



## Canandaigua City School District Board of Education Meeting

Minutes ~ December 12, 2013  
Operations Center, 5500 Airport Road

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The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, December 12, 2013 at 6:16 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel (*arrived at 6:17 p.m.*), Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman (*arrived at 6:37 p.m.*), Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS PRESENT: Kevin McNamara, Mike McClain, Katie McFarland, Jim Simmons, Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Karen Bossard, Erica Brown, Cary Burke, Shelly Clements Janet Dibble, Robin Harvey, Jean Ferris, Sharon Fraray, Serica Hallstead, Kennedy Jensen, Peter Jensen, Becca Kraft, Leslie Legge, Matt Legge, Anders Namestnik, Bill Namestnik, Ellen Namestnik, Mike Pursinowski, Lisa Schenk, Faith Shaw, Sara Beth Stachura, Amy Story, Abbigail Sullivan, Barb Topel, Jeremy Trevvett, Matt Ward, other faculty/staff

### ***Meeting Called to Order***

The meeting was called to order at 6:16 p.m. at the Operations Center by President Grimm.

### ***Executive Session***

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 6:16 p.m. for the purposes of discussing three collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law), seventeen employment histories of a particular employee(s) and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

### ***Return to Open Session***

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Kesel, with all present voting yes, the Board of Education returned to Open Session at 7:23 p.m.

**APPROVED:**  
**OPEN SESSION**

***The Board took a break from 7:23 p.m. to 7:34 p.m.***

### ***Meeting Called to Order***

Mrs. Grimm reconvened the meeting at 7:34 p.m. and asked everyone to stand for the Pledge of Allegiance.

### ***President's Comments***

Mrs. Grimm welcomed all in attendance.



### **Superintendent's Report**

#### **"Shout Outs"**

Mr. Jim Simmons, Athletic Director, announced that all of the Academy fall athletic teams earned the New York State Scholar Athlete Award.

- Girls Swimming 97.48
- Girls Cross Country 97.2
- Boys Cross Country 94.84
- Girls Tennis 94.3
- Girls Soccer 93.8
- Girls Volleyball 93.02
- Football 92.5
- Boys Soccer 92.19
- Boys Volleyball 91.85

Mr. Simmons then recognized Kennedy Jensen for her many athletic accomplishments during the 2013 season and her school career. Coach Matt Ward then gave a few words of praise to Kennedy and thanked her for her commitment and dedication over the years. Ms. Jensen thanked all her coaches, parents and Board for their support.

Next he recognized the Girls Swimming Team for securing their ninth championship trophy. Mr. Simmons read a few words from Coach Bob Black on their swimming season. Coaches Becca Craft and Sara Beth Stachura provided a few words on the season. Swimmers Serica Hallstead and Abbigail Sullivan were in attendance.

Mr. Vernon Tenney, Academy Principal, recognized student Anders Namestnik who was selected as a member of the 2013 National Association for Music Education All National Honor Mixed Chorus in Nashville in October. He was one of 350 high school vocalists in the United States to perform. Eligible students qualified for their state-level honor ensemble program and competed against top students for a spot in these national honor ensembles. Mrs. Amy Story, Academy Vocal Director, thanked the Board for their support and noted what a wonderful opportunity it was for Anders to be selected and participate in Nashville. Anders than thanked the Board, Mr. Tenney and Mrs. Story for all they do.

***Many not participating in the rest of the meet left at 7:54 p.m.***

### **Clerical and Paraprofessional Association**

Mrs. Robin Harvey and Mrs. Leslie Legge addressed the board in their request to split the Clerical and Paraprofessional Agreement into two separate bargaining units. Both spoke to the challenges of having to negotiate with two groups instead of one, and feel that it will be easier to negotiate separately. There are many different needs for each group.

***Many clerical/paraprofessionals left at 7:58 p.m.***

### **Public Comments**

There were no public comments.

