



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, July 25, 2013 at 6:27 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce

LEADERSHIP TEAM ABSENT: Julie Winston (*excused*)

ADMINISTRATORS/SUPERVISORS PRESENT: Maaike Burr

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Kate Hill (*arrived at 6:50 and left at 7:30 p.m.*), Julie Wortmann, Graduate School Student

Meeting Called to Order

The meeting was called to order at 6:27 p.m. at the Operations Center by President Grimm.

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Raeman, with all present voting yes, the Board of Education approved calling an Executive Session at 6:27 p.m. for the purposes of discussing the employment history of four particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee and one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and one discussion regarding proposed, pending or current litigation.

APPROVED:
EXECUTIVE
SESSION

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:34 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm noted to the Board that the red folders include a couple of articles from the recent issue of *American School Board Journal*.

Superintendent's Report

Superintendent Erdle reminded the Board to sign up for the monthly meetings with the Academy Student Government. The Middle and Elementary Schools will also be providing dates for Board members to attend their meetings for the 2013-2014 school year. The list will be recirculated in January, as many dates from March forward have not yet been filled.

As of July 19 the District has enrolled 230 new kindergarten students. Historically between 30 and 50 new students enroll in August and September. With the 13 sections and the current numbers this has 20 students in the classroom. It is anticipated that the numbers will increase and will expand each section. Superintendent Erdle recommended the District add an additional section to kindergarten to keep the class size numbers down. The Board agreed.

We have recently been advised by the State Education Department that legislation has passed allowing APPR scores to be made public only to parents by request. Canandaigua will be working with Wayne Finger Lakes BOCES and will provide the Board with additional information as it is received.

Public Comments

There were no public comments.

Academic success for every child we serve and the development of good character in all students



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of June 20, 2013 and the Reorganizational Board Meeting of July 2, 2013..

APPROVED:
MEETING
MINUTES

Approval of June Warrants

Upon a motion made Mrs. Thomas, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the June Warrants as follows:

APPROVED:
JUNE
WARRANTS

General Fund

6 Checks 006080 to 006312

General Fund includes forty-two (42) electronic transfer credit card payments

Federal Fund

6 Checks 000299 to 000321

Cafeteria Fund

6 Checks 000496 to 000515

Capital Fund

6 Checks 000306 to 000307

Consensus Agenda

It was requested that the fall coaching recommendations be pulled and voted on separately and the District Safety Plan be pulled until the next meeting.

Upon a recommendation by the Superintendent, a motion made by Mrs. Thomas and seconded by Mrs. Kesel, all present voting yes, the Board of Education approves/accepts the Consensus and Supplemental Agendas:

APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDAS

Business and District Matters

1. the Treasurer's Report for the period of May 1, 2013 - May 31, 2013 and June 1, 2013 - June 30, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2012 - May 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2012 - May 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. the request of Mr. Vernon Tenney, Academy Principal, to accept a \$500 donation from **Mrs. Teresa Berley** for the music department to purchase new speakers for the chorus room.
5. the request of Mr. Vernon Tenney and Mr. Brian Nolan, Middle School Principal of the below placement:
 - **Theron Chinn**, SUNY Brockport, with Mrs. Paula Davis & Mr. Tom Erbland, September 2013-June 2014
6. the request of Mr. Brian Nolan to discard the below textbook (approximately 135) that are no longer in condition for student use.
Teen Health Course 2
By Mary Merki - Glencoe McGraw Hill Publications, Copyright 1996

TREASURER'S
REPORT

BUDGET STATUS
REPORT

REVENUE STATUS
REPORT

DONATION

INTERN
PLACEMENT

SURPLUS
TEXTBOOKS



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

7. the below resolution:

**FLASHP/ACA
RESOLUTION**

WHEREAS, the Canandaigua City School District is subject to the Patient Protection and Affordable Care Act (“the Act”);

WHEREAS, the Act contains obligations relating to the provision of health insurance benefits to full-time employees;

WHEREAS, the Canandaigua City School District wishes to determine the full-time status of ongoing and new variable hour and seasonal employees through a measurement period;

WHEREAS, the Canandaigua City School District wishes to establish an administrative period after each measurement period, which will be followed by a health insurance stability period for each variable hour and seasonal employee;

NOW THEREFORE, BE IT RESOLVED THAT the Canandaigua City School District adopts the following measurement, administrative and stability periods for variable hour and seasonal employees:

- Ongoing employees: measurement period of May 1 through April 30, administrative period of May 1 through June 30, and stability period of July 1 through June 30;
- New employees: 11 month measurement period from start date, administrative period of remainder of month plus two months, and stability period of twelve months; and

BE IT FURTHER RESOLVED THAT the Canandaigua City School District adopts an interim measurement period for current ongoing variable hour and seasonal employees that begins on July 1, 2013 and ends on April 30, 2014.

