



Canandaigua City School District Board of Education Meeting

Minutes ~ October 3, 2013

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, October 4, 2013 at 6:33 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman (*arrived at 6:34 p.m.*), Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Jeannie Kesel (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS PRESENT: Scott Goble, Mike McClain, Jim Simmons, Vernon Tenney

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: John Addyman, Cheryl Birx, Debbie Bowan, John Chambers, Scott Chappell, Karl Dueland, Linda Gerstner, Richie Henry, Kate Hill (*left at 7:23 p.m.*), Matthew Legge, Vanessa Loree, Brian Lyon, Christine McClain, Kelli Poisson, Riley Poisson, Mike Prusinowski, Jeremy Sheckler, Erin Schlegel, Steve Schlegel, Andy Thomas

Executive Session

Upon a motion made by Mrs. Thomas, seconded Mr. Delforte, with all present voting yes, the Board of Education approved calling an Executive Session at 6:34 p.m. for the purposes of discussing the employment history of seven collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and one discussion regarding proposed, pending or current litigation.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 7:25 p.m.

APPROVED:
OPEN SESSION

The Board took a break from 7:25 p.m. to 7:30 p.m.

President's Comments

Mrs. Grimm welcomed all to the meeting and a special welcome to students in attendance.

Superintendent's Report

Lunch with Administrators

Superintendent Erdle told the Board that Monday, September 25 was her first Lunch with the Administrators with 15 second graders in attendance. The lunch was exciting for the students and Administrators. Two thank you notes were passed around to the Board from two of the students. Monday, October 7 thirteen first graders have been invited to have lunch with the Superintendent and Administrators.

Transportation Recognition

Mr. Scott Goble, Director of Transportation, introduced Ms. Debbie Bowen, Head Bus Driver and Trainer, to the Board. Ms. Bowen has been a bus driver for 25 years and a trainer for 10. She is respected both locally and across the state. At the New York State Association for Pupil Transportation, Ms. Bowen was awarded the New York State Bus School Bus Driver Instructor of the Year. Ms. Bowen commented on how much she loves her job. She cares about all the students and their safety on the school bus.

Academic success for every child we serve and the development of good character in all students



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Mr. Goble then introduced Mr. Brian Lyons, Bus Driver, who at the same conference won for the third straight year the New York State Bus Safety Road-eo. Mr. Lyons will travel to Charleston, South Carolina in July of 2014 to compete in the international event. Mr. Lyons also expressed his joy for his job and his top priority of bus safety for students.

'Brag About'

Mr. Jim Simmons, Athletic Director, introduced eight grade student, Riley Poisson, who recently ran in a cross country race. He read the following statement:

On Tuesday September 24, Canandaigua Cross Country teams were racing against Greece Athena, Brighton and Hilton schools at Mendon Ponds Park. In the modified division race, Canandaigua 8th grader Riley Poisson jumped out to a significant early lead. Several minutes into the race it became clear to Riley that one her teammates running close by was struggling with her breathing. At this point Riley had to make a decision to continue running (and likely win the race by a significant margin) or offer help to a teammate in need. Riley made the decision to stop, offer assistance, and then run back up the hill to get help for her teammate from an adult near the start of the course. She quickly got help and then ran back and finished the race, still coming in ahead of some competitors. This decision by Riley demonstrated tremendous character and showed her desire to put the welfare of another ahead of her winning the race. We are all very proud of Riley and the way she conducted herself in this situation!

Ms. Poisson was applauded and thanked by the Board.

Superintendent Erdle then showed the Board a video made by Andy Thomas, Community Relations Coordinator, to be show on October 4 at the Continental Breakfast to kick off the Districts' commitment to partner with businesses for our youth.

Those not participating in the rest of the meeting left a 7:46 p.m.

Public Comments

There were no public comments.

Student Representative ~ Jeremy Trevvett

Student Representative, Jeremy Trevvett, reported that last week was Homecoming week at the Academy, which was a big success. There was a great deal of class participation. October is Breast Cancer Awareness month. Many athletic teams are acknowledging at their games. The girls soccer team conducted their 4th Annual "Pink Out on September 20. The Volleyball team is conducting a raffle to benefit Ms. Cherri Chinn's husband, who is ill. Ms. Chinn is a retired longtime coach.

