

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
OFFICIAL MINUTES OF THE OCTOBER 28, 2019
SCHOOL BOARD MEETING**

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on October 28, 2019 in the Administrative Services Center, EDC Meeting Room, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:00 p.m.

Call to Order: School Board Roll Call

Present: Karla Bratrud, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel, Terri Swartout

Present: Superintendent Swanson

2. Pledge of Allegiance: 6:00 p.m.

3. Agenda Review and Approval: MOTION by D. Espe, **Seconded** by T. Swartout to approve the agenda for the Monday, October 28, 2019 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed Unanimously

4. Approval of Previous Minutes: MOTION by A. Seidel, **Seconded** by K. Bratrud to approve the Unofficial Minutes from the September 23, 2019 Regular Business Meeting and the October 14, 2019 Brief Business Meeting – Passed Unanimously

A. September 23, 2019 Regular Business Meeting

B. October 14, 2019 Brief Business Meeting

5. Public Comment: None to Report

6. Announcements: “Eagle Excellence”

- The Eden Prairie High School Boys’ Cross-Country Team advances to the state meet as [Section 6AA champions](#). They also won the Lake Conference cross country title.
- Liesel Paulsen, Abby Jirele and Ella Bakken advance to the [state Girls’ Cross-Country meet](#) as individual qualifiers.
- Oct. 21-25 was [National School Bus Safety Week](#). Our transportation staff does wonderful work to keep our kids safe on the bus every day.
- We celebrated National School Lunch week, Oct. 14-18, 2019. Eden Prairie Schools sources many ingredients from local farms, our breads are baked daily in our in-house bakery, and food service staff make our fresh soups and sauces from scratch. Thanks to the hard work of our Child Nutrition staff, school lunch is a healthy, wholesome option!
- [Twenty-six EPHS students were named National Merit Commended Students and EPHS senior Laura Balboa was named the National Hispanic Recognition Program Scholar](#) for 2019-20. EPHS will honor the scholars on Nov. 8, 2019.
- CMS Math Teacher Susan Michael was inducted into [Luther College Athletic Hall of Fame](#).
- 2018-19 CMS students Avik Garg, Rohil Garg, Siona Kaura, Shruthi Kundoor, Melody Li and Brandon Sattler were recognized this October by Northwestern University Midwest Academic Talent Search (NUMATS) for high PSAT, ACT and SAT scores. Read [more](#).
- Eden Prairie High School Orchestra has been given the Meritorious Orchestra Program Award by the Minnesota String and Orchestra Teachers Association recognizing the growth and development of the Eden Prairie String program.
- Carmen Casper is the [Youth in Music](#) recipient from EPHS.
- The Eden Prairie High School Band was awarded second place at the [Youth in Music Marching Band Championships](#) at US Bank Stadium.
- CMS eighth grader Teddy Townsend was featured on [ESPN](#) for his game winning goal.

- Eden Prairie High School freshman [Sterling Rouleau](#), competitive climber, earned first place in Male Youth Group B (2005-2006) in Boulderfest North at Minneapolis Bouldering Project on Sept. 28.
- EPHS senior Helen Nguyen, sophomore Abirami Rajasekaran and freshman Harini Senthilkumar will receive the [Target Women in Science and Technology \(TWIST\) EPIC Award](#) (Engaged, Passionate, Innovative and Curious in STEM) on Oct. 25 at Target headquarters in Minneapolis. Twenty-five recipients were selected from around the state and EPHS tops the list of awardees.
- Cedar Ridge Kindergarten teacher Jen Heyer will be recognized as [2019 Minnesota Environmental Educator of the Year](#) by the Minnesota Association for Environmental Education.

7. **Spotlight on Success:** Forest Hills Elementary - Math Talk

8. **Board Work:**

A. Required Board Action

B. Policy Monitoring

1) Ends: 1.1, 1.2, 1.3 Evidence (2018-19) - Executive Summary

a. Ends 1.1 - Each student graduates and is academically prepared to progress to multiple opportunities after high school. **MOTION** by A. Seidel, **Seconded** by H. Link, the overall Evidence *does not* support the OI – Passed Unanimously

(1) Ends 1.1.1 - Each student is reading at grade level by the end of third grade. **MOTION** by A. Seidel, **Seconded** by H. Link, the Evidence supports the OI – Passed Unanimously

(2) Ends 1.1.2 - Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science. **MOTION** by A. Seidel, **Seconded** K. Bratrud, the Evidence *does not* support the OI – Passed Unanimously