8. the request of Mr. Jim Simmons, Athletic Director, for the below athletic program volunteers who are CPR/AED and First Aid Certified:

**ATHLETIC
VOLUNTEERS**

<u>Football</u>	Randy Boylan	<u>Cross Country</u>
Richard Tomzak	<u>Soccer</u>	Jack Coons
Steven Marchitel	John Poisson	Kelly Garbinski
Jordan Buck		Margie Wright

9. the request of Mrs. Carleen Pierce, Assistant Superintendent for Business, of the creation of the position of Wellness Coordinator in conjunction with the Finger Lakes Area School Health Plan (FLASHP) Wellness Committee. The stipend of \$1,000 is being paid for by a donation to the District by the FLASHP Wellness Committee. The position will be an annual appointment and is not included within any existing District Association contract.

**DONATION AND
CREATION OF
POSITION**

10. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

**PRESCHOOL
SPECIAL
EDUCATION**

11. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**SPECIAL
EDUCATION**



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Christine Jacobs	Teacher Aide	Resignation in order to accept another position	6/30/2013
Maureen Kanaley-Messina	Teacher Aide	Resignation in order to accept another position	6/30/2013
Heather Lersch	Teacher Aide	Resignation	6/20/2013
Noah Barnard	Student Helper	Resignation	7/15/2013

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Dane Jensen	Student Helper	7/8/2013-8/30/2013	\$8.00/hr.
Bruce Augsburg	Substitute School Bus Driver	7/16/2013	\$13.63/hr.
Jessica Teerlinck	Teacher Aide	9/1/2013	\$9.82/hr.
Brock Davies	Custodial Worker	7/15/2013	\$10.89/hr.
Harry Parks	Custodial Worker	8/26/2013	\$10.89/hr.
Jamie Allen	Student Helper, Technology	7/17/2013	\$8.50/hr.
Jeff Quayle	Sr. Building Maintenance Assistant	7/19/2013	\$14.94/hr.

2. Instructional Personnel

A. Leave of Absence

- (1) of **Alissa Clark**, a Physical Education teacher at the Elementary School, for a pregnancy-related disability leave of absence to begin on or about August 10, 2013 and to end on or about September 21, 2013 immediately followed by an unpaid child-rearing leave of absence to end December 16, 2013.
- (2) of **Angela Dana**, a Reading teacher at the Middle School, for a pregnancy-related disability leave of absence to begin on or about October 18, 2013 and to end on or about November 29, 2013 immediately followed by an unpaid child-rearing leave of absence to end December 16, 2013.

B. Resignation

of **Michael DiGennaro**, School Counselor at the Academy, effective June 30, 2013.

C. Appointments

- (1) **Nicole Zahn** received both her Bachelor's degree in Unified Childhood/Special Education and her Master's degree in Literacy B-6 from Keuka College. She completed her student teaching at Geneva West Street School and Midlakes Education Center. She has worked for the District as a substitute teacher since 2010 and as a Long-term Substitute Teacher in the Primary School for the 2012-2013 school year. Ms. Zahn will again be appointed to a Long-term substitute teacher position at the Primary School effective July 1, 2013 through June 30, 2014. This position is available as a result of a leave of absence.



