund \$29.23 per hour
Barbara Garcia	After School EL Student Support and Meetings Laguna Beach High School 0102011500-2950 NTE: 10 hours	October 22, 2019 to June 30, 2020 General Fund \$29.23 per hour

**III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Raquel Gutierrez	After School EL Student Support and Meetings Top of the World Elementary      General Fund 0102011500-2950      \$29.23 per hour NTE: 10 hours	October 22, 2019 to June 30, 2020
Mindy Hawkins	Collaborative Teacher Planning Laguna Beach High School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
Jon Hendrickson	Collaborative Teacher Planning Laguna Beach High School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
Jennifer Hill	Collaborative Teacher Planning Thurston Middle School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
Kristen Kaa	EL Site Lead Meetings Laguna Beach High School      General Fund 0102011500-1130      \$42.61 per hour NTE: 30 hours	October 22, 2019 to June 30, 2020
Kimberly Mattson	Attend Elementary Grade Level Chair Meetings El Morro/Top of the World      General Fund 0109017150-1130      \$42.61 per hour NTE: 10 hours	October 1, 2019 to June 30, 2020
Elaine Merz	Home Hospital Teacher - Prep Laguna Beach High School      General Fund 0102011200-1130      \$42.61 per hour NTE: 16 hours	October 25, 2019 to February 28, 2020
Elaine Merz	Home Hospital Teacher Laguna Beach High School      General Fund 0102011200-1130      \$48.70 per hour NTE: 60 hours	October 25, 2019 to February 28, 2020



**III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Elaine Merz	Home Hospital Teacher - Prep Laguna Beach High School      General Fund 0102011200-1130      \$42.61 per hour NTE: 32 hours	October 9, 2019 to June 3, 2020
Elaine Merz	Home Hospital Teacher Laguna Beach High School      General Fund 0102011200-1130      \$48.70 per hour NTE: 160 hours	October 9, 2019 to June 3, 2020
Sarah Olsen	Attend Professional Development After Hours Thurston Middle School      General Fund 0106011008-1130      \$42.61 per hour NTE: 4 hours	October 16, 2019 to October 19, 2019
Elizabeth Phillips	Safety Committee Meetings Thurston Middle School      General Fund 0106011008-2955      \$29.23 per hour NTE: 8 hours	October 1, 2019 to June 30, 2020
Leah Prettyman	Collaborative Teacher Planning Thurston Middle School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
Yadhira Rojas	DELAC Meeting Prep District Office      General Fund 0102011500-1130      \$42.61 per hour NTE: 20 hours	October 22, 2019 to June 30, 2020
Yadhira Rojas	DELAC Meeting Facilitation District Office      General Fund 0102011500-1130      \$48.70 per hour NTE: 20 hours	October 22, 2019 to June 30, 2020
Yadhira Rojas	EL Site Lead Meetings District Office      General Fund 0102011500-1130      \$42.61 per hour NTE: 30 hours	October 22, 2019 to June 30, 2020

**III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Heather Rosenthal	Collaborative Teacher Planning Thurston Middle School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
Carolyn Sadler	Collaborative Teacher Planning Laguna Beach High School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
See Employee List	Special Education Curriculum Development Laguna Beach High School      Special Ed Funds 0104192550/104602120-1130      \$42.61 per hour NTE: 30 hours each Employees: Sara Perrault-Hopper, Julie Yaccino	October 7, 2019 to June 11, 2020
See Employee List	ELA PD Meeting with Kelly Gallagher Thurston Middle School      General Fund 0106011008-1130      \$42.61 per hour NTE: .5 hours each Employees: Tammy Bonneville, Sarah Olsen, Leah Prettyman, Laura Silver	October 17, 2019
See Employee List	Wellness Committee Meetings Districtwide      General Fund 0101377130-2470      \$29.23 per hour NTE: 6 hours each Employees: Everett Blanton, Tracy Paddock, Sarah Pearlman, Darla Thompson	October 28, 2019 to June 30, 2020
Laura Silver	Collaborative Teacher Planning Thurston Middle School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
Rachel Sweet	Collaborative Teacher Planning Laguna Beach High School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020

**III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Amy Tingirides	Safety Committee Meetings Laguna Beach High School      General Fund 0105091012-2955      \$29.23 per hour NTE: 4 hours	September 1, 2019 to June 30, 2020
Jonathan Todd	Collaborative Teacher Planning Laguna Beach High School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020
Lorraine Winokur	Visual and Performing Arts Planning Committee Thurston Middle School      Special Ed Funds 0104602120-1130      \$42.61 per hour NTE: 10 hours	October 21, 2019 to May 30, 2020
Julie Yaccino	Collaborative Teacher Planning Laguna Beach High School      Special Ed Funds 0102015380-1130      \$42.61 per hour NTE: 30 hours	August 26, 2019 to June 11, 2020

**IV. EMPLOYMENT: Short Term Assignments - Performing Arts**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Brandon Reyes	Guest Dance Instructor Laguna Beach High School      PA Funds 0105315017-2970      \$29.23 per hour NTE: 11 hours	September 1, 2019 to June 12, 2020
Robert Wells	Guest Dance Instructor Laguna Beach High School      PA Funds 0105315017-2970      \$29.23 per hour NTE: 20 hours	October 1, 2019 to June 12, 2020

**V. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
None		

**VI. EMPLOYMENT: Short Term Assignments - ASB Funds**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
None		

**VII. EMPLOYMENT: Short Term Assignments - PTA**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

**VIII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund**

Work Site: Laguna Beach High School  
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2019/20:

In-Season:	August 5 - November 9, 2019
CIF Playoff:	November 5 - December 14, 2019

Winter Sports Calendar 2019/20

In-Season:	November 18 - February 8, 2020
CIF Playoff:	February 10 to March 14, 2020

Spring Sports Calendar 2019/20:

In-Season:	February 15 - May 9, 2020
CIF Playoff:	May 4 - May 28, 2020

**Surf - Coed**

<u>Name</u>	<u>Position:</u>	<u>Stipend:</u>
Scott Finn	Head Coach, In Season	\$6,926.91*
	*Revised amount previously approved 10/22/19	

**IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded**

Work Site: Laguna Beach High School  
Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2019/20:

In-Season:	August 5 - November 9, 2019
CIF Playoff:	November 5 - December 14, 2019

Winter Sports Calendar 2019/20

In-Season:	November 18 - February 8, 2020
CIF Playoff:	February 10 to March 14, 2020

Spring Sports Calendar 2019/20:

In-Season:	February 15 - May 9, 2020
CIF Playoff:	May 4 - May 28, 2020

**Basketball -Boys**

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Bret Fleming	Head Coach, Preseason	\$5,900.70
Jim Garvey	Assistant Coach, Preseason	\$3,463.45
Rus Soobzokov	Assistant Coach, Preseason	\$3,463.45

**X. Employment, Resignation and Release- Substitute Teachers & Classified Substitutes:**

**Employment:**

<b><u>Name:</u></b>	<b><u>Classification:</u></b>	<b><u>Effective Date:</u></b>
Maria Bonn	Substitute Teacher	October 16, 2019
Angel Marques	Substitute Teacher	October 18, 2019
Eric Romm	Substitute Teacher	October 18, 2019

**Resignations:**

<b><u>Name:</u></b>	<b><u>Classification:</u></b>	<b><u>Effective Date:</u></b>
Christine Godinez	Substitute Teacher	October 18, 2019
Paul Nygro	Classified Substitute	October 15, 2019
Macey Salazar	Substitute Teacher	October 15, 2019
Stacy Shepard	Substitute Teacher	October 18, 2019
Alexandra Smith	Substitute Teacher	October 16, 2019

## Laguna Beach Unified School District

### 12.c. CONSENT/ACTION

November 12, 2019

Approve: Conference/Workshop Attendance

#### LCAP Priority Area

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### Proposal

Staff proposes the Board of Education approve the following requests for attendance at conference/workshops.

#### Conferences

Dee Perry – “California STEAM Symposium 2019” – December 9-10, 2019, Anaheim, CA. Member Perry has volunteered to work at the STEAM Symposium and has received discounted registration and hotel rates.

Fiscal Impact:

\$	185.00	Registration
\$	68.20	Transportation/Parking
\$	<u>40.00</u>	Meals
\$	293.20	Total

Account #0101377100 - 5220 Superintendent/Board Travel

Jason Vilorio and Leisa Winston – “AASA National Conference on Education” – February 12 - 15, 2020, San Diego, CA. This conference provides superintendents and administrators an opportunity to attend comprehensive professional development and networking.

Fiscal Impact:

\$	1,580.00	Registration
\$	1,922.00	Lodging
\$	100.00	Transportation/Parking
\$	<u>400.00</u>	Meals
\$	4,102.00	Total

Account #0101377100 - 5220 Superintendent Travel

**Total Fiscal Impact: \$ 4,695.20**

## **Laguna Beach Unified School District**

### **12.d. CONSENT/ACTION**

**November 12, 2019**

**Approval: Student Field Trips**

#### **Proposal**

Staff proposes the Board of Education approve the following student field trips:

#### **1. Laguna Beach High School**

Destination: Girls Basketball - Santa Clarita, CA  
Date: December 6-7, 2019  
Chaperone(s): Matthew Tietz, Brianna Tietz, and Summer Loll  
Cost to Student: \$0.00  
Number of Students: 20  
Transportation: Renting Vans  
Accommodations: Holiday Inn Express

#### **2. Laguna Beach High School**

Destination: Girls Waterpolo Tournament, Santa Barbara High School  
Date: December 6-8, 2019  
Chaperone(s): Ethan Damato, Nolan McConnell, Trevor Lyle, and Michelle Stross  
Cost to Student: \$200.00  
Number of Students: 22  
Transportation: Renting Vans  
Accommodations: Pacific Inn Suites

#### **Background**

The principal of Laguna Beach High School approved the Applications for Field Trips requests and submitted the application for approval in accordance with Board Policy 6153, School Sponsored Trips. This policy provides forms for use by parents/guardians that give permission for their students to participate in field trips, along with authorization for medical care and a waiver in conformance with Ed Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

**Laguna Beach Unified School District**

**12.e CONSENT/ACTION**

**November 12, 2019**

**Approval: Acceptance of Gifts – In-Kind Donation**

**LCAP Goal**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

**Proposal**

Staff proposed that the Board of Education accept the following gift to the District.

**Background**

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor.

**Recommended Action**

Staff recommended that the Board of Education accept the following gift(s), as presented:

<b>Type of Gift</b>	<b>Donor</b>	<b>Amount/Gift</b>	<b>Disposition</b>
In Kind Donation	My Botanica, Inc.	Green House and Vegetable Garden	El Morro



**Laguna Beach Unified School District**

**12.f. CONSENT/ACTION**

**November 12, 2019**

**Approval: Agreements for Contracted Services - Special Education**

**Proposal**

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

**Background**

Approval by the Board of Education will provide necessary services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

**Budget Impact**

The expenses associated with the attached contracts are included in the current Special Education budget.

**Recommended Action**

Staff recommends the Board of Education approve the contracts as listed.

**White/Winston/Viloria**

**Laguna Beach Unified School District**

**Agreements for Contracted Services – November 12, 2019**

<b>Contractor</b>	<b>Description of Services</b>	<b>Term</b>	<b>Funding</b>	<b>Estimated Cost</b>
Saddleback Valley USD	Reimbursement to SVUSD for students placed in SVUSD programs for the 19/20 school year	07/01/19-06/30/20	SELPA Pupil Services 0104292800-5852-\$ 25,000 0101292800-5100-\$360,226	\$385,226
Addendum Monarch Center for Autism of Bellefaire JCB	Residential Board & Care for a special education student	01/14/20-06/30/20	Non-Public School 0104632210-5898	\$ 88,934
Independent Contract PT for Kids	Physical Therapy for special education students	11/04/19-06/30/20	Non-Public Agency 0104632900-5886	\$18,000

**Laguna Beach Unified School District**

**12.g. CONSENT/ACTION**

**November 12, 2019**

**Approval: Agreements and Contracts - Technology Services**

**Proposal**

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

**Background**

Approval by the Board of Education will provide needed technology and services for the Students, Teachers, and staff.

**Budget Impact**

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

**Recommended Action**

Staff recommends the Board of Education approve the following contracts.

**Laguna Beach Unified School District**

**Technology Contracts/Licenses - November 12, 2019**

<b>Contractor</b>	<b>Description of Services</b>	<b>Term</b>	<b>Funding</b>	<b>Estimated Cost</b>
XVR Software, LLC.	Server and Workstation Backup District-wide staff	11/13/19-11/12/20 Renewal	0113017175-5805	\$4,950

## **Laguna Beach Unified School District**

### **12.h. CONSENT/ACTION**

**November 12, 2019**

**Approval:     Ratification of Certificated Payroll 4A in the Amount of \$2,349,653.97  
                   Ratification of Classified Payroll 4B in the Amount of \$964,397.84  
                   Ratification of Certificated Payroll 4C in the Amount of \$39,475.14**

#### **LCAP Goal**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 4A in the amount of \$2,349,653.97; and,
2. Classified Payroll 4B in the amount of \$964,397.84; and,
3. Certificated Payroll 4C in the amount of \$39,475.14 for the month of October 2019 totaling \$3,353,526.95.

#### **Background**

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

#### **Recommended Action**

Staff recommends the Board of Education approve:

1. Certificated Payroll 4A in the amount of \$2,349,635.97; and,
2. Classified Payroll 4B in the amount of \$964,397.84; and,
3. Certificated Payroll 4C in the amount of \$39,475.14 for the month of October 2019 totaling \$3,353,526.95.

## **Laguna Beach Unified School District**

### **12.i. CONSENT/ACTION**

**November 12, 2019**

**Approval: Warrants #399333 Through #399536 in the Amount of \$1,107,553.88**  
**Dates: 10/14/2019 through 10/31/2019**

#### **LCAP Priority Alignment**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve/ratify Warrants #399333 through #399536 in the amount of \$1,107,553.88.

#### **Background**

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

#### **Budget Impact**

The warrants are in accordance with the approved 2019/2020 District Operating Budgets.

#### **Recommended Action**

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$1,107,553.88.

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399333	10/14/19	ALL CITY MANAGEMENT SE	9/8/19 - 9/21/19	0106098040	5860	MISC OUTSIDE VENDOR	831.60
						CHECK TOTAL:	831.60
00399334	10/14/19	Alvarez, Mark	9/27-9/28 - CHALLENGE SUCCESS	0105011012	5220	TRAVEL & CONFERENCE	69.37
						CHECK TOTAL:	69.37
00399335	10/14/19	BESTBLANKS	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	495.79
						CHECK TOTAL:	495.79
00399336	10/14/19	Burnham Benefits Insur	OCTOBER 2019	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00399337	10/14/19	Certified Transportati	9/20 - SO CAL MARINE INST	0106015455	5865	CHARTER BUS-ATHLETIC/FIE	3,647.97
						CHECK TOTAL:	3,647.97
00399338	10/14/19	City of Laguna Beach	POOL COSTS	0105477408	5580	POOL COSTS	12,982.76
						CHECK TOTAL:	12,982.76
00399339	10/14/19	Curriculum Associates	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	463.78
						CHECK TOTAL:	463.78
00399340	10/14/19	Diligent Corporation	SUBSCRIPTIONS - ONLINE	0101377100	5813	SUBSCRIPTIONS - ONLINE	10,000.00
						CHECK TOTAL:	10,000.00
00399341	10/14/19	Ferguson Enterprises L	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	3,784.64
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	2,517.02
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	209.48
						CHECK TOTAL:	6,511.14
00399342	10/14/19	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	63.91
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	241.96
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	196.92
						CHECK TOTAL:	502.79
00399343	10/14/19	Fluency Matters	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	241.31
						CHECK TOTAL:	241.31
00399344	10/14/19	Holtz, Alexandra	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	83.94
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	99.55
						CHECK TOTAL:	183.49
00399345	10/14/19	Intermountain	SEPTEMBER 2019	0104632210	5875	TUITION	3,650.00
			SEPTEMBER 2019	0104632210	5889	OTHER THERAPY	7,800.00
			SEPTEMBER 2019	0104632210	5898	AB3632 ROOM & BOARD	1,500.00

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
						CHECK TOTAL:	12,950.00
00399346	10/14/19	MAXIM HEALTHCARE SERVI	AUGUST 2019	0104172860	5831	CONSULTANTS-OTHER	1,327.50
						CHECK TOTAL:	1,327.50
00399347	10/14/19	Miller, Dale	9/27-9/28 - CHALLENGE SUCCESS	0105011012	5220	TRAVEL & CONFERENCE	206.45
						CHECK TOTAL:	206.45
00399348	10/14/19	Orange County Therapy	SEPTEMBER 2019	0104632900	5885	OCCUPATIONAL THERAPY	350.00
			SEPTEMBER 2019	0104632900	5885	OCCUPATIONAL THERAPY	9,990.00
			SEPTEMBER 2019	0104632900	5886	PHYSICAL THERAPY	900.00
						CHECK TOTAL:	11,240.00
00399349	10/14/19	Southern Calif Gas Co.	SEPTEMBER 2019	0102477409	5510	HEAT - UTILITIES	20.85
			SEPTEMBER 2019	0106477409	5510	HEAT - UTILITIES	100.06
			SEPTEMBER 2019	0108477409	5510	HEAT - UTILITIES	54.36
						CHECK TOTAL:	175.27
00399350	10/14/19	Southern California Ed	SEPTEMBER 2019	0107477409	5520	LIGHT & POWER	6,064.00
						CHECK TOTAL:	6,064.00
00399351	10/14/19	Southwest School and O	COPIER PAPER	0105011012	4312	COPIER PAPER	1,939.50
						CHECK TOTAL:	1,939.50
00399352	10/14/19	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	158.05
						CHECK TOTAL:	158.05
00399353	10/14/19	EDUCATION MANAGEMENT S	MISC OUTSIDE VENDOR	1302277426	5860	MISC OUTSIDE VENDOR	829.17
						CHECK TOTAL:	829.17
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							75,819.94



Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399354	10/15/19	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	760.90
			ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	108.05
						CHECK TOTAL:	868.95
00399355	10/15/19	Apple Computer Inc.	iPad Pro - 12.9 inch iPad Pro	0113457175	4460	EQUIPMENT-COMPUTER \$500-	1,184.17
			3-Year AppleCare+ for iPad Pro	0113457175	4460	EQUIPMENT-COMPUTER \$500-	129.00
			Recycle Fee	0113457175	4460	EQUIPMENT-COMPUTER \$500-	5.00
						CHECK TOTAL:	1,318.17
00399356	10/15/19	BAVCO	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	1,441.28
						CHECK TOTAL:	1,441.28
00399357	10/15/19	BrightView Landscape S	SEPTEMBER 2019	0102477409	5680	LANDSCAPE/IRRIGATION	592.71
			SEPTEMBER 2019	0105477409	5680	LANDSCAPE/IRRIGATION	6,409.53
			SEPTEMBER 2019	0106477409	5680	LANDSCAPE/IRRIGATION	2,963.53
			SEPTEMBER 2019	0107477409	5680	LANDSCAPE/IRRIGATION	4,050.15
			SEPTEMBER 2019	0108477409	5680	LANDSCAPE/IRRIGATION	3,457.45
			LANDSCAPE/IRRIGATION	0105477409	5680	LANDSCAPE/IRRIGATION	284.81
			LANDSCAPE/IRRIGATION	0106477409	5680	LANDSCAPE/IRRIGATION	7,718.28
			LANDSCAPE/IRRIGATION	0107477409	5680	LANDSCAPE/IRRIGATION	489.46
			LANDSCAPE/IRRIGATION	0108477409	5680	LANDSCAPE/IRRIGATION	388.40
						CHECK TOTAL:	26,354.32
00399358	10/15/19	CALIFORNIA SCHOOLS EMP	OCTOBER 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	18,028.34
			OCTOBER 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	2,943.98
			OCTOBER 2019	0102397400	3402	HEALTH & WELFARE, CLASSIF	8,879.63
			OCTOBER 2019	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,450.02
			OCTOBER 2019	0102397400	5831	CONSULTANTS-OTHER	543.00
						CHECK TOTAL:	31,844.97
00399359	10/15/19	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	928.37
			COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	599.58
						CHECK TOTAL:	1,527.95
00399360	10/15/19	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	143.77
						CHECK TOTAL:	143.77
00399361	10/15/19	Curriculum Associates	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONAL	9,000.00
			SOFTWARE - INSTRUCTIONAL	0102016300	4315	SOFTWARE - INSTRUCTIONAL	22,330.00
						CHECK TOTAL:	31,330.00
00399362	10/15/19	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	123.79
						CHECK TOTAL:	123.79

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399363	10/15/19	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	115.87
						CHECK TOTAL:	115.87
00399364	10/15/19	Home Depot	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	415.96
						CHECK TOTAL:	415.96
00399365	10/15/19	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	550.54
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	43.10
						CHECK TOTAL:	593.64
00399366	10/15/19	Knox Company	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	1,378.09
						CHECK TOTAL:	1,378.09
00399367	10/15/19	Lucid Data Corporation	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,832.00
						CHECK TOTAL:	2,832.00
00399368	10/15/19	Matter Hackers Inc.	ZORTRAX INKSPIRE UV LCD 3D PRI	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	1,944.03
			M9L21INJV ZORTRAX ULTRASONIC C	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	365.80
			M1HGXRHE INKISPIRE GREY PHOTOP	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	444.20
			ML246943 ZORTRAX INKSPIRE WHIT	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	444.20
			MQZNNRDF ZORTRAX INKSPIRE PIGM	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	444.20
			MFAZYE5S ZORTRAX INKSPIRE TRAN	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	267.47
			LIFETIME PHONE/EMAIL SUPPORT A	0105114695	4410	EQUIPMENT-NEW \$500-\$5000	0.00
						CHECK TOTAL:	3,909.90
00399369	10/15/19	OCDE	OTHER LOCAL AGENCY FEES	0104072000	5852	OTHER LOCAL AGENCY FEES	274.17
						CHECK TOTAL:	274.17
00399370	10/15/19	Pacific Sign Center	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,365.19
						CHECK TOTAL:	1,365.19
00399371	10/15/19	ULINE INC.	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	422.62
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-28.45
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	517.01
						CHECK TOTAL:	911.18
00399372	10/15/19	School Construction Co	34403 ROOFING	4007498440	6209	ROOFING	200.00
						CHECK TOTAL:	200.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							106,949.20

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399373	10/17/19	Beacon Day School	SEPTEMBER 2019	0104632210	5875	TUITION	6,717.16
			SEPTEMBER 2019	0104632210	5875	TUITION	65.00
						CHECK TOTAL:	6,782.16
00399374	10/17/19	Olive Crest Academy	SEPTEMBER 2019	0104632210	5875	TUITION	9,407.36
						CHECK TOTAL:	9,407.36
00399375	10/17/19	TLC Child & Family Ser	SEPTEMBER 2019	0104632210	5875	TUITION	3,976.40
			SEPTEMBER 2019	0104632210	5898	AB3632 ROOM & BOARD	13,732.00
			SEPTEMBER 2019	0104632210	5889	OTHER THERAPY	1,312.56
						CHECK TOTAL:	19,020.96
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							35,210.48