### **Student Representative ~ Jeremy Trevvett**

Mr. Trevvett passed around holiday cookies for the Board, which were greatly appreciated. The PRISM concert had two wonderful shows on December 10. On December 13 the RPO concert is scheduled with students performing. December 15 there is a pancake breakfast with proceeds going to Courtney Wagner. The hockey team will be part of the Frontier Frozen on December 21. The week of December 16 is Holiday Spirit Week with different themes each day. CA Talent will be moved to the spring.



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**Approval of Minutes**

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of November 21, 2013.

**APPROVED:**  
**MEETING**  
**MINUTES**

**Approval of November Warrants**

Upon a motion made Mrs. Pedzich, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the November Warrants as follows:

**APPROVED:**  
**NOVEMBER**  
**WARRANTS**

General Fund

# 11 Checks 007254 to 007422

General Fund includes thirty-six (36) electronic transfer credit card payments

Federal Fund

# 11 Checks 000385 to 000403

Cafeteria Fund

# 11 Checks 000575 to 000597

Capital Fund

# 11 Checks 000317

***Jeremy Trevvett left at 8:04 p.m.***

**Presentation**

Professional Development in the District

Mrs. Katie McFarland, Director of Professional Development, presented information regarding progress made in continuing to create high quality professional development opportunities for District staff. She focused her presentation on Thoughtful Education strategies district wide, progress of the Professional Development Committee, Teacher Academy (formerly New Teacher Training) and current work on Differentiated Professional Development approaches.

She engaged the Board in an activity by watching a short video entitled The Power of Words and asking for them to rename the video.

***Mr. Polimeni left at 8:48 p.m. before Consensus Agenda  
and returned at 8:51 p.m. before Committee Reports***

**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made by Mrs. Raeman, and seconded by Mrs. Thomas, with Mrs. Kesel abstaining from item number 4, all others present voting yes, the Board of Education approves/accepts the Consensus Agenda:

**APPROVED**  
**CONSENSUS**  
**AGENDA**

**Business and District Matters**

1. the Treasurer's Report for the period of July 1, 2013 – October 31, 2013. Additional information is included as an attachment and will be in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of October 1, 2013 – October 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of October 1, 2013 – October 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**TREASURER'S**  
**REPORT**

**BUDGET STATUS**  
**REPORT**

**REVENUE**  
**STATUS REPORT**

***Academic success for every child we serve and the development of good character in all students***



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4. the request of Mr. Vernon Tenney, Academy Principal, for the following:
- **Emily Eckrich** from FLCC with Cindy Vanderlee, January 6, 2014 to May 16, 2014
  - **Jessica Ryan** from SUNY Cortland with Dave Gioseffi, March 17, 2014 – May 14, 2014
  - **Spencer Byrne** from SUNY Cortland with Jennifer Jordan, January 22, 2014 – March 14, 2014
  - **Tyler Socash** from U of R, Warner with Paula Davis, January 27, 2014 – April 30, 2014
  - **Correy Solano** from SUNY Geneseo with Reilly Fingescher, January 27, 2014 to March 1 2014

STUDENT  
TEACHERS /  
FIELD  
EXPERIENCE /  
MATERS'S  
INTERNSHIP

the request of Mr. Brian Nolan, Middle School Principal, for the following:

- **Suzanne Grant** from Nazareth with Cheryl Drake, March 10, 2014 – April 29, 2014
- **Jessica Alexander** from Nazareth with Kelley Godfrey, January 21, 2014 – March 14, 2014
- **Danielle Mueller** from Hobart/William Smith with Julie Leahey, January 27, 2014 – May 6, 2014
- **Lauren Beikrich** from Nazareth with Jessica Collins, January 6, 2014 – February 14, 2014

the request of Mrs. Marcie Ware, Elementary Principal, for the following:

- **Bethany Meyer** from Nazareth with Kathleen Appleby, January 21, 2014 – March 4, 2014
- **Sarah Friedman** from Hobart/William Smith with Julie Lawrence, January 27, 2014 – May 6, 2014
- **Kevin Murray** (Master's Internship) from Eastman School with Greg Kane, March 1, 2014 – May 15, 2014

the request of Mr. John LaFave, Primary Principal, for the following:

- **Kasey Welch** from Nazareth College with Chris D'Amato & Christine Sickles, January 6, 2014 – February 28, 2014
- **Taylor-Marie Solano** from SUNY Cortland with Haley Bickel, January 22, 2014 – March 14, 2014

5. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, for approval of Dr. Bill Daggett from the International Center for Leadership Education to present on March 14, 2014.

