



## Canandaigua City School District Board of Education Meeting

Agenda ~ November 21, 2013  
Operations Center, 5500 Airport Road

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The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, November 21, 2013 at 7:34 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS PRESENT: Kevin McNamara, Vernon Tenney

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Geoffrey Astles, Scott Bischooping, Cary Burke, Bill Fuge, Valerie Knoblauch, Tim Poley, Bob Raeman, Floyd Rayburn, Richard Rising, Mike Sisson, Deb Sutherland, Andy Thomas, Mike Townsend, Jeremy Trevvett, other community members

### ***Meeting Called to Order***

The meeting was called to order at 7:34 p.m. at the Operations Center by President Grimm.

### ***Pledge of Allegiance to the Flag***

Mrs. Grimm asked everyone to stand for the Pledge of Allegiance.

### ***Superintendent's Report***

Mr. Vernon Tenney read a brief introduction for a S'Park Media Mentor Award that Academy Teacher, Ms. Deb Sutherland recently received. Ms. Sutherland was one of five who won this award which recognized high school teachers and advisors who are committed to igniting a passion for media in their students.

Ms. Sutherland said a few words of appreciation and of her excitement on being a part of students education.

### ***Ms. Deb Sutherland left at 7:41 p.m.***

Superintendent Erdle announced that all of the Academy fall athletic teams earned the New York State Scholar Athlete Award. Congratulations to all.

- Girls Swimming 97.48
- Girls Cross Country 97.2
- Boys Cross Country 94.84
- Girls Tennis 94.3
- Girls Soccer 93.8
- Girls Volleyball 93.02
- Football 92.5
- Boys Soccer 92.19
- Boys Volleyball 91.85

Dr. Mark Lavner advised the Board that the District will be sending requests for proposals for our recycling services. The timeline will form a committee and have meetings in December and January. Mr. Delforte expressed his interest in sitting on the committee if the timing works.

Mr. Scott Bischooping, BOCES District Superintendent, introduced himself as the new District Superintendent. He asked if any Board member ever has a question or a need to please contact him.



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### **Public Comments**

There were no public comments.

### **Student Representative ~ Jeremy Trevvett**

The Senior Trip to Chicago occurred over the weekend of November 15. The seniors took in many of the city sights. The girl's swimming team won their 9<sup>th</sup> straight sectional title. There will be an assembly on November 22 on thinking before your post to social media and being careful what you put on line. The first hockey game is also scheduled for November 22 against Rush-Henrietta.

### **Approval of Minutes**

Upon a motion made by Mrs. Raeman, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of October 30, 2013 and Regular Board Meeting of November 7, 2013.

**APPROVED:**  
**MEETING**  
**MINUTES**

### **Approval of October Warrants**

Upon a motion made Mrs. Pedzich, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the October Warrants as follows:

**APPROVED:**  
**OCTOBER**  
**WARRANTS**

General Fund

# 10 Checks 006956 to 007253

General Fund includes one hundred thirty-nine (139) electronic transfer credit card payments and two (2) voided

Federal Fund

# 10 Checks 000369 to 000384

Cafeteria Fund

# 10 Checks 000552 to 000574

Capital Fund

# 10 Checks 000316

### **Presentation**

#### Lakefront Development PIF Proposal

Mrs. Grimm began the presentation by noting that the Board received a large amount of information on Wednesday and Thursday for the Lakefront Development presentation. Many have not had the opportunity to thoroughly review the material. The Board will listen to the presentation and ask questions, but perhaps not at a detailed level. The presentation is the first step in this process. Mrs. Grimm then asked the Board if they believe they personally have a conflict of interest in this matter. Each Board member answered no.

Mrs. Valerie Knoblauch, Vice President of Finger Lakes Visitors Connections, introduced the presenters representing the Canandaigua Area Development Corporation and Morgan-LeChase, Mr. Richard Rising, HB Solutions LLC; Mr. Tim Poley, Blue Horizons Strategies, Inc.; and Mr. Michael Townsend, Harris Beach PLLC who made the presentation to the Board.

The group shared the history and issues of the 21 acre property opposite Kershaw Park. They provided the Board with artists' renderings of the proposed property that is broken down into five phases with a combination of commercial and residential. The group is asking the Board to ~~inter~~ **enter** into a PIF (PILOT Increment Financing) agreement. *(PILOTs are Payments In Lieu Of Taxes. Taxing authorities such as the school district do not normally have any legal ability to negotiate the terms of PILOT agreements. They are negotiated solely by the county's Industrial Development Agency (IDA) and taxing authorities must then abide by them for the life of the PILOT. However, a PIF, while still a form of a PILOT, provides the Board of Education the right to negotiate financial terms with the PIF's beneficiary, in this case, Morgan LeChase).* The Board asked many questions such as the kinds of units, spaces and intentions, the fit of



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the project with the mission of the district, and how the PIF payment is calculated in the tax levy calculation formula (this question was not able to be fully answered).