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399376	10/18/19	Calcoast Team Sports I	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	491.58
						CHECK TOTAL:	491.58
00399377	10/18/19	Class Intercom LLC	ANNUAL SOFTWARE LICENSE FEE	0105311075	5805	ANNUAL SOFTWARE LICENSE	975.00
						CHECK TOTAL:	975.00
00399378	10/18/19	Ferguson Enterprises L	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	45.64
						CHECK TOTAL:	45.64
00399379	10/18/19	Fritz Instruments	MISC REPAIR	0105011012	5690	MISC REPAIR	1,687.50
						CHECK TOTAL:	1,687.50
00399380	10/18/19	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	19.71
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	113.13
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	107.07
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	47.21
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	309.08
			MATERIALS & SUPPLIES-INSTRUCT	0113018640	4310	MATERIALS & SUPPLIES-INS	228.32
						CHECK TOTAL:	824.52
00399381	10/18/19	Southern Calif Gas Co.	SEPTEMBER 2019	0102477409	5510	HEAT - UTILITIES	23.91
			SEPTEMBER 2019	0102477409	5510	HEAT - UTILITIES	15.78
			SEPTEMBER 2019	0105477409	5510	HEAT - UTILITIES	16.79
			SEPTEMBER 2019	0105477409	5510	HEAT - UTILITIES	83.80
			SEPTEMBER 2019	0105477409	5510	HEAT - UTILITIES	137.61
						CHECK TOTAL:	277.89
00399382	10/18/19	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	91.62
						CHECK TOTAL:	91.62
00399383	10/18/19	Gold Star Foods	FOOD	1302277426	4700	FOOD	87.45
			FOOD	1302277426	4700	FOOD	132.65
			FOOD	1302277426	4700	FOOD	121.46
			FOOD	1302277426	4700	FOOD	59.23
			FOOD	1302277426	4700	FOOD	375.55
			FOOD	1302277426	4700	FOOD	14.50
			FOOD	1302277426	4700	FOOD	65.80
			FOOD	1302277426	4700	FOOD	147.99
			FOOD	1302277426	4700	FOOD	-68.02
			FOOD	1302277426	4700	FOOD	-68.02
						CHECK TOTAL:	868.59
00399384	10/18/19	Harvest Santa Barbara	FOOD	1302277426	4700	FOOD	155.00
						CHECK TOTAL:	155.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399385	10/18/19	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	93.15
			FOOD	1302277426	4700	FOOD	144.08
			FOOD	1302277426	4700	FOOD	96.48
			FOOD	1302277426	4700	FOOD	211.28
			FOOD	1302277426	4700	FOOD	108.29
			FOOD	1302277426	4700	FOOD	719.86
			FOOD	1302277426	4700	FOOD	71.58
			FOOD	1302277426	4700	FOOD	76.17
			FOOD	1302277426	4700	FOOD	100.83
CHECK TOTAL:						1,621.72	
00399386	10/18/19	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	157.50
			FOOD	1302277426	4700	FOOD	117.50
			FOOD	1302277426	4700	FOOD	148.75
CHECK TOTAL:						423.75	
00399387	10/18/19	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	51.58
			FOOD	1302277426	4700	FOOD	5.15
			FOOD	1302277426	4700	FOOD	199.64
			FOOD	1302277426	4700	FOOD	66.56
			FOOD	1302277426	4700	FOOD	158.30
			FOOD	1302277426	4700	FOOD	39.05
			FOOD	1302277426	4700	FOOD	62.85
			FOOD	1302277426	4700	FOOD	42.76
			FOOD	1302277426	4700	FOOD	213.75
			FOOD	1302277426	4700	FOOD	81.44
			FOOD	1302277426	4700	FOOD	48.72
			FOOD	1302277426	4700	FOOD	57.10
			FOOD	1302277426	4700	FOOD	184.49
			FOOD	1302277426	4700	FOOD	52.40
			FOOD	1302277426	4700	FOOD	64.09
			FOOD	1302277426	4700	FOOD	71.09
			FOOD	1302277426	4700	FOOD	-24.20
			FOOD	1302277426	4700	FOOD	-39.05
			FOOD	1302277426	4700	FOOD	-54.12
			FOOD	1302277426	4700	FOOD	-90.15
CHECK TOTAL:						1,191.45	
00399388	10/18/19	Sysco Food Service of	FOOD	1302277426	4700	FOOD	505.39
			FOOD	1302277426	4700	FOOD	773.32
			FOOD	1302277426	4700	FOOD	43.50
			FOOD	1302277426	4700	FOOD	170.82
			FOOD	1302277426	4700	FOOD	84.71

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
			FOOD	1302277426	4700	FOOD	37.28
						CHECK TOTAL:	1,615.02
00399389	10/18/19	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	830.96
			FOOD	1302277426	4700	FOOD	1,015.89
			FOOD	1302277426	4700	FOOD	6.15
			FOOD	1302277426	4700	FOOD	153.19
						CHECK TOTAL:	2,006.19
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							12,275.47

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399390	10/21/19	ASL Lettering LLC	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	502.05
						CHECK TOTAL:	502.05
00399391	10/21/19	CalSTRS/Employer Insti	OTHER BENEFITS,CERTIFICATED	0102017453	3901	OTHER BENEFITS,CERTIFICA	84,169.95
						CHECK TOTAL:	84,169.95
00399392	10/21/19	Certified Transportati	9/20 - BELLFLOWER HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	987.01
			9/26 - ESTANCIA HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	750.79
						CHECK TOTAL:	1,737.80
00399393	10/21/19	Cheer Bows and Beyond	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	281.50
						CHECK TOTAL:	281.50
00399394	10/21/19	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	1,439.57
						CHECK TOTAL:	1,439.57
00399395	10/21/19	Cox Communications	OCTOBER 2019	0100005090	8699	ALL OTHER LOCAL REVENUE	-3,419.44
			SEPTEMBER 2019	0113457175	5940	INTERNET CONNECTIVITY	97.65
			SEPTEMBER 2019	0113457175	5940	INTERNET CONNECTIVITY	2,209.97
			OCTOBER 2019	0113457175	5940	INTERNET CONNECTIVITY	375.49
			OCTOBER 2019	0113457175	5940	INTERNET CONNECTIVITY	11,108.95
						CHECK TOTAL:	10,372.62
00399396	10/21/19	Environmental Nature C	12/11 - TONGVA TRAIL	0108015060	5860	MISC OUTSIDE VENDOR	819.00
						CHECK TOTAL:	819.00
00399397	10/21/19	Follett Educational Se	TEXTBOOKS	0102016300	4100	TEXTBOOKS	2,598.22
						CHECK TOTAL:	2,598.22
00399398	10/21/19	Generation Genius Inc.	SUBSCRIPTIONS - ONLINE	0108011005	5813	SUBSCRIPTIONS - ONLINE	795.00
						CHECK TOTAL:	795.00
00399399	10/21/19	Grammarly Inc	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	2,850.00
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	1,600.00
						CHECK TOTAL:	4,450.00
00399400	10/21/19	Harbottle Law Group	SEPTEMBER 2019	0104072000	5835	LEGAL EXPENSE	9,641.18
						CHECK TOTAL:	9,641.18
00399401	10/21/19	HI-TECH Cabling Inc.	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	240.00
						CHECK TOTAL:	240.00
00399402	10/21/19	Institute for Multi-Se	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	94.54
						CHECK TOTAL:	94.54

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399403	10/21/19	IXL Learning Inc.	PROF/CONSULTING & OPER EXPENSE	0106015030	5805	ANNUAL SOFTWARE LICENSE	7,500.00
						CHECK TOTAL:	7,500.00
00399404	10/21/19	Monarch Center for Aut	SEPTEMBER 2019	0104632210	5100	SUBAGREEMENTS FOR SERVIC	12,838.56
			SEPTEMBER 2019	0104632210	5898	AB3632 ROOM & BOARD	15,602.40
						CHECK TOTAL:	28,440.96
00399405	10/21/19	MuniServices LLC	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	1,000.00
						CHECK TOTAL:	1,000.00
00399406	10/21/19	New Vista School	AUGUST - SEPTEMBER 2019	0104632210	5875	TUITION	5,015.46
						CHECK TOTAL:	5,015.46
00399407	10/21/19	OC School Board Associ	10/30/2019 - ACSA REGION XVII	0101377100	5220	TRAVEL & CONFERENCE	55.00
						CHECK TOTAL:	55.00
00399408	10/21/19	Pitney Bowes	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	39.86
						CHECK TOTAL:	39.86
00399409	10/21/19	SHI International Corp	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	5,600.00
						CHECK TOTAL:	5,600.00
00399410	10/21/19	State of CA/Department	SEPTEMBER 2019	0110397140	5845	FINGER PRINTING	554.00
						CHECK TOTAL:	554.00
00399411	10/21/19	THE PRENTICE SCHOOL	SEPTEMBE 2019	0104632210	5875	TUITION	3,492.77
			SEPTEMBER 2019 - SPEECH	0104632210	5100	SUBAGREEMENTS FOR SERVIC	506.00
						CHECK TOTAL:	3,998.77
00399412	10/21/19	Turnitin LLC	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	4,480.50
						CHECK TOTAL:	4,480.50
00399413	10/21/19	Verizon Wireless LA	SEPTEMBER 2019	0113457175	5930	MOBILE COMMUNICATIONS	8,380.65
						CHECK TOTAL:	8,380.65
00399414	10/21/19	XVR Software LLC	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	4,380.00
						CHECK TOTAL:	4,380.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							186,586.63



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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399415	10/22/19	ALC Schools LLC	SEPTEMBER 2019	0104256700	5100	SUBAGREEMENTS FOR SERVICE	21,772.50
			SEPTEMBER 2019	0104256700	5855	CHARTER BUS-HOME TO SCHOOL	4,047.50
						CHECK TOTAL:	25,820.00
00399416	10/22/19	Best Best & Krieger LL	SEPTEMBER 2019	0104072000	5835	LEGAL EXPENSE	312.00
						CHECK TOTAL:	312.00
00399417	10/22/19	BRIGNAC, ROI	10/4 - AERIES ADVISORY GROUP	0113457175	5220	TRAVEL & CONFERENCE	25.17
						CHECK TOTAL:	25.17
00399418	10/22/19	Durham School Services	9/30 - ELM	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/27 - CAPISTRANO VALLEY HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/26 - LOS ALAMITOS HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	523.55
			9/26 - CAPISTRANO VALLEY HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/25 - NEWPORT HARBOR HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/24 - FOUNTAIN VALLEY HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/24 - NEWPORT HARBOR HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	468.95
			9/23 - ELM	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/21 - SILVERLAKES SPORT CMLX	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	593.75
			9/20 - BELLFLOWER HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	512.50
			9/20 - SILVERLAKES SPORT CMLX	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,832.30
			9/20 - FOOTHILL HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/19 - FOOTHILL HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/19 - SANTA MARGARITA HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	512.50
			9/17 - TRABUCO HILLS HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	420.20
			9/16 - ELM	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/16 - DANA HILL HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	371.45
			9/16 - MARINA HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/13 - DANA HILLS HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	415.00
			9/13 - SAGE HILL	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	431.25
			9/12 - HUNTINGTON BEACH HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/11 - JSERRA HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/10 - ALISO NIGUEL HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	409.80
			9/25 - LOS CABALLEROS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	382.50
			9/09 - ELM	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/06 - DANA HILLS HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	518.35
			9/06 - EDISON HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	175.00
			9/05 - JSERRA HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	431.25
			9/27 - CENTENNIAL FARM	0108015570	5865	CHARTER BUS-ATHLETIC/FIE	204.02
						CHECK TOTAL:	10,477.37
00399419	10/22/19	Eagle Print Dynamics	GENERAL SUPPLIES-NON INSTRUCT	0108015060	4340	GENERAL SUPPLIES-NON INS	260.14
						CHECK TOTAL:	260.14

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399420	10/22/19	Hartley, Leanne	10/4 - AERIES ADVISORY GROUP	0113457175	5220	TRAVEL & CONFERENCE	25.17
						CHECK TOTAL:	25.17
00399421	10/22/19	HERTZING, RYAN	MILEAGE - 8/22/19 - 9/12/19	0113457175	5210	MILEAGE REIMBURSEMENT	31.96
						CHECK TOTAL:	31.96
00399422	10/22/19	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	359.08
						CHECK TOTAL:	359.08
00399423	10/22/19	LBUSD Revolving Cash F	EXP PAYROLL 06B 3347908	0100000000	8699	ALL OTHER LOCAL REVENUE	854.40
			BANK SVC CHRG - SEPTEMBER 2019	0102397400	5820	BANKING SERVICES	13.92
						CHECK TOTAL:	868.32
00399424	10/22/19	Like-Nu Concrete Inc.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,431.00
						CHECK TOTAL:	1,431.00
00399425	10/22/19	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	2,581.27
						CHECK TOTAL:	2,581.27
00399426	10/22/19	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	860.00
						CHECK TOTAL:	860.00
00399427	10/22/19	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	265.44
						CHECK TOTAL:	265.44
00399428	10/22/19	Stoneware Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	1,430.00
						CHECK TOTAL:	1,430.00
00399429	10/22/19	Ureno, Anakaren	MILEAGE - 9/5/19 - 9/30/19	0110397140	5220	TRAVEL & CONFERENCE	17.63
						CHECK TOTAL:	17.63
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							44,764.55

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399430	10/23/19	ABEDI Inc.	SEPTEMBER 2019	0104602140	5894	IBI SUPERVISION	566.00
						CHECK TOTAL:	566.00
00399431	10/23/19	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	17,376.80
			SEWER FEES	0102477409	5555	SEWER FEES	33,320.42
			SEWER FEES	0102477409	5555	SEWER FEES	716.00
			SEWER FEES	0102477409	5555	SEWER FEES	955.90
						CHECK TOTAL:	52,369.12
00399432	10/23/19	Newport Harbor High Sc	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	1,550.00
						CHECK TOTAL:	1,550.00
00399433	10/23/19		OCTOBER 2019	0109037150	3901	OTHER BENEFITS,CERTIFICA	8,047.84
			OCTOBER 2019	0109397150	3901	OTHER BENEFITS,CERTIFICA	8,047.83
						CHECK TOTAL:	16,095.67
00399434	10/23/19	SC Fuels	SEPTEMBER 2019	0102477408	4375	FUEL FOR VEHICLES	444.05
			SEPTEMBER 2019	0105477408	4375	FUEL FOR VEHICLES	212.32
						CHECK TOTAL:	656.37
00399435	10/23/19	STAR of CA	SEPTEMBER 2019	0104132750	5889	OTHER THERAPY	850.00
			SEPTEMBER 2019	0104132750	5889	OTHER THERAPY	150.00
						CHECK TOTAL:	1,000.00
00399436	10/23/19	Stephen R Davy Violins	MISC REPAIR	0102011190	5690	MISC REPAIR	290.93
						CHECK TOTAL:	290.93
00399437	10/23/19	U.S. Bank National Ass	REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	57.92
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	512.32
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	3.75
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	103.98
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	132.33
			PUBLICATIONS & JOURNALS	0101377100	4365	PUBLICATIONS & JOURNALS	15.96
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	-217.85
			ANNUAL SOFTWARE LICENSE FEE	0101377100	5805	ANNUAL SOFTWARE LICENSE	107.40
			REFRESHMENTS - NOT FOOD SERV	0101377350	4325	REFRESHMENTS - NOT FOOD	328.27
			GENERAL SUPPLIES-NON INSTRUCT	0102011500	4340	GENERAL SUPPLIES-NON INS	150.05
			GENERAL SUPPLIES-NON INSTRUCT	0102011500	4340	GENERAL SUPPLIES-NON INS	184.41
			TRAVEL & CONFERENCE	0102014740	5220	TRAVEL & CONFERENCE	1,153.18
			TRAVEL & CONFERENCE	0102014740	5220	TRAVEL & CONFERENCE	40.00
			TRAVEL & CONFERENCE	0102014740	5220	TRAVEL & CONFERENCE	311.96
			TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	98.00
			MATERIALS & SUPPLIES-INSTRUCT	0102115398	4310	MATERIALS & SUPPLIES-INS	1,714.91
			INVOICE 1080281 RESHIP MAT	0104172525	6410	EQUIPMENT-NEW >\$5000	95.00

LAGUNA BEACH USD  
WED, OCT 23, 2019,

10/23/19  
8:46 AM --req: JJNIXO----leg: 76

Commercial Check Register  
----loc: 94DISB----job: 21700334

All Entries Requested

Page 2

#J308--prog: BK514 <1.3 >--report id: CKOCLIST

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	23.76
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	88.70
			TRAVEL & CONFERENCE	0104613150	5220	TRAVEL & CONFERENCE	100.00
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	615.74
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	454.15
			TRAVEL & CONFERENCE	0105011075	5220	TRAVEL & CONFERENCE	130.00
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	275.89
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	12.95
			TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	2,437.83
			CROSS COUNTRY	0105315310	5865	CHARTER BUS-ATHLETIC/FIE	2,775.00
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1,509.97
			REFRESHMENTS - NOT FOOD SERV	0106011008	4325	REFRESHMENTS - NOT FOOD	331.83
			GENERAL SUPPLIES-NON INSTRUCT	0106011008	4340	GENERAL SUPPLIES-NON INS	43.09
			MISC OUTSIDE VENDOR	0106011008	5860	MISC OUTSIDE VENDOR	68.69
			MISC OUTSIDE VENDOR	0106011008	5860	MISC OUTSIDE VENDOR	14.95
			MATERIALS & SUPPLIES-INSTRUCT	0106015455	4310	MATERIALS & SUPPLIES-INS	29.87
			MATERIALS & SUPPLIES-INSTRUCT	0106015455	4310	MATERIALS & SUPPLIES-INS	74.32
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	12.76
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	159.85
			TRAVEL & CONFERENCE	0106091008	5220	TRAVEL & CONFERENCE	381.10
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	93.92
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	135.34
			TRAVEL & CONFERENCE	0108011005	5220	TRAVEL & CONFERENCE	899.76
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	1,525.00
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	66.70
			GENERAL SUPPLIES-NON INSTRUCT	0108171005	4340	GENERAL SUPPLIES-NON INS	38.66
			TRAVEL & CONFERENCE	0109156100	5220	TRAVEL & CONFERENCE	175.60
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	191.75
			MATERIALS & SUPPLIES-INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	15.93
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	511.62
			PUBLICATIONS & JOURNALS	0109397150	4365	PUBLICATIONS & JOURNALS	50.00
			TRAVEL & CONFERENCE	0110377145	5220	TRAVEL & CONFERENCE	340.96
			DUES & MEMBERSHIPS	0110377145	5310	DUES & MEMBERSHIPS	250.00
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	49.21
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	116.00
			SOFTWARE - NON INSTRUCTIONAL	0110397140	4350	SOFTWARE - NON INSTRUCTI	408.00
			TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	529.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	6.99
			REFRESHMENTS - NOT FOOD SERV	0113015040	4325	REFRESHMENTS - NOT FOOD	110.22
			REFRESHMENTS - NOT FOOD SERV	0113015040	4325	REFRESHMENTS - NOT FOOD	425.90
			MATERIALS & SUPPLIES-INSTRUCT	0113018640	4310	MATERIALS & SUPPLIES-INS	630.55
						CHECK TOTAL:	20,903.15
00399438	10/23/19		TRANSPORTATION-IN LIEU	0104256700	5880	TRANSPORTATION-IN LIEU	879.23

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
						CHECK TOTAL:	879.23
00399439	10/23/19	World Book Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	3,205.00
						CHECK TOTAL:	3,205.00
00399440	10/23/19	U.S. Bank National Ass	TRAVEL & CONFERENCE	1119014680	5220	TRAVEL & CONFERENCE	295.00
						CHECK TOTAL:	295.00
00399441	10/23/19	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	93.28
			FOOD	1302277426	4700	FOOD	79.20
						CHECK TOTAL:	172.48
00399442	10/23/19	Gold Star Foods	FOOD	1302277426	4700	FOOD	68.02
			FOOD	1302277426	4700	FOOD	349.01
			FOOD	1302277426	4700	FOOD	177.30
			FOOD	1302277426	4700	FOOD	214.27
			FOOD	1302277426	4700	FOOD	89.97
			FOOD	1302277426	4700	FOOD	51.22
			FOOD	1302277426	4700	FOOD	38.86
			FOOD	1302277426	4700	FOOD	66.02
			FOOD	1302277426	4700	FOOD	89.97
			FOOD	1302277426	4700	FOOD	86.91
			FOOD	1302277426	4700	FOOD	71.18
			FOOD	1302277426	4700	FOOD	135.08
			FOOD	1302277426	4700	FOOD	24.09
			FOOD	1302277426	4700	FOOD	187.78
			FOOD	1302277426	4700	FOOD	173.92
			FOOD	1302277426	4700	FOOD	245.04
			FOOD	1302277426	4700	FOOD	63.58
			FOOD	1302277426	4700	FOOD	31.79
			FOOD	1302277426	4700	FOOD	347.78
			FOOD	1302277426	4700	FOOD	-38.86
			FOOD	1302277426	4700	FOOD	-19.43
						CHECK TOTAL:	2,453.50
00399443	10/23/19	Harvest Santa Barbara	FOOD	1302277426	4700	FOOD	244.00
						CHECK TOTAL:	244.00
00399444	10/23/19	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	162.48
			FOOD	1302277426	4700	FOOD	152.12
			FOOD	1302277426	4700	FOOD	115.72
			FOOD	1302277426	4700	FOOD	173.87
			FOOD	1302277426	4700	FOOD	105.54
			FOOD	1302277426	4700	FOOD	105.11

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
			FOOD	1302277426	4700	FOOD	162.97
			FOOD	1302277426	4700	FOOD	93.14
			FOOD	1302277426	4700	FOOD	110.10
			FOOD	1302277426	4700	FOOD	140.90
			FOOD	1302277426	4700	FOOD	173.58
			FOOD	1302277426	4700	FOOD	31.00
			FOOD	1302277426	4700	FOOD	133.53
			FOOD	1302277426	4700	FOOD	72.55
			FOOD	1302277426	4700	FOOD	111.69
			FOOD	1302277426	4700	FOOD	148.87
			FOOD	1302277426	4700	FOOD	90.72
			FOOD	1302277426	4700	FOOD	47.67
			FOOD	1302277426	4700	FOOD	72.25
			FOOD	1302277426	4700	FOOD	58.73
			FOOD	1302277426	4700	FOOD	-528.52
			FOOD	1302277426	4700	FOOD	110.63
						CHECK TOTAL:	1,844.65
00399445	10/23/19	Mandarin King	FOOD	1302277426	4700	FOOD	260.00
			FOOD	1302277426	4700	FOOD	180.00
						CHECK TOTAL:	440.00
00399446	10/23/19	P & R Paper Supply Co	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	2,365.74
						CHECK TOTAL:	2,365.74
00399447	10/23/19	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	129.25
			FOOD	1302277426	4700	FOOD	148.75
			FOOD	1302277426	4700	FOOD	129.25
			FOOD	1302277426	4700	FOOD	140.00
						CHECK TOTAL:	547.25
00399448	10/23/19	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	200.41
			FOOD	1302277426	4700	FOOD	112.58
			FOOD	1302277426	4700	FOOD	53.25
			FOOD	1302277426	4700	FOOD	20.39
			FOOD	1302277426	4700	FOOD	32.19
			FOOD	1302277426	4700	FOOD	29.90
			FOOD	1302277426	4700	FOOD	110.18
			FOOD	1302277426	4700	FOOD	39.05
			FOOD	1302277426	4700	FOOD	51.40
			FOOD	1302277426	4700	FOOD	93.60
			FOOD	1302277426	4700	FOOD	62.40
			FOOD	1302277426	4700	FOOD	171.96
			FOOD	1302277426	4700	FOOD	59.41

