



Canandaigua City School District Board of Education Meeting

Minutes ~ May 23, 2013

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, May 23, 2013 at 6:32 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS/SUPERVISORS PRESENT: John LaFave (*left at 6:39 p.m.*), Jim Simmons, Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Ellen Aldridge, Cheryl Bix, Sharon McMillian, Randy Boylan, Chris Contento, Betty David, Alexandra Grimm, David Grimm, Linda Valentine, Various Association Members

Executive Session

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 6:32 p.m. for the purposes of discussing the proposed, pending or current litigation, collective negotiations pursuant to Article 14 of the Civil Service Law (The Taylor Law) and the employment history of ten particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:32 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm thanked all in attendance for being at the evening's meeting.

Superintendent's Report

'Brag About'

Superintendent Erdle began by thanking the Canandaigua Teachers' Association for their hard work of making over 600 phone calls and mailing over 900 post cards to remind residents to vote on May 21.

This school year, though the Teachers Association the District has raised \$17,401.50 for various organizations throughout our community. This amount will increase with a few more dress down days scheduled.

Mr. Jim Simmons, Athletic Director, announced that our Boys Lacrosse team, led by Mr. Ed Mulheron, will be awarded the Section V Sportsmanship Award. These boys continually go out of their way to show their leadership and character.

Mr. Simmons also recognized Mr. Randy Boylan, Head Groundskeeper, who was awarded the New York State Administration Association Appreciation Award for outstanding service to Canandaigua Academy athletes. Mr. Boylan received a round of applause from all in attendance.

Mr. Vernon Tenney, Academy Principal, recognized Alexandra S. Grimm, Academy Senior, who now has joined the likes of Evelyn Hammonds, Jerry Greenfield, Paul Krugman, William Grates, N. Night Shayamalan and Stephanie Meyer by being awarded the National Merit Scholarship Award. She is one of 15,000 recipients from an original pool of some 1.5 million students who entered the program.

Academic success for every child we serve and the development of good character in all students



Canandaigua City School District Board of Education Meeting

Minutes ~ May 23, 2013

Operations Center, 5500 Airport Road

Monitors' Association

Mr. Delforte said a few words about the caring and student safety conscious monitors of our District.

Upon a motion made by Mrs. Kesel, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Monitors' Association for the 2013-2014 and 2014-2015 school years and authorization for the Superintendent to sign the contract for the District.

APPROVED:
MONITORS'
ASSOCIATION
AGREEMENT

Custodial Maintenance Association

Mr. Reho said a few words about the work ethic and dedication that the custodial maintenance employees have.

Upon a motion made by Mr. Reho, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Custodial Maintenance Association for the 2013-2014, 2014-2015 and 2015-2016 school years and authorization for the Superintendent to sign the contract for the District..

APPROVED:
CUSTODIAL
MAINTENANCE
ASSOCIATION
AGREEMENT

Food Service Employees' Association

Mr. Polimeni said a few words about the very important job the food service employees provide to our students.

Upon a motion made by Mr. Polimeni, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Food Service Employees' Association for the 2013-2014 and 2014-2015 school years and authorization for the Superintendent to sign the contract for the District.

APPROVED:
FOOD SERVICE
EMPLOYEES'
ASSOCIATION
AGREEMENT

Superintendent Erdle and Dr. Lavner said a few words of appreciation to each of the groups.

The Board took a break to enjoy a few refreshments and to personally thank all who were in attendance.

Break from 7:53 p.m. – 8:01 p.m.

All those not participating in the remainder of the meeting left at 8:01 p.m.

Acceptance of Results from May 21, 2013 Annual Vote

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Raeman, with all present voting yes, the Board of Education accepted the results of the Annual Vote.

APPROVED:
ANNUAL VOTE
RESULTS

Proposition Number 1 - Budget for 2013-2014

Yes - 1,397

No - 657

Proposition Number 2 - Transportation Purchase

Yes - 1,409

No - 638

Board of Education Member

Thomas Reho - 1,487

John Polimeni - 1,519

Write in votes:

James Gilmore (1); James Waltz (1); Pam Thompson (2); Ron Kinitsky (1); Peta Henrich (1)

Academic success for every child we serve and the development of good character in all students



Canandaigua City School District Board of Education Meeting

Minutes ~ May 23, 2013

Operations Center, 5500 Airport Road

The two candidates with the two highest votes Thomas Reho and John Polimeni were re-elected to the Board of Education.

Construction Update

Mr. Chris Contento, Turner Construction Company, provided the Board with an update of the current projects. Some of the items that have been completed include: replacement of uninterruptable power supplies, upgrade emergency power distribution systems, upgrade bandwidth, telecommunications and wireless capabilities, redesign of Middle School cafeteria, renovation health offices at the Elementary, Primary and Middle Schools, site drainage improvements at the Elementary School, limestone cornice replacement at the Elementary School, solar panel installations at Primary, Middle Schools and Academy and replacement of Academy fire alarm system. All thanked Mr. Contento for a great project completion.

Mr. Contento left at 8:06 p.m.