CONSULTANT

<u>Name</u>	<u>Position</u>	<u>Total</u>
Dr. Bill Daggett	Consultant	\$7,500

6. the below resolution:

FOOD AND  
CAFETERIA  
SUPPLIES

WHEREAS, it is the plan of the Canandaigua City School District to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, the Canandaigua City School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, the Canandaigua City School District wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore,

BE IT RESOLVES, that the Board of Education of the Canandaigua City School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,



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BE IT FURTHER RESOLVED, that the Board of Education of the Canandaigua City School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, that the Board of Education of the Canandaigua City School District listed below agrees to: (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide any majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

the request of Mrs. Marcie Ware to accept the following donation:

- From **Canandaigua Rotary Club**, \$25 Wegmans gift cards to be distributed to families in need at all four schools valued at \$1,050.

**DONATIONS**

the request of Mr. Jim Simmons, Athletic Director, to accept a donation

- From **Mr. Mitch Carlson**, a Smith Press including pec deck, upper and lower cable cross overs, adjustable bench with preacher curl attachment and a long bar with 240 pounds of free weights, valued at \$1,500.

7. the request of Mrs. Carleen Pierce, Assistant Superintendent for Business to approve the amendment in the minimum wage based on New York State's three annual changes.

**MINIMUM WAGE**

The minimum wage is currently \$7.25/hour. Beginning December 31, 2013, New York State's minimum wage will increase in a series of three annual changes.

- \$8.00/hour on December 31, 2013
- \$8.75/hour on December 31, 2014
- \$9.00/hour on December 31, 2015

8. the request to amend an approval from November 7, 2013 meeting. The Board previously approved Ms. Sarah Gigliotti as a certified reading teacher to work during the 2013-2014 school year at St. Mary's. Originally the request was for ten hours per week, this is adjusted to as needed to a maximum of \$8,882.00. These services will be paid through Title 1 funds.

**INDEPENDENT CONTRACTOR AGREEMENT AMENDMENT**

9. the request of Mr. Brian Nolan for Wheels in Motion to present to grades 6-8 in January. Presenters will be **Nate Merrill, Vanessa Goodwin, Shannon Freeman, Sarah Gullo, Miguel Ortiz, Laurie Sherwood, Elena Pektoska, and John Hausladen**. Funding will be paid through BOCES Arts in Education.

**PRESENTERS**

10. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

**PRESCHOOL SPECIAL EDUCATION**

11. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**SPECIAL EDUCATION**

**Personnel**

1. Non-Instructional Personnel

A. Removals

due to restructuring of personnel based on student requirements, the offer of employment approved at the November 7, 2013 BOE meeting to Amanda Adams for a Teacher Aide position effective 12/16/2013, is rescinded.



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**B. Resignation**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Rosemary Chappell	Cook	Resignation in order to accept another position	12/8/2013
Marjorie Hinman	Custodial Worker	Resignation	12/3/2013
Marybeth Masker	Typist – Confidential	Resignation for the Purpose of Retirement	2/28/2014

**C. Appointment**

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Andrew Thoreen	Custodial Worker	12/9/2013	\$10.89/hr. + \$0.60 night differential
Stephanie Bach	Food Service Helper	12/9/2013	\$8.15/hr.
Ana Sofia Anderson	Substitute Teacher Aide	12/14/2013	\$7.25/hr.
John Peck	Substitute School Bus Driver	12/6/2013	\$13.63/hr.
Rosemary Chappell	Cook Manager	12/9/2013	\$14.00/hr.
Erika Thompson	Sub Food Service Helper	12/13/2013	\$7.25/hr.