Approval of Minutes

Upon a motion made by Mrs. Raeman, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of September 19, 2013.

APPROVED:
MEETING
MINUTES

Moment of Silence

The Board held a moment of silence for Mr. Marshall Hardy a beloved young man and custodian at Elementary School who passed away on September 27. Several Board members shared a fond memory of Mr. Hardy.

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External Audit

Mr. Tom Zuber, External Auditor from Raymond F Wager, CPA, P.C., presented the findings of the Basic Financial Statement and the Management Response Letter for the year ended June 30, 2013. The Management Letter included recommendations with no significant deficiencies. Mr. Zuber met in with the Audit Committee in September and reviewed statements in detail. The Committee reviewed the year over year variances, budget, reserve funds, fund balances, checks and balances internal controls. He stated New York State schools continue to face many challenges in pension, state aid and the affordable health care act. Canandaigua has done a good job in reacting to these challenges. The Board thanked Mrs. Pierce and her team for their excellent work.

Mr. Tom Zuber left at 7:56p.m

Educational Presentation

Robotics

Mr. Steve Schlegel, Technology & Engineer teacher and FIRST Robotics Mentor, along with students Vanessa Loree and John Chambers presented to the Board an overview of the FIRST Robotics team and their competitions from the 2012-2013 school year. The team consists of approximately 12 mentors and 40 students grades 9-12. The team competed in two regional events and the world championships. They took first place out of 49 teams in March 2013 at the Finger Lakes Regional and won four awards; Industrial Design, Best Alliance Partner, Team Player Award and No Fly Zone. The Board then took a break to see the Robot in action in the bus garage.

Those not participating in the rest of the meeting left at 8:25 p.m.

Upon a recommendation by the Superintendent, a motion made by Mr. Polimeni, and seconded by Mrs. Thomas, with Mrs. Grimm abstaining from number 4, all present voting yes, the Board of Education approves/accepts the Consensus and Supplemental Agenda:

**APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDA**

Business and District Matters

- | | |
|--|---|
| 1. the Treasurer's Report for the period of July 1, 2013 - August 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>TREASURER'S
REPORT</u> |
| 2. the Appropriation Status Report, which is a summary, for the period of August 1, 2013 - August 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>BUDGET STATUS
REPORT</u> |
| 3. the Revenue Status Report, which is a summary, for the period of August 1, 2013 - August 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>REVENUE STATUS
REPORT</u> |
| 4. the request of Mr. Vernon Tenney, Academy Principal, for Initial Approval for the below trips. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- Council for Leadership and Student Activities (CLSA) New York State Conference, November 23-26, 2013, in Buffalo, New York | <u>FIELD TRIP ~
INITIAL APPROVAL</u> |
| 5. the request of Mr. Vernon Tenney for Initial Approval for the below trips. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- Virginia Beach Music Department, April 3-6, 2014, in Virginia Beach, Virginia | <u>FIELD TRIP ~
INITIAL
APPROVAL</u> |



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- 6. the request of Mr. Vernon Tenney for Final Approval for the below trip. Initial approval was granted on August 22, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **FIELD TRIP ~ FINAL APPROVAL**
 - National Association for Music Education Field (NAFME) National Honors, October 27-30, 2013, in Nashville, Tennessee

- 7. of **Sumer Miller** of Canandaigua, New York who completed all of the requirements for the New York State External Diploma Program. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **EXTERNAL DIPLOMA**

- 8. the request of Mr. Vernon Tenney for approval of the below volunteers for the Music Department for the 2013-2014 school year: **ACADEMY MUSIC VOLUNTEERS**

Sally Alling	Kim Anderson	Teresa Berley
Patti Frarey	Lisa Ivers	Missy Shull
Diana Roberts	Kerstin Wheeler	Ann Hovey
Kate McGahey	Carol Raeman	Mary Jane Callard
Karen Brion	Jen Power	Sue Sharza
Blake Ennis	Michelle Scialdone	Michelle Ward

- 9. the request of Mr. Brian Nolan, Middle School Principal, to discard the below textbooks that are no longer in condition for student use. **SURPLUS TEXTBOOKS**
 - En Espanol! (approximately 135 copies)
2000 Macdougall/Little
 - Teen Health (approximately 134 copies)
Glencoe 1996