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
						CHECK TOTAL:	1,036.72
00399449	10/23/19	Sysco Food Service of	FOOD	1302277426	4700	FOOD	246.50
			FOOD	1302277426	4700	FOOD	56.60
			FOOD	1302277426	4700	FOOD	698.31
			FOOD	1302277426	4700	FOOD	182.32
			FOOD	1302277426	4700	FOOD	54.13
			FOOD	1302277426	4700	FOOD	17.46
			FOOD	1302277426	4700	FOOD	125.79
			FOOD	1302277426	4700	FOOD	254.78
			FOOD	1302277426	4700	FOOD	707.67
			FOOD	1302277426	4700	FOOD	37.93
			FOOD	1302277426	4700	FOOD	170.82
			FOOD	1302277426	4700	FOOD	235.33
			FOOD	1302277426	4700	FOOD	320.58
						CHECK TOTAL:	3,108.22
00399450	10/23/19	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	111.99
						CHECK TOTAL:	111.99
00399451	10/23/19	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	447.21
			FOOD	1302277426	4700	FOOD	1,339.00
			FOOD	1302277426	4700	FOOD	61.65
			FOOD	1302277426	4700	FOOD	240.31
			FOOD	1302277426	4700	FOOD	154.98
			FOOD	1302277426	4700	FOOD	1,159.16
			FOOD	1302277426	4700	FOOD	147.15
			FOOD	1302277426	4700	FOOD	20.18
			FOOD	1302277426	4700	FOOD	162.81
			FOOD	1302277426	4700	FOOD	-39.20
						CHECK TOTAL:	3,693.25
00399452	10/23/19	Van Gundy, Monica	FOOD SERVICE SALES	1300007426	8634	FOOD SERVICE SALES	56.00
						CHECK TOTAL:	56.00
00399453	10/23/19	Z PIZZA INC	FOOD	1302277426	4700	FOOD	253.00
			FOOD	1302277426	4700	FOOD	184.00
			FOOD	1302277426	4700	FOOD	298.00
			FOOD	1302277426	4700	FOOD	70.00
			FOOD	1302277426	4700	FOOD	253.00
			FOOD	1302277426	4700	FOOD	320.00
			FOOD	1302277426	4700	FOOD	152.00
			FOOD	1302277426	4700	FOOD	321.00
			FOOD	1302277426	4700	FOOD	152.00

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
			FOOD	1302277426	4700	FOOD	332.00
						CHECK TOTAL:	2,335.00
00399454	10/23/19	Ruhnau Clarke Architec	PLANNING/ENGINEERING FEES	2506498410	6219	PLANNING/ENGINEERING FEE	18,940.00
						CHECK TOTAL:	18,940.00
00399455	10/23/19	Ruhnau Clarke Architec	PLANNING/ENGINEERING FEES	4206498510	6219	PLANNING/ENGINEERING FEE	8,085.00
						CHECK TOTAL:	8,085.00
TOTAL FOR STOCK 76    Laguna Beach's check stock ID							143,244.27



Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399456	10/24/19	CDW GOVERNMENT LLC	HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB ProDesk 600 G4 DM Core i	0113017175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB Integrated Work Center f	0113017175	4460	EQUIPMENT-COMPUTER \$500-	1,727.22
			HP EliteDisplay E223 - LED mon	0113017175	4460	EQUIPMENT-COMPUTER \$500-	3,760.50
			RECYCLING FEE 15" TO LESS THAN	0113017175	4460	EQUIPMENT-COMPUTER \$500-	161.97
			HP x360 11 EMR - Stylus	0113457175	4460	EQUIPMENT-COMPUTER \$500-	66.03
			HP EliteDisplay E223 - LED mon	0113457175	4460	EQUIPMENT-COMPUTER \$500-	2,911.75
			HP-SB Prodesk 600 G4 DM Core i	0113457175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP-SB Prodesk 600 G4 DM Core i	0113457175	4460	EQUIPMENT-COMPUTER \$500-	829.57
			HP SB Integrated Work Center f	0113457175	4460	EQUIPMENT-COMPUTER \$500-	127.94
			Griffin Elevator Notebook Stan	0113457175	4460	EQUIPMENT-COMPUTER \$500-	78.59
			HP VH27 - LED Monitor - Full H	0113457175	4460	EQUIPMENT-COMPUTER \$500-	179.99
			RECYCLING FEE 15" TO LESS THAN	0113457175	4460	EQUIPMENT-COMPUTER \$500-	107.99
						CHECK TOTAL:	20,735.96
00399457	10/24/19	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0106477409	4361	OTHER CUSTODIAL SUPPLIES	181.90
						CHECK TOTAL:	181.90
00399458	10/24/19	Home Depot	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	13.96
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	268.30
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	467.18
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	72.00
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	353.42
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	14.95
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	2.72
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	74.30
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	304.20
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	212.67
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	43.66
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	684.48
			HOTC6110BB1M HUSKY 61 IN 10 DR	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	958.85
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.40
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.40
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.39

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.40
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.40
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.40
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.40
			KW3660 BENCH PRO	0105018640	4410	EQUIPMENT-NEW \$500-\$5000	648.39
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	325.41
			VISTA 7FT 4INX4FT 1IN RESIN ST	0108091005	4410	EQUIPMENT-NEW \$500-\$5000	612.67
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	38.66
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	38.66
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	56.47
						CHECK TOTAL:	9,729.74
00399459	10/24/19	Infinity Communication	CONSULTANTS-OTHER	0102395090	5831	CONSULTANTS-OTHER	1,912.50
						CHECK TOTAL:	1,912.50
00399460	10/24/19	Kaiser Foundation Heal	NOVEMBER 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	95,248.49
			NOVEMBER 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	5,777.45
			NOVEMBER 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	1,187.15
			NOVEMBER 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	46,913.44
			NOVEMBER 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	2,845.61
			NOVEMBER 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	584.71
						CHECK TOTAL:	152,556.85
00399461	10/24/19	KwikBoost	EQUIPMENT-NEW \$500-\$5000	0113018640	4320	COMPUTER SUPPLIES	2,250.01
						CHECK TOTAL:	2,250.01
00399462	10/24/19	ULINE INC.	UNDERCOUNTER FLAMMABLE STORAGE	0106477408	4410	EQUIPMENT-NEW \$500-\$5000	781.41
			UNDERCOUNTER FLAMMABLE STORAGE	0107477408	4410	EQUIPMENT-NEW \$500-\$5000	781.41
			UNDERCOUNTER FLAMMABLE STORAGE	0108477408	4410	EQUIPMENT-NEW \$500-\$5000	781.40
						CHECK TOTAL:	2,344.22
00399463	10/24/19	MOBILE MODULAR MANAGEM	OCTOBER 2019	2506498410	5620	RENTAL EXPENSE	1,104.02
						CHECK TOTAL:	1,104.02
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							190,815.20

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Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399469	10/25/19	Ganahl Lumber	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	93.29
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	96.47
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	51.19
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	79.14
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	245.64
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	92.83
						CHECK TOTAL:	658.56
00399470	10/25/19	JFK Transportation	10/4 - LOS ALAMITOS HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	512.00
			10/4 - TESORO HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	350.00
			10/3 - HUNTINGTON BEACH HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	350.00
			10/3 - FOUNTAIN VALLEY HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	465.81
						CHECK TOTAL:	1,677.81
00399471	10/25/19	JONES, GRACE	10/9 - A TO Z OF ADHD	0104613150	5220	TRAVEL & CONFERENCE	31.55
						CHECK TOTAL:	31.55
00399472	10/25/19	Laguna Beach Water Dis	7/29/19 - 9/27/19	0108477409	5530	WATER - UTILITIES	4,968.11
						CHECK TOTAL:	4,968.11
00399473	10/25/19	Laguna Laundry & Dry C	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	125.00
			MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	125.00
			MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	94.50
			MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	125.00
						CHECK TOTAL:	469.50
00399474	10/25/19	Merz, Elaine	MILEAGE - 9/30/19 - 10/8/19	0104602120	5210	MILEAGE REIMBURSEMENT	81.20
						CHECK TOTAL:	81.20
00399475	10/25/19	National Student Clear	SUBSCRIPTIONS	0105091012	4368	SUBSCRIPTIONS	425.00
						CHECK TOTAL:	425.00
00399476	10/25/19	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	453.94
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	8.53
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	28.40
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	470.49
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	60.34
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	316.77
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	78.27
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	39.88
			PRINTERS <\$250 & INK/SUPPLIES	0109397150	4322	PRINTERS <\$250 & INK/SUP	91.47
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	96.96
						CHECK TOTAL:	1,645.05

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399477	10/25/19	Olvey, Alexandra	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	94.60
						CHECK TOTAL:	94.60
00399478	10/25/19	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00399479	10/25/19	Randi Beckley	GENERAL SUPPLIES-NON INSTRUCT	0106011008	4340	GENERAL SUPPLIES-NON INS	172.39
						CHECK TOTAL:	172.39
00399480	10/25/19	Realityworks	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	169.17
						CHECK TOTAL:	169.17
00399481	10/25/19	SECURE LIVE SCAN	FINGER PRINTING	0113015040	5845	FINGER PRINTING	1,036.00
			FINGER PRINTING	0113015040	5845	FINGER PRINTING	648.00
						CHECK TOTAL:	1,684.00
00399482	10/25/19	Southern California Se	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	74.14
						CHECK TOTAL:	74.14
00399483	10/25/19	SPEAR Sports Performan	9/23/19 - 10/4/19	0105315040	5860	MISC OUTSIDE VENDOR	1,370.00
						CHECK TOTAL:	1,370.00
00399484	10/25/19	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	32.30
						CHECK TOTAL:	32.30
TOTAL FOR STOCK 76    Laguna Beach's check stock ID							34,553.53

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399485	10/28/19	Certified Transportati	10/3 - MARINA HS	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	787.30
						CHECK TOTAL:	787.30
00399486	10/28/19	Consumerinfo.com Inc	MISC OUTSIDE VENDOR	0113457175	5860	MISC OUTSIDE VENDOR	2.12
			MISC OUTSIDE VENDOR	0113457175	5860	MISC OUTSIDE VENDOR	21.16
						CHECK TOTAL:	23.28
00399487	10/28/19	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	15,720.32
						CHECK TOTAL:	15,720.32
00399488	10/28/19	CUSTOMLANYARD.NET	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	548.62
						CHECK TOTAL:	548.62
00399489	10/28/19	HIDDLESON LISTENING LA	SEPTEMBER 2019	0104632900	5889	OTHER THERAPY	1,350.00
						CHECK TOTAL:	1,350.00
00399490	10/28/19	Industrial Metal Suppl	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	183.50
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	145.19
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	150.06
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	263.68
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	29.70
						CHECK TOTAL:	772.13
00399491	10/28/19	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	44.15
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	23.68
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	42.83
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	70.04
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	140.13
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	457.96
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	52.80
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	208.77
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	137.96
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	345.41
						CHECK TOTAL:	1,523.73
00399492	10/28/19	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	383.44
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	17.15
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	-205.85
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	107.06
						CHECK TOTAL:	301.80
00399493	10/28/19	MORRISON, MICHAEL	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	148.70
						CHECK TOTAL:	148.70

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399494	10/28/19	School Specialty Inc.	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	451.42
						CHECK TOTAL:	451.42
00399495	10/28/19	Southern California Ed	SEPTEMBER 2019	0108477409	5520	LIGHT & POWER	6,166.01
						CHECK TOTAL:	6,166.01
00399496	10/28/19	Southwest School and O	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	3.75
						CHECK TOTAL:	3.75
00399497	10/28/19	TIME Magazine	SUBSCRIPTIONS	0107011005	4368	SUBSCRIPTIONS	113.85
						CHECK TOTAL:	113.85
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							27,910.91

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399498	10/30/19	AT&T	SEPTEMBER 2019	0102477409	5920	TELEPHONE SERVICE	31.68
			SEPTEMBER 2019	0106477409	5920	TELEPHONE SERVICE	4.65
						CHECK TOTAL:	36.33
00399499	10/30/19	Boston University	MISC OUTSIDE VENDOR	0105015030	5860	MISC OUTSIDE VENDOR	2,130.00
						CHECK TOTAL:	2,130.00
00399500	10/30/19	California Weekly Expl	1/13-1/16 - WALK THROUGH CA	0108015600	5860	MISC OUTSIDE VENDOR	1,460.00
						CHECK TOTAL:	1,460.00
00399501	10/30/19	Claridge Products and	GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	795.68
						CHECK TOTAL:	795.68
00399502	10/30/19	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	85.11
						CHECK TOTAL:	85.11
00399503	10/30/19	Copy & Print Center	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	94.43
						CHECK TOTAL:	94.43
00399504	10/30/19	Cox Communications	OCTOBER 2019	0113457175	5940	INTERNET CONNECTIVITY	97.65
						CHECK TOTAL:	97.65
00399505	10/30/19	Education Week (Editor	SUBSCRIPTIONS - ONLINE	0101377100	5813	SUBSCRIPTIONS - ONLINE	683.36
						CHECK TOTAL:	683.36
00399506	10/30/19	Ferguson Enterprises L	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	364.59
						CHECK TOTAL:	364.59
00399507	10/30/19	File Keepers LLC	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	626.85
			MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	15.00
						CHECK TOTAL:	641.85
00399508	10/30/19	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	139.17
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	82.62
						CHECK TOTAL:	221.79
00399509	10/30/19	Follett Educational Se	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	5,201.10
						CHECK TOTAL:	5,201.10
00399510	10/30/19	Frontier California In	OCTOBER 2019	0102477409	5920	TELEPHONE SERVICE	449.65
			OCTOBER 2019	0105477409	5920	TELEPHONE SERVICE	300.92
			OCTOBER 2019	0106477409	5920	TELEPHONE SERVICE	156.28
			OCTOBER 2019	0107477409	5920	TELEPHONE SERVICE	224.75
			OCTOBER 2019	0108477409	5920	TELEPHONE SERVICE	145.31



Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
						CHECK TOTAL:	1,276.91
00399511	10/30/19	Ganahl Lumber	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	23.69
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	102.90
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	109.76
						CHECK TOTAL:	236.35
00399512	10/30/19	Hartley, Leanne	10/9 - CALPADS MEETING	0113457175	5220	TRAVEL & CONFERENCE	19.14
						CHECK TOTAL:	19.14
00399513	10/30/19	HERTZING, RYAN	9/25 - CYBERSECURITY GROUP	0113457175	5220	TRAVEL & CONFERENCE	40.02
						CHECK TOTAL:	40.02
00399514	10/30/19	Home Depot	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	328.54
			MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	-54.58
						CHECK TOTAL:	273.96
00399515	10/30/19	JAN-AL CASES	ATA CASE FOR SPA QUOTE Q31940	0105011075	4410	EQUIPMENT-NEW \$500-\$5000	709.00
						CHECK TOTAL:	709.00
00399516	10/30/19	MacMillan Speakers Bur	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONAL	10,000.00
						CHECK TOTAL:	10,000.00
00399517	10/30/19	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	105.69
						CHECK TOTAL:	105.69
00399518	10/30/19	PACWEST AIR FILTER	HVAC	0108477408	5660	HVAC	230.15
						CHECK TOTAL:	230.15
00399519	10/30/19	Paton Group	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	531.73
						CHECK TOTAL:	531.73
00399520	10/30/19	projectRISEmusic.com L	MATERIALS & SUPPLIES-INSTRUCT	0105015030	4310	MATERIALS & SUPPLIES-INS	1,000.00
						CHECK TOTAL:	1,000.00
00399521	10/30/19	Rancho Santiago Commun	MISC OUTSIDE VENDOR	0108015030	5860	MISC OUTSIDE VENDOR	738.00
						CHECK TOTAL:	738.00
00399522	10/30/19	Resilient Communicatio	Cisco 960-CX Switch, 8 GE PoE+	0113457175	4410	EQUIPMENT-NEW \$500-\$5000	771.45
			Cisco 960-CX Switch, 8 GE PoE+	0113457175	4410	EQUIPMENT-NEW \$500-\$5000	771.45
			SUPPORT - Cisco Smartnet SMART	0113457175	4410	EQUIPMENT-NEW \$500-\$5000	121.10
						CHECK TOTAL:	1,664.00
00399523	10/30/19	Void - Continued Stub	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399524	10/30/19	Staples Advantage	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	365.28
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	61.04
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	6.85
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	133.88
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	615.96
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	173.33
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	35.55
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	35.55
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	35.55
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	29.94
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	555.63
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	132.83
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-131.12
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-127.48
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	127.48
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	756.34
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	188.65
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	10.61
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	3.20
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	43.09
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	153.38
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	40.91
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	92.75
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	182.81
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	161.24
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	30.70
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-30.70
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	106.55
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-106.55
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	113.13
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-113.13
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	205.59
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	28.40
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	30.21
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	68.99
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	19.36
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	103.01
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	76.93
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	74.06
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	113.23
			COPIER PAPER	0106011008	4312	COPIER PAPER	889.75
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	44.39
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	439.27

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	168.09
						CHECK TOTAL:	5,944.53
00399525	10/30/19	ULINE INC.	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	870.30
						CHECK TOTAL:	870.30
00399526	10/30/19	UNIVERSAL ASPHALT CO I	PAVING	0108477408	5607	PAVING	3,500.00
						CHECK TOTAL:	3,500.00
00399527	10/30/19	Varsity Spirit Fashion	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	146.06
			MATERIALS & SUPPLIES-INSTRUCT	0105315310	4310	MATERIALS & SUPPLIES-INS	132.47
						CHECK TOTAL:	278.53
00399528	10/30/19	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	444.64
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	176.63
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	91.20
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-69.38
						CHECK TOTAL:	643.09
00399529	10/30/19	West Coast Fire & Inte	ALARM SERVICES	0105477409	5560	ALARM SERVICES	15,354.00
			ALARM SERVICES	0106477409	5560	ALARM SERVICES	4,395.00
			ALARM SERVICES	0107477409	5560	ALARM SERVICES	2,167.00
			ALARM SERVICES	0108477409	5560	ALARM SERVICES	2,687.00
			SEPTEMBER 2019	0105477409	5560	ALARM SERVICES	100.00
			SEPTEMBER 2019	0105477409	5560	ALARM SERVICES	190.00
			SEPTEMBER 2019	0106477409	5560	ALARM SERVICES	100.00
			SEPTEMBER 2019	0107477409	5560	ALARM SERVICES	100.00
			SEPTEMBER 2019	0108477409	5560	ALARM SERVICES	100.00
			SEPTEMBER 2019	0102477409	5560	ALARM SERVICES	180.00
			REPLACE NON-INSTRUCT EQUIPMENT	0108497408	6230	BUILDING IMPROVEMENTS	37,500.00
						CHECK TOTAL:	62,873.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							102,746.29

Check Stock: 76

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
=====	=====	=====	=====	=====	=====	=====	=====
00399530	10/31/19	BERTRAND'S HORN IMPROV	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	188.86
						CHECK TOTAL:	188.86
00399531	10/31/19	Blue Shield of Califor	NOVEMBER 2019	0102017400	3401	HEALTH & WELFARE, CERTIF	85,843.83
			NOVEMBER 2019	0102397400	3402	HEALTH & WELFARE,CLASSIF	42,281.29
						CHECK TOTAL:	128,125.12
00399532	10/31/19		DEPOSIT 2019-2020	0104632900	5878	PARENT REIMBURSEMENT (LE	6,900.00
			SEPTEMBER 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	2,300.00
			AUGUST 2019 - ACAD SUPPORT	0104632900	5878	PARENT REIMBURSEMENT (LE	180.00
			SEPTEMBER 2019 - ACAD SUPPORT	0104632900	5878	PARENT REIMBURSEMENT (LE	720.00
			OCTOBER 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	2,300.00
						CHECK TOTAL:	12,400.00
00399533	10/31/19	Cox Communications	OCTOBER 2019	0106091008	5860	MISC OUTSIDE VENDOR	18.00
						CHECK TOTAL:	18.00
00399534	10/31/19	Institute For Educatio	11/7 - WHAT'S NEW IN LIT	0113017175	5220	TRAVEL & CONFERENCE	259.00
			11/7 - WHAT'S NEW IN LIT	0113017175	5220	TRAVEL & CONFERENCE	518.00
						CHECK TOTAL:	777.00
00399535	10/31/19	Mabery, Chad	10/15-10/16 - MINDSET MATH	0102014740	5220	TRAVEL & CONFERENCE	418.43
						CHECK TOTAL:	418.43
00399536	10/31/19		SEPTEMBER 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	2,375.00
			OCTOBER 2019	0104632900	5878	PARENT REIMBURSEMENT (LE	2,375.00
						CHECK TOTAL:	4,750.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							146,677.41

## **Laguna Beach Unified School District**

### **12.j. CONSENT/ACTION**

**November 12, 2019**

**Approval: Independent Contractor Agreement with Staci Bina of Bala Shala Yoga for Kids to Provide Yoga and Meditation Instruction and Consultation at Thurston Middle School and Laguna Beach High School in an Amount Not-to-Exceed \$13,200**

#### **LCAP Priority Alignment**

Goal 1 - Increase student academic achievement and social and emotional strength through collaboration, critical thinking, creativity, and communication.

#### **Proposal**

Staff proposes the Board of Education approve an independent contractor agreement with Staci Bina of Bala Shala Yoga to provide yoga and meditation instruction and consultation at Thurston Middle School and Laguna Beach High School during the 2019-20 school year at a cost not-to-exceed \$13,200.

#### **Background**

Yoga is a new physical education course offered at Laguna Beach High School for 2019-2020 school year, and has been part of the physical education program at Thurston Middle School. To ensure that students receive the optimal yoga experience, staff propose that Staci Bina, a certified yoga instructor, provide additional instruction to TMS and LBHS physical education classes and consultation to physical education staff to enhance the instruction and course programming. Ms. Bina will work under the supervision of credentialed physical education staff.

#### **Budget Impact**

The budget impact for this service is not-to-exceed \$13,200, \$2,500 from the site budget and \$10,700 from SchoolPower donations.

#### **Recommended Action**

Staff recommends the Board of Education approve an independent contractor agreement with Staci Bina of Bala Shala Yoga to provide yoga and meditation instruction and consultation at Thurston Middle School and Laguna Beach High School during the 2019-20 school year at a cost not-to-exceed \$13,200.

## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as “District,” and Staci Bina, Bala Shala Yoga for Kids, hereinafter referred to as “Contractor.”

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services: Providing yoga and meditation instruction in physical education classes at Thurston Middle School and Laguna Beach High School and consultation with physical education staff for the 2019-20 school year.

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on November 12, 2019, and will diligently perform as required and complete performance by June 30, 2020.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement \$75.00 per hour up to a not-to-exceed amount of \$13,200.00. District shall pay Contractor according to the following terms and conditions: Net 30 upon receipt of invoice.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance,

social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the

Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:



(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$2,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the

required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the

Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third

day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District  
Attn: Instructional Services Office  
550 Blumont Street  
Laguna Beach, CA 92651

Contractor: (Name and Address)

Staci Bina  
Bala Shala Yoga for Kids  
3028 Zell Drive  
Laguna Beach, CA 92651

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2019.

