



## Canandaigua City School District Board of Education Meeting

Minutes ~ April 11, 2013

Middle School, 215 Granger Street

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The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, April 11, 2013 at 7:31 p.m. in the Canandaigua City School District Middle School, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho

BOARD MEMBERS ABSENT: Beth Thomas (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS/SUPERVISORS PRESENT: John Arthur, Scott Goble, Kevin McNamara, Brian Nolan, Deb Proffitt, Karen Salvia-Mottler, Vern Tenney, Andy Thomas, Ralph Undercoffler

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Teachers, Community Members and Students (*listing on file with the minutes*)

### ***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 7:31 p.m. and asked everyone to stand for the Pledge of Allegiance.

### ***President's Comments***

Mrs. Grimm welcomed all in attendance. She commented that Student Representative, Tyler Fisher was not able to be in attendance for the meeting, but wanted to make sure anyone who saw him would congratulate him on being accepted to George Mason University.

### ***Superintendent's Report***

#### ***Elementary School Jumping Rope***

Mr. Ralph Undercoffler, Interim Elementary School Principal, stated that a group of Elementary School students recently competed in a jump rope event raising money for the American Heart Association. Mr. Undercoffler read a letter from Congressman Chris Collins congratulating the group for their efforts. He then introduced Mrs. Pat O'Hara, Elementary School Physical Education Teacher, who introduced a group of students who provided the Board and audience a brief demonstration of the skills. She then announced the students raised \$8,761 for the American Heart Association.

### ***Proposed Budget for 2013-2014 School Year***

Superintendent Erdle began the 2013-2014 Budget presentation by stating the process began with Budget Guidelines that were adopted by the Board of Education in January of this year. The Board held three separate Open Forum Sessions, conducted a survey and used the TalktotheBoard emails to receive community input. She stated that we owe many thanks to our local representatives, Assemblyman Brian Kolb and Senator Mike Nozzolio, who took the time to meet with and brought our concerns to Albany. At the end of March, the District received news that we would be receiving an additional amount of funding of just over \$800,000. We began with a true zero based budget this year with reductions of "things not people"; we right-sized our staff; we are currently negotiating seven contracts with at least three very close to settlement; and we have looked at many efficiencies in how we do business.

At the March 28, 2013 Board of Education meeting, the Board of Education requested the Superintendent present the budget at a lower amount than the allowable tax levy cap of 4.7%. Superintendent Erdle presented the three-part budget of Administration, Program and Capital, at \$66,994,797 for an overall increase of 2.26% over the 2012-2013 budget, and a tax levy increase of 3.67%, to a conservatively estimated \$19.19 per thousand of assessed value.

Also on the ballot on May 21, 2013, will be Proposition 2 Transportation Purchase, for six 72-passenger buses. The District will use the Transportation Reserve for this purchase. There are two seats up for election this year, Mr. John Polimeni's and Mr. Thomas Reho's; once all petitions have been filed on the May 1, 2013 deadline, information about Board candidates can be included in the presentation.

***Academic success for every child we serve and the development of good character in all students***



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**Budget Resolution for 2013-2014 School Year**

**RESOLVED**, that the Board approve the following proposition for inclusion on the ballot of the Annual School District Meeting and Election of May 21, 2013.

**RESOLVED**, that the annual school budget for the year commencing July 1, 2013, in the total of \$66,994,794 be approved, a statement thereof being filed in the Office of the District Clerk and available in accordance with Section 1716 of the New York State Education Law.

Duly put to a vote as follows:

Joseph Delforte, Jr.	Voting Yes
Jeannie Kesel	Voting Yes
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Voting Yes
Michelle Raeman	Voting Yes
Tom Reho	Voting Yes
Beth Thomas	Absent
Jeanie Grimm	Voting Yes

The resolution passed.

\* \* \* \* \*

**Public Comments**

Mr. Joel Freedman, 329 N Main Street, commented he would like for the Board to discontinue dissection and use the money budgeted for other purposes

**Approval of Minutes**

Upon a motion made by Mrs. Raeman, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting on March 21, 2013 and the Regular Board Meeting on March 28, 2013.

**APPROVED:**  
**MEETING**  
**MINUTES**

**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made by Mr. Polimeni, and seconded by Mrs. Kesel, all present voting yes, the Board of Education approves/accepts:

**APPROVED**  
**CONSENSUS**  
**AND**  
**SUPPLEMENTAL**  
**AGENDA**

**Business and District Matters**

- the request of Mr. John LaFave, Primary School Principal, for the below volunteers for the 2012-2013 school year:

**VOLUNTEERS**

Dan Caufield	Patricia Hixson	Danielle McGary	Amy Vitale
Jim Fogarty	Jeffrey R. Hoffman	Jennifer Post	
Anthony Gill	Kelly M. Hoffman	Sharon Toles	



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2. the following to serve as Election Inspectors on May 21, 2013:

**ELECTION  
INSPECTORS**

**Elementary School Gymnasium and Cheshire Fire Hall**

Dee Valvano, Chief Inspector	Donna Middlebrook	Richard Onze, Chief Inspector
Joyce Connelly	Dottie Parke	Susan Onze
Ann Greth	Walajeon Saglett	Jeanne Guastafarro
Sue Howard	Dee Schwab	Joe Gusataferro
Jackie Jones	Lois Walker	Elaine Williard
Shirley Kennedy	Joan Weaver	Larry Williard
Diane Roach	Thomas Roach	

3. the request of Mrs. Deb Proffitt, Director of Special Programs, for two psychologists from Victor Central School District, **Melissa Parkes** and **Tania Zazulak-Angelini**, to visit our Primary Special Class 8:1:1 during the week of April 15, 2013 for approximately one hour. They are considering the implementation of a Special Class 6:1:1 in Victor and heard that our program would be an excellent model to observe.