Utica National Insurance ~ Risk Assessment Update, Dr. Mark Lavner

Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services, provided an overview of the annual review conducted by Utica National. The one item that again stands out is the equipment on the playground at the Primary School. It has been noted that for a few years this equipment has been deteriorating. This wooden structure will need to be removed and is now in the plans to be removed at the end of this school year. There is considerable cost to replace. The District will be looking into different options for fund raising over the next few months.

Public Comments

There were no public comments.

Approval of Minutes

Upon a motion made by Mr. Reho, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of May 9, 2013.

APPROVED:
MEETING
MINUTES

Approval of April Warrants

Upon a motion made by Mr. Polimeni, seconded by Mrs. Raeman, with all present voting yes, the Board of Education approved the March Warrants as follows:

APPROVED:
APRIL
WARRANTS

General Fund

4 Checks 005563 to 00573

General Fund includes seventy-four (74) electronic transfer credit card payments

Federal Fund

4 Checks 000273 to 000289

Cafeteria Fund

4 Checks 00452 to 000480

Capital Fund

4 Checks 000301 to 000303

Educational Presentation

Race To The Top Update

Dr. Julie Winston, Assistant Superintendent for Instruction, provided an update on some significant Race to the Top changes, here and from Albany, since the updated provided in January. Tonight's presentation will allow an opportunity for the Board to learn what those changes have been and how we are to responding to all of the requirements.

Academic success for every child we serve and the development of good character in all students



Canandaigua City School District Board of Education Meeting

Minutes ~ May 23, 2013

Operations Center, 5500 Airport Road

Amendment to Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mr. Polimeni, and seconded by Mr. Reho, all present voting yes, the Board of Education removed the resignation request from the Consensus Agenda of Mr. James Northrup.

APPROVED
PULLING
RESIGNATION
REQUEST

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Raeman, and seconded by Mr. Reho, all present voting yes, the Board of Education approves/accepts as amended:

APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDA

Business and District Matters

1. of the course change that was reviewed at the May 8, 2013 Council for Instructional Excellence (CIE) meeting; Leadership/PIG to FLCC Gemini Leadership course. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.

COURSE CHANGE

2. the following textbook for use at the Academy and was available for Board review at the Thursday Board meeting. This request is for initial approval.

TEXTBOOK
ADOPTION ~
INITIAL
APPROVAL

- Textbook: Leadership: Research Findings, Practice, and Skills
Publisher: South-Western Cengage Learning
Course Title: Leadership (FLCC Gemini course)

3. the book listed below is for addition to the Canon of Literature at the Academy and was available for Board review at the Thursday Board meeting. This is for initial approval.

CANON OF
LITERATURE ~
INITIAL
APPROVAL

- They Say I Say: The Moves that Matter in Academic Writing by Gerald Graff & Cathy Birkenstein be added to the English 101/103 Canon of Literature

4. the request of Mr. John LaFave, Primary School Principal for:

STUDENT
TEACHER/FIELD
EXPERIENCE

- **Colleen Swinton**, Nazareth College, with Chris D'Amato & Christine Sickles, January 7, 2014 through February 28, 2014
- **Danny Cruz**, Eastman School, with Greg Kane, October 28, 2013 through December 20 2013

5. the request of Mr. John Arthur, Interim Middle School Principal, for **Ron Kirshop** and **Kelly Blue** (Librarians at Wood Library) to present to Ms. Colleen Jorolemon's classes on June 14 and June 17, 2013. The students are reading the book The Breadwinner, and then working with the two librarians to go Geocaching using GPS systems on school property. There will be no cost to the district.

VOLUNTEERS

6. the request of Mr. Michael Rause, Kindergarten Teacher, for his son, **Anthony Michael Leonard Rause**, to attend Canandaigua Schools in UPK beginning September 2013. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

ATTEND
CANANDAIGUA
SCHOOLS

the request of Mrs. Amanda Wilson, Primary School Aide, for her sons, **Matthew and Kyle Wilson**, to attend Canandaigua Schools in grades three and six beginning September 2013. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

7. the request of Mr. Jim Simmons, Athletic Director, to amend the **T. Harland Evans Award** by adding a female winner and to provide a similar watch to that of the one awarded to the male.

AMENDMENT OF
SCHOLARSHIP



Canandaigua City School District Board of Education Meeting

Minutes ~ May 23, 2013

Operations Center, 5500 Airport Road

- 8. the request of Mr. Vernon Tenney, Academy Principal, of a new scholarship:
 - **Finger Lakes Casino & Racetrack Scholarship**, student must have a minimum grade point average of an 85%, be accepted into a 2-year or 4-year college or university and have a significant financial need. **NEW SCHOLARSHIP**

- 9. the below transfers are over \$20,000 and require Board of Education approval. This is necessary to process anticipated 2013-2014 encumbrances for legal services: **BUDGET TRANSFER**

From: A1964-400-010-0000	Refund Prior Years Tax	\$40,168.81
To: A1420-441-010-0000	Legal Services	\$40,168.81

- 10. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**

- 11. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Leave of Absence

from Bridget Mussaw, PT Teacher Aide and PT School Monitor at the Primary School, an unpaid personal leave of absence to commence May 15, 2013 and to end June 30, 2013.