Laguna Beach Unified School District  
District Name

Staci Bina, Bala Shala Yoga for Kids  
Contractor Name

By: \_\_\_\_\_

By: \_\_\_\_\_

Jason Vilorio, Ed.D.  
Typed Name

Staci Bina  
Typed Name

Title: Superintendent of Schools

Title: \_\_\_\_\_

## **Laguna Beach Unified School District**

### **12.k. CONSENT/ACTION**

**November 12, 2019**

**Approval: Independent Contractor Agreement with Laguna Playhouse to Provide Presentations to Top of the World Elementary School in an Amount Not-to-Exceed \$500**

#### **LCAP Priority Alignment**

Goal No. 1 - Increase student academic achievement and social and emotional strength through collaboration, critical thinking, creativity, and communication.

#### **Proposal**

Staff proposes the Board of Education approve an independent contractor agreement with Laguna Playhouse to provide presentations to the fourth-grade students at Top of the World Elementary School during the 2019-20 school year at a cost not-to-exceed \$500.

#### **Background**

For the past several years, Top of the World Elementary School has provided an annual program with Laguna Playhouse in which students in fourth-grade experience a performance of Island of the Blue Dolphins, after reading and discussing this historical fiction children's novel based on California history and culture. Seeing a story come alive with actors and movement helps all students to take the next step into a deeper understanding of words, analysis, circumstances, history, communication, and the human condition.

#### **Budget Impact**

The budget impact for this presentation is not-to-exceed \$500 from the site budget.

#### **Recommended Action**

Staff recommends the Board of Education approve an independent contractor agreement with Laguna Playhouse to provide presentations to the fourth-grade students at Top of the World Elementary School during the 2019-20 school year at a cost not-to-exceed \$500.

## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "District," and Laguna Playhouse, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services: *Laguna Playhouse TheatreReach will present a production of Island of the Blue Dolphins to the fourth grade students at Top of the World Elementary.*

2. Term. Contractor shall commence providing Services under this Agreement upon *Board Approval on November 12, 2019 and will diligently perform as required and complete performance by June 30, 2019.*

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement *a total fee not to exceed \$500.00.* District shall pay Contractor according to the following terms and conditions: *Net 30 upon receipt of invoice.*

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials,

equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless



and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>

(4) General Aggregate

\$2,000,000

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the

District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice

provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District  
Attn: Instructional Services Office  
550 Blumont Street  
Laguna Beach, CA 92651

Contractor: (Name and Address)

Laguna Playhouse TheatreReach  
Bethanie Knieser, Education Office  
PO Box 1747  
Laguna Beach, CA 92652

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2019.

Laguna Beach Unified School District  
District Name

Laguna Playhouse TheatreReach  
Contractor Name

By: \_\_\_\_\_

By: \_\_\_\_\_

Jason Vilorio, Ed.D.  
Typed Name

\_\_\_\_\_  
Typed Name

Title: Superintendent of Schools

Title: \_\_\_\_\_

## **Laguna Beach Unified School District**

### **12.I. CONSENT/ACTION**

**November 12, 2019**

**Approval: Independent Contractor Agreement with Leaning On Visions and Education (L.O.V.E.) for Educational Parent Workshops in an Amount Not-to-Exceed \$1,400**

#### **LCAP Priority Alignment**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve the Independent Contractor Agreement with Leaning On Visions and Education (L.O.V.E.) to provide two parent workshops at District English Learner Advisory Committee (DELAC) meetings at a cost not-to-exceed \$1,400.

#### **Background**

Families have indicated a desire for parent workshops that offer tools to develop stronger relationships with their children and effective strategies that can be implemented at home. Hector Meza of Leaning On Visions and Education (L.O.V.E.) provided parent workshops as part of the DELAC meetings during the 2018-19 school year, conducted in Spanish, the predominant language of DELAC participants. As a result of the positive feedback from families who attended the workshops in 2018-19, staff propose that Mr. Meza return this year to present to DELAC families at two additional workshops during the 2019-20 school year.

Learning Objectives: Parents will acquire content knowledge in the following areas:

- Importance of childhood development within family systems.
- Strengthening of social, student, and family values/communication, child-rearing practices, and adverse childhood experiences (ACE's) and its impact on learning.
- Awareness of the importance of family engagement in children's lives through healthy social-emotional development and integration of parent-child relationship, and comprehensive response to childhood behaviors.
- Addressing the prevalence of substance abuse and the rise of vaping and discussing the affects of student behaviors and how parents deal with them.

- Building of child's autonomy by teaching the importance of nurturing through affection.
- Understanding how your child contributes to a family, society, personal growth and the world in a unique way.
- Identification of family's roles and responsibilities for balanced outcomes.
- Implementation of parent strategies for responsive interventions to create a healthy family environment.

### **Budget Impact**

The budget impact for this program is not-to-exceed \$1,400.00 which will be paid from supplementary funds.

### **Recommended Action**

Staff recommends the Board of Education approve the Independent Contractor Agreement with Leaning On Visions and Education (L.O.V.E.) to provide two parent workshops at District English Learner Advisory Committee (DELAC) meetings at a cost not-to-exceed \$1,400.



Please mail to:

**Hector Meza**  
305 E. 26<sup>th</sup> St. #40  
National City, CA. 91950  
(619) 852-0203

# INVOICE

INVOICE # 1  
DATE: NOVEMBER 8, 2019

**TO:**  
Laguna Beach Unified School District  
550 Blumont Street  
Laguna Beach, CA 92651  
949-497-7700

**FOR:**

- Educational parent workshops to school and community parents on Strengthening of Social and Family Values

DESCRIPTION: EDUCATIONAL PARENTING WORKSHOP MONTHS OF JANUARY TO APRIL	RATE	Session Presentation(s)	AMOUNT
<ul style="list-style-type: none"><li>• <b>February 27<sup>th</sup>, 2019, Thursday:</b> Educational Parent workshop for Laguna Beach community and School Parents: Parent conference: <b>Service to school parents #1</b></li></ul>	\$700	Presentation 1	\$700
<ul style="list-style-type: none"><li>• <b>April 22<sup>nd</sup>, 2019, Wednesday:</b> Educational Parent workshop for Laguna Beach community and School Parents. Parent conference: : <b>Service to school parents #2</b></li></ul>	\$700	Presentation 2	\$700
Total	\$700/ Session	Presentations 2	Total: \$1,400

Rate/Hours:

Make all checks payable to *L.O.V.E. - Leaning On*  
*Visions and Education*

**Laguna Beach Unified School District**

**12.m. CONSENT/ACTION**

**November 12, 2019**

**Approval: Purchase Agreement with Solution Tree, Inc., to Provide Onsite Professional Development for Elementary Staff on January 6, 2020 in an Amount Not-to-Exceed \$6,500**

**LCAP Priority Alignment**

Goal 3 - Professional Development focused on 21st century teaching and learning.

**Proposal**

Staff proposes the Board of Education approve the Purchase Agreement with Solution Tree, Inc., to provide a speaker for on-site professional development to elementary staff on January 6, 2020.

**Background**

Solution Tree will provide training on professional learning communities and assessment for staff on January 6, 2020 as part of the elementary professional development plan for the 2019-2020 school year.

**Budget Impact**

The cost of this Purchase Agreement is not-to-exceed \$6,500 and will be paid from the General Fund.

**Recommended Action**

Staff recommends the Board of Education approve the Purchase Agreement with Solution Tree, Inc., to provide a speaker for on-site professional development to elementary staff on January 6, 2020.

**Winston/Viloria**

**Solution Tree, Inc.  
Purchase Agreement**

Effective October 24, 2019, Solution Tree, Inc. ("Solution Tree") located at 555 N. Morton St., Bloomington, IN 47404 and Laguna Beach Unified School District ("Customer") located at 550 Blumont St. Laguna Beach, CA US 92651 agree as follows:

- 1. Summary of Products and Services:** Customer will purchase the following Solution Tree products and services ("Products"). Additional Products may be added in a mutually agreed upon written Addendum.

Products and Services	Total
Onsite Professional Development	\$6,500.00
<b>Total</b>	<b>\$6,500.00</b>

- 2. Payment Terms:** Customer will provide Solution Tree with a purchase order made out to Solution Tree, 555 N. Morton St., Bloomington, IN 47404, for the full amount due under this Agreement upon execution of this Agreement (the "Purchase Order Due Date"). A non-refundable deposit of 20% of the Onsite Professional Development amount will be invoiced upon execution of this Agreement. The total includes any travel, lodging, and incidental expenses incurred by Solution Tree. All payments are due net 30 days from the actual date of invoice. All past due invoices are subject to a finance charge of 1.5% monthly. Solution Tree will invoice Customer off of the purchase order based on the following schedule:

Description	Payment	Expected Invoice Date
20% Deposit (non-refundable)	\$1,300.00	Upon execution of Agreement
Onsite Professional Development	\$5,200.00	January 6, 2020

**3. Onsite Professional Development**

- 3.1. Description of Services:** Solution Tree agrees to provide a speaker, Michael Maffoni ("Associate"), to disseminate information for Customer on the topic of *Professional Learning Communities at Work®* on January 6, 2020.
- 3.2. Presentation Materials:** Customer will reproduce any handouts and other print materials related to the services and will notify the Associate directly of any deadlines for reproduction.
- 3.3. Venue and Audio/Visual Equipment:** Customer will provide a venue, audio/video equipment, and technical support for all sessions.

**4. General Terms**

- 4.1. Intellectual Property:** Customer acknowledges that Solution Tree or Associate owns the copyrights to all tangible or electronic presentation materials, handouts, and/or program books used in conjunction with services performed under this Agreement and that no materials will be developed specifically for Customer. Solution Tree will retain all copyrights owned prior to

entering this Agreement, and Customer may not reproduce any materials not designated reproducible without the express written permission of Solution Tree. All audio, video, and digital recording of the services by Customer is prohibited.

- 4.2. Force Majeure:** If events beyond the parties' control make it impossible to perform under this Agreement, the party unable to perform will not have any liability to the other party for the prevented performance. All obligations unaffected by such an event will remain in place.
- 4.3. Termination:** Solution Tree may terminate this Agreement if Solution Tree has not received a purchase order by the Purchase Order Due Date.
- a. Onsite Professional Development:** If Customer cancels any Onsite Professional Development Services within 90 days of the scheduled date for any reason but Force Majeure, Customer will reimburse Solution Tree for any reasonable business expenses incurred in anticipation of performance of this Agreement that exceed the amount of the deposit. If events beyond the parties' control make performance on the scheduled dates impossible, the parties will use best efforts to reschedule the Onsite Professional Development Services.
- 4.4. Entire Agreement:** This Agreement and any exhibits attached hereto constitute the entire agreement of the parties and supersede any prior or contemporaneous written or oral understanding or agreement. No waiver or modification of any of the terms of the Agreement will be effective unless made in writing and signed by both parties, and the unenforceability, invalidity, or illegality of any provision of this Agreement will not render the other provisions unenforceable, invalid, or illegal. Any waiver by either party of any default or breach hereunder will not constitute a waiver of any provision of this Agreement or of any subsequent default or breach of the same or a different kind.

This Agreement is acknowledged and accepted by Customer and Solution Tree:

\_\_\_\_\_  
Chad Mabery  
Director of Assessment and Accountabilit  
Laguna Beach Unified School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ali Cummins  
Director of Professional Development  
Solution Tree, Inc.

\_\_\_\_\_  
Date

Please email this Agreement to Shira Flax at [Shira.Flax@SolutionTree.com](mailto:Shira.Flax@SolutionTree.com) or fax to 866.308.3135.

**CONTACT INFORMATION**

Please provide the following information.

**Who will be the contact person for the work?**

Contact: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Cell #: \_\_\_\_\_  
Fax: \_\_\_\_\_

**Who will receive and pay the invoices?**

Contact: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_

**Laguna Beach Unified School District**

**12.n. CONSENT/ACTION**

**November 12, 2019**

**Approval: Inspire Literacy (iLit) Training Implementation Essentials for Teacher Training for the 2019-20 School Year in an Amount Not-to-Exceed \$2,500**

**LCAP Priority Alignment**

Goal 3 - Professional Development focused on 21st century teaching and learning.

**Proposal**

Staff proposes the Board of Education approve one day of teacher training to include side-by-side coaching to support teachers in implementing the Inspire Literacy (iLit) program in an amount not-to-exceed \$2,500.

**Background**

Pearson's iLit Program is an intervention ELA/ELD program that was presented to Curriculum Council for adoption in April 2017 and was Board approved for adoption in May 2017. iLit was developed to support the English Language Arts/English Language Development Framework for California Public Schools to meet the needs of students at risk. It is an intervention program that meets the needs of English only and English Learners that are two or more years below grade level and was developed to support fourth to twelfth-grade students. Teachers who support students in the District's English Language Learner program have been using this program and are in need of ongoing training to support successful program implementation.

**Budget Impact**

The budget impact for this professional development is not-to-exceed \$2,500.00 from the General Fund.

**Recommended Action**

Staff recommends the Board of Education approve one day of teacher training to include side-by-side coaching to support teachers in implementing the Inspire Literacy (iLit) program in an amount not-to-exceed \$2,500.



Yadhira Rojas  
TOSA - ELD  
Laguna Beach Unified Sch Dist  
550 Blumont St  
Laguna Beach, CA 92651-2356  
United States

Quote Number: 100001-1  
Quote Creation Date: 10-14-2019  
Quote Expiration Date: 09-30-2020  
Quote Release: 1

## Price Quote Summary

Solution	Base Amount	Total
Inspire Literacy (iLit)	\$ 2,500.00	\$ 2,500.00
<b>Solution Subtotal</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>
	<b>Shipping &amp; Handling</b>	<b>\$ 0.00</b>
	<b>Total</b>	<b>\$ 2,500.00</b>

## Price Quote Detail

ISBN	Description	Price	Charged Qty	Total Charged
<b>Inspire Literacy (iLit)</b>				
<b>iLit Professional Learning</b>				
9781402628443	ILIT TRAINING IMPLEMENTATION ESSENTIALS - SCHOOL BASICS	\$2,500.00	1	\$2,500.00
<b>iLit Professional Learning Subtotal</b>				<b>\$ 2,500.00</b>
<b>Inspire Literacy (iLit) Subtotal</b>				<b>\$ 2,500.00</b>
<b>Solution Subtotal</b>				<b>\$ 2,500.00</b>
<b>Shipping and Handling</b>				<b>\$ 0.00</b>
<b>Total</b>				<b>\$ 2,500.00</b>



## Pearson US Learning Services Terms and Conditions

**To place your order** please submit a copy of this price quote with your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form, fax or by mail. Please submit your PO and price via one of the following methods:

**e-Form:** <https://pearsonnacomunity.force.com/support/s/pearson-order-form>

**Fax:** 1-877-260-2530

**Mail:** Pearson Education, P.O. Box 6820, Chandler, AZ 85246

Pearson does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500 .

**Price quote:** This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Pearson at its offices. Pearson reserves the right to correct typographical, computational or other errors. Pearson's standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Pearson proprietary information and not subject to disclosure by the customer.

**Shipping & handling** charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Pearson warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will show up on the customer proposal and invoice as a S&H charge.

**Taxes:** All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

**Platforms:** Pearson reserves the right to change and/or update technology platforms, including possible edition updates to customers during the term of access . Customers will be notified of any change prior to the beginning of the new school year.

**Return Policy:** If you are not entirely satisfied with any of our products, then you may, within one year from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Pearson within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

**Consumable Worktexts:** Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://www.k12pearson.com/worktext-subscription>.

**Annual subscriptions for iLit and Successmaker:** Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly, unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by emailing [k12customerservice@pearson.com](mailto:k12customerservice@pearson.com) .

**Technical support services** are included with purchase of Pearson digital products eform:  
<https://pearsonnacomunity.force.com/support/s/k12-curriculum-support-form> phone: 1-800-234-5832

**MyPearson Training** which provides online access to on-demand tutorials and interactive webinar sessions is included with purchase of products. <https://mypearsontraining.com/>



## **Laguna Beach Unified School District**

### **12.o CONSENT/ACTION**

**November 12, 2019**

**Approval: Quarterly Report – Board Policy 3002 – Investments**

#### **LCAP Goal**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve the attached Investment Report as per Board Policy No. 3002 – Investments.

#### **Background**

Senate Bill 564 added Government Code section 53646 requiring the chief fiscal officer of each local agency in California to annually render a statement of investment policy and to render quarterly reports to the governing board with respect to the agency's investments. A District Investment Policy was adopted at the October 22, 2002 regular Board meeting.

In addition to reviewing the wording in the bill, there has been an advisory issued from School Legal Services regarding implementation of the requirements in SB564.

Government Code Section 53646 (e) states: "If a local agency has placed all of its investments in...a county investment pool...the chief fiscal officer may supply to the governing body...the most recent statement or statements received by the local agency from these institutions...".

A memo from School Legal Services to districts says, "In most cases, districts in Orange County would be able to rely on the provisions of Section 53646 (e) and provide the most recent statements received by the local agency from the county treasurer. Only in cases where districts have invested surplus funds outside the county treasury, LAIF, or a bank or savings and loan will districts be required to prepare an individualized written report."

On July 3, 1995, the Office of the Treasury-Tax Collector established a separate bank and custody account entitled the Orange County Educational Investment Pool for public education funds. Available at the District Office for review is the September 2019 Treasurer's Management Report from the Orange County Treasurer's Office and the September 2019, bank statements for District funds held outside the County Treasury.

Government Section 53646 (b)(2) states: “the quarterly report shall state compliance of the portfolio to the statement of investment policy.” Under section 3430(b), the investment policy specified that the District shall deposit in the Orange County Treasury, pursuant to Education Code section 41001, to be placed to the credit of the proper fund, all General funds, Adult Education funds, Cafeteria funds, Deferred Maintenance funds, General Obligation Bond funds, Capital Facilities funds, Developer Fees, School Facilities funds, Special Reserve funds, and Foundation Trust funds.

The District and the Orange County Treasury shall make investments of all such funds within the requirements of the “Prudent Investor Rule” in California Probate Code section 16045 et seq.

**Budget Impact**

District monies are deposited in compliance with Board Policy 3002 – Investments.

**Recommended Action**

Staff recommends the Board of Education approve the report on District investments and certify that the method of investments is in compliance with the District investment policy.

**Quarterly Financial Investment Report**  
**Pursuant to Government Code Section 53646 and**  
**Board Policy No. 3002 – Investments**

**September 30, 2019**

As of September 30, 2019, Laguna Beach Unified School District had the following deposits:

At the Orange County Treasury

General Fund	\$ 7,987,582
Adult Education	28,568
Cafeteria Fund	219,282
Special Reserve Other Than C/O	11,451,831
Capital Facilities Fund	146,552
Special Reserve Fund – FRRP	640,473
Special Reserve – Aliso Property	5,290,700
Special Reserve – Capital Imp Plan	<u>2,091,398</u>

**Total in County Treasury** **\$ 27,856,386**

At Wells Fargo Bank

LBUSD Revolving Cash Account	\$ 39,634
Miscellaneous Clearing Account	32,302
Cafeteria Fund Clearing Account	53,103
Thurston Student Body Account – Checking	<u>31,019</u>

**Total in Wells Fargo Bank** **\$ 156,058**

At Citizen's Business Bank

Laguna Beach High School Student Body Account – Checking	\$ 110,412
Laguna Beach High School Student Body Account - Savings	<u>79,967</u>

**Total in Citizen's Business Bank** **\$ 190,379**

At U.S. Bank

Community Facilities District No. 98-1 (Crystal Cove)	
Bond Administration Fund	\$ 34,366

CalPERS

CERBT Strategy 3	\$ 3,405,404
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**ORANGE COUNTY TREASURER-TAX COLLECTOR**  
**INVESTMENT POOL STATISTICS**  
FOR THE MONTH AND QUARTER ENDED: September 30, 2019

**INVESTMENT STATISTICS - By Investment Pool<sup>(1)</sup>**

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 09/30/19	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<b>COMBINED POOL BALANCES (includes the Extended Fund)</b>						
Orange County Investment Pool (OCIP)	MARKET Value \$ 3,907,560,407	329	2.25%	2.30%	2.31%	1.0046
	COST (Capital) \$ 3,885,341,490					
	MONTHLY AVG Balance \$ 3,830,516,786					
	QUARTERLY AVG Balance \$ 3,900,667,445					
	BOOK Value \$ 3,889,613,364					
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$ 4,835,549,453	325	2.26%	2.28%	2.30%	1.0045
	COST (Capital) \$ 4,808,108,747					
	MONTHLY AVG Balance \$ 4,834,630,093					
	QUARTERLY AVG Balance \$ 5,102,886,498					
	BOOK Value \$ 4,813,752,498					

**INVESTMENT STATISTICS - Non-Pooled Investments<sup>(2)</sup>**

DESCRIPTION	CURRENT BALANCE	INVESTMENT BALANCES AT COST
<b>Specific Investment Funds:</b>		
283, FVSD, CCCD	MARKET Value \$ 110,048,893	John Wayne Airport Investment Fund 52,437,537
	COST (Capital) \$ 108,260,926	Fountain Valley School District Fund 40 34,700,216
	MONTHLY AVG Balance \$ 108,143,406	CCCD Series 2017E Bonds 21,123,173
	QUARTERLY AVG Balance \$ 107,865,238	
	BOOK Value \$ 108,158,081	
		\$ 108,260,926

**MONTH END TOTALS**

INVESTMENTS & CASH		INVESTMENTS & CASH	
<b>COUNTY MONEY MARKET FUND (OCMMF)</b>			
County Money Market Fund	\$ 831,708,210	OCIP	\$ 3,910,976,443
County Cash & Cash Equivalent	25,634,953	OCEIP	4,823,339,371
<b>EXTENDED FUND</b>	6,783,563,708	Specific Investment Funds	108,260,926
<b>EDUCATIONAL MONEY MARKET FUND (OCEMMF)</b>		Non-Pooled Cash & Cash Equivalent	13,115,888
Educational Money Market Fund	1,078,178,319		
Educational Cash & Cash Equivalent	15,230,624		
<b>NON-POOLED INVESTMENTS</b>			
Non-Pooled Investments @ Cost	108,260,926		
Non-Pooled Cash & Cash Equivalent	13,115,888		
	\$ 8,855,692,628		\$ 8,855,692,628

**KEY POOL STATISTICS**

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCMMF - MONTHLY GROSS YIELD	2.06%	OCMMF	23
OCEMMF - MONTHLY GROSS YIELD	2.11%	OCEMMF	21
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	2.07%	JOHN WAYNE AIRPORT WAM	55
OCIP - YTD NET YIELD <sup>(3)</sup>	2.25%	LGIP WAM (Standard & Poors)	36
OCEIP - YTD NET YIELD <sup>(3)</sup>	2.25%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	1.90%		

## **Laguna Beach Unified School District**

### **12.p. CONSENT/ACTION**

**November 12, 2019**

**Approval: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$645.78**

#### **LCAP Priority Alignment**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

#### **Background**

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,040,000 which is based on principal paid through September 2018. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

#### **Budget Impact**

The \$645.78 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$33,720.50.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$34,360.02
2	Interest Earned	Sept 2019	\$6.26		
3	David Taussig & Assoc.	Inv. 1909123		\$645.78	
4	Ending Fund Balance				\$33,720.50

#### **Recommended Action**

Staff recommends the Board of Education approve the disbursement as presented.

**Holloway/Dixon/Viloria**

## Laguna Beach Unified School District

### 13. INFORMATION

November 12, 2019

#### Report on Developer Fees

#### LCAP Priority Alignment

Goal 4 - Safe, attractive, clean, well-equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication.

#### Proposal

Staff proposes the Board of Education receive the report on the requirements of developer fees.