- 10. the request of Mr. John LaFave, Primary School Principal, for the below volunteers for the 2013-2014 school year. **PRIMARY SCHOOL VOLUNTEERS**

Nicole	Achtschin	Michelle	MacKay
Laura/David	Albert	Fran	Maguire
Sallie	Alderwood	Robert	Mahaney
Jeffery	Andersen	Stacy	Mahaney
Shirley	Anderson	Timothy	Mahoney
Dawn	Arnaud	Tricia	Mahoney
Rich	Arnaud	Aimee	Malec
Margaret	Ashline	Rich	Malec
Christine	Barnes	Sharlene	Manko
Mark	Barnes	April	Martin
Rebecca/John	Barnes	Bobby	Martin
Cathy	Barnun	Jessica	Martin
Laura/Russell	Barone	Paul	Martin
Darrin	Bartolotta	Sueann	Maynard
Kristen	Bartolotta	Sueann	Maynard
Alicia	Bastian	Laura	McAlpin
Anne	Bastian	Patrick	McAlpin
Kevin	Bastian	Susan/William	McCarthy
Chris/Heidi	Bjorling	Tara	McClung
Sarah/Jeremy	Black	Kaitlyn	McCormick
Chris	Blaisdell	Lee	McKay
Ian	Boni	Megan	Meek
Jennifer	Boni	Jeanie	Medden
Sandra	Botts	Kathy	Menaguale
George/Kara	Boyd	Michelle	Mennito
Barb	Braden	Danielle	Merlo
Robert	Bradley	Linda	Mesick



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Maria	Brooks	Jackie/Jim	Metz
Chris/Julie	Brown	Ethan	Miller
Julia	Brzezinski	Jan	Miller
Ray	Brzezinski	Jennifer	Miller
April	Buccholz	Kate	Money
Alex	Bumpus	Travis	Money
Mary	Button	Sean/Tabitha	Morris
Kathy	Caito	Frances	Morse
Renae	Campbell	Jojuana	Neal
Alan	Canne	Kelly	Nemitz
Beverly	Carlson	Steve	Nemitz
Margaret & Bob	Carr	Paul	Newhook
Ruth	Chapman	Alaina/Mark	Olivieri
Sarah	Chau	Cathy	Olsowske
Kristie	Chmiel	Stuart	Olsowske
Barry	Clark	Katrina	O'Malley
Barry	Clark	Christian	Pagorek
Kyle	Claudio	Felissa	Pagorek
Danielle	Clement	Tabitha & Ron	Paisley
Sally	Colletti	Nancy	Parry
Jennifer	Conklin	Gina	Passalacqua
Donna	Cook	Amber	Pawlak
Richard	Coons	Justin	Pawlak
Sean	Cooper	Helen	Pearl
Chris	Cotropia	Julie	Pearl
Jeannine	Cotropia	Ron	Pearl
Amberle	Cramer	Katrina	Peck
Shinera	Crockton	Megan	Personale
Mike	Crudele	Phil	Personale
Britta	Crystal	Tanya	Pohwat
Ankur	Datta	Misty	Potts
Shruti	Datta	Theodore	Potts
Nicole	Decker	Alicia	Provoost
Mandy	Dedrick	Jaime	Purdy
Michael	Didas	Joan	Purdy
Sarah	Didas	William	Purdy
Jennifer	Dixon	Candy	Rasmussen
Kelly	Dixon	Karen	Rattray
Michael	Dixon	Desire`	Rause
Deb	Donmoyer	Mary Pat	Rause
Heather	Dowitsch	Andy	Read
Judy	Dreesen	Nicole	Read
Christina	Dunton	Marcia	Rebmann
Kathy	Eagan	Debbie	Reed
Roger	Egan	Debbie	Rising
Blake	Ennis	Tasha	Rivera
Danielle	Erb	Bonnie	Robinson
Sharon	Erb	Charlotte	Robinson
William	Erb	Kristin	Robinson
Jessica	Falk	Tane	Robinson
John	Fox	Kendra & Carlos	Rodriquez
David	Francisco	Susan/Thomas	Romano
Julie	Francisco	Kristy	Roof
Ann/Michael	Fratto	Ann Marie	Sarlo-Ader
Kellie	Fritz	Cathy	Sciarratta
Mark	Fritz	Daniel	Seeloff