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

- (2) **Rebecca Kraft** received her Bachelor’s degree in Inclusive Early Childhood & Childhood Education from Nazareth College and her Master’s degree in Reading and Literacy from SUNY Geneseo. She has been working for the District since 2011 as a Contract Substitute Teacher and most recently as a Long-term Substitute Teacher. Ms. Kraft is now be appointed to a 3-year probationary position as a 6th grade teacher with a tenure area of Childhood Ed 1-6 effective September 1, 2013. This position is available as a result of a resignation.
- (3) **Julie Wortmann** received her Bachelor’s degree in Mathematics from the University of Rhode Island and her Master’s degree in Curriculum and Instructional Technology from Framingham State College. Ms. Wortmann has been a teacher in other school districts since 1998. Ms. Wortmann worked as a Teaching Assistant in the Math Department at the Middle School for part of the 2012-2013 school year. She is now be appointed to a 3-year probationary Math Teacher position with a tenure area of Math effective September 1, 2013. This position is available as a result of a resignation.
- (4) **Brett Sabin** received his Bachelor’s Degree in History from James Madison University and his Master’s Degree in Special Education from Nazareth College. He has worked as a teacher in Virginia for over 14 years. Mr. Sabin is appointed to a Long-term Substitute Special Education teacher position in the Primary School from September 1, 2013 to June 30, 2013.

<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>	<u>Step</u>
Nicole Zahn	Literacy N-6 Students w/ Disabilities 1-6, Initial; Childhood Education 1-6, Initial;	7/1/2013-6/30/2014	2
Rebecca Kraft	Students w. Disabilities B-2, Initial Literacy N-6, Initial; Literacy 5-12, Initial; Generalist, MCE 5-9, Initial; Childhood Ed 1-6, Initial; Students w/ Disabilities 1-6, Initial; Students w/ Dis Gen 5-9, Initial	9/1/2013	1
Julie Wortmann	Math 7-12, Professional; Math 5-9, Initial	9/1/2013	10
Brett Sabin	Special Education K-12, Professional	9/1/2013-6/30/2014	4

(5) 2013-2014 Contract Substitute Teachers

the following individuals to Contract Substitute Teacher positions for a guaranteed minimum of 135 days at \$100 per day effective September 1, 2013 through June 30, 2014.

Emily Williams	Academy
Erin Petock	Academy
Suzanne Rioch	Academy
Rebecca Haydanek	Elementary School
Joan Lambert	Elementary School
Kaitlin O’Hara	Elementary School
Laura Sufлита	Elementary School
Maureen Kanaley-Messina	Primary School
Jennifer Coles-Lloyd	Primary School



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

(6) 2013-2014 School Year Co-Curricular Appointments

the following individuals for co-curricular appointments for the 2013-2014 school year at a rate of pay in accordance with contract:

<u>Position</u>	<u>Building</u>	<u>Employee</u>
Boys Ensemble	MS	Nancy Petrie
Girls Ensemble	MS	Nancy Petrie
Musical Director - Vocal	MS	Nancy Petrie
Fiddler's Club	MS	Jessica Collins
Musical Director, Drama	MS	Jessica Collins
Jazz Ensemble	MS	Cheryl Drake
Parade Band	MS	Cheryl Drake
Intramurals (.5)	MS	Dave Nieman
Intramurals (.5)	MS	Dale Werth
Hobbies For Life (.5)	MS	John Michalko
Hobbies For Life (.5)	MS	Tammy Brand
Musical Director Technical	MS	Matt Rodgers
Newspaper (.5)	MS	Nicole Santillo
Newspaper (.5)	MS	Lori Kay
Ski Club	MS	Pam Welch
Student Government 6th	MS	Sandy Fritz
Yearbook (.665)	MS	Sally McKenna
Yearbook (.335)	MS	Karen Smith
Academician - Business Manager	HS	Krista Coleman, Megan Cabral
Academician	HS	Krista Coleman, Megan Cabral
Academic Eligibility Coordinator	HS	Leslie Legge
Art Club, High School	HS	Arlene McDonald
Athletic Activities Coordinator	HS	Marcia Kovalovsky
Aquatics Director	HS	Roy Weymouth
Chemical Safety Specialist	HS	Brian Dermody
Class Advisor - Grade 9	HS	Roberta Bittel
Class Advisor - Grade 9	HS	Laure Blazey
Class Advisor - Grade 10	HS	Margie Wright
Class Advisor - Grade 10	HS	Barb Morgan
Class Advisor - Grade 11	HS	Deb Wilbur
Class Advisor - Grade 11	HS	Steve Schlegel
Class Advisor - Grade 12	HS	Heather Black
Class Advisor - Grade 12	HS	Kim Webb
Coordinator of Student Activities	HS	Roberta Bittel
Drama - Business Manager	HS	Mike Sisson
Drama - Technical Advisor	HS	Gordon Estey
Drama - Vocal Director, Spring	HS	Amy Story
Drama Club	HS	Scott Schauman
Drama Director - Fall	HS	Scott Schauman
Drama - Musical Asst. Director	HS	Amy Story
Drama, Musical Director, Spring	HS	Scott Schauman
Drama, Technical Director, Spring	HS	Gordon Estey
Future Business Leaders Of America	HS	Barb Landon
IB CAS Coordinator	HS	Dawn Emery
Jazz Choir	HS	Amy Story
Key Club	HS	Karen Brown, Kim Webb
Knowledge Masters	HS	Jason McLaughlin
Madrigal Choir	HS	Amy Story
Math League	HS	Wendy Mandarano, Sue Mintel
National Honor Society	HS	Paula Davis, Gail Kass-Smith

