

Suffield Elementary PTO

Meeting Minutes

Meeting Date: Monday, November 18, 2019

Meeting Location: Kent Memorial Library

1. **Call to Order** – Courtney Vincent, Melissa DeGray, Kara Kettles, Amy Healy, Jessica Walsh, Amanda Cuevas, Elizabeth Diana, Katie Hopwell, Sarah Fontaine, Nora Padykula, Diane Dellangelo
2. **Prior Minutes** – minutes approved and posted online.
3. **Grants/Box Tops/Earning for Learning**
Nora presented all the previously applied for grants and those awarded. The Board discussed what grants we should continue to apply for and suggested researching other potential grant opportunities. Amanda and Sarah will meet with Nora to discuss enrichment opportunities for grant applications.

Courtney reported that the November 1st Box Tops submission raised \$637.20 for the PTO. As for Earning for Learning, Amazon Smile earned \$323.27 as of 08/2019 and Stop & Shop earned \$234 as of 11/1/19.

4. Officers' Report

a) President's Report

- Superintendent Meeting – Such a productive meeting. Superintendent is coming to January PTO meeting to discuss his goals and how we can collaborate. PTO Chairs mentioned Boosterathon and Superintendent was open to discussing further.
- Principal Meeting – postponed. Board discussed asking Principals if the PTO can utilize SeeSaw to get out information to parents more efficiently.
- Grants for the schools –
- Board reviewed grant request for \$1,350 for a Bullying and Core Values School Assembly as part of the Bullying Awareness Program at McAlister. The Board unanimously approved the grant.

b) Vice President's Report

- Fall Activity Updates –
- Veterans Day Celebration – great celebrations at both

schools. For the future, we need to obtain a more accurate attendance count for planning purposes. The Board decided that going forward the PTO would cover 100% of the cost for the reception.

- Board and Brush Fundraiser – The PTO fundraiser at Board and Brush was such a fun night and raised over \$875 for the PTO.
- Art to Remember – all orders are in. A final fundraising update will be provided at January meeting.

c) Treasurer's Report

- 2019-2020 budget update reviewed.

d) Secretaries Report

- Bulletin boards are up to date.
- Website is up to date.
- Thank you notes are up to date.
- Draft newsletter presented to the Board and will go out week of Thanksgiving.

5. Traditions

Lyndsey Beaudette emailed report - All Tradition dates are booked with the exception of first grade. They are as follows:

- Pre-K: Sat Jan 4th 1-2:30pm (My Gym Enfield)
- Kindergarten: Sun Feb 2nd 2-5pm (Suffield Gymnastics - classes are split into 3 hour long sessions)
- 1st Grade: TBD, but shooting for Sun Feb 23rd
- 2nd Grade: Sun Feb 9th, 4-6pm (moved to Blue Fox Bowling in Simsbury. Spare Time changed policies/prices and no longer offered the school pricing on weekends AND the weekend prices were very expensive)
- 3rd Grade: Sun March 1st, 5-7pm (Interskate 91 Wilbraham, MA)
- 4th Grade: Sat Jan 25th, 6-8:30pm (Heathtrax Enfield)
- 5th Grade: Sun Jan 12, 4:30-6pm (Bounce Springfield, MA)

All info has been passed on to the individual chairs!

6. New Business

- Next PTO meeting will be Monday, January 13, 2019 at 7:00PM at the Kent Memorial Library.

7. Adjournment