(3) Ends 1.1.3 - Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements. **MOTION** by A. Seidel, **Seconded** by D. Espe, Evidence does support the OI – Passed Unanimously

b. Ends 1.2 - Each student has the 21st century skills needed to succeed in the global economy. **MOTION** by H. Link, **Seconded** by A. Seidel, Evidence support the OI – Motion failed, 3 to 3 **MOTION** by K. Bratrud, **Seconded** by A. Seidel, Evidence supports the OI with the exception of Grades K-6 – Passed 5-1; KB,DE,HL,EL,TS – Yes; AS – No

c. Ends 1.3 - Each student has the knowledge that citizens and residents of the United States need to contribute positively to society. **MOTION** A. Seidel, **Seconded** by K. Bratrud, Evidence supports the OI – Passed Unanimously

2) Executive Limitations (EL)

a. EL 2.4: Treatment of Staff

MOTION by H. Link, **Seconded** by A. Seidel, to accept by exception, the overall Global Constraint of the OI is reasonable – Passed Unanimously

MOTION by A. Seidel, **Seconded** by T. Swartout, to accept by exception, the Evidence support the Global Constraint of the OI – Passed Unanimously

b. EL 2.8: Compensation and Benefits

MOTION by A. Seidel, **Seconded** by D. Espe, to accept by exception, the overall Global Constraint of the OI is reasonable – Passed Unanimously

MOTION by H. Link, **Seconded** by A. Seidel, to accept by exception, the Evidence support the Global Constraint of the OI – Passed Unanimously

3) Governance Process (GP)

- a. GP 4.0: Global Governance Commitment – **MOTION** by H. Link, **Seconded** by T. Swartout, Board is compliant – Passed Unanimously
 - b. GP 4.1: Governing Style **MOTION** by A. Seidel, **Seconded** by H. Link, Board is compliant – Passed Unanimously
 - c. GP 4.2: School Board Job Products **MOTION** by H. Link, **Seconded** by K. Bratrud, Board is compliant – Passed Unanimously
 - d. GP 4.3: Annual Work Plan **MOTION** by D. Espe, **Seconded** by A. Seidel, Board is compliant – Passed Unanimously
 - e. GP 4.9: Governance Investment **MOTION** by H. Link, **Seconded** by A. Seidel, Board is compliant – Passed Unanimously
- C. School Board Policy Revisions/Changes
- 1) EL 2.2.9 - Treatment of Students (*Language Change*) – **MOTION** by K. Bratrud, **Seconded** by T. Swartout to approve language change as presented – Passed Unanimously
 - 2) BMD 3.3.5: Superintendent Accountability and Performance (Change Time-frame Monitored for EL 2.9) – **MOTION** by A. Seidel, **Seconded** by H. Link to approve monitoring frequency change presented by the Policy Committee – Passed Unanimously
 - 3) GP 4.4.1: Officer Roles (*Language Change*) – **MOTION** by A. Seidel, **Seconded** by H. Link to approve the language change presented by the Policy Committee – Passed Unanimously
- D. Record of Board Self-valuation
- 1) Record of Board Policy Monitoring - Ends & EL's – **MOTION** by H. Link, **Seconded** T. Swartout to accept record as presented – Passed Unanimously
 - 2) Record of Board Self-Evaluation - Governance Policies – **MOTION** by D. Espe, **Seconded** T. Swartout to accept record as presented – Passed Unanimously
- E. Future Board Workshop Topics & Timelines – Timelines plotted on the Work Plan Changes Document, Item 14 A.
- F. **MOTION** by A. Seidel, **Seconded** by H. Link to transfer the overall responsibility of scheduling yearly School Board Site Visits from the Community Linkage Committee to District Administration under the structure as discussed – Passed 5-1; DE,HL,EL,TS,AS – Yes; KB - No
9. **Superintendent Consent Agenda: MOTION** by D. Espe, **Seconded** by A. Seidel to approve the Superintendent's Consent Agenda as presented – Passed Unanimously
- A. Monthly Reports
- 1) Resolution of Acceptance of Donations
 - 2) Human Resources Report
 - 3) Business Services Reports
 - a. Board Business
 - b. Expenditure and Revenue Financial Report
 - (1) July 2019
 - (2) August 2019
 - (3) September 2019
- B. Summary Update of General District Policies - See Appendix "A" (Individual Listing of Policies)
10. **Board Education & Required Reporting:** None to Report
11. **Superintendent's Incidental Information Report** – Jason Mutzenberger

- A. Enrollment Report as of October 1, 2019
 - 1) Executive Summary
 - 2) Kindergarten Capture Rate
 - 3) 10-01-19 Enrollment History by Sites
 - 4) 10-01-019 Enrollment History Totals
 - 5) Official October 1, 2019 Enrollment Count
- B. World's Best Workforce Report & Achievement Integration - Summary of Progress Fiscal Year 2018-19 – Michelle Ament

12. Board Action on Committee Reports & Minutes:

- A. Board Development Committee – Scheduling New Board Training
- B. Community Linkage Committee – Update to Board
 - 1) Community Linkage Committee Meeting Minutes for 9/30/19 – **MOTION** by H. Link, **Seconded** D. Espe to accept as presented – Passed Unanimously
 - 2) Community Linkage Committee Meeting Minutes for 10/21/19 – **MOTION** by H. Link, **Seconded** by D. Espe to accept as presented – Passed Unanimously
- C. Negotiations Committee – None to Report
- D. Policy Committee – None to Report
 - 1) Policy Committee Meeting Minutes for 9/27/19 – **MOTION** by A. Seidel, **Seconded** T. Swartout, as amended, changing the Committee title referenced on the document to Policy Committee Minutes – Passed Unanimously

13. Other Board Updates (AMSD, ISD 287)

- A. AMSD (Association of Metropolitan Schools) – Brief update provided
- B. ISD 287 (Intermediate School District 287) – Brief update provided

14. Board Work Plan: 8:30 p.m.

- A. "Proposed" Work Plan Changes Document – **MOTION** by H. Link, **Seconded** by A. Seidel to approve changes listed/presented – Passed Unanimously

Eden Prairie School Board
2019 & 2020 WORK PLAN CHANGES
"Proposed" WORK PLAN CHANGES
October 28, 2019

Date of Meeting/Workshop	Changes Requested
Monday, November 4, 2019 – Workshop	Add: <ul style="list-style-type: none"> • Site Visits Interest Discussion • Website Addition Discussion • Board Policy Governance Training Discussion – Setting Timetables
Wednesday, November 13, 2019	Add: <ul style="list-style-type: none"> • Approval – Board Policy Governance Training Timetable
Monday, November 25, 2019	Add: <ul style="list-style-type: none"> • Community Listening Session (5:00 – 5:45 p.m.)
Monday, December 9, 2019	
Monday, January 6, 2020 – Annual Organization Mtg. & Workshop	Add: <ul style="list-style-type: none"> • Finance 101 • Engagement Strategies
Monday, January 27, 2020	

Monday, February 10, 2020 – Workshop	Add: <ul style="list-style-type: none"> • Levy's and Schedule • Transportation: Funding & Options • School-Wide Enrichment Model (SEM) – Initial
Monday, February 24, 2020	
Monday, March 9, 2020 – Workshop	Add: <ul style="list-style-type: none"> • Communications
Monday, March 23, 2020	
Monday, April 13, 2020 – Workshop	
Monday, April 27, 2020	
Monday, May 4, 2020 – Workshop	Add: <ul style="list-style-type: none"> • School-Wide Enrichment Model (SEM) – Follow-up
Monday, May 18, 2020	
Monday, June 8, 2020 – Workshop	
Monday, June 22, 2020	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • 2020-2021 School Year (August) Schedule School Site Visit • Cultural Proficiency Continuum Work • MN Student Survey Report (to Board Development Committee) 	
Placeholder – Policy Review	

B. 2019-20 Annual Work Plan

15. **Adjournment: MOTION** by T. Swartout, **Seconded** by D. Espe to adjourn at 8:31 p.m.

16. **Appendix "A" (Reference #9, Item #B)**

A. Appendix "A"

- 1) District Policy 427 Workload Limits for Certain Special Education Teachers
- 2) District Policy 423 Employee-Student Relationships
- 3) District Policy 418 Drug-Free Workplace Drug-Free School
- 4) District Policy 417 Chemical Use-Abuse
- 5) District Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults
- 6) District Policy 412 Expense Reimbursement
- 7) District Policy 410 Family-Medical Leave Policy
- 8) District Policy 408 Subpoena of a School District Employee
- 9) District Policy 407 Employee Right to Know-Exposure to Hazardous Substances
- 10) District Policy 406 Public-Private Personnel Data
- 11) District Policy 406-F Employee Authorization for Release of Information Form
- 12) District Policy 405 Veterans Preference
- 13) District Policy 404 Employee Background Checks
- 14) District Policy 404-F1 Informed Consent & Notice-Orange Tree
- 15) District Policy 404-F2 Informed Consent & Notice



Adam Seidel – Board Clerk