Academic success for every child we serve and the development of good character in all students



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

<u>Position</u>	<u>Building</u>	<u>Employee</u>
Orchestra Director	HS	Jay Blaufuss
Parade Band	HS	Timothy Via
Peer Mediation/Anger Management Coordinator	HS	Arlene DeVinney
Robotics	HS	Scott Chappell
Robotics	HS	Steve Schlegel
School Store Advisor	HS	Steve Holmes
Ski Club, High School	HS	Adam Stoler
SSD Testing Coordinator	HS	Laure Blazey
Student Government	HS	Roberta Bittel
The Sound	HS	Timothy Via
Wellness Coordinator	HS	Bill Bowe
Ski Club	ES	Bruce Hawkins
District Ski Club Coordinator	DW	Bruce Hawkins

(7) 2013-2014 School Year Non-Compensated Co-Curricular Appointments

the following individuals for non-compensated co-curricular appointments:

<u>Position</u>	<u>Building</u>	<u>Employee</u>
Lego Robotics	MS	Eric Harter
Color Guard	MS	Jamie Snell
Students for a Tolerant Society	HS	Katya Metideri,
Students for a Tolerant Society	HS	Veronique Cheniaux
Academy Chess Club	HS	Scott Schauman
Academy Film Society Advisor	HS	Deb Sutherland
Outdoor Club	HS	Eric Cosman, Mike Madden
LARP Club	HS	Margie Wright
CA Reading Society	HS	Eric Bateman

(8) 2013-2014 School Year Team Leaders

the following individuals for Team Leader Appointments for the 2013-2014 school year at a rate of pay in accordance with contract:

<u>Employee</u>	<u>Grade</u>
Zachary Gisleson	6
Pam Welch	6
George McConville	6
Mark MacNeil	7
Caroline Wenzel	7
Mike Mahar (.5)	7
Anne Olvany (.5)	7
Linda Sikora	8
Jared Simpson	8
Kevin Wall	8
Angela Dana	6-8 Special Area
Jessica Collins	6-8 Special Area
Heather Carson	3
Genial Close	4
Michele Reynolds	5
Mary Ann Pavone	K
Haley Bickel (.5)	1
Rachel Holzschuh (.5)	1
Michael McCarthy	2



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

(9) 2013-2014 Curriculum Area Lead Teachers

the following individuals for Curriculum Area Lead Teacher appointments for the 2013-2014 school year at a rate of pay in accordance with contract:

<u>Position</u>	<u>Employee</u>
Art K-12	Sandy Bishop
CACC Coordinator	Heather Pawlak
Coordinator of Nursing Services K-12	Mary Gleason
Counseling 6-12	Leanne Ducharme
English 6-12	Brian Moore
Foreign Language K-12	Kelly Tansey
IB Coordinator	Keith Pedzich
Math 6-12	Chris Crater
Music K-12	Tom Davis
Career and Technical Education 6-12	Steve Holmes
PE K-12/ Health 6-12	Bill Bowe
Science 6-12	Amy Allen
Social Studies 6-12	Kris VanDuyne
Science K-5/Health K-5	Brandon Herod
Social Studies K-5	Brandon Herod

End of Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with Mr. Delforte voting no, all others present voting yes, the Board of Education approved the 2013-2014 Fall Coaching recommendations.