PRIMARY SCHOOL
VOLUNTEERS
(cont'd)



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Jesse	Fuller	Sara	Seeloff
Karen	Fuller	Jen & Ray	Shedrick
Jesse	Goldstein	Christine	Sickles
Stephanie	Goldstein	John	Sickles
Jennifer	Goodall	Kara	Silkiewicz
Nathanial	Grant	Kellie	Simpson
Sheila	Grant	Laura	Simpson
Alison	Grems	Ashley	Smith
Emilia	Guillians	Heather	Smith
Jan	Gullace	Matt	Smith
Kelly	Gullace	Sue	Smith
James	Haddock	Bill	Springer
Jennifer	Haddock	Kellie	Springer
Mary Ellen	Haff	Stacy	Stevens
Cortney	Hall	James	Steverson
Erin	Hall	Jason/Kara	Tanoory
Joshua	Hall	Sandy	Tanshego
Linda	Hamilton	Jacqui	Tessena
Chantel	Hamlin	Tracey	Tripodi
Jill	Hansen	Bonnie	Trippi
Mary	Harmony	Megan	Trippi
Lucas	Harper	Greg	Urlacher
Mia	Harper	Margaret	Urlacher
Robert	Harwood	Dennie	Valastro
Amy	Havranek	Eugene	Valastro
Ryan	Havranek	Jennifer	Verdi
Aimee	Hawkins	Rich/Karla	Viglasky
Dawn	Hess	Joseph/Victoria	Viscel
Brent	Hoffman	Heather/Philip	Vitticore
Michele	Hoffman	Carmen	VonRhedey
Joe	Holtby	Jaime	Wagner
Denise	Hood	Jaime	Wagner
Kasstyna	Howe	John	Weidenborner
Scott	Huber	Courtney	Wells
Elizabeth	Hummel	Shirley	Wells
Heather/Nicholas	Hyer	Judy	White
Michael	Idoni	Rebecca	White
Suzanne	Istvan	Jeff	Whyte
Anna	Jett	Michelle	Whyte
Beth	Johnson	Chris	Williamee
Brenna	Johnson	Erin	Williamee
Chantelle	Jones	Nicky	Williams
Jennifer	Jones	Victoria	Williams
Shawn	Jones	Taryn	Windheim
Warren	Jones	Bonnie	Wood
Kara	Karaoquz	Richard	Wood
Jennifer/Kevin	Keefe	Suzanne	Wood
Donna	Kessler	Vicki & Natt	Wood
Todd	Kester	Bethany	Woodhouse
Suzanne	Kierst	Kelly	Wright
Rachel	Knight	Cheryl	Yaekel
Angelique	Kuttruff	Gregg	Yaekel
Kristy	LaFave	Janet	Yaekel
Cynthia	Lane	Robert	Yaekel
Beth	Latini	Janet	Years
Lawrence	Latini	Janet	Years

PRIMARY SCHOOL VOLUNTEERS (contd)



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Susan	Latini	Jennifer	Years
Juli	Laursen	Jennifer	Years
Jason	Leach	Jeremy	Years
Doris	Ledwith	Jeremy	Years
Angela	Lenzo	Jessica	Zanghi
Tony	Lenzo	Ellie	Zeitvogel
Jeff	Lewis	Brian	Zerges
Amy	Loblaw	Eric/Emily	Zimmerman
Chad	Loblaw		
Kwamina & Ludwig	Lora		
Adam	Lucas		

PRIMARY SCHOOL VOLUNTEERS (contd)

11. the request of Mrs. Marcie Ware, Elementary School Principal, for **Chantelle Jones** to be a parent volunteer in a fifth grade classroom for the 2013-2014 school year.