In the financing proposal, Morgan-LeChase promises to maintain the current school tax revenue generated by the property (as currently assessed), and also add 1% to that total per year over a 30 year period from 2014 through 2043. At the end of the 30-year period, the PIF would expire, and the entire 21-acre property would revert to the regular tax rolls. For Morgan-LeChase, such a PIF agreement would provide relief from taxes, monies that would be directed to paying the project's debt service during the early years of the project. In return, the District would realize all school taxes it currently receives from the property as assessed, and PIF payments would grow by 1% annually as the project matures.

The District would be giving up some potential tax revenue, particularly in the early years of the project, but would have a contractual certainty of annual payments, and would have the expectation that a fully realized project would provide greater revenue to the district over the long-term than a normal PILOT agreement (not negotiable by the school board), to the ultimate benefit of all district taxpayers.

***The below left during the above presentation  
Mr. Mike Sisson and Mr. Scott Bischooping left at 8:34 p.m.  
Mr. John Polimeni left at 8:47 p.m. and returned at 8:53 p.m.  
Ms. Cary Burke left at 8:54 p.m.  
Mr. Jeremy Trevvett left at 9:15 p.m.***

***Those who were not included in the rest of the meeting left at 9:27 p.m.***

**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made by Mrs. Thomas, and seconded by Mr. Reho, with all present voting yes, the Board of Education approves/accepts the Consensus Agenda:

**APPROVED  
CONSENSUS  
AGENDAS**

**Business and District Matters**

1. the request of Mr. Jim Simmons, Athletic Director, to accept a donation from the Hockey Booster club in the amount of \$525 to add to the purchase of hockey pants for the additional cost for custom pant shells.
2. the request of Mr. Jim Simmons for Final Approval of the below athletic field trips. Initial Approval was given on November 7, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
  - Varsity Wrestling, Scheetz Classic, December 13-14, 2013, Penn Cambria, Pennsylvania
  - Varsity Wrestling, Windsor Tournament, December 27-28, 2013, Windsor, New York
 the request of Mr. Jim Simmons for Final Approval of the below athletic field trips. Initial Approval was given on October 17, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
  - Boys Varsity Basketball, November 22-23, 2013, Syracuse, New York
  - Ice Hockey, January 3-4, 2014, Skaneateles, New York

**DONATION**

**ATHLETIC FIELD  
TRIPS ~ FINAL  
APPROVAL**



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- 3. the request of Mr. John LaFave, Elementary School Principal, for the below volunteers for the 2013-2014 school year:

**PRIMARY SCHOOL VOLUNTEERS**

Cecilia	Alm	Glenda	Boock
Patty	Campbell	Deb	Cooley
Erin & Christopher	Coulliard	Kelly	Davis
Kelly	Ducar	Sara	Macri
Heather	McNeil	Stacey	Minute
Linda	Najar	Sarah	Potter
Ruben	Proano	Jodee	Rizzo
Greg	Stoyles		

- 4. the request of Mrs. Marcie Ware, Elementary School Principal, for the below volunteers for the 2013-2014 school year:

**ELEMENTARY SCHOOL VOLUNTEERS**

Stephanie	LaBarge	Julie	Pawlicki
Jennifer	Fox-Werges	Laurie	McFetridge
Sally	Colletti	Erin	Volpe
Deb	Siciliano	Mary Kate	Cywinski
Kellie	Simpson	Sonya	Carnevale
Chantelle	Jones	Doris	Ledwith
Lisa	Stringer	Cheryl	Buckly
Karen	Tricomi		

- 5. the request of Mr. Brian Nolan, Middle School Principal, to have Renee Heitmann (Single Girl Cookies) to speak to our Cookies For A Closer Community Club on February 10th. The cost will be \$300 and will be paid for through the CMS Leadership account.

**GUEST SPEAKERS**

the request of Mrs. Marcie Ware for Sarah Lamb from Inner Bloom Yoga to lead a lesson during physical education classes for fifth graders. This is part of Get Up, Fuel Up! collaboration with Thompson Health and will be paid out of the health budget

- 6. the request of Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services, to declare the below books as surplus. These books will either be given away, donated to community groups, re-sold or discarded.

**SURPLUS BOOKS**

Pearson-Scott Foresman, K-6 Reading Street, 2007

- Teacher Editions and Resource Package
- Student Anthologies 1-6
- Student Practice Books 1-6
- On-Level Readers
- Below Level Readers
- Advanced Level Readers
- Sing with Me Flip Charts
- Phonics Songs & Rhymes Flip Chart
- Background and Phonics Audio CDs
- Graphic Organizer Flip Chart
- Grammar and Writing Practice Books
- Spelling and Phonics Books
- Decodable Readers K-2
- Retelling Cards
- Sound Spelling Cards
- Fix-it Transparencies
- Readers' Theater Anthology
- Fresh Reads

McGraw-Hill, Wright Group, K-6 Everyday Mathematics, 2008

- Teacher Editions and Resource Kit
- Student Journals book 1 and book 2
- Student Resource Books

***Academic success for every child we serve and the development of good character in all students***



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- 7. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, for Jennifer Cator, senior psychology major at St. John Fisher College, to observe Ms. Clair Mendick's speech class for 1/2 day during the month of December, 2013. VISITATION
8. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. PRESCHOOL SPECIAL EDUCATION
9. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. SPECIAL EDUCATION

Personnel

1. Non-Instructional Personnel

A. Removals

Table with 4 columns: Name, Position, Reason, Effective. Rows include Bridget Mussaw (School Monitor & Teacher Aide), Richard Lucitte (IT Network Technician), Laura McOmber (Food Service Helper), and Sharon McMillin (Cook Manager).