APPROVED:
FALL COACHING

Personnel

1. Instructional Personnel

(1) 2013-2014 Fall Coaching

the following individuals for Fall Coaching positions at a rate of pay in accordance with contract:

<u>Coach</u>	<u>Position</u>
Jeff Welch	Varsity Football
Matt Walters	Assistant Football
Zach Gisleson	Assistant Football
Ed Mulheron	JV Football
Deven York	JV Football
Dale Werth	Modified B Football
Dave Nieman	Modified B Football
Jared Simpson	Modified B Football
Mark MacNeil	Modified B Football
Mark Annesi	Varsity Boys Soccer
Joseph Sabbour	Assistant Boys Soccer
Eric Ward	JV Boys Soccer
Eric Harter	Modified B Boys Soccer
Andrew Hart	Modified B Boys Soccer
Kim Condon	Varsity Girls Soccer
Dick DiGiacciamo	Assistant Girls Soccer
Steve Compton	JV Girls Soccer
Danielle Owdienko	Modified B Girls Soccer
Michael Mahar	Modified B Girls Soccer



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

<u>Coach</u>	<u>Position</u>
Tamra Housel-Iorio	Varsity Fall Cheerleading
Jennifer Nicholas	JV Fall Cheerleading
Kristen Smith	Middle School Fall Cheerleading
Matt Ward	Varsity Cross Country
Eric Mullen	JV Cross County
Leanne Ducharme	Modified B Cross Country
Bob Black	Varsity Girls Swimming
Sarabeth Stachura	JV Girls Swimming
Becca Kraft	Girls Diving
Roy Weymouth	Modified B Girls Swimming
Dave Ducharme	Varsity Girls Tennis
Bruce Hawkins	JV Girls Tennis
Arlene DeVinney	Modified A Girls Tennis
Ryan Chapman	Varsity Boys Volleyball
Emily Crosby	JV Boys Volleyball
Steve Holmes	Modified B Boys Volleyball
Jon Canough	Varsity Girls Volleyball
Jeanne Canough	JV Girls Volleyball
Catherine Rieck	Modified B Girls Volleyball
Kevin Wall	Modified B Girls Volleyball

Board Committee Discussion

The Board reviewed the draft Board Committee listing. One minor correction will be made and will be brought forth at the next meeting for approval. No suggested changes for the Board Goals were discussed.

Closing Remarks

The Board discussed the sign off process of the vendor lists. It was agreed to continue the process that has been used previously by reviewing and sending an acknowledgement. There were questions in the contents of the Vendor List. This list includes all organizations and people who have received payment or reimbursement. Mrs. Carleen Pierce, Assistant Superintendent for Business, will revisit the way the list is generated and see if there is a way to amend.

Ms. Julie Wortmann, newly appointed math teacher at the Middle School, was introduced to the Board.

Adjournment

Upon a motion made by Mr. Patrowicz, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:10 p.m. The next Regular meeting will be on August 22, 2013 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- July 29 - Site Committee Meeting
- August 22 - **Regular Board Meeting**
- August 26 - EEF Committee Reorg Meeting
- August 27 - UPK Orientation
- August 28 - 7th & 8th Grade Open House
- August 29 - Kindergarten Orientation Day Bus Run

Academic success for every child we serve and the development of good character in all students



Canandaigua City School District Board of Education Meeting

Minutes ~ July 25, 2013

Operations Center, 5500 Airport Road

- September 2 - Labor Day
- September 3 - Superintendent's Conference Day
- September 3 - 6th Grade Open House
- September 4 - First Day of School Grades 1-12
- September 5 - **Regular Board Meeting**
- September 6 - First Day of School - Kindergarten
- September 9 - First Day of School - UPK
- September 11 - Academy Open House
- September 19 - **Regular Board Meeting**
- September 26 - Elementary School Open House
- September 27 - K-5 Half-Day Conference
- September 28 - Homecoming Parade and Game
- October 3 - **Regular Board Meeting**
- October 7 - Parent Night - District Safety
- October 10 - Primary School Open House
- October 11 - Emergency Drill - Half Day K-12
- October 14 - Columbus Day
- October 15 - Superintendent's Conference Day
- October 17 - