



Canandaigua City School District Board of Education Budget Workshop

Minutes for February 14, 2013
Canandaigua City School District
Middle School Auditorium, 215 Granger Street

The Budget Workshop meeting of the Canandaigua City School District Board of Education was held on Thursday, February 14, 2013 at 6:30 p.m. at the Canandaigua City School District, Middle School, Auditorium, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Bill Patrowicz (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS/SUPERVISORS PRESENT: John Arthur, John LaFave, Mike McClain, Kevin McNamara, Brian Nolan, Deb Proffitt, Vernon Tenney, Jim Simmons, Ralph Undercoffler

DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cheryl Birx, Randy Boylan, Tom Davis, John Garbinski, Kelley Garbinski, Scott Goble, Steve Holmes, Robin Hulme, Sam Martina, Christine McClain, Bill Mehls, Patricia Mehls, Ed Mulheron, Heather Raulli, Andy Thomas, Kate Weigert

Meeting Called to Order

The meeting was called to order at 6:30 p.m. at the Middle School Auditorium by President Grimm.

Pledge of Allegiance to the Flag

Everyone stood for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Plumbing – Capital Outlay Project

Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services, commented that on February 8 there was a bid opening for the Capital Outlay Project. These are being brought forward at this meeting in order for work to be completed during the April break.

Upon a motion made by Mr. Reho, seconded by Mrs. Pedzich, with all Board members present agreeing to vote on the Plumbing - Capital Outlay Project.

APPROVED:
PLUMBING -
CAPITAL OUTLAY

Sealed bids were received and opened in the Operations Center on February 8, 2013 for the Canandaigua City School District – Capital Outlay Project. Based on review and a conference call with the apparent low bidder, on February 12, 2013, the following bid creates a scope of work that meets the priorities of the District.

Contract: Plumbing Contract
Contractor: HMI Mechanical
Base Bid: \$23,290

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Capital Outlay Project as follows:

Contract: HMI Mechanical \$23,290



Canandaigua City School District Board of Education Budget Workshop

Minutes for February 14, 2013
Canandaigua City School District
Middle School Auditorium, 215 Granger Street

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Joseph Delforte, Jr.	Voting Yes
Jeannie Kesel	Voting Yes
Bill Patrowicz	Absent
Michelle Pedzich	Voting Yes
John Polimeni	Voting Yes
Michelle Raeman	Voting Yes
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Jeanie Grimm	Voting Yes

The resolution passed.

* * * * *

Mechanical (HVAC) – Capital Outlay Project

Upon a motion made by Mrs. Thomas, seconded by Mrs. Raeman, with all Board members present agreeing to vote on the Mechanical - Capital Outlay Project.

APPROVED:
MECHANICAL -
CAPITAL OUTLAY

Sealed bids were received and opened in the Operations Center on February 8, 2013 for the Canandaigua City School District – Capital Outlay Project. Based on review and a conference call with the apparent low bidder, on February 12, 2013, the following bid creates a scope of work that meets the priorities of the District.

Contract: Mechanical (HVAC) Contract

Contractor:	Amering & Johnston
Base Bid:	\$67,200

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Capital Outlay Project as follows:

Contract:	Amering & Johnston	\$67,200
-----------	--------------------	----------

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Joseph Delforte, Jr.	Voting Yes
Jeannie Kesel	Voting Yes
Bill Patrowicz	Absent
Michelle Pedzich	Voting Yes
John Polimeni	Voting Yes
Michelle Raeman	Voting Yes
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Jeanie Grimm	Voting Yes

The Resolution passed.



Canandaigua City School District Board of Education Budget Workshop

Minutes for February 14, 2013
Canandaigua City School District
Middle School Auditorium, 215 Granger Street

Superintendent's Overview

Expenditures

Superintendent Erdle began the evening by stating that the evening's focus would be on expenditures; the information presented is current only as of this moment in the process. The budget is fluid and changes daily as new information is provided, and we look for places for efficiencies. This will continue throughout the budget process.