#### Background

Developer fees are required to be deposited in a separate capital facilities account or fund, which for school agencies is the Capital Facilities Fund (Fund 25), so that the collection and use of developer fees is accounted for separately from the rest of the agency's activities. Any interest earned on those funds must be credited to the same fund and must be used for the same purpose as the fees collected. Funds are used to refurbish existing facilities to maintain the existing level of service or to achieve an adopted level of service that is consistent with the general plan. The local agency shall review the information made available to the public at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public.

The reporting information specified in Government Code (G.C.) Section 66006 is as follows:

A brief description of the type of fee in the fund:	Developer Fees are collected to offset the cost of housing potential students based on the additional square feet of livable housing.
The amount of the fee:	The new residential square footage from building construction or addition is assessed at a fee of \$2.05 per square foot. Projects under 500 square feet are exempt.
The beginning and ending balance of the fund:	The July 1, 2018 fund balance was \$51,668.25. The June 30, 2019 fund balance was \$143,811.59. The fund decreased in the amount of \$92,143.34.

The amount of the fees collected and the interest earned:	Developer fees were collected in the amount of \$127,234.00. Interest earnings were \$2,002.38. The total amount received and deposited into the fund was \$129,236.38.
An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees:	Rental fee on temporary classrooms at Thurston was \$8,668.04 (100% of rental). Architectural plans for LBHS Artists Theater ADA Upgrades were \$28,425.00 (6% of project). Total expenditures for the fund was \$37,093.04.
An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement:	Design services are in progress and Construction of the Classroom Modernization project at Thurston Middle School is scheduled to commence in the Fall of 2019.
A description of each interfund transfer or loan made from the fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the fund will receive on the loan:	No interfund transfers were made in or out of this fund.
The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001:	No refunds were issued to pursuant to subdivision (e) of Section 66001 or any allocations pursuant to subdivision (f) of Section 66001.

In addition, G.C. Section 66001(d) requires information be included in this report for the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, for any uncommitted or unexpended funds:

Identify the purpose to which the fee is to be put:	The remaining \$143,811.59 is budgeted for the classroom modernization project at Thurston Middle School.
-----------------------------------------------------	-----------------------------------------------------------------------------------------------------------

Demonstrate a reasonable relationship between the fee and the purpose for which it is charged:	Current fees reflect insufficient proceeds for future planned project. Over the next three years this fund is projected to have available resources of \$400,000.00 and planned classrooms are expected to cost \$2,000,000.00. Therefore, fees will cover approximately 19% of the project costs.
Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements:	Special Reserves for Capital Outlay resources set aside from General Fund transfers will be used to meet the other 81% of the project.
Designate the approximate dates on which this funding is expected to be deposited into the appropriate account or fund:	Each fund will report their share of the project.

### **Budget Impact**

There is no budget impact.

### **Recommended Action**

This report is for information purposes only.



## **Laguna Beach Unified School District**

### **14. ACTION**

**November 12, 2019**

**Approval: Updated Memorandum of Understanding Between The Laguna Beach Police Department, City of Laguna Beach and The Laguna Beach Unified School District to provide Two School Resource Officers to LBUSD Schools**

#### **LCAP Priority Alignment**

Goal 4 - Safe, attractive, clean, well equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication.

#### **Proposal**

Staff proposes that the Board of Education approve an updated Memorandum of Understanding between the Laguna Beach Police Department (City of Laguna Beach) and the Laguna Beach Unified School District to provide two assigned School Resource Officers (SRO) to LBUSD schools.

#### **Background**

On August 21, 2018, at a regular meeting of the Board of Education, the Board approved a Memorandum of Understanding between the Laguna Beach Police Department and the Laguna Beach Unified School District to provide a School Resource Officer (SRO) to support all LBUSD schools. The SRO program has been successful due to its focus on education and support balanced with safety and security. Corporal Ashton works hand in hand with school counselors, principals, teachers, and other staff to provide education to students on topics ranging from suicide prevention to drug and alcohol abuse. The assigned officer, Corporal Ashton, has focused on the primary goals below:

- Focusing on education, spending time teaching in classrooms and supporting staff.
- Encourage positive relationships and rapport between SRO and students.
- Maintaining a safe and secure environment on school grounds.
- Establish rapport between the SRO and parents, faculty, staff, and administrators.

Over the course of the last year, it has been determined that adding a second school resource officer would be beneficial to the students, staff and community. A second officer would be split between the elementary schools in LBUSD, allowing each officer to focus on the specific educational needs of the student population they serve. The Laguna Beach Police Department would assign two full-time law enforcement officers to serve as SRO's during the regular school year and summer school. The SRO will be employed and retained by the Laguna Beach Police Department. School site principals

and district staff will confer with the SRO and LBPD Command staff to develop plans and strategies for educational outreach and support in classes as well as opportunities to improve safety on each campus.

This MOU will replace the current MOU between LBUSD and the City of Laguna Beach.

### **Budget Impact**

The District shall pay the City fifty percent (50%) of the total compensation paid to the two (2) officers provided by the City and related vehicle and support costs. The term “total compensation” includes salary and benefits. The District receives a \$25,000 credit towards the cost of the first SRO (from negotiations related to the Joint Use Agreements between the City and the District for facilities), and this credit will continue to be applied to the District for the SRO program. Therefore, assuming that the estimated total compensation for two SROs is \$378,000, the City would pay \$189,000 and the District would pay \$164,000 (\$189,000 - \$25,000). Future billings will be based on actual costs.

### **Recommended Action**

Staff recommends the Board of Education approve an updated Memorandum of Understanding between the Laguna Beach Police Department (City of Laguna Beach) and the Laguna Beach Unified School District to provide two assigned School Resource Officers (SRO) to LBUSD schools.

**SCHOOL RESOURCE OFFICER**  
**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY OF LAGUNA BEACH**  
**AND**  
**THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

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This Memorandum of Understanding (hereinafter "MOU") is made and entered into by and between the City of Laguna Beach (City) and the Laguna Beach Unified School District (School District) effective \_\_\_\_\_, 2019. This agreement supersedes the original MOU between the City and the District signed in September 2018.

**SECTION 1. PURPOSE OF MOU**

The MOU formalizes the relationship between the participating entities to foster an efficient and cohesive program that will build a positive relationship between law enforcement and the youth of our community, with the goal of reducing crime committed by juveniles and young adults. This MOU delineates the mission, organizational structure, and procedures of the School Resource Officer Program (hereinafter the "SRO Program") as a joint cooperative effort between the City of Laguna Beach and the Laguna Beach Unified School District. The success of this program relies upon the effective communication between all involved employees, the principal of each school, and other key staff members of each organization.

**SECTION 2. TERM**

The term of this MOU shall begin on November 12, 2019, and continue unless terminated as provided herein. The parties may amend this MOU only by separate written agreement or addendum hereto, which must be executed by both parties.

**SECTION 3. MISSION, GOALS, AND OBJECTIVES**

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. The SRO Program aims to create and maintain safe, secure, and orderly learning environments for students, teachers, and staff. This is accomplished by assigning law enforcement officers employed by the Laguna Beach Police Department to the Laguna Beach Unified School District facilities during the school year.

Goals and objectives are designed to develop and enhance rapport between youth, police officers, school administrators, and parents. Goals of the SRO Program include:

1. Reduce incidents of school violence.
2. Maintaining a safe and secure environment on school grounds.
3. Reduction of criminal offenses committed by juveniles and young adults.
4. Establish a rapport between the SROs and the student population.
5. Establish rapport between the SROs and parents, faculty, staff, and administrators.

Moreover, the SROs will establish a trusting channel of communication with students, parents, and teachers. The SROs will serve as a positive role model for students and will promote respect for other students and a sincere concern for the school community. The SROs will promote citizen awareness of the law to enable students to become better-informed and productive citizens while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law. The SROs can serve as a confidential source of counseling for students and parents concerning problems they face as well as providing information on community resources available to them.

#### **SECTION 4. ORGANIZATIONAL STRUCTURE**

A. Composition. The Laguna Beach Police Department shall assign two (2) full-time law enforcement officers to serve as SROs during the year. The School Resource Officers shall perform services under the supervision and control of the Laguna Beach Chief of Police. The type and manner of performance of the services should be consistent with the expressed goals and objectives of the District. The services contemplated by this agreement are limited to the Laguna Beach High School, Thurston Middle School, Top of the World Elementary School and El Morro Elementary School.

B. Supervision. The day-to-day operation and administrative control of the SRO Program will be the responsibility of the Police Department. Responsibility for the conduct of the SROs, both personally and professionally, shall remain solely with the Laguna Beach Police Department. The SROs are employed and retained by the Laguna Beach Police Department, and in no event will be considered employees of the Laguna Beach School District.

The Police Department and the School District shall each name a contact person who will monitor the program. Each principal will designate a contact person for the school to facilitate communication.

#### **SECTION 5. PROCEDURES**

A. Selection. The SRO positions will be filled per Police Department directives and selection process. The Laguna Beach Police Department will make the final selection of any SRO vacancy.

Under this framework, the SROs are first and foremost law enforcement officers for the providing law enforcement agency. The SROs shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the law enforcement agency. School officials should ensure that non-criminal student disciplinary matters remain the responsibility of school staff and not the SROs. Enforcement of the code of student conduct is the responsibility of teachers and administrators. SROs shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment.

SROs are not formal counselors or educators and will not act as such. However, SROs may be used as a resource to assist students, faculty, staff, and all persons involved with the school. SROs can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education, bullying prevention, and school safety. SROs may use these opportunities to build rapport between the students and the staff.

The Laguna Beach Police Department recognizes, however, that the Laguna Beach School District shall maintain full and final authority over curriculum and instruction in the School District, including the instruction of individual students. The parties recognize and agree that classroom instruction is the responsibility of the classroom teacher, not the agency or its employees, and the agency and its employees shall not attempt to control, influence, or interfere with any aspect of the school curriculum or classroom instruction except in emergency situations.

## **SECTION 6. DUTIES AND RESPONSIBILITIES**

### **A. SRO. The responsibilities of an SRO will include but are not be limited to:**

1. Developing expertise in presenting various subjects, particularly in meeting federal and state mandates in drug/alcohol abuse prevention education and provide these presentations at the request of the school personnel in accordance with the established curriculum.
2. Preparing lesson plans necessary for approved classroom instruction.
3. Providing supervised classroom instruction on a variety of law-related education, and other topics deemed appropriate and approved by the SRO's agency supervisor and a school administrator.
4. Attending meetings of parent and faculty groups to solicit their support and understanding of the School Resource Program and to promote awareness of law enforcement functions.
5. Becoming familiar with all community agencies offering assistance to youths and their families such as mental health clinics, drug treatment centers, etc., and may make referrals when appropriate.
6. Reporting schedule conflicts to the School District.
7. Enforcing criminal law and protect the students, staff, and public at large against criminal activity. SROs shall follow the chain of command as set forth in the policies and procedures manual of the Laguna Beach Police Department. School authorities and the parents of any child involved shall be notified as quickly as possible when an SRO takes any direct law enforcement action involving a student, on-campus or off-campus, during school hours.
8. Attending law enforcement agency in-service training as required. Reasonable attempts will be made to schedule such training to minimize his/her absence from school on an instructional day.
9. Completing reports and investigating crimes committed on campus.
10. Coordinating, whenever practical, investigative procedures between law enforcement and school administrators. SROs shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on the property or at school functions under the jurisdiction of the Laguna Beach School District. SROs will not be involved in searches conducted by school personnel unless a criminal act is committed or unless school personnel requires the assistance

of an SRO because of exigent circumstances, such as the need for safety or to prevent flight. Formal investigations and arrests by law enforcement officials will be conducted in accordance with applicable legal requirements.

11. Taking appropriate enforcement action on criminal matters as necessary. SROs shall whenever practicable, advise the principal before requesting additional enforcement assistance on campus and inform the principal of any additional law enforcement responsibilities that may need to be undertaken.

12. SROs will wear the Laguna Beach Police Department issued uniform with all standard accessories and equipment, including a Taser, OC spray, and firearm. The Laguna Beach Police Department Support Services Division Commander may allow an exception to this rule at his/her discretion based on investigatory or policing needs.

13. SROs shall be highly visible throughout the campus yet be unpredictable in their movements. For officer safety reasons, the SRO shall not establish any set routine, which allows predictability in their movements and their locations.

14. Conferring with the principals to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.

15. Complying with all laws, regulations, and school board policies applicable to employees of the Laguna Beach School District, including but not limited to laws, regulations and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided that SROs shall under no circumstances be required or expected to act or in a manner inconsistent with their duties as law enforcement officers. The use of confidential school records by an SRO shall be done only with the principal's approval and as allowed under the Family Educational Rights and Privacy Act. Any existing rights or benefits of personnel assigned under this agreement shall not be abridged and remain in full effect.

16. Providing information concerning questions about law enforcement topics to students and staff.

17. SROs shall attend school special events as needed, subject to additional charges for time outside of regularly scheduled work hours for the officer.

**B. SRO SUPERVISOR.** The responsibilities of the SRO supervisor will include but are not limited to:

1. Coordinating work assignments of the SROs.
2. Ensuring SRO compliance with police department directives.
3. Coordinating scheduling and work hours of the SROs (vacation requests, sick leave, etc.).

4. Work with the schools to make any needed adjustments to the SRO program throughout the school year.
5. Complete the annual performance evaluations for SROs. The SRO supervisor will request feedback from the school's designated contact person during the evaluation process.

C. **SCHOOLS.** The responsibilities of the Schools will include but are not limited to:

1. Providing reasonable opportunity for the SROs to address students, teachers, school administrators, and parents about the SRO Program, goals and objectives. Administrators shall seek input from an SRO regarding criminal justice problems relating to students and site security issues.
2. When school personnel discover weapons, drugs, alcohol, or other illegal contraband on school property, an SRO shall be notified as soon as reasonably possible. If no juvenile or criminal charges are to be filed and no administrative action is to be taken by the schools, the contraband shall be confiscated by an SRO according to police department policy and properly disposed of at the police department.
3. School personnel shall timely notify an SRO with the names of specific individuals who are not allowed on school property and shall notify an SRO of any anticipated parental problems resulting from disciplinary action taken against a student.
4. Work cooperatively with the police department to make any needed adjustments to the SRO program throughout the year.
5. Provide the police department with updated copies of all laws, rules, regulations, and school board policies applicable to employees of the school, including but not limited to laws, rules, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises.

## **SECTION 6. ENFORCEMENT**

Although SROs have been placed in a formal educational environment, they are not relieved of the official duties as enforcement officers. SROs shall intervene when it is necessary to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with California state law and department policy. SROs and the Laguna Beach Police Department will have the final decision on whether criminal charges shall be filed.

The Laguna Beach Police Department will reserve the right to temporarily remove SROs if additional officers are needed during a critical incident or natural disaster.



## **SECTION 7. TERMINATION**

This Agreement may be terminated by either party, with or without cause, upon ninety (90) day's written notice to the other party. In the event of termination, the District shall compensate the City for services performed up to the date of termination. The City shall continue to provide services after the notice of termination is provided and during the (90) ninety day notice period unless the District, in the notice, requests that the City cease performing services.

## **SECTION 8. HOLD HARMLESS**

1. Each party agrees to hold harmless, defend, and indemnify each other including its officers, agents, and employees against all claims, demands, actions and suits (including all attorney fees and cost) arising from the indemnitors performance of this MOU where the loss or claim is attributable to the negligent acts or omissions of that party.

2. The Laguna Beach School District and the Laguna Beach Police Department mutually covenant and agree that neither party will insure the actions of the other, and each party will assume its own responsibility in connection with any claims made by a third party against the Laguna Beach Police Department and/or the Laguna Beach School District.

## **SECTION 9. NOTICE**

Any notice, consent or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail or by email. If hand-delivered, the notice shall be effective upon delivery. If by email, the notice shall be effective when sent. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the Laguna Beach Police Department Chief of Police or the Laguna Beach Unified School District Superintendent.

An SRO's effectiveness in the program will be evaluated at the end of each school term. District Administration will provide input into the evaluation. This may include a recommendation to the Chief of Police regarding how officers are assigned to work with various schools the following year. The Chief of Police will consider the assessment and the input of the Superintendent when assigning duties to SROs and will make a good faith effort to address any concerns raised. Ultimately, however, the final decision on how SROs will be assigned is within the sole discretion of the Chief of Police.

## **SECTION 10. FUNDING**

District shall pay the City fifty percent (50%) of the total compensation paid to the two (2) officers provided by the City and related vehicle and support costs. The term "total compensation" includes salary and benefits. The District already receives a \$25,000 credit towards the cost of the first SRO (from negotiations related to the Joint Use Agreements between the City and the District for facilities), and this credit will continue to be applied to the District for the SRO program. Therefore, assuming that the estimated total compensation cost for two SROs is \$378,000, the City would pay \$189,000 and the District would pay \$164,000 (\$189,000 - \$25,000). Future billings will be based actual costs.



## **SECTION 11. FUNDING-SUPPLEMENTAL SERVICES**

The District may request that the City provide additional services (services in addition to those performed during the normal four (4) day, ten (10) hour work week by an officer during evening or weekend events such as PTA meetings, school board meetings, Back-to School nights, Open Houses(s), sporting event(s), dance(s), prom or other District sponsored events. The City shall use its best efforts to provide the requested services by the SRO that most frequently works with the campus at which the event or activity is scheduled. The District shall pay the City all costs that the City incurs in providing additional services as requested by the District representative, with the understanding that the City is generally required to pay officers at least one and one-half (1½) times their regular rate of pay for overtime. The City will invoice the District for these supplemental services on a monthly basis. Payment to the City is due thirty (30) days upon receipt of the supplement billing. This supplemental services invoicing is outside of the District quarterly payments listed in Section 12.

## **SECTION 12. DISTRICT PAYMENTS**

The District shall pay its share of the total compensation of the two (2) SROs within thirty (30) days of receipt of the invoices, which will be submitted quarterly. Payment is due with thirty (30) days of receipt of the invoice.

## **SECTION 13. NON-SALARY ITEMS**

The SRO program will require two fully equipped police vehicles. The District shall reimburse the City for 25% of the cost of the vehicles (currently estimated at \$70,000 upon purchase and amortized over a six-year period), equating to an annual cost of about \$24,000 a year (\$18,000 a year paid by the City and \$6,000 a year paid by the District). This takes into account that the vehicles may also be used by the City for other evening and weekend activities. The District will also be charged for one-half of the cost to maintain and operate the two vehicles for the SRO program, which is estimated to be \$8,000 a year (\$4,000 paid by the City and \$4,000 paid by the District).

Each SRO also needs a laptop computer and the District will be billed for these 50% of the cost as the computers are acquired and replaced. The District will also endeavor to provide a workspace at one or more school facilities so that the SROs can work on the computers when necessary.

These charges may be updated periodically to reflect the actual purchase and maintenance costs.

**SECTION 14. MODIFICATION; ENTIRE AGREEMENT OF PARTIES EXPRESSED**

No modification of this Agreement shall be valid or binding unless the modification is in writing, duly dated and signed by both parties.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2019.

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_

Jason Vilorio

SUPERINTENDENT

**LAGUNA BEACH POLICE DEPARTMENT**

By: \_\_\_\_\_

Laura Farinella

CHIEF OF POLICE

**CITY OF LAGUNA BEACH**

By: \_\_\_\_\_

John Pietig

CITY MANAGER

## **Laguna Beach Unified School District**

### **15. ACTION**

**November 12, 2019**

**Approval: Appointment of Two LBUSD Board Representatives and One Alternate Representative to Serve on the College and Career Advantage Board**

#### **Proposal**

The LBUSD Board of Education shall select and appoint two LBUSD Board members to serve as members of the College and Career Advantage Board. In addition, the LBUSD Board of Education shall select one alternate.

#### **Background**

Each year in November two LBUSD Board members and one alternate are appointed to serve as members of the College and Career Advantage Board. Approval of the College and Career Advantage Board takes place at a regular meeting of the CCA Board in December.

For 2019, Jan Vickers and Peggy Wolff are the representatives and Dee Perry is the alternate.

#### **Budget Impact**

There is no budget impact.

#### **Recommended Action**

Staff recommends the Board of Education act to appoint and approve two LBUSD Board members and one alternate to serve as members of the College and Career Advantage Board.

## **Laguna Beach Unified School District**

### **16. ACTION**

**November 12, 2019**

**Approval: Establishment of Annual Organizational Meeting**

#### **Proposal**

As required by Education Code Section 35143 the Board of Education shall select the day and time to conduct its annual organizational meeting.

#### **Background**

The governing board of each school district is required by Education Code to hold an annual organizational meeting within a prescribed 15-day period. For 2019, this 15-day period is from December 6, through December 20, 2019. Education Code further requires that this annual meeting time be selected at the regularly scheduled Board meeting held immediately prior to the first day of the 15-day period.

The purpose of the annual organizational meeting is to elect one Board Member to the position of *President of the Board* and one Board Member to the position of *Clerk of the Board*. In addition, per Board Bylaw 9100, the Board shall appoint the *Secretary to the Board of Education*.

Following the election of the Board President and Board Clerk, and the appointment of the Secretary to the Board of Education, Board committee positions shall be filled and meeting dates for 2020 shall be set.

#### **Budget Impact**

There is no budget impact.

#### **Recommended Action**

In accordance with Education Code Sections 35143, staff recommends the Board of Education establish the day and time to hold its annual organizational meeting in conjunction with the regularly scheduled Governing Board meeting scheduled to be held December 17, 2019, at 6:00 P.M. in the District Office, 550 Blumont Street, Laguna Beach, California.

## **Laguna Beach Unified School District**

### **17. ACTION**

**November 12, 2019**

**Approval: Positive Certification of First Interim Report**

#### **LCAP Priority Alignment**

Goal 5 - All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.

#### **Proposal**

Staff proposes the Board of Education approve a positive certification of the First Interim Financial Report for 2019-2020.

#### **Background**

This positive certification of the First Interim Report is submitted to the Board for approval pursuant to Education Code Section 42130.

This report certifies that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

#### **Budget Impact**

Approval of the First Interim Report by the Board will authorize staff to meet State Education Code requirements, submit the report to the County Office of Education ahead of deadline and update, adjust and account for changes reflected in the First Interim Report.

#### **Recommended Action**

Staff recommends the Board of Education approve a positive certification of the First Interim Financial Report for 2019-2020.



