

VIS Building Council MINUTES

VIS Building Council

Date: 10/15/19

Conference Room or Location of Meeting: Room 164

Time: 3:30 PM

Roles:

Facilitator: Kevin Swartz
Time Keeper: Alison Sheridan

Minutes: Staci Thibodeau
Refreshments: TBD

Members: Gisela Armbruster, Alison Sheridan, Nancy Iadanza, ~~Joy Boyd~~, Caitlin Mack-Elliott, ~~Michele Maloney~~, Staci Thibodeau, Kevin Swartz, ~~Sherri Helmer~~, Kelly Danks, Matthew Mulvaney, Julie Zajac

		Minutes
#	Topic/Subject	
Opening		
1	Welcome	
2	Approve minutes of 00/00/00	
3	Review Agenda	<ul style="list-style-type: none">• Review of 19-20 Parent Compact and signing of Collaboration Document• Establish 19-20 Council Goals/Outcomes• Identify Action Items for November meeting
Guest Presentation		
4	N/A	
Old Business		
5		N/A
New Business		

6	School-Parent Compact Victor Intermediate School	<ul style="list-style-type: none"> • Kevin reviewed the School-Parent Compact reflecting School responsibilities in meeting students' needs and attaining building goals as well as Parent Responsibilities and Student Responsibilities to promote student success • The Committee was in agreement with the School-Parent Compact and all present signed the accompanied document • Moving forward, it was recommended that the School-Parent Compact be posted online to promote accessibility 		
	<p>Establishment of 19-20 council goals/outcomes. Focus areas discussed in September included:</p> <ul style="list-style-type: none"> -Creation of Resources for parents -Review of VIS Schedule 	<ul style="list-style-type: none"> • Goals discussed during the September meeting were reviewed <ul style="list-style-type: none"> - Creation of Parent Resource bank - Review of VIS Schedule • Kevin provided feedback regarding communication he has had with a number of parents around social media and screen time. While this was not an initial topic considered for inclusion in the Resources bank, Kevin proposed surveying the Community regarding student use beyond the school day; Within the school day, students may access audiobooks via personal devices but are not accessing their personal devices for recreational purposes during the school day; Surveying both parents and students around technology use could inform next steps around technology supports and communication. The goal is to support parents in making informed decisions regarding technology use • Student survey and parent survey • Managing technology resources • Gisela inquired about Junior High processes around technology (e.g., supports to set restrictions; safe browsing) • Kevin will disseminate a Google Form requesting participation on the Survey and Resources subgroup 		
	Review of Structures and Supports Survey	<ul style="list-style-type: none"> • The Council reviewed a draft of a staff survey designed to elicit feedback on the current state of our schedule and to identify areas of possible change • The survey has been shared with the Building Leadership Team and will be given to the Faculty following the November faculty meeting • Data will be shared at December Building Council meeting 		
Closing				
7	Review Assigned Tasks	Minute Taker	2 min	<ul style="list-style-type: none"> • Kevin will share Google form to sign up for Technology Survey or Resource Committee

8	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	Facilitator – Caitlin Mack-Elliott Minutes – Gisela Armbruster Timekeeper – Nancy Iadanza
9	Parking Lot Attendant	Facilitator	2 min	1. 2. 3.
10	Round Table	All	4 min	

Future Meeting Dates: November 12th @ 7:45 AM