B. Creation of New Position

in order to stay in compliance with Civil Service regulations, the Board of Education needs to create one (1) new Civil Service position of Information Technology Network Analyst I.

C. Appointments

Table with 4 columns: Name, Position, Effective, Rate. Lists various staff appointments including Scott VanDuyne (School Bus Driver), Tara Fox-Bessey (Substitute Teacher Aide), and Richard Lucitte (IT Network Analyst I).

2. Instructional Personnel

A. Appointments

(1) Ellen Weeks received her Bachelor's degree in Special Education from SUNY Geneseo as well as her Master's degree in Learning Disabilities. Ms. Weeks has been a contract substitute teacher with the District since 2009. Ms. Weeks is appointed to a long-term substitute teaching position in Kindergarten effective October 24, 2013 through April 18, 2014. This position is available as a result of a leave of absence.



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- (2) **Paula Gager Gianforti** is appointed to an Interim Director of Special Programs position effective November 26, 2013 through June 30, 2014.

<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>	<u>Step</u>
Ellen Weeks	PreK-6, Permanent Special Ed K-12, Permanent	10/24/2013-4/18/14	3 (pro-rated)
Paula Gianforti	School Social Worker, Permanent School District Administrator, Permanent	11/26/2013-6/30/2014	\$400/day

- (3) 2013-2014 Winter Coaching

the following individual has for a Winter Coaching position at a rate of pay in accordance with contract:

<u>Coach</u>	<u>Position</u>
Scott Dillon	Mod "B" Boys Swimming

- (4) 2013-2014 Contract Substitute Teacher

the following individual to Contract Substitute Teacher position for a guaranteed minimum of 95 days at \$100 per day effective November 12, 2013 through June 30, 2014.

Kylie Hart	Elementary School
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- (5) Substitute Teachers

the following individuals as Certified Substitute Teachers conditional upon verification of certification and their criminal history clearance from the New York State Education Department where appropriate.

Kristin Healy  
Maggie Watson

**End of Consensus Agenda**

**Board Committee Reports**

Audit Committee ~ Mr. Bill Patrowicz

Mr. Patrowicz reported on behalf of the Audit Committee which met on November 20. The Committee reviewed the Single Audit Report and The Extraclass Audit Report. Both were favorable. Mr. Patrowicz asked that the Board review each of the reports for approval at the December 12, 2013 Board meeting.

The next Audit Committee meeting is scheduled for December 18.

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee. There were was a concern brought up about nurses not being referenced in Policy # 7515 Accidents. This policy will be taken back to the Policy Committee. With no Second required, Mrs. Thomas moved the second reading of removing Policy #7514 Students with HIV-Related Illness

- > Second Readings
  - o Policy # 7514 Students with HIV-Related Illness

The next Policy Committee is scheduled for December 9.

Four County

Mrs. Thomas reported on the November 19 Four County Meeting with Dr. Marla Iverson, Assistant Superintendent for School Improvement from Wayne-Finger Lakes BOCES, as the guest speaker. The topic was "Catching Up on the Race to the Top: The Sequel". She noted it was a great presentation that touched on what the Board can do to help the District staff in this time of change. She also noted that there is a Legislation Breakfast on November 23. Four Counties is no longer charging a fee for the Legislation meetings.

**Academic success for every child we serve and the development of good character in all students**



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### **District Committee Reports**

#### Council for Instructional Excellence (CIE)

Mr. Delforte reported on behalf of CIE, which met on November 13. The Committee reviewed proposed changes to Intro to College Studies. This change was tabled. The Committee approved the addition of College Business Math and a name change for Combined Science.

The next CIE meeting is scheduled for December 11.

### **Adjournment**

Upon a motion made by Mrs. Thomas, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:34 p.m. The next Regular meeting will be on December 12, 2013 at the Operations Center at 6:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk

### **Upcoming Events**

- November 19 - Policy Committee Meeting
- November 20 - Staff Appreciation Day
- November 20 - Audit Committee Meeting
- November 22 - Early Dismissal K-5
- November 27,28,29 - Thanksgiving Holiday ~ No School
- December 4 - Middle School Holiday Concert
- December 5 - Middle School Holiday Concert
- December 9 - Policy Committee Meeting
- December 10 - Academy PRISM Concert
- December 11 - Elementary School Concert
- December 12 - Geography Bee, Elementary and Middle School
- December 12 - **Regular Board Meeting**
- December 13 - Middle School Fun Night
- December 13 - RPO Holiday Pops Concert
- December 17 - Elementary School Holiday Concert
- December 18 - Audit Committee Meeting
- December 18 - Middle School Holiday Concert
- December 23-January 5 - Winter Break ~ No School