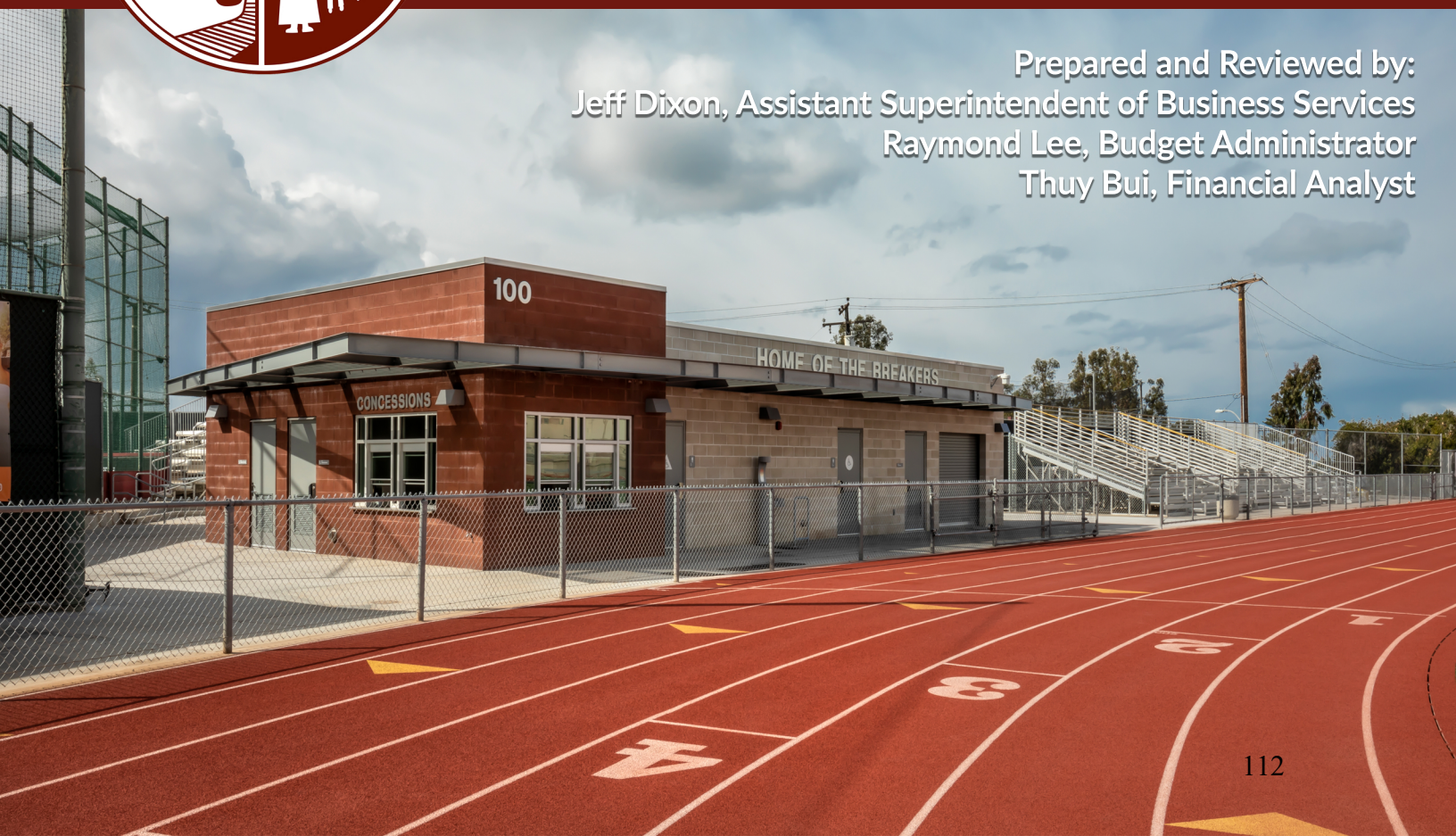
# LAGUNA BEACH UNIFIED SCHOOL DISTRICT 2019-2020

Approval at the November 12, 2019 Regular Meeting of the Board of Education



## FIRST INTERIM REPORT

Prepared and Reviewed by:  
Jeff Dixon, Assistant Superintendent of Business Services  
Raymond Lee, Budget Administrator  
Thuy Bui, Financial Analyst



# **2019-2020 FIRST INTERIM REPORT**

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## **CRITERIA AND STANDARDS FOR REVIEWING SCHOOL DISTRICT INTERIM REPORTS**

The following narrative is presented in the same sequence as the accompanying **2019-20 First Interim General Fund Summary – Unrestricted/Restricted Revenues, Expenditures, and Changes in Fund Balance**. Individual summaries of unrestricted and restricted General Fund Revenue and Expenditures are also included.

### **A. REVENUE**

- 1) Property Tax/LCFF – Projected LCFF sources increased by \$10,969 to reflect an adjustment to property taxes. Secured property tax revenue is projected to increase by 4.5% in 2019-20 based on the Orange County Auditor Controller's estimates. Beyond, 2020, property tax growth is expected to taper off moderately, with secured tax growth projected to be 4.0% in 2020-21 and 3.5% in 2021-22. The District continues to monitor the property tax projections and any impact it may have to the operational budget.
- 2) Federal Revenue – Federal revenue projections decreased \$43,246 based on preliminary award allocation of federal grants. Federal revenue represents 1.4 percent of total General Fund and comprises of funding for Special Education, Title I, Title II, and Title IV.
- 3) Other State Revenue – The State Controller's Office (SCO) allocates lottery funding based upon prior year annual ADA until the actual annual ADA is available for the current year. Revenue adjustments from the prior year and the recalculation of lottery funding for the current year indicate an increase of \$27,208. Other upward adjustments in state revenue, netting to \$1,118, were attributed to CTEIG, LPSBG and School Readiness.
- 4) Other Local Revenues – Other local revenues are derived from a variety of sources including donations, bus passes, lost textbooks, facilities use rentals and leases. This category increased by \$446,760, or 15%, since the budget was adopted. Revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures in the corresponding fiscal period.

### **B. EXPENDITURES**

- 1) Certificated Salaries – Expenditures for certificated staff are projected at \$23,468,370 which is an increase of \$654,149 compared to the original budget. This increase is the result of a combination of factors including negotiated salary settlement agreements, professional growth and other adjustments resulting from retirements and normal attrition.
- 2) Classified Salaries – Expenditures for classified staff are projected at \$9,403,148 which is an increase of \$438,611 compared to the original budget. This increase is the result of a combination of factors including negotiated salary settlement agreements, classified personnel adjustments and other changes due to normal attrition.
- 3) Employee Benefits – The benefit category increased by \$368,068 due to the negotiated salary settlement agreements stated above, including an adjustment for the employer PERS and STRS rates.
- 4) Books and Supplies – An increase of \$705,351 in Books and Supplies is a result of budgeting for expenditures in both restricted and unrestricted carryover funds, which include Federal, State, and Local programs.



- 5) Services and Other Operating Expenditures – Some new expenditures in this category include coding and computer science online curriculum, supplementary mathematics curriculum, software for tracking athlete endurance and digital learning software.

In addition to focusing on increasing student academic achievement and equipping students with the knowledge and skills to be college and career ready, the district is committed to ensuring the safety of all students. An increase of \$1,026,957 in services and other operating expenditures can be attributed to these essential services. Other costs include utilities, special education placements and professional development training for teachers.

- 6) Capital Outlay – Capital Outlay has an increase of \$316,733 due to allocations for districtwide furniture, technology equipment, audiovisual upgrades, and facilities projects, including safety enhancements to all four campuses to ensure the safety of all students.
- 7) Other Outgo – A decrease in Other Outgo of \$97,950 reflects the estimated cost for district funded county programs for 2019-20.
- 8) Transfer of Indirect/Direct Support Costs – No changes at First Interim.

#### **D. OTHER FINANCING SOURCES AND USES**

- 1) Interfund Transfers
  - a) Transfers In – No changes at First Interim.
  - b) Transfers Out – A transfer of \$500,000 was added for the Special Reserve for Non-Capital Outlay (Fund 17) committed to the Community Funded Differential.

#### **DI. FUND BALANCE**

Fund balance meets requirements, as it is not less than the sum of its components.

#### **SUMMARY**

#### **CASH FLOW ANALYSIS**

Requirements are met as an analysis indicates that there will not be a negative cash balance at or before the end of the fiscal year.

#### **MULTI-YEAR COMMITMENTS**

There have been no multi-year commitments in the General Fund since budget adoption.

#### **CONCLUSION**

At this time in the fiscal year, the District is in a satisfactory financial condition. It is recommended that, based upon the First Period Interim Report, the Governing Board approve the following:

1. A positive certification that this District will be able to meet its financial obligations at year-end and two subsequent fiscal years.
2. Revisions to the Original Adopted Budget as outlined in this report.



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **General Fund Summary**

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	57,697,243.00	57,697,243.00	2,066,823.29	57,708,212.00	10,969.00	0.0%
2) Federal Revenue		8100-8299	962,261.00	962,261.00	62,722.86	919,015.00	(43,246.00)	-4.5%
3) Other State Revenue		8300-8599	3,583,162.00	3,583,162.00	240,117.59	3,611,488.00	28,326.00	0.8%
4) Other Local Revenue		8600-8799	2,927,645.00	2,927,645.00	1,095,429.07	3,374,405.00	446,760.00	15.3%
5) TOTAL, REVENUES			65,170,311.00	65,170,311.00	3,465,092.81	65,613,120.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	22,814,221.00	22,814,221.00	5,232,014.77	23,468,370.00	(654,149.00)	-2.9%
2) Classified Salaries		2000-2999	8,964,537.00	8,964,537.00	1,902,706.89	9,403,148.00	(438,611.00)	-4.9%
3) Employee Benefits		3000-3999	14,176,883.00	14,176,883.00	3,544,555.30	14,544,951.00	(368,068.00)	-2.6%
4) Books and Supplies		4000-4999	2,616,515.00	2,616,515.00	1,027,921.55	3,321,866.00	(705,351.00)	-27.0%
5) Services and Other Operating Expenditures		5000-5999	9,564,237.00	9,564,237.00	2,945,019.36	10,591,194.00	(1,026,957.00)	-10.7%
6) Capital Outlay		6000-6999	2,156,383.00	2,156,383.00	899,453.92	2,473,116.00	(316,733.00)	-14.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	406,000.00	406,000.00	112,310.52	308,050.00	97,950.00	24.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			60,698,776.00	60,698,776.00	15,663,982.31	64,110,695.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			4,471,535.00	4,471,535.00	(12,198,889.50)	1,502,425.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	2,850,000.00	2,850,000.00	250,000.00	3,350,000.00	(500,000.00)	-17.5%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,850,000.00)	(2,850,000.00)	(250,000.00)	(3,350,000.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,621,535.00	1,621,535.00	(12,448,889.50)	(1,847,575.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	8,105,317.00	8,105,317.00		10,352,953.00	2,247,636.00	27.7%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,105,317.00	8,105,317.00		10,352,953.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,105,317.00	8,105,317.00		10,352,953.00		
2) Ending Balance, June 30 (E + F1e)			9,726,852.00	9,726,852.00		8,505,378.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	50,000.00	50,000.00		50,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	3,043,234.00	3,043,234.00		2,800,000.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	3,433,618.00	3,433,618.00		2,255,378.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	3,200,000.00	3,200,000.00		3,400,000.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	57,697,243.00	57,697,243.00	2,066,823.29	57,708,212.00	10,969.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	559,346.00	559,346.00	5,845.60	570,765.00	11,419.00	2.0%
4) Other Local Revenue		8600-8799	1,448,761.00	1,448,761.00	1,095,429.07	1,895,521.00	446,760.00	30.8%
5) TOTAL, REVENUES			59,705,350.00	59,705,350.00	3,168,097.96	60,174,498.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	19,847,023.00	19,847,023.00	4,506,860.03	20,591,213.00	(744,190.00)	-3.7%
2) Classified Salaries		2000-2999	6,599,573.00	6,599,573.00	1,433,763.54	6,913,133.00	(313,560.00)	-4.8%
3) Employee Benefits		3000-3999	9,952,308.00	9,952,308.00	3,095,590.06	10,300,142.00	(347,834.00)	-3.5%
4) Books and Supplies		4000-4999	2,211,059.00	2,211,059.00	837,134.29	2,492,311.00	(281,252.00)	-12.7%
5) Services and Other Operating Expenditures		5000-5999	6,036,227.00	6,036,227.00	2,097,185.52	6,818,540.00	(782,313.00)	-13.0%
6) Capital Outlay		6000-6999	1,112,383.00	1,112,383.00	275,526.10	1,419,794.00	(307,411.00)	-27.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	196,000.00	196,000.00	71,892.24	168,050.00	27,950.00	14.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(65,931.00)	(65,931.00)	(45.10)	(27,797.00)	(38,134.00)	57.8%
9) TOTAL, EXPENDITURES			45,888,642.00	45,888,642.00	12,317,906.68	48,675,386.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			13,816,708.00	13,816,708.00	(9,149,808.72)	11,499,112.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	2,850,000.00	2,850,000.00	250,000.00	3,350,000.00	(500,000.00)	-17.5%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(9,345,173.00)	(9,345,173.00)	0.00	(9,659,056.00)	(313,883.00)	3.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			(12,195,173.00)	(12,195,173.00)	(250,000.00)	(13,009,056.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,621,535.00	1,621,535.00	(9,399,808.72)	(1,509,944.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,062,083.00	5,062,083.00		7,215,322.00	2,153,239.00	42.5%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,062,083.00	5,062,083.00		7,215,322.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,062,083.00	5,062,083.00		7,215,322.00		
2) Ending Balance, June 30 (E + F1e)			6,683,618.00	6,683,618.00		5,705,378.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	50,000.00	50,000.00		50,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	3,433,618.00	3,433,618.00		2,255,378.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	3,200,000.00	3,200,000.00		3,400,000.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	962,261.00	962,261.00	62,722.86	919,015.00	(43,246.00)	-4.5%
3) Other State Revenue		8300-8599	3,023,816.00	3,023,816.00	234,271.99	3,040,723.00	16,907.00	0.6%
4) Other Local Revenue		8600-8799	1,478,884.00	1,478,884.00	0.00	1,478,884.00	0.00	0.0%
5) TOTAL, REVENUES			5,464,961.00	5,464,961.00	296,994.85	5,438,622.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,967,198.00	2,967,198.00	725,154.74	2,877,157.00	90,041.00	3.0%
2) Classified Salaries		2000-2999	2,364,964.00	2,364,964.00	468,943.35	2,490,015.00	(125,051.00)	-5.3%
3) Employee Benefits		3000-3999	4,224,575.00	4,224,575.00	448,965.24	4,244,809.00	(20,234.00)	-0.5%
4) Books and Supplies		4000-4999	405,456.00	405,456.00	190,787.26	829,555.00	(424,099.00)	-104.6%
5) Services and Other Operating Expenditures		5000-5999	3,528,010.00	3,528,010.00	847,833.84	3,772,654.00	(244,644.00)	-6.9%
6) Capital Outlay		6000-6999	1,044,000.00	1,044,000.00	623,927.82	1,053,322.00	(9,322.00)	-0.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	210,000.00	210,000.00	40,418.28	140,000.00	70,000.00	33.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	65,931.00	65,931.00	45.10	27,797.00	38,134.00	57.8%
9) TOTAL, EXPENDITURES			14,810,134.00	14,810,134.00	3,346,075.63	15,435,309.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(9,345,173.00)	(9,345,173.00)	(3,049,080.78)	(9,996,687.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	9,345,173.00	9,345,173.00	0.00	9,659,056.00	313,883.00	3.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			9,345,173.00	9,345,173.00	0.00	9,659,056.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(3,049,080.78)	(337,631.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	3,043,234.00	3,043,234.00		3,137,631.00	94,397.00	3.1%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,043,234.00	3,043,234.00		3,137,631.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,043,234.00	3,043,234.00		3,137,631.00		
2) Ending Balance, June 30 (E + F1e)			3,043,234.00	3,043,234.00		2,800,000.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	3,043,234.00	3,043,234.00		2,800,000.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Components of Ending Fund** **Balance**

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**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**  
**FISCAL YEAR 2019-20**  
**FIRST INTERIM**  
**COMPONENTS OF ENDING FUND BALANCE**

General Fund		
ENDING FUND BALANCE		\$ 8,505,378
<u>Nonspendable - (Revolving Cash)</u>	\$ 50,000	
<u>Restricted - (Categorical Programs)</u>		
Routine Restricted Maintenance	2,800,000	
<u>Committed</u>		
<u>Assigned</u>		
Potential One-Time Expenditures Including:	2,255,378	
District Goals, GASB 75, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities		
<u>Unassigned / Unappropriated</u>		
Reserve for Economic Uncertainties = 5%	3,400,000	
State required reserve for economic uncertainty 3%		
Local requirement under Policy 3101: Financial Reserves 2%		
Fund Balance		<u>\$ 8,505,378</u>
Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.		
General Fund Expenditures	64,110,695	
General Fund Transfers Out to Other Funds	3,350,000	
General Fund Expenditures and Transfers	<u>67,460,695</u>	
<u>Assigned</u>		
Potential Onetime Expenditures	3.3%	2,255,378
District Goals, GASB 75, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities		
<u>Unassigned</u>		
State Minimum Reserve Level	3.0%	2,023,821
District Minimum Reserve Level	2.0%	1,376,179
Assigned and Unassigned Balances	8.4%	<u>\$ 5,655,378</u>

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**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Cash Flow Worksheet**

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	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):										
<b>A. BEGINNING CASH</b>										
<b>B. RECEIPTS</b>			11,916,396.11	8,843,303.50	5,170,744.53	7,987,581.71	3,118,501.04	7,317,418.96	16,233,780.40	11,690,147.45
LCFF/Revenue Limit Sources	Principal Apportionment									
	Property Taxes									
	Miscellaneous Funds									
	Federal Revenue									
	Other State Revenue									
	Other Local Revenue									
	Interfund Transfers In									
	All Other Financing Sources									
	<b>TOTAL RECEIPTS</b>									
			82,230.60	82,230.60	222,287.60	82,230.60	0.00	140,057.00	32,892.24	37,277.87
C. DISBURSEMENTS	Certificated Salaries									
	Classified Salaries									
	Employee Benefits									
	Books and Supplies									
	Services									
	Capital Outlay									
	Other Outgo									
	Interfund Transfers Out									
	All Other Financing Uses									
	<b>TOTAL DISBURSEMENTS</b>									
			669,583.32	0.00	918,928.57	0.00	9,715,812.98	19,081,217.36	2,027,329.53	0.00
D. BALANCE SHEET ITEMS	Cash Not in Treasury									
	Accounts Receivable									
	Due From Other Funds									
	Stores									
	Prepaid Expenditures									
	Other Current Assets									
	Deferred Outflows of Resources									
	<b>SUBTOTAL</b>									
			221,515.00	1,254.00	16,401.48	947.11	650.00	157,592.21	130,844.89	7,680.00
E. NET INCREASE/DECREASE (B - C + D)	Liabilities and Deferred Inflows									
	Accounts Payable									
	Due To Other Funds									
	Current Loans									
	Unearned Revenues									
	Deferred Inflows of Resources									
	<b>SUBTOTAL</b>									
			367,753.47	302,971.88	347,866.51	76,837.21	10,667.17	49,858.15	950,727.88	60,998.09
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			1,341,082.39	386,456.48	1,516,382.02	221,171.92	9,730,619.15	19,428,724.72	3,207,609.54	105,955.96
F. ENDING CASH (A + E)	Nonoperating									
	Suspense Clearing									
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			354,092.23	489,546.98	2,167,062.47	2,221,313.09	2,202,890.00	0.00	4,358,871.00	2,160,698.00
	<b>TOTAL INCREASE/DECREASE (B - C + D)</b>									
			23,953.46	445,612.17	655,350.04	777,791.22	899,481.00	757,555.00	868,209.00	779,237.00
	<b>ACCUALS AND ADJUSTMENTS</b>									
			658,816.78	625,790.46	826,221.38	1,433,726.68	678,000.00	674,705.00	1,592,539.00	631,065.00
			(119,899.64)	497,638.75	424,366.79	225,815.65	262,683.00	127,280.00	113,130.00	112,993.00
			15,329.11	1,384,256.86	768,712.50	776,720.89	825,152.00	626,425.00	858,195.00	918,440.00
G. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Capital Outlay									
	Other Outgo									
	Interfund Transfers Out									
	All Other Financing Uses									
	<b>TOTAL DISBURSEMENTS</b>									
			22,526.70	502,662.35	351,946.44	22,318.43	214,504.00	11,777.00	78,846.00	6,729.00
			17,973.06	27,218.06	27,218.06	39,901.34	17,935.00	0.00	27,222.00	4,116.00
			250,000.00	0.00	0.00	0.00	0.00	2,100,000.00	1,000,000.00	0.00
	<b>TOTAL DISBURSEMENTS</b>									
			1,222,791.70	3,972,725.63	5,220,877.68	5,497,587.30	5,100,645.00	4,297,742.00	8,897,012.00	4,613,278.00
H. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Assets and Deferred Outflows									
	Cash Not in Treasury									
	Accounts Receivable									
	Due From Other Funds									
	Stores									
	Prepaid Expenditures									
	Other Current Assets									
	Deferred Outflows of Resources									
	<b>SUBTOTAL</b>									
			119,056.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Liabilities and Deferred Inflows									
	Accounts Payable									
	Due To Other Funds									
	Current Loans									
	Unearned Revenues									
	Deferred Inflows of Resources									
	<b>SUBTOTAL</b>									
			12,475.14	619,170.46	748,587.11	17,073.39	0.00	33,690.69	409,775.42	0.00
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			485.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
J. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Nonoperating									
	Suspense Clearing									
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			44,181.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL INCREASE/DECREASE (B - C + D)</b>									
			(76,455.08)	(29,833.46)	(49,909.29)	2,495.40	(25,496.99)	13,038.78	12,503.61	(4,187.82)
	<b>ACCUALS AND ADJUSTMENTS</b>									
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			99,742.85	589,337.00	698,677.82	19,568.79	(25,496.99)	46,729.47	422,279.03	(4,187.82)
K. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Liabilities and Deferred Inflows									
	Accounts Payable									
	Due To Other Funds									
	Current Loans									
	Unearned Revenues									
	Deferred Inflows of Resources									
	<b>SUBTOTAL</b>									
			2,775,678.43	675,626.82	177,344.98	(387,765.92)	405,559.24	261,350.75	(723,490.48)	463,936.47
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			0.00	0.00	(6,000,000.00)	0.00	0.00	6,000,000.00	0.00	0.00
L. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Nonoperating									
	Suspense Clearing									
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL INCREASE/DECREASE (B - C + D)</b>									
			515,447.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>ACCUALS AND ADJUSTMENTS</b>									
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			3,291,126.15	675,626.82	(5,822,655.02)	(387,765.92)	405,559.24	6,261,350.75	(723,490.48)	463,936.47
M. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Nonoperating									
	Suspense Clearing									
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			3,702,477.96	675,626.82	177,344.98	(387,765.92)	405,559.24	261,350.75	(723,490.48)	463,936.47
	<b>TOTAL INCREASE/DECREASE (B - C + D)</b>									
			0.00	0.00	(6,000,000.00)	0.00	0.00	6,000,000.00	0.00	0.00
	<b>ACCUALS AND ADJUSTMENTS</b>									
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			515,447.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00
N. ENDING CASH, PLUS CASH ACCUALS AND ADJUSTMENTS	Nonoperating									
	Suspense Clearing									
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			4,217,925.68	675,626.82	(5,822,655.02)	(387,765.92)	405,559.24	6,261,350.75	(723,490.48)	463,936.47
	<b>TOTAL INCREASE/DECREASE (B - C + D)</b>									
			(1,563,443.18)	(66,289.82)	6,521,332.84	407,334.71	(431,056.23)	(6,214,621.28)	1,145,769.51	(468,124.29)
	<b>ACCUALS AND ADJUSTMENTS</b>									
			(3,073,092.61)	(3,672,558.97)	2,816,837.18	(4,869,080.67)	4,198,917.92	8,916,361.44	(4,543,632.95)	(4,975,446.33)
	<b>TOTAL BALANCE SHEET ITEMS</b>									
			8,843,303.50	5,170,744.53	7,987,581.71	3,118,501.04	7,317,418.96	16,233,780.40	11,690,147.45	6,714,701.12