ELEMENTARY SCHOOL VOLUNTEER

12. the request of Mr. Brian Nolan for the below volunteers for the 2013-2014 school year:

- **Courtney Nye Fields** from the Council on Alcoholism and Other Chemical Dependencies
- **Rachel Gregory** from Safe Harbors of the Finger Lakes to work with our 6th grade Science classes, Natural Helpers, Girls/Boys Circles

MIDDLE SCHOOL VOLUNTEERS

13. the request of Mrs. Marcie Ware for the below presenters for the 2013-2014 school year:

- **Angela Wohlschlegel** and **Tina Culver**, F.F. Thompson Health on Health Instruction, "Get Up, Fuel Up" and puberty education
- **Ray Shedrick**, Ontario County Historical Society on social studies and local history
- **Nadia Harvieux** and **Sharon Radak**, Canandaigua Lake Water Authority on watershed lessons
- **Sam Lociano**, Canandaigua City Fire Department on fire safety
- **Deputy Robert Holland** and **Officer Steve Mumby**, Ontario County Sheriff's Department
- **Angie Cannon** and **Pat Atkinson**, Finger Lakes Museum on Finger Lakes Foodways

PRESENTERS

14. the request of Dr. Mark Lavner, Assistant Superintendent for Personnel & Support Services, to declare as surplus equipment and sell at a public auction the below service truck:

- 1996 Chevrolet Stake Body Truck, VIN # 1GBJK34R8TE265656, Mileage 88,800

SURPLUS EQUIPMENT

15. the Basic Financial Statement and Management Letter prepared by Raymond F. Wager, CPA, P.C., for the year ended June 30, 2013 and Response. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

FINANCIAL STATEMENT AND MANAGEMENT LETTER

16. the request for **Leanne LaMondie**, Nazareth College, to complete a Fellowship in the Elementary Building for the 2013-2014 school year.

FELLOWSHIP

17. an Inter-Municipal Cooperation Agreement between the Canandaigua City School District and The City of Canandaigua for joint establish and maintenance for a public park on land owned by the District known as "Northeast Park". Additional information is included as an attachment and is filed in the Supplemental Minutes File.

INTER-MUNICIPAL COOPERATION AGREEMENT

18. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL SPECIAL EDUCATION

19. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION



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Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Tamara Parks	School Monitor	Resignation	9/30/2013
Annemarie Reed	School Monitor	Resignation	10/11/2013

B. Appointments

(1) <u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Denise Smith	School Bus Driver, PT	9/10/2013	\$21.32
Kristin Power	School Bus Driver, PT	9/10/2013	\$21.32
Sandra Botts	Substitute Teacher Aide	10/3/2013	\$7.25/hr.
Leah Welch	Substitute Teacher Aide	10/3/2013	\$7.25/hr.
Marcia Rebmann	Substitute Teacher Aide	10/3/2013	\$7.25/hr.
Sara Scharr	Substitute Teacher Aide	10/3/2013	\$7.25/hr.
Ellie Zeitvogel	Substitute Teacher Aide	10/3/2013	\$7.25/hr.
Calla Mellor	School Monitor	10/1/2013	\$7.25/hr.
Tory Shuler	Substitute School Bus Monitor	9/25/2013	\$7.25/hr.

- (2) the following individual for a Contract Substitute Teacher Aide appointment at an hourly rate of \$8.33 for a minimum of 121 days effective September 25, 2013 through June 30, 2014.

Stacy Sabin K-5

2. Non-Instructional Personnel

A. Removal

of Jessica Collins from the co-curricular position of Musical Director, Drama (MS) effective September 30, 2013.

B. Appointments

- (1) of **Amy Rothermel** received her Bachelor's degree in Elementary/Special Education from St. Bonaventure University and her Master's degree in Childhood Education from SUNY Albany. She has been an Elementary Teacher at other districts in New York since 2007. Ms. Rothermel is appointed to a 3-year probationary position as an Elementary Teacher, Grade 3, with a tenure area of Childhood Education, effective October 7, 2013. This position is available as a result of a resignation.
- (2) of **Jennifer Marafioti** received her Bachelor's degree in Human Development and Family Studies from Cornell University and her Master's degree in School Psychology from R.I.T. She has been employed as a Behavior Specialist and School Psychologist since 1998. Ms. Marafioti is appointed to a 3-year probationary position as Assistant Director of Special Programs with a tenure area of Assistant Director of Special Programs, effective October 28, 2013.
- (3) of **Brett Sabin** received his Bachelor's Degree in History from James Madison University and his Master's Degree in Special Education from Nazareth College. He has worked as a teacher for over 14 years and has been working for the District as Long-term substitute Special Education teacher since September 1, 2013. Mr. Sabin is appointed to a 3-year probationary position as a Special Education teacher with a tenure area of Special Education effective February 22, 2014. This position is available as a result of a retirement.