B. Resignation

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Viki Perry	School Bus Monitor	Resignation	5/3/2013
Steven Lloyd, Jr.	Custodial Worker	Resignation to Accept Another Position	5/23/2013

C. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Kathleen Rosekrans	Substitute Teacher Aide	5/20/2013	\$7.25/hr,
Steven Lloyd, Jr.	Groundskeeper	5/24/2013	\$16.08/hr.

2. Instructional Personnel

A. Leave of Absence

- (1) of Katherine Finn-McElhiney, a 1st Grade Teacher at the Primary School, for an unpaid child-rearing leave of absence for the 2013-2014 school year.
- (2) of Christine West, a Special Education Teacher at the Academy, for an unpaid child-rearing leave of absence for the 2013-2014 school year.
- (3) of Kimberly Kane, a Music Teacher at the Primary School, for an unpaid child-rearing leave of absence to commence on May 28, 2013 and to end June 30, 2013.

B. Resignation

- (1) of resignation from Nancy Yacci, School Nurse, effective June 30, 2013.



Canandaigua City School District Board of Education Meeting

Minutes ~ May 23, 2013

Operations Center, 5500 Airport Road

C. Appointments

- (1) Timothy J Via receive his Bachelor's degree and Master's degree in Music Education from SUNY Potsdam. He has been a music teacher at another school district for the past 7 years. Mr. Via is appointed to a 2 year probationary position as a Music Teacher with a tenure area of Music effective September 1, 2013. This position is available as a result of a resignation.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Timothy Via	Music, Professional	9/1/2013	8

End of Consensus Agenda

Resignation

Upon a recommendation by the Superintendent, a motion made by Mr. Polimeni, and seconded by Mr. Reho, all present voting yes, the Board of Education accept the resignation of Mr. James Northrup effective June 28, 2013.

APPROVED
RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
James Northrop	Custodial Worker	Resignation for the Purpose of Retirement	6/28/2013

Comments

Superintendent Erdle discussed with the Board the process of interviews for administrators. There was mixed feelings on whether Board members desired to be included in final interviews or just meeting the finalist that was selected by the District Office staff. There will be further discussion on this.

Superintendent Erdle discussed her recent meeting with Mr. David Forrest, City Manager, and Mr. David Baker, County Supervisor, regarding an available grant for funding of a School Resource Officer (SRO). This grant application was due the week before the School Board or City Board had a meeting so it was decided to submit for the grant, with the understanding that we would have the ability to withdraw the application, if that was the desire of the Board. The grant is for three years and requires a fourth year commitment, to be paid in full by the District. The cost of the first three years would be approximately \$21,000 per year. The Board had a lengthy conversation including a recent decision by the County of Ontario to provide funding for SROs to Ontario County Schools, excluding Canandaigua City School District and one other district, because of a local city police presence. After much discussion it was agreed to continue with the grant process, but to meet with Ontario County and discuss with them their decision to exclude our District in any funding.

Board Committee Reports

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee, with no second required the following policies were accepted for a Second Reading.

- Second Reading ~ #7110 Comprehensive Student Attendance
- Second Reading ~ #7230 Graduation Requirements
- Second Reading ~ #7316 Hazing
- Second Reading ~ #7320 Student Discipline
- Second Reading ~ #7330 Alcohol, Tobacco, Drugs and Other Substances (Students)
- Second Reading ~ #7341 Lockers
- Second Reading ~ #7360 Corporal Punishment
- Second Reading ~ #8140 Homework

The next scheduled Policy Committee meeting is June 3.



Canandaigua City School District Board of Education Meeting

Minutes ~ May 23, 2013

Operations Center, 5500 Airport Road

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Pedzich reported on behalf of the Council for Instructional Excellence meeting which was held on May 22. The Committee received an update on the Race To The Top.

Adjournment

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:34 p.m. The next Regular meeting will be on June 6, 2013 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- May 27 - Memorial Day
- May 28 - Middle School Art Show
- May 29 - Academy Spring Concert I
- May 30 - Middle School Spring Concert
- June 3 - Policy Committee Meeting
- June 3 - Middle School Spring Concert
- June 4 - Academy Spring Concert II
- June 5 - Elementary School Spring Concert
- June 6 - Middle School Spring Concert
- June 6 - **Regular Board Meeting**
- June 7 - Middle School Concert for Veterans
- June 7 - Middle School Grade 8 Dance
- June 7 - Academy Pop Night @ the Bistro
- June 7 - Middle School Concert for Veterans
- June 10 - Audit Committee Meeting
- June 13 - Elementary Spring Concert
- June 13 - Special Board Meeting
- June 16 - Father's Day
- June 18 - Fifth Grade Field Day
- June 20 - Grade 8 March to the Academy
- June 20 - Last Day of School-Early Dismissal
- June 20 - **Regular Board Meeting**
- June 23 - Class of 2013 Commencement
- July 2 - **Reorganizational Meeting**