**2. Instructional Personnel**

**A. Leave of Absence**

- (1) of Shannon Jensen, a Special Education teacher at the Elementary School, for a pregnancy-related disability leave of absence to commence on or about March 19, 2014 and to end on or about April 30, 2014 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2014.
- (2) of Karrie Hart, a First Grade Teacher at the Primary School, requesting a pregnancy-related disability leave of absence to commence on or about March 11, 2014 and to end on or about April 22, 2014 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2014.
- (3) of Catherine Riley-Nicosia, a Teaching Assistant at the Middle School, requesting an unpaid personal leave of absence to commence December 5, 2013 through June 30, 2014.

**A. Appointments**

- (1) Ellen Polimeni to serve as Dean Of Students at the CACC beginning January 17, 2014 through the end of the 2013-2014 school year.

**(2) 2013-2014 Co-Curricular Appointment**

of following individual for a co-curricular appointment for the 2013-2014 school year at a rate of pay in accordance with contract:

<u>Position</u>	<u>Building</u>	<u>Employee</u>
Interact	HS	Kelly Smith

**(3) Substitute Teachers**

of the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

- Deanna Bagley
- George Flevares
- Tracy McClure
- Kathleen Burke
- Jenna Treahy

***End of Consensus Agenda***



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### **Board Committee Reports**

#### Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee with no second needed, the Extraclass Audit and the Single Audit Report were accepted.

The next Audit Committee is scheduled for December 18.

### **District Committee Reports**

#### Council for Instructional Excellence (CIE)

Mr. Delforte reported on behalf of CIE which met on December 11. The Committee heard an update on Co-Seating at the Academy, approved a course addition of IB Psych, approved a textbook The Mathematics of Money, received an update on the October Conference Days and had a presentation on Common Core Standards

#### Strategic Planning Committee

Mrs. Pedzich reported on behalf of the Strategic Planning Committee which met December 10. The group reviewed the proposed Mission and Vision statements and provided feedback to the Writing Committee. Superintendent Erdle said that originally it was on the schedule for the Board to approve the new Mission and Vision at the January 9, 2014 meeting, but this will now happen at a future meeting date.

### **Closing Remarks**

Dr. Julie Winston discussed the January Board visit to a building. This year the Academy was scheduled for the visit, but there has been a great deal of discussion of the Modules that could be viewed at the Primary/Elementary building. Dr. Winston will send out a note for feedback on dates for the visit.

### **Executive Session**

Upon a motion made by Mrs. Kesel,, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 8:57 p.m. to discuss two collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

**APPROVED:**  
**ADJOURNMENT**  
**TO EXECUTIVE**  
**SESSION**

***The Board took a break from 8:57 p.m. to 9:04 p.m.***

### **Return to Open Session**

Upon a motion made by Mr. Reho, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the adjournment to Open Session at 9:55 p.m.

**APPROVED:**  
**REGULAR**  
**SESSION**

### **Adjournment**

Upon a motion made by Mrs. Pedzich, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:55 p.m. The next Regular meeting will be on January 9, 2014, at the Operations Center at 6:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully Submitted,

Deborah Sundlov  
District Clerk



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### **Upcoming Events**

- December 13 - Middle School Fun Night
- December 13 - RPO Holiday Pops Concert
- December 17 - Elementary School Holiday Concert
- December 18 - Audit Committee Meeting
- December 18 - Middle School Holiday Concert
- December 21 - First Day of Winter
- December 23-January 5 - Winter Break ~ No School
- January 7 - Policy Committee Meeting
- January 8 - Audit Committee Meeting
- January 9 - Frieda O'Hanlon Grade Level Oral Spelling Contest
- January 9 - **Regular Board Meeting**
- January 14 - Academy Full Orchestra Concert
- January 15 - Sophomore Parent Night
- January 16 - Parent Night ~ Involvement with Your School
- January 17, 18 & 19 ~ CA Madrigal Dinner
- January 20 - Martin Luther King Day ~ No School
- January 22 - 8<sup>th</sup> Grade Parent Night
- January 23 - **Regular Board Meeting**
- January 31 - K-12 Early Dismissal