	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
<b>ACTUALS THROUGH THE MONTH OF</b> (Enter Month Name):									
<b>A. BEGINNING CASH</b>		6,714,701.12	6,029,713.56	21,034,992.82	17,208,094.16				
<b>B. RECEIPTS</b>									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	170,470.87	37,277.87	37,277.87	175,046.88	0.00		1,099,280.00	1,099,280.00
Property Taxes	8020-8079	3,692,488.01	19,108,629.56	1,006,453.89	398,060.78	0.00		56,618,504.00	56,618,504.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	(18,904.00)	0.00		(9,572.00)	(9,572.00)
Federal Revenue	8100-8299	32,692.80	62,326.00	0.00	40,650.61	651,318.73		919,015.00	919,015.00
Other State Revenue	8300-8599	206,790.23	0.00	0.00	2,611,347.74	256,465.34		3,611,488.00	3,611,488.00
Other Local Revenue	8600-8799	92,342.17	522,611.37	47,772.84	61,554.11	482,444.15		3,374,405.00	3,374,405.00
Interfund Transfers In	8810-8929	0.00	0.00	0.00	0.00	0.00		0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00		0.00	0.00
<b>TOTAL RECEIPTS</b>		4,194,784.08	19,730,844.80	1,091,504.80	3,267,756.12	1,390,228.22	0.00	65,613,120.00	65,613,120.00
<b>C. DISBURSEMENTS</b>									
Certificated Salaries	1000-1999	2,152,377.00	2,155,903.00	2,169,238.00	2,933,511.23	102,867.00		23,468,370.00	23,468,370.00
Classified Salaries	2000-2999	846,650.00	769,556.00	781,566.00	1,035,202.11	762,985.00		9,403,148.00	9,403,148.00
Employee Benefits	3000-3999	959,122.00	1,027,635.00	929,282.00	3,774,090.70	733,957.00		14,544,951.00	14,544,951.00
Books and Supplies	4000-4999	181,348.00	126,432.00	182,662.00	1,104,511.45	82,905.00		3,321,866.00	3,321,866.00
Services	5000-5999	627,727.00	797,039.00	665,634.00	1,575,145.64	752,417.00		10,591,194.00	10,591,194.00
Capital Outlay	6000-6599	10,468.00	80,416.00	62,195.00	1,009,735.08	98,992.00		2,473,116.00	2,473,116.00
Other Outgo	7000-7499	26,144.00	4,114.00	43,920.00	18,183.48	54,105.00		308,050.00	308,050.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	0.00		3,350,000.00	3,350,000.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00		0.00	0.00
<b>TOTAL DISBURSEMENTS</b>		4,803,836.00	4,961,095.00	4,834,497.00	11,450,379.69	2,588,228.00	0.00	67,460,695.00	67,460,695.00
<b>D. BALANCE SHEET ITEMS</b>									
Assets and Deferred Outflows									
Cash Not in Treasury	9111-9199	0.00	0.00	0.00	0.00	(110,000.00)		9,056.45	
Accounts Receivable	9200-9299	3,857.35	84,559.00	0.00	511,571.15	(1,866,333.85)		574,425.86	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	(500.00)		(14.80)	
Stores	9320	0.00	0.00	0.00	0.00	0.00		0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	(25,000.00)		19,181.14	
Other Current Assets	9340	868.58	(2,589.21)	(2,518.01)	162,083.49	0.00		0.00	
Deferred Outflows of Resources	9430	0.00	0.00	0.00	0.00	0.00		0.00	
<b>SUBTOTAL</b>		4,725.93	81,969.79	(2,518.01)	673,654.64	(2,001,833.85)	0.00	602,648.65	
<b>Liabilities and Deferred Inflows</b>									
Accounts Payable	9500-9599	80,661.57	(107,739.67)	81,388.25	(72.48)	(2,588,228.00)		1,114,249.96	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00		0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00		0.00	
Unearned Revenues	9650	0.00	(45,820.00)	0.00	0.00	(450,000.00)		19,627.72	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00		0.00	
<b>SUBTOTAL</b>		80,661.57	(153,559.67)	81,388.25	(72.48)	(3,038,228.00)	0.00	1,133,877.68	
<b>Nonoperating</b>									
Suspense Clearing	9910							0.00	
<b>TOTAL BALANCE SHEET ITEMS</b>		(75,935.64)	235,529.46	(83,906.26)	673,727.12	1,036,394.15	0.00	(531,229.03)	
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		(684,987.56)	15,005,279.26	(3,826,898.66)	(7,508,896.45)	(161,605.63)	0.00	(2,378,804.03)	(1,847,575.00)
<b>F. ENDING CASH (A + E)</b>		6,029,713.56	21,034,992.82	17,208,094.16	9,699,197.71				
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>								9,537,592.08	



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Multi-Year Projections**

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Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	57,708,212.00	3.48%	59,716,357.00	3.27%	61,667,279.00
2. Federal Revenues	8100-8299	919,015.00	-0.17%	917,449.00	0.00%	917,449.00
3. Other State Revenues	8300-8599	3,611,488.00	4.23%	3,764,379.00	4.26%	3,924,831.00
4. Other Local Revenues	8600-8799	3,374,405.00	-11.30%	2,993,161.00	1.45%	3,036,443.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		65,613,120.00	2.71%	67,391,346.00	3.20%	69,546,002.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				23,468,370.00		23,918,857.00
b. Step & Column Adjustment				450,487.00		478,378.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	23,468,370.00	1.92%	23,918,857.00	2.00%	24,397,235.00
2. Classified Salaries						
a. Base Salaries				9,403,148.00		9,476,697.00
b. Step & Column Adjustment				73,549.00		74,168.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	9,403,148.00	0.78%	9,476,697.00	0.78%	9,550,865.00
3. Employee Benefits	3000-3999	14,544,951.00	5.20%	15,301,320.00	2.42%	15,672,219.00
4. Books and Supplies	4000-4999	3,321,866.00	-29.85%	2,330,130.00	1.11%	2,355,887.00
5. Services and Other Operating Expenditures	5000-5999	10,591,194.00	-3.21%	10,251,479.00	2.97%	10,555,581.00
6. Capital Outlay	6000-6999	2,473,116.00	-14.21%	2,121,750.00	-32.92%	1,423,303.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	308,050.00	3.14%	317,723.00	3.02%	327,318.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	3,350,000.00	0.00%	3,350,000.00	0.00%	3,350,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		67,460,695.00	-0.58%	67,067,956.00	0.84%	67,632,408.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(1,847,575.00)		323,390.00		1,913,594.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		10,352,953.00		8,505,378.00		8,828,768.00
2. Ending Fund Balance (Sum lines C and D1)		8,505,378.00		8,828,768.00		10,742,362.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	50,000.00		50,000.00		50,000.00
b. Restricted	9740	2,800,000.00		2,800,000.00		2,800,000.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	2,255,378.00		2,578,768.00		4,392,362.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	3,400,000.00		3,400,000.00		3,500,000.00
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		8,505,378.00		8,828,768.00		10,742,362.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	3,400,000.00		3,400,000.00		3,500,000.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		3,400,000.00		3,400,000.00		3,500,000.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		5.04%		5.07%		5.18%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		2,666.33		2,587.32		2,566.38
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		67,460,695.00		67,067,956.00		67,632,408.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		67,460,695.00		67,067,956.00		67,632,408.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		2,023,820.85		2,012,038.68		2,028,972.24
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		2,023,820.85		2,012,038.68		2,028,972.24
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	57,708,212.00	3.48%	59,716,357.00	3.27%	61,667,279.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	570,765.00	-2.96%	553,891.00	-2.14%	542,060.00
4. Other Local Revenues	8600-8799	1,895,521.00	-20.11%	1,514,277.00	2.86%	1,557,559.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(9,659,056.00)	-1.31%	(9,532,984.00)	1.32%	(9,658,391.00)
6. Total (Sum lines A1 thru A5c)		50,515,442.00	3.44%	52,251,541.00	3.55%	54,108,507.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				20,591,213.00		21,005,006.00
b. Step & Column Adjustment				413,793.00		421,321.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	20,591,213.00	2.01%	21,005,006.00	2.01%	21,426,327.00
2. Classified Salaries						
a. Base Salaries				6,913,133.00		6,968,438.00
b. Step & Column Adjustment				55,305.00		55,748.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,913,133.00	0.80%	6,968,438.00	0.80%	7,024,186.00
3. Employee Benefits	3000-3999	10,300,142.00	4.38%	10,751,115.00	1.38%	10,899,098.00
4. Books and Supplies	4000-4999	2,492,311.00	-22.00%	1,943,883.00	1.70%	1,977,021.00
5. Services and Other Operating Expenditures	5000-5999	6,818,540.00	-1.22%	6,735,062.00	3.02%	6,938,400.00
6. Capital Outlay	6000-6999	1,419,794.00	-27.52%	1,029,117.00	-58.30%	429,117.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	168,050.00	3.14%	173,327.00	3.02%	178,561.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(27,797.00)	0.00%	(27,797.00)	0.00%	(27,797.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	3,350,000.00	0.00%	3,350,000.00	0.00%	3,350,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		52,025,386.00	-0.19%	51,928,151.00	0.51%	52,194,913.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(1,509,944.00)		323,390.00		1,913,594.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		7,215,322.00		5,705,378.00		6,028,768.00
2. Ending Fund Balance (Sum lines C and D1)		5,705,378.00		6,028,768.00		7,942,362.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	50,000.00		50,000.00		50,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	2,255,378.00		2,578,768.00		4,392,362.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	3,400,000.00		3,400,000.00		3,500,000.00
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		5,705,378.00		6,028,768.00		7,942,362.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	3,400,000.00		3,400,000.00		3,500,000.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		3,400,000.00		3,400,000.00		3,500,000.00
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Remove one-time and carryover expenditures. Increase non-salary for CPI, 3.14% in 2020-21, 3.02% in 2021-22. Projected secured property tax growth of 4.5% in 2019-20, 4% in 2020-21, and 3.5% in 2021-22. Increase transfer out to Fund 17, \$500K in 2020-21 and \$250K in 2021-22 for Community Funded reserves.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	919,015.00	-0.17%	917,449.00	0.00%	917,449.00
3. Other State Revenues	8300-8599	3,040,723.00	5.58%	3,210,488.00	5.37%	3,382,771.00
4. Other Local Revenues	8600-8799	1,478,884.00	0.00%	1,478,884.00	0.00%	1,478,884.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	9,659,056.00	-1.31%	9,532,984.00	1.32%	9,658,391.00
6. Total (Sum lines A1 thru A5c)		15,097,678.00	0.28%	15,139,805.00	1.97%	15,437,495.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				2,877,157.00		2,913,851.00
b. Step & Column Adjustment				36,694.00		57,057.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,877,157.00	1.28%	2,913,851.00	1.96%	2,970,908.00
2. Classified Salaries						
a. Base Salaries				2,490,015.00		2,508,259.00
b. Step & Column Adjustment				18,244.00		18,420.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,490,015.00	0.73%	2,508,259.00	0.73%	2,526,679.00
3. Employee Benefits	3000-3999	4,244,809.00	7.19%	4,550,205.00	4.90%	4,773,121.00
4. Books and Supplies	4000-4999	829,555.00	-53.44%	386,247.00	-1.91%	378,866.00
5. Services and Other Operating Expenditures	5000-5999	3,772,654.00	-6.79%	3,516,417.00	2.87%	3,617,181.00
6. Capital Outlay	6000-6999	1,053,322.00	3.73%	1,092,633.00	-9.01%	994,186.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	140,000.00	3.14%	144,396.00	3.02%	148,757.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	27,797.00	0.00%	27,797.00	0.00%	27,797.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		15,435,309.00	-1.91%	15,139,805.00	1.97%	15,437,495.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(337,631.00)		0.00		0.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		3,137,631.00		2,800,000.00		2,800,000.00
2. Ending Fund Balance (Sum lines C and D1)		2,800,000.00		2,800,000.00		2,800,000.00
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		
b. Restricted	9740	2,800,000.00		2,800,000.00		2,800,000.00
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		2,800,000.00		2,800,000.00		2,800,000.00



Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Remove one-time projects, program carryover, and one-time revenue source. Add CPI to non-salary expenditures, 3.14% in 2020-21 and 3.02% in 2021-22.						



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Average Daily Attendance**

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Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	2,741.67	2,741.67	2,666.33	2,741.67	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	2,741.67	2,741.67	2,666.33	2,741.67	0.00	0%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	11.48	11.48	11.48	11.48	0.00	0%
b. Special Education-Special Day Class	1.96	1.96	1.96	1.96	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.27	0.27	0.27	0.27	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	13.71	13.71	13.71	13.71	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	2,755.38	2,755.38	2,680.04	2,755.38	0.00	0%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

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**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Criteria and Standards Review**

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Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

#### 1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

##### Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2019-20)				
District Regular	2,742.00	2,741.67		
Charter School	0.00	0.00		
<b>Total ADA</b>	<b>2,742.00</b>	<b>2,741.67</b>	<b>0.0%</b>	<b>Met</b>
1st Subsequent Year (2020-21)				
District Regular	2,642.00	2,666.33		
Charter School				
<b>Total ADA</b>	<b>2,642.00</b>	<b>2,666.33</b>	<b>0.9%</b>	<b>Met</b>
2nd Subsequent Year (2021-22)				
District Regular	2,587.00	2,587.32		
Charter School				
<b>Total ADA</b>	<b>2,587.00</b>	<b>2,587.32</b>	<b>0.0%</b>	<b>Met</b>

#### 1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

**Explanation:**  
(required if NOT met)



## 2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

### 2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2019-20)				
District Regular	2,764	2,789		
Charter School				
<b>Total Enrollment</b>	<b>2,764</b>	<b>2,789</b>	<b>0.9%</b>	<b>Met</b>
1st Subsequent Year (2020-21)				
District Regular	2,711	2,711		
Charter School				
<b>Total Enrollment</b>	<b>2,711</b>	<b>2,711</b>	<b>0.0%</b>	<b>Met</b>
2nd Subsequent Year (2021-22)				
District Regular	2,689	2,689		
Charter School				
<b>Total Enrollment</b>	<b>2,689</b>	<b>2,689</b>	<b>0.0%</b>	<b>Met</b>

### 2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2016-17)			
District Regular	2,878	3,025	
Charter School			
<b>Total ADA/Enrollment</b>	<b>2,878</b>	<b>3,025</b>	<b>95.1%</b>
Second Prior Year (2017-18)			
District Regular	2,788	2,929	
Charter School			
<b>Total ADA/Enrollment</b>	<b>2,788</b>	<b>2,929</b>	<b>95.2%</b>
First Prior Year (2018-19)			
District Regular	2,742	2,861	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>2,742</b>	<b>2,861</b>	<b>95.8%</b>
Historical Average Ratio:			95.4%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			<b>95.9%</b>

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2019-20)				
District Regular	2,666	2,789		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>2,666</b>	<b>2,789</b>	<b>95.6%</b>	<b>Met</b>
1st Subsequent Year (2020-21)				
District Regular	2,587	2,711		
Charter School				
<b>Total ADA/Enrollment</b>	<b>2,587</b>	<b>2,711</b>	<b>95.4%</b>	<b>Met</b>
2nd Subsequent Year (2021-22)				
District Regular	2,566	2,689		
Charter School				
<b>Total ADA/Enrollment</b>	<b>2,566</b>	<b>2,689</b>	<b>95.4%</b>	<b>Met</b>

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

#### 4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

##### 4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue			
	(Fund 01, Objects 8011, 8012, 8020-8089)			
	Budget Adoption	First Interim		
	(Form 01CS, Item 4B)	Projected Year Totals	Percent Change	Status
Current Year (2019-20)	57,717,784.00	57,717,784.00	0.0%	Met
1st Subsequent Year (2020-21)	60,377,259.00	59,726,216.00	-1.1%	Met
2nd Subsequent Year (2021-22)	62,745,620.00	61,677,414.00	-1.7%	Met

##### 4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**5. CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2016-17)	34,030,531.60	43,250,192.26	78.7%
Second Prior Year (2017-18)	34,823,541.24	42,852,322.65	81.3%
First Prior Year (2018-19)	36,684,660.75	45,820,845.70	80.1%
	Historical Average Ratio:		80.0%

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	77.0% to 83.0%	77.0% to 83.0%	77.0% to 83.0%

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2019-20)	37,804,488.00	48,675,386.00	77.7%	Met
1st Subsequent Year (2020-21)	38,724,559.00	48,578,151.00	79.7%	Met
2nd Subsequent Year (2021-22)	39,349,611.00	48,844,913.00	80.6%	Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**6. CRITERION: Other Revenues and Expenditures**

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2019-20)	962,261.00	919,015.00	-4.5%	No
1st Subsequent Year (2020-21)	962,261.00	917,449.00	-4.7%	No
2nd Subsequent Year (2021-22)	962,261.00	917,449.00	-4.7%	No

**Explanation:**  
(required if Yes)

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2019-20)	3,583,162.00	3,611,488.00	0.8%	No
1st Subsequent Year (2020-21)	3,510,620.00	3,764,379.00	7.2%	Yes
2nd Subsequent Year (2021-22)	3,677,023.00	3,924,831.00	6.7%	Yes

**Explanation:**  
(required if Yes)

Add Career Technical Education (CTE) 3-year grant - 2019-20 through 2021-22.

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2019-20)	2,927,645.00	3,374,405.00	15.3%	Yes
1st Subsequent Year (2020-21)	2,971,793.00	2,993,161.00	0.7%	No
2nd Subsequent Year (2021-22)	3,015,750.00	3,036,443.00	0.7%	No

**Explanation:**  
(required if Yes)

Donation revenues are budgeted as received in 2019-20.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2019-20)	2,616,515.00	3,321,866.00	27.0%	Yes
1st Subsequent Year (2020-21)	2,350,039.00	2,330,130.00	-0.8%	No
2nd Subsequent Year (2021-22)	2,392,710.00	2,355,887.00	-1.5%	No

**Explanation:**  
(required if Yes)

One-time carryover and donation revenue source budgeted at first interim.

<b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2019-20)	9,564,237.00	10,591,194.00	10.7%	Yes
1st Subsequent Year (2020-21)	9,782,777.00	10,251,479.00	4.8%	No
2nd Subsequent Year (2021-22)	10,120,048.00	10,555,581.00	4.3%	No

**Explanation:**  
(required if Yes)

Higher one-time special education cost and donation revenue source budgeted at first interim.

**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2019-20)	7,473,068.00	7,904,908.00	5.8%	Not Met
1st Subsequent Year (2020-21)	7,444,674.00	7,674,989.00	3.1%	Met
2nd Subsequent Year (2021-22)	7,655,034.00	7,878,723.00	2.9%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2019-20)	12,180,752.00	13,913,060.00	14.2%	Not Met
1st Subsequent Year (2020-21)	12,132,816.00	12,581,609.00	3.7%	Met
2nd Subsequent Year (2021-22)	12,512,758.00	12,911,468.00	3.2%	Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**Federal Revenue  
(linked from 6A  
if NOT met)**Explanation:**Other State Revenue  
(linked from 6A  
if NOT met)**Explanation:**Other Local Revenue  
(linked from 6A  
if NOT met)

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**Books and Supplies  
(linked from 6A  
if NOT met)**Explanation:**Services and Other Exps  
(linked from 6A  
if NOT met)

One-time carryover and donation revenue source budgeted at first interim.

Higher one-time special education cost and donation revenue source budgeted at first interim.

## 7. CRITERION: Facilities Maintenance

**STANDARD:** Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

### Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

**NOTE:** EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

**DATA ENTRY:** Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,906,463.28	3,194,394.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)		2,913,253.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Available Reserve Percentages (Criterion 10C, Line 9)	5.0%	5.1%	5.2%
<b>District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):</b>	<b>1.7%</b>	<b>1.7%</b>	<b>1.7%</b>

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2019-20)	(1,509,944.00)	52,025,386.00	2.9%	Not Met
1st Subsequent Year (2020-21)	323,390.00	51,928,151.00	N/A	Met
2nd Subsequent Year (2021-22)	1,913,594.00	52,194,913.00	N/A	Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

**Explanation:**  
(required if NOT met)

One-time expenditures for special education, program carryover, and one-time revenue source are budgeted in 2019-20.



## 9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

### 9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 011, Line F2 ) (Form MYPI, Line D2)	Status
Current Year (2019-20)	8,505,378.00	Met
1st Subsequent Year (2020-21)	8,828,768.00	Met
2nd Subsequent Year (2021-22)	10,742,362.00	Met

### 9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

### 9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2019-20)	9,699,197.71	Met

### 9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

**Explanation:**  
(required if NOT met)

**10. CRITERION: Reserves**

**STANDARD:** Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

**DATA ENTRY:** Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$69,000 (greater of)	0	to 300
4% or \$69,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	2,666	2,587	2,566
<b>District's Reserve Standard Percentage Level:</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

**DATA ENTRY:** For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
  - Enter the name(s) of the SELPA(s):

No

- Special Education Pass-through Funds  
(Fund 10, resources 3300-3499 and 6500-6540,  
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
0.00	0.00	0.00

**10B. Calculating the District's Reserve Standard**

**DATA ENTRY:** If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	67,460,695.00	67,067,956.00	67,632,408.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	67,460,695.00	67,067,956.00	67,632,408.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	2,023,820.85	2,012,038.68	2,028,972.24
6. Reserve Standard - by Amount (\$69,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. <b>District's Reserve Standard (Greater of Line B5 or Line B6)</b>	<b>2,023,820.85</b>	<b>2,012,038.68</b>	<b>2,028,972.24</b>

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	3,400,000.00	3,400,000.00	3,500,000.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	3,400,000.00	3,400,000.00	3,500,000.00
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	5.04%	5.07%	5.18%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>2,023,820.85</b>	<b>2,012,038.68</b>	<b>2,028,972.24</b>
Status:	Met	Met	Met

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

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## SUPPLEMENTAL INFORMATION

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DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

### S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

### S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

### S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

Yes

- 1b. If Yes, identify the interfund borrowings:

The District transfers \$6 million from Fund 17 to support the General Fund 01 cash shortfall between October and December since the major source of revenue is related to property taxes that are not received until December.

### S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard:

**-5.0% to +5.0%**  
**or -\$20,000 to +\$20,000****S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>					
Current Year (2019-20)	(9,345,173.00)	(9,659,056.00)	3.4%	313,883.00	Met
1st Subsequent Year (2020-21)	(9,927,877.00)	(9,532,984.00)	-4.0%	(394,893.00)	Met
2nd Subsequent Year (2021-22)	(10,113,332.00)	(9,658,391.00)	-4.5%	(454,941.00)	Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2019-20)	2,850,000.00	3,350,000.00	17.5%	500,000.00	Not Met
1st Subsequent Year (2020-21)	3,100,000.00	3,350,000.00	8.1%	250,000.00	Not Met
2nd Subsequent Year (2021-22)	3,250,000.00	3,350,000.00	3.1%	100,000.00	Met

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

**Explanation:**  
(required if NOT met)

Increase transfer to Fund 17 for Community Funded Differential, 2019-20 \$500K and 2020-21 \$250K.