Mrs. Carleen Pierce, Assistant Superintendent for Business began her presentation by reviewing the strategies that are being used in the budget process:

- Zero based budgeting
- Right sizing staffing for current enrollment levels
- Negotiations-fair and equitable agreements that can be sustained in the current budget and into the future
- Close review of all programs and services provided to our students

Mrs. Pierce reviewed several ways the district is maximizing efficiencies:

- Keeping current with repairs to facilities
- Remaining on-track with vehicle replacement schedule
- Where possible, maximize BOCES aid
- Utilize modules within WinCap to achieve office efficiencies
- Continue to utilize EDS co-operative bidding for commodity purchases (*has currently saved approximately \$600,000*)
- Continue to utilize ESA shipping co-op
- Continue to participate in the health/dental insurance consortium (*received updates that health insurance rates will increase 4.2%*)
- Refinance or extinguish debt where possible
- Continue to purchase ahead whenever possible

The current tax levy cap limitation calculation was reviewed. The a maximum allowable tax levy is presently figured at 4.35%; last year the tax levy cap was 4.45% Mrs. Pierce reviewed the three part budget with the overall amount currently at \$67,275,882. This number will change several times throughout the budget process as new information is received.

Mr. Sam Martina, Teacher and Administrative Intern, provide an overview of unfunded mandates. Schools provide vital services to students and families. Often, however, the state and federal governments prescribe how these services should or can be provided. For a number of services, the state and federal governments reimburse a district (either fully or partially) for following their prescriptions. In other cases there is no financial relief. These are referred to as unfunded mandates that school districts have to abide by. Mr. Martina interviewed many in the District and as of February 14, 2013 calculated the approximate amount of \$23,124,345 in unfunded mandates for the District. The amount is actually higher as information on two additional mandates is still pending. Many districts would choose to implement a number of the unfunded mandate, for instance those related to safety procedures. However, school districts have appealed to legislators to address and provide relief specific to over 50 unfunded mandates; to date, there has been no relief provided.

Superintendent Erdle focused on two Canandaigua City School District programs, International Baccalaureate (IB) and Canandaigua Academic and Career Center (CACC). IB is not only for the brightest students, but for all students who want an academic challenge and rigor. This program prepares students for competitive, rigorous post-secondary programs. In addition to the cohort of students in the full diploma program, many students benefit from taking individual IB classes, without pursuing the full diploma program, for these same reasons. Several years ago we realized that we were not meeting the needs of our learners who struggle with large high school academic and social setting. As a District we were sending students to the Wayne Finger Lakes BOCES alternate program. Simultaneously, we created a program at the then Possibilities Center for students with disabilities who were not successful in the large, traditional setting. Our dropout rates improved, but not as much as we had hoped. At that time it was decided to put the two together and bring our students home and the CACC was formed. This program now houses students grades 7-12 who cannot achieve success in a traditional setting. It is impossible to quantify a cost. Without this program, our dropout rates will increase and 35-40 students will be

Academic success for every child we serve and the development of good character in all students



Canandaigua City School District Board of Education Budget Workshop

Minutes for February 14, 2013
Canandaigua City School District
Middle School Auditorium, 215 Granger Street

moved back into a mainstream setting where they may not be as successful for a variety of reasons. These two programs are not mandated and have a cost, but the value can't be measured.

Each building Principal and Director responded to a question from the Board about the portion of their budget relating to supplies.

Mrs. Deb Proffitt, Director of Special Education; Mr. Scott Goble, Director of Transportation; Mr. Mike McClain, Director of Operations & Facilities; and Mr. Jim Simmons, Director of Athletics each provided a review of their portion of the proposed budget for 2013-2014.

Closing Remarks

All who participated and worked on submitting building level budgets were thanked for their hard work.

Executive Session

Upon a motion made by Mrs. Thomas, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved calling an Executive Session at 8:43 p.m. for the purposes of discussing seven collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

APPROVED:
EXECUTIVE
SESSION

The Board took a break from 8:43 p.m. to 8:47 p.m.

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Raeman, with all present voting yes, the Board of Education returned to Open Session 9:20 p.m.

APPROVED:
OPEN SESSION

Adjournment

Upon a motion made by Mrs. Kesel, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:20 p.m. The next Regular meeting will be on February 28, 2013 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- February 18-22 - February Break
- February 25 - Policy Committee
- February 28 - BOE Middle School Visit
- February 28 - **Regular Board Meeting ~ Operations Center**
- March 7 - **Budget Work Session ~ Middle School ~ Survey Analysis, Revenues, Reserves**
- March 14 - **Regular Board Meeting ~ Operations Center**
- March 20 - Audit Committee Meeting
- March 21 - **Budget Work Session ~ Middle School ~ Executive Review of Preliminary Budget Estimates**
- March 25 - Policy Committee Meeting
- March 28 - **Regular Board Meeting ~ Operations Center**
- April 11 - **Regular Board Meeting ~ Operations Center**
- April 17 - Audit Committee Meeting
- April 23 - Elementary Principal Final Interviews
- April 24 - **Special Board Meeting**

Academic success for every child we serve and the development of good character in all students