**GUESTS**

4. the request of Mr. John LaFave for **Justin Tomzak**, a former Canandaigua graduate who is enrolled at SUNY Brockport to complete 15 hours of observation in Mrs. Debbie Buck's UPK classroom during the month of April.

**OBSERVATION**

5. the request of Mr. Vern Tenney, Academy Principal, for the **William G. Newkirk Scholarship** end in the 2012-2013 school year. The award for the 2012-2013 school year will be \$2,000 and the remaining balance be used for general scholarship funding by being placed in the Academy Leadership Account TA085.06. The scholarship has distributed over \$25,000 to deserving students over the past 23 years.

**AMENDMENT TO  
SCHOLARSHIP**

6. the request of Mr. Vernon Tenney for two new scholarships:

**NEW  
SCHOLARSHIPS**

- **Phyllis S. Runkel Memorial Scholarship for Study Abroad:** The student must have a minimum grade point average of 80%; must have completed Level III of German, Spanish or French; must have been accepted in to Rotary, American Field Service or other International Exchange Program.
- **Annalise Pelton Memorial Scholarship:** The student must be outgoing, friendly, compassionate, creative, have a positive attitude, and be community service minded; should be someone that has been effected by cancer in their life, and this could include a close friend or family member having cancer; must be going on to some form of higher education, college, etc.

7. the acceptance of an enclosed trailer for the Canandaigua Robotics Team on behalf of the **Rochester Community Robotics**. This trailer will allow the team to transport the Robot and all of his/her gear. The trailer is a Stealth Titan LE 6' x 12' Flat Top Wedge with a retail price of \$3,550.

**DONATION**

8. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**SPECIAL  
EDUCATION**

9. the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**COMMITTEE ON  
SPECIAL  
EDUCATION**



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**Personnel**

1. Non-Instructional Personnel

A. Resignation

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Branden Lloyd	Food Service Helper, PT	Resignation in order to accept another position	4/7/2013

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Amy Charlton	Substitute Teacher Aide	4/8/2013	\$7.25/hr.
Michael Murphy	Custodial Worker, FT	4/8/2013	\$10.89/hr.
Branden Lloyd	Custodial Worker, FT	4/8/2013	\$10.89/hr.
Pamela Reynolds	Food Service Helper, PT	4/8/2013	\$8.15/hr.
Tracy Mills	Food Service Helper, PT	4/8/2013	\$8.15/hr.
Tracy Ramirez	Substitute Food Service Helper	4/12/2013	\$7.25/hr.
Carol Rowley	Contract Substitute Custodial Worker	4/15/2013	\$8.00/hr.
Harry Parks	Substitute Custodial Worker	4/12/2013	\$8.00/hr.

1. Instructional Personnel

A. Appointments

(1) Substitute Teachers

the following individuals are recommended as Certified Substitute Teachers conditional upon criminal history clearance from the New York State Education Department where appropriate.

- Kristopher Christensen
- Jennifer Kirby
- Emily Stafford
- Melinda Smith
- Danielle Wisner

***End of Consensus Agenda***

***BOCES Vote Discussion***

The Board discussed the April 24, 2013 BOCES candidate and budget vote.

***Board Committee Reports***

Policy Committee

Mrs. Jeanie Grimm reported on behalf of the Policy Committee. With no second required, Mrs. Grimm moved the acceptance of the below Second Reading policies on behalf of the Committee.

- **Second Reading** ~ #3160 Naming and Dedications
- **Second Reading** ~ #6160 Equal Employment Opportunity
- **Second Reading** ~ #7131 Foreign Exchange Students

The next Policy Committee meeting is scheduled for April 29, 2013.



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### **Adjournment**

Upon a motion made by Mr. Delforte, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:13 p.m. The Board thanked the Superintendent and the Assistant Superintendents for the positive and inclusive process. The next Regular meeting will be on April 25, 2013 at the Operations Center at 6:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk

### **Upcoming Events**

- April 14 – **Special Board Meeting ~ District Office**
- April 16 - Academy Choral Concert
- April 17 - Audit Committee Meeting
- April 29 - Policy Committee Meeting
- April 23 - Elementary Principal Final Interviews
- April 24 - **Special Board Meeting ~ District Office**
- April 24 - Academy Choral Concert
- April 25 - **Regular Board Meeting ~ Middle School**
- May 1 - Last Day to Submit Petitions
- May 3 - Academy Jazz - Night Club Night
- May 8 - Audit Committee Meeting
- May 9 - **Regular Board Meeting**
- May 13 - Public Budget Presentation
- May 18 - Junior Prom
- May 19 - National Honor Society Induction
- May 21 - Budget & Election Vote
- May 21 - Academy Arts Festival
- May 22 - Elementary School Spring Concert
- May 23 - Middle school Spring Concert
- May 23 - **Regular Board Meeting**
- May 27 - Memorial Day
- May 28 - Middle School Art Show
- May 29 - Academy Spring Concert I
- May 30 - Middle School Spring Concert
- June 4 - Academy Spring Concert II
- June 5 - Elementary School Spring Concert
- June 6 - Middle School Spring Concert
- June 6 - **Regular Board Meeting**
- June 7 - Middle School Concert for Veterans
- June 7 - Academy Pop Night @ the Bistro