

# Victor Primary School

## VPS Building Council Minutes

October 8, 2019

VPS Room 101

3:30 p.m.

**Facilitator:** Jen Check

**Notetaker:** Jen Check

**Members:** Hari Ahluwalia, ~~Holly Boisvert~~, Mary Anne Buckley, Jen Check, Julie Larson, Gina Peterson, ~~Dawn Pierson~~, ~~Marissa Smith~~, Chris Space, Sarah Stockman, Dana Zink

**Guests:**

### Minutes

#	Topic/Subject			
<b>Opening</b>				
1	Welcome	Facilitator	1 min	
2	Approve minutes	Facilitator	3 min	Members approved the minutes from the meeting on May 31, 2019. Motion by Gina Peterson. Seconded by Dana Zink. All in favor.  Members approved the minutes from the meeting on September 16, 2019. Motion by Chris Space. Seconded by Mary Anne Buckley. All in favor.
3	Review agenda	Facilitator	1 min	<ul style="list-style-type: none"> <li>• Minutes</li> <li>• Goal Development</li> <li>• Add Meeting Dates if Needed</li> <li>• Invitee Positions Identified</li> <li>• Round Table</li> </ul>
4	Introductions	Facilitator	5 min	
<b>Guest Presentation</b>			<b>0 min</b>	None
5				
<b>Old Business</b>			<b>40 min</b>	None
<b>New Business</b>			<b>15 min</b>	
6	Goal Development			Members brainstormed the following goal ideas for the 2019-2020 school year: <ul style="list-style-type: none"> <li>• Studio Day</li> <li>• Special Guest Day</li> <li>• Field Trips</li> <li>• Family Connection Event (ex. Literacy Day, Enrichment, Focus on Academics, STEAM Boxes)</li> <li>• Creating Connections, Continued</li> <li>• Play Spaces/Playground</li> <li>• May/Budget Day Activities</li> <li>• SchoolTool Progress Reports</li> <li>• Courtyard Enhancement</li> </ul>

				<p>Members finalized our goals for the 2019-2020 school year:</p> <ul style="list-style-type: none"> <li>● <b>Enhancing Special Guest Day:</b> A VPS Building Council sub committee will review the current structure for Special Guest Day, brainstorm and research considerations, and make recommendations for enhancements.</li> <li>● <b>Studio Day Experience:</b> A VPS Building Council subcommittee will review studio day options and make recommendations for which studio(s) to hold this school year, when they will be held, and the structure for the day(s).</li> <li>● <b>Enhancing Field Trip Opportunities:</b> VPS Building Council will review current field trips offered for children at VPS, gather feedback from teachers, and brainstorm potential ideas. Council members will use this information to make recommendations for enhancements.</li> <li>● <b>Creating Child Connections, Continued:</b> Knowing people benefit from feeling connected in many different ways to their work and community, and recognizing many connections have now been made with classrooms and school athletic teams, VPS Building Council will brainstorm and research additional ideas to connect children with others, and make recommendations for increased opportunities for children in different classrooms to connect with one another.</li> <li>● <b>Family Connections:</b> VPS Building Council will research and consider ways to involve families more in the learning that takes place in our school. Members will use this information to make a recommendation for possible connections.</li> </ul>
7	Invitee Positions			After reviewing our goals, members would like to invite a special area teacher to join in our work. In addition, we would like to consider an invitation to the PTSA president when we are working on the field trip goal and consider inviting our school librarian when we are working on the family connection goal.
8				
9				
10				
<b>Closing</b>			<b>5 min</b>	
11	Review assigned tasks	Minute Taker	1 min	Jen will write draft explanations of the goal areas that were agreed upon during the meeting and share electronically with the group for feedback.
12	Set agenda and roles for next mtg.	Facilitator	2 min	Review Minutes

				Title 1 Parent Compact Board of Education Policy Review Subcommittee Development Update Goal Work: Field Trips Add Meeting Dates, If Needed Roundtable
13	Parking Lot Attendant	Facilitator	2 min	
14	Roundtable	All	4 min	

**Next Meeting Dates:**

Tuesday, November 5, 2019: 3:30 - 4:30 p.m. in Room 101

Thursday, December 12, 2019: 7:45 a.m. - 9:00 a.m. in Room 101

Thursday, January 9, 2019: 3:30 - 4:30 p.m. in Room 101

Tuesday, February 4, 2019: 7:45 - 9:00 a.m. in Room 101

Tuesday, March 3, 2019: 3:30 - 4:30 p.m. in Room 101

Thursday, April 2, 2019: 7:45 - 9:00 a.m. in Room 101

Thursday, May 14, 2019: 3:30 - 4:30 p.m. in Room 101

Tuesday, June 2, 2019: 7:45 - 9:00 a.m. in Room 101