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

**Project Information:**  
(required if YES)


**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption? No
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2019
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds	9	GO Bond	Fund 51 Bond Interest & Redemption Fund	21,715,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences	1	General Fund	Fund 01 General Fund	277,946

Other Long-term Commitments (do not include OPEB):

Premium on issuance	9	GO Bonds	Non-cash Financial Presentation on Audit Report	1,886,803
TOTAL:				23,879,749

Type of Commitment (continued)	Prior Year (2018-19) Annual Payment (P & I)	Current Year (2019-20) Annual Payment (P & I)	1st Subsequent Year (2020-21) Annual Payment (P & I)	2nd Subsequent Year (2021-22) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	2,702,450	2,753,000	2,823,500	2,886,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Premium on issuance	209,645	209,645	209,645	209,645
Total Annual Payments:	2,912,095	2,962,645	3,033,145	3,095,645
Has total annual payment increased over prior year (2018-19)?	Yes	Yes	Yes	Yes

---

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

General Obligation Bond Debt increases moderately in future years; however, this debt is levied through tax assessment voted through tax initiatives.

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)



**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

No

## 2. OPEB Liabilities

- a. Total OPEB liability
- 
- b. OPEB plan(s) fiduciary net position (if applicable)
- 
- c. Total/Net OPEB liability (Line 2a minus Line 2b)

Budget Adoption (Form 01CS, Item S7A)	First Interim
3,319,740.00	3,319,740.00
3,103,600.00	3,103,600.00
216,140.00	216,140.00

- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?
- 
- e. If based on an actuarial valuation, indicate the date of the OPEB valuation.

Actuarial	Actuarial
Jun 30, 2018	Jun 30, 2018

## 3. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method
- 
- Current Year (2019-20)
- 
- 1st Subsequent Year (2020-21)
- 
- 2nd Subsequent Year (2021-22)

Budget Adoption (Form 01CS, Item S7A)	First Interim
0.00	0.00
0.00	0.00
0.00	0.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)
- 
- Current Year (2019-20)
- 
- 1st Subsequent Year (2020-21)
- 
- 2nd Subsequent Year (2021-22)

200,000.00	200,000.00
203,046.00	203,217.00
206,145.00	206,454.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
- 
- Current Year (2019-20)
- 
- 1st Subsequent Year (2020-21)
- 
- 2nd Subsequent Year (2021-22)

147,637.00	147,637.00
197,071.00	197,071.00
211,639.00	211,639.00

- d. Number of retirees receiving OPEB benefits
- 
- Current Year (2019-20)
- 
- 1st Subsequent Year (2020-21)
- 
- 2nd Subsequent Year (2021-22)

16	16
16	16
16	16

## 4. Comments:

## S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No
----

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

n/a
-----

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

n/a
-----

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

Budget Adoption (Form 01CS, Item S7B)		First Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)

Budget Adoption (Form 01CS, Item S7B)		First Interim

- b. Amount contributed (funded) for self-insurance programs  
Current Year (2019-20)  
1st Subsequent Year (2020-21)  
2nd Subsequent Year (2021-22)


4. Comments:

--

## S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

### S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

#### Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

#### Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of certificated (non-management) full-time-equivalent (FTE) positions	166.3	162.9	162.9	162.9

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

#### Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Jun 25, 2019

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Jun 10, 2019

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Nov 12, 2019

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2019-20)

1st Subsequent Year  
(2020-21)

2nd Subsequent Year  
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

#### One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
or

#### Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

--

Current Year  
(2019-20)

1st Subsequent Year  
(2020-21)

2nd Subsequent Year  
(2021-22)

7. Amount included for any tentative salary schedule increases

--	--	--

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
3,329,285	3,595,628	3,883,278
86.1%	79.8%	73.9%
8.0%	8.0%	8.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

No		
----	--	--

--

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
2.0%	2.0%	2.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):


**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of classified (non-management) FTE positions	120.8	122.4	122.4	122.4

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Jun 25, 2019

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Jun 10, 2019

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Nov 12, 2019

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2019-20)1st Subsequent Year  
(2020-21)2nd Subsequent Year  
(2021-22)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

Current Year  
(2019-20)1st Subsequent Year  
(2020-21)2nd Subsequent Year  
(2021-22)

**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
1,553,667	1,677,960	1,812,197
86.1%	79.8%	73.9%
8.0%	8.0%	8.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

No		
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**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
0.8%	0.8%	0.8%

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):


**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of management, supervisor, and confidential FTE positions	30.3	30.3	30.3	30.3

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	No	No
179,045	181,373	183,730
4.0%	0.0%	0.0%

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
665,857	719,126	776,656
86.1%	79.8%	73.9%
8.0%	8.0%	8.0%

**Management/Supervisor/Confidential  
Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Yes	Yes	Yes
1.3%	1.3%	1.3%

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
No	No	No
0	0	0
0.0%	0.0%	0.0%

## S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

### S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

- Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

- If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

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## ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

**A1.** Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

**A2.** Is the system of personnel position control independent from the payroll system?

No

**A3.** Is enrollment decreasing in both the prior and current fiscal years?

Yes

**A4.** Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

**A5.** Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

**A6.** Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

**A7.** Is the district's financial system independent of the county office system?

No

**A8.** Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

**A9.** Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

**Comments:**  
(optional)

A2. October enrollment counts declined from 2929 in 2018, 2861 in 2019, 2789 in 2020.

## End of School District First Interim Criteria and Standards Review



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Summary of Interfund Activities**

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First Interim  
2019-20 Projected Year Totals  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
011 GENERAL FUND								
Expenditure Detail	2,000.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	3,350,000.00		
Fund Reconciliation								
091 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
101 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
111 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
121 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
131 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	(2,000.00)	0.00	0.00	250,000.00	0.00		
Other Sources/Uses Detail								
Fund Reconciliation								
141 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
151 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
171 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					1,000,000.00	0.00		
Fund Reconciliation								
181 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail								
Fund Reconciliation								
191 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
201 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
211 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
251 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
301 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
351 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
401 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					2,100,000.00	0.00		
Fund Reconciliation								
491 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
511 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
521 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
531 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
561 DEBT SERVICE FUND								
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail								
Fund Reconciliation								
571 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
611 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund	Interfund	Due From	Due To
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350	Transfers In 8900-8929	Transfers Out 7600-7629	Other Funds 9310	Other Funds 9610
62I CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
63I OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
66I WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67I SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71I RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
73I FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
76I WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95I STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	2,000.00	(2,000.00)	0.00	0.00	3,350,000.00	3,350,000.00		



**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Other Funds**

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## LAGUNA BEACH UNIFIED SCHOOL DISTRICT FUND DESCRIPTIONS

- FUND 01** **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** **The Cafeteria Fund (Nutrition Services)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the Community Funded differential (the difference between Revenue Limit funding and Community Funded funding) to be achieved by June 30, 2009. Funds reserved for the Community Funded differential are deposited into this fund.
- FUND 25** **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17626).
- FUND 40** **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

**Sub-fund 4040** exists to account for the **Facility Repair and Replacement Program (FRRP)**.

**Sub-fund 4041** exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

**Sub-fund 4042** exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.



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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	99,002.00	99,002.00	0.00	99,002.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,120.00	1,120.00	496.91	1,120.00	0.00	0.0%
5) TOTAL, REVENUES			100,122.00	100,122.00	496.91	100,122.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	35,000.00	35,000.00	3,382.56	35,000.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	6,914.00	6,914.00	666.36	6,914.00	0.00	0.0%
4) Books and Supplies		4000-4999	18,938.00	18,938.00	1.39	18,938.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	39,270.00	39,270.00	35,295.00	71,470.00	(32,200.00)	-82.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			100,122.00	100,122.00	39,345.31	132,322.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	(38,848.40)	(32,200.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(38,848.40)	(32,200.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	0.00		67,200.00	67,200.00	New
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		67,200.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		67,200.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		35,000.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		35,000.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	155,000.00	155,000.00	0.00	155,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	8,500.00	8,500.00	0.00	8,500.00	0.00	0.0%
4) Other Local Revenue		8600-8799	543,250.00	543,250.00	82,479.04	543,250.00	0.00	0.0%
5) TOTAL, REVENUES			706,750.00	706,750.00	82,479.04	706,750.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	477,577.00	477,577.00	85,672.71	490,192.00	(12,615.00)	-2.6%
3) Employee Benefits		3000-3999	122,115.00	122,115.00	22,185.43	122,875.00	(760.00)	-0.6%
4) Books and Supplies		4000-4999	317,858.00	317,858.00	86,557.18	317,858.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	26,072.00	26,072.00	9,218.39	26,496.00	(424.00)	-1.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			943,622.00	943,622.00	203,633.71	957,421.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(236,872.00)	(236,872.00)	(121,154.67)	(250,671.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	250,000.00	250,000.00	250,000.00	250,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			250,000.00	250,000.00	250,000.00	250,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			13,128.00	13,128.00	128,845.33	(671.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	47,447.00	47,447.00		30,641.00	(16,806.00)	-35.4%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			47,447.00	47,447.00		30,641.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			47,447.00	47,447.00		30,641.00		
2) Ending Balance, June 30 (E + F1e)			60,575.00	60,575.00		29,970.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,295.00	1,295.00		1,295.00		
Stores		9712	12,232.00	12,232.00		9,010.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	47,048.00	47,048.00		19,665.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	436,570.00	436,570.00	90,922.76	436,570.00	0.00	0.0%
5) TOTAL, REVENUES			436,570.00	436,570.00	90,922.76	436,570.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			436,570.00	436,570.00	90,922.76	436,570.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	500,000.00	500,000.00	0.00	1,000,000.00	500,000.00	100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			500,000.00	500,000.00	0.00	1,000,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			936,570.00	936,570.00	90,922.76	1,436,570.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	17,367,615.00	17,367,615.00		17,385,439.00	17,824.00	0.1%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			17,367,615.00	17,367,615.00		17,385,439.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			17,367,615.00	17,367,615.00		17,385,439.00		
2) Ending Balance, June 30 (E + F1e)			18,304,185.00	18,304,185.00		18,822,009.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	18,304,185.00	18,304,185.00		18,822,009.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	155,860.00	155,860.00	46,628.96	119,045.00	(36,815.00)	-23.6%
5) TOTAL, REVENUES			155,860.00	155,860.00	46,628.96	119,045.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	7,985.00	7,985.00	4,416.08	13,250.00	(5,265.00)	-65.9%
6) Capital Outlay		6000-6999	128,000.00	128,000.00	37,470.00	219,185.00	(91,185.00)	-71.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			135,985.00	135,985.00	41,886.08	232,435.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			19,875.00	19,875.00	4,742.88	(113,390.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			19,875.00	19,875.00	4,742.88	(113,390.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,590.00	6,590.00		143,812.00	137,222.00	2082.3%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,590.00	6,590.00		143,812.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,590.00	6,590.00		143,812.00		
2) Ending Balance, June 30 (E + F1e)			26,465.00	26,465.00		30,422.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	26,465.00	26,465.00		30,422.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	223,100.00	223,100.00	47,951.87	223,100.00	0.00	0.0%
5) TOTAL, REVENUES			223,100.00	223,100.00	47,951.87	223,100.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	44,040.79	44,042.00	(44,042.00)	New
6) Capital Outlay		6000-6999	871,140.00	871,140.00	656,111.68	1,067,313.00	(196,173.00)	-22.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			871,140.00	871,140.00	700,152.47	1,111,355.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(648,040.00)	(648,040.00)	(652,200.60)	(888,255.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	2,100,000.00	2,100,000.00	0.00	2,100,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,100,000.00	2,100,000.00	0.00	2,100,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,451,960.00	1,451,960.00	(652,200.60)	1,211,745.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	8,005,382.00	8,005,382.00		8,545,939.00	540,557.00	6.8%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,005,382.00	8,005,382.00		8,545,939.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,005,382.00	8,005,382.00		8,545,939.00		
2) Ending Balance, June 30 (E + F1e)			9,457,342.00	9,457,342.00		9,757,684.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	9,457,342.00	9,457,342.00		9,757,684.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

LAGUNA BEACH UNIFIED SCHOOL DISTRICT Special Reserve for Capital Projects - Fund 40		2019-20 Budget			
		Fund 4040 Facilities Repair and Replacement (FRRP)	Fund 4041 Aliso Property Reserve	Fund 4042 Capital Improvement Plan (CIP)	State Reporting Fund 40 (Combining SubFunds 4040, 4041, & 4042)
A	REVENUES	Object			
	1 LCFF Sources	8010-8099	-	-	-
	2 Federal Revenue	8100-8299	-	-	-
	3 Other State Revenue	8300-8599	-	-	-
	4 Other Local Revenue	8600-8799	28,880	61,420	223,100
	5 TOTAL REVENUES		132,800	61,420	223,100
B	EXPENDITURES				
	1 Certificated salaries	1000-1999	-	-	-
	2 Classified salaries	2000-2999	-	-	-
	3 Employee Benefits	3000-3999	-	-	-
	4 Books & Supplies	4000-4999	-	-	-
	5 Contracted Services	5000-5999	43,718	324	44,042
	6 Capital Outlay	6000-6999	637,765	429,548	1,067,313
		7100-7299			
	7 Other Outgo	7400-7499	-	-	-
	8 Indirect Costs	7300-7399	-	-	-
	9 TOTAL EXPENDITURES		681,483	429,872	1,111,355
C	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES		(652,603)	(368,452)	(888,255)
D	1 Interfund Transfers				
	a) Transfers In	8900-8929	900,000	1,200,000	2,100,000
	b) Transfers out	7600-7629	-	-	-
	2 Other Sources/Uses				
	a) Sources	8930-8979	-	-	-
	b) Uses	7630-7699	-	-	-
	3 Contributions	8980-8999	-	-	-
	TOTAL OTHER FINANCING				
	4 SOURCES/USES		900,000	1,200,000	2,100,000
E	NET INCREASE (DECREASE) IN FUND BALANCE		247,397	831,548	1,211,745
F	FUND BALANCE, RESERVES				
	1 Beginning Fund Balance				
	a) As of July 1 - Unaudited	9791	1,074,240	2,201,127	8,545,939
	b) Audit Adjustments	9793	-	-	-
	c) As of July 1 - Audited		1,074,240	2,201,127	8,545,939
	d) Other Restatements	9795	-	-	-
	e) Adjusted Beginning Balance		1,074,240	2,201,127	8,545,939
	2 Ending Balance, June 30		1,321,637	3,032,675	9,757,684
	Components				
	a) Nonspendable				
	b) Restricted	9740	-	-	-
	c) Committed		-	-	-
	FRRP	9760	1,321,637	-	1,321,637
	Aliso Property	9760	-	-	5,403,372
	CIP	9760	-	3,032,675	3,032,675
	d) Assigned	9780	-	-	-
	e) Unassigned/unappropriated				

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**LAGUNA BEACH**  
UNIFIED SCHOOL DISTRICT

## **2019-20 First Interim Report**

### **Technical Review Checklist**

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First Interim  
2019-20 Original Budget  
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
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- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>



CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRAFFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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First Interim  
2019-20 Board Approved Operating Budget  
Technical Review Checks

Laguna Beach Unified

Orange County

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### IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

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PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (W) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (W) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

SACS2019ALL Financial Reporting Software - 2019.2.0  
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First Interim  
2019-20 Projected Totals  
Technical Review Checks

Laguna Beach Unified

Orange County

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CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).

PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332.

PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).

PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually.

PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400).

PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

## **SUPPLEMENTAL CHECKS**

CS-EXPLANATIONS - (F) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. PASSED

CS-YES-NO - (F) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be



answered Yes or No, where applicable, for the form to be complete. PASSED

## EXPORT CHECKS

FORM01-PROVIDE - (F) - Form 01 (Form 01I) must be opened and saved. PASSED

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided. PASSED

ADA-PROVIDE - (F) - Average Daily Attendance data (Form AI) must be provided. PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been provided. PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.) PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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First Interim  
2019-20 Actuals to Date  
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).

PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332.

PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).

PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually.

PASSED

INTRAFFD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund.

PASSED

INTRAFFD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.

PASSED

INTRAFFD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

EPA-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400).

PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

## **Laguna Beach Unified School District**

**18. ACTION**

**November 12, 2019**

**Approval: Resolution 19-12: Support for National Nutrition Month**

### **LCAP Priority Alignment**

Goal 1 - Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.

### **Proposal**

November is National Nutrition Month. Staff proposes the Board of Education review and adopt Resolution 19-12: Recognition of National Nutrition Month.

### **Background**

Each year, the California Department of Education publishes information intended to provide guidance and support for school districts to promote awareness of events that promote wellness in children. The Laguna Beach Unified School District is committed to encouraging the health and well-being of all students and has made great strides in providing well balanced and nutritious meals and promoting healthy choices.

Through the recognition of National Nutrition Month, we hope to encourage everyone to be mindful of their overall health, fitness, and academic success.

### **Budget Impact**

There is no fiscal impact for this resolution.

### **Recommended Action**

Staff recommends the Board of Education review and adopt Resolution 19-12: Recognition of National Nutrition Month.

# **Laguna Beach Unified School District**

## **Resolution 19-12**

### **Recognition of National Nutrition Month**

**WHEREAS**, the Laguna Beach Unified School District Board of Education is committed to the health and well being of **all** students; and

**WHEREAS**, being physically fit and making healthy choices involves all partners, including health professionals, parents, policymakers, and children themselves, and children need to hear the same message about incorporating healthy eating and physical activity in the home, at school, and in the community; and

**WHEREAS**, LBUSD recognizes that the type, quality, and amount of food that individuals consume plays a vital role in their overall health, fitness, and academic success; and

**WHEREAS**, LBUSD is committed to providing organic produce that is locally sourced and beef and poultry products that are free of nitrates and nitrites whenever possible; and

**WHEREAS**, LBUSD will provide fresh, scratch-made meals and outsourced food products that meet the requirements of the State and National School Meal programs; and

**WHEREAS**, LBUSD recognizes that one of the fundamental goals of education is to prepare students to make informed and thoughtful decisions about their own health and futures;

**THEREFORE, BE IT RESOLVED**, by the Governing Board of the Laguna Beach Unified School District, hereby recognizes and encourages all district employees to join the campaign by becoming proactive in their nutrition and physical activity habits and by educating students on positive nutrition and physical activity habits and declares the month of November as National Nutrition Month.

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Jan Vickers, President  
Board of Education

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Jason Vilorio, Ed.D.  
Superintendent of Schools

November 12, 2019

## **Laguna Beach Unified School District**

### **19. ACTION**

**November 12, 2019**

**Approval: Resolution 19-13: Recognition and Support for National Child Safety Protection Month**

#### **LCAP Priority Alignment**

Goal 1 - Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.

#### **Proposal**

November is National Child Safety Protection Month. Staff proposes the Board of Education review and adopt Resolution 19-13: Recognition and Support of National Child Safety Protection Month.

#### **Background**

Each year, the California Department of Education publishes information intended to provide guidance and support for school districts to promote awareness of events that promote wellness in children. The Laguna Beach Unified School District is committed to encouraging the health and well-being of all students, through all means, including campus safety, district and site safety plans, mental health supports, and training for staff.

Through the recognition of National Child Safety Protection Month, we hope to encourage everyone to promote and support student safety and protection at all times.

#### **Budget Impact**

There is no fiscal impact for this resolution.

#### **Recommended Action**

Staff recommends the Board of Education review and adopt Resolution 19-13: Recognition and Support of National Child Safety Protection Month.

# **Laguna Beach Unified School District**

## **Resolution 19-13**

### **Recognition of National Child Safety and Protection Month**

**WHEREAS**, the Laguna Beach Unified School District Board of Education is committed to the safety and well being of **all** students; and

**WHEREAS**, LBUSD promotes policies and programs that enlist cooperation and collaboration among schools, students, staff, parents and community members to provide a safe and positive school climate that is free of violence and other hazards to the safety and well-being of all students; and

**WHEREAS**, LBUSD acknowledges that the teachers and staff in the Laguna Beach Unified School District are appropriately focused on educating and supporting our students academically and emotionally; and

**WHEREAS**, LBUSD commits to review district policies, implementation plans, and funding relating to student and school safety, thoroughly exploring reasonable steps, both immediate and longer-term, to ensure the safety of staff, students, and community, and to revise such policies, plans, and funding as needed, and

**WHEREAS**, LBUSD funds physical improvements needed to improve campus safety, funds mental health support needed to identify and counsel students who may be at risk of causing harm to others, and includes the viewpoints of students, teachers, and school leaders as it develops and enacts safety plan; and

**WHEREAS**, LBUSD commits to advocate for legislative actions and to make itself available to support the California State Legislature and United States Congress as needed in advancing the cause of student safety in our country.

**THEREFORE, BE IT RESOLVED**, the Laguna Beach Unified School District reaffirms its commitment to the promotion and support of student safety and protection and declares the month of November as National Child Safety and Protection Month.

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Jan Vickers, President  
Board of Education

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Jason Vilorio, Ed.D.  
Superintendent of Schools

November 12, 2019



## **Laguna Beach Unified School District**

20. ACTION

November 12, 2019

**Approval: Resolution No. 19-15: Laguna Beach Unified School District Adopting a Conflict of Interest Code Which Supersedes all other Conflict of Interest Codes and Amends Previously Adopted Resolutions**

### **Proposal**

Staff proposes the Board of Education adopt Resolution No. 19-15, amending the Conflict of Interest Code provided by the Clerk of the Board of Supervisors for the County of Orange.

### **Background**

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes.

The Resolution, Attachment A and Exhibits A & B, provided by the Clerk of the Board of Supervisors of the County of Orange, designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Laguna Beach Unified School District.

### **Budget Impact**

There is no impact to the General Fund.

### **Recommended Action**

Staff recommends that the Board of Education adopt Resolution No. 19-15. Once approved by the Board of Education, the Superintendent recommends that the Board direct staff to comply with the requirements of the Political Reform Act as requested by the Orange County Board of Supervisors.

**Resolution Number 19-15**

**RESOLUTION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
ADOPTING A CONFLICT OF INTEREST CODE  
WHICH SUPERSEDES ALL PRIOR CONFLICT OF  
INTEREST CODES AND AMENDMENTS  
PREVIOUSLY ADOPTED**

**WHEREAS**, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

**WHEREAS** The Laguna Beach Unified School District has previously adopted a Conflict of Interest Code and that Code now requires updating; and

**WHEREAS**, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

**WHEREAS**, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

**NOW THEREFORE, BE IT RESOLVED:**

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Laguna Beach Unified School District.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the Laguna Beach Unified School District and hereby superseded.

Section 3. The Filing Officer is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of November 2019, by the Governing Board of the Laguna Beach Unified School District of Orange County, California, by the following vote:

AYES:

NOES:

ABSENT:

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Carol Normandin  
Clerk of the Board of Education

**ATTACHMENT A**  
**CONFLICT OF INTEREST CODE FOR THE**  
**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Laguna Beach Unified School District.

Designated employees shall file statements of economic interests with the Laguna Beach Unified School District Political Reform Act Filing Officer, Superintendent of Schools or designee who will make the statements available for public inspection and reproduction (Government Code Section 82008). Except as specified below, statements for designated employees will be retained by the Agency's Filing Officer.

Upon receipt of the statements of the Board Member, Superintendent, Assistant Superintendents, Directors, Principals, and Assistant Principals, the Agency's Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors as the Filing Officer for these designated positions.

Statements for all other designated employees will be retained by the Laguna Beach Unified School District's Filing Officer.

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

**EXHIBIT A**

**LIST OF DESIGNATED POSITIONS**

**CONFLICT OF INTEREST CODE**

<b>Designated Positions</b>	<b>Disclosure Categories</b>
Board Member	OC-01
Superintendent of Schools	OC-01
Deputy Superintendent	OC-01
Assistant Superintendent	OC-01
Principal	OC-01
Assistant Principal	OC-01
Director	OC-01
Chief Technology Officer	OC-01
Psychologist	OC-01
Consultant	OC-30

## EXHIBIT B

### LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.