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<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Rate</u>
Amy Rothermel	Students w/ Disabilities 1-6, Prof. Childhood Ed 1-6, Prof.	10/7/2013	Step 7 (pro-rated)
Jennifer Marafioti	SBL, Internship	10/28/2013	\$80,000/yr. (pro-rated)
Brett Sabin	SDL, Internship School Psychologist, Perm. Special Education K-12, Perm	2/22/2014	Step 4 (continuation)

(4) Substitute Teachers

of the following individuals as Certified Substitute Teachers conditional upon verification of certification and their criminal history clearance from the New York State Education Department where appropriate.

- Jordan Buck
- Lindsey Fitzgerald
- Gregory Lawson
- Diane McWilliams
- Courtney Meyer
- Erika Ann Santiago
- Karen Tricomi
- Katherine Myers
- Adina Collins
- Alice Buskus
- Kerri Ellison
- Alicia Falkey-Ignacio
- Leah Callahan
- Michael O'Connor
- Lauren Eudene

(5) 2013-2014 School Year Co-Curricular Appointment

of the following individual for a co-curricular appointment for the 2013-2014 school year at a rate of pay in accordance with contract:

<u>Position</u>	<u>Building</u>	<u>Employee</u>
Musical Director - Drama	MS	Greg Crystal

End of Consensus Agenda

Board Committee Reports

Board of Regents

Mr. Bill Patrowicz reported the Regents met on September 16 and 17 with their next meeting scheduled for October 21 and 22. These meetings are available via webcast. Mr. Mike Ford, Local School Superintendent, represented our area in a recent roundtable regarding the Common Core.

Strategic Planning Committee

Mrs. Pedzich reported on the September 30 Strategic Planning Council meeting. The Committee was provided an overview of the process with the below:

- Vision Summit will be conducted this Saturday, October 5th from 9:00 a.m. to 11:00 a.m. It is an open meeting that will help frame the vision. All Board members are expected to attend this meeting. Dr. Julie Winston will take the information from this session and will work with the writing team on October 9th to develop a framework for the district vision statement.
- Focus groups/interviews will be held on October 24th and 25th and will involve 200-400 stakeholders. A report will be issued in mid-November. A public survey will be conducted and completed by January 1st.

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- Surveys and research will be reviewed and summarized by the Warner Team. They will review the program, staff, and facilities reports plus other data such as audits and budgets. This research report will be presented at our October 15th full day District Planning Team meeting.
- The District Planning Team will break up and in some cases lead small study groups from January 13th through March 1st to work on analyzing all of the data, identifying strategic issues, and conducting SWOT analysis, and identifying specific initiatives for these issues. The goal is to not have any one principal working on more than four initiatives at any one time.
- Strategic Planning reports will be provided at BOE meetings on January 9th, April 24th, and possibly May 22nd (if necessary).

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee. The below policies were accepted on behalf of the Policy Committee, with no second required.

- **Second Reading** - Policy #5572 Audit and Finance Committee
- **Second Reading** - Policy #7440 Musical Instruments
- **Second Reading** - Policy #7460 Interscholastic Athletics
- **Second Reading** - Policy #7461 Athletic and Co-Curricular Intersectional-Interstate Competition
- **Second Reading** - Policy #7472 Solicitation of Charitable Donations

The next Policy Committee meeting is scheduled for October 22.

Adjournment

Upon a motion made by Mr. Delforte, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:33 p.m. The next Regular meeting will be on October 17, 2013 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- October 2 - Academy Open House
- October 5 - Vision Summit
- October 7 - Parent Night - District Safety
- October 9 - Academy Fall Concert I
- October 10 - Primary School Open House
- October 11 - Emergency Drill - Half Day K-12
- October 14 - Columbus Day
- October 15 - Superintendent's Conference Day
- October 16 - Audit Committee Meeting
- October 16 - IB Pinning Ceremony
- October 17 - **Regular Board Meeting**
- October 18 - Middle School Fun Night
- October 22 - Policy Committee Meeting
- October 31 - Last Day to Pay School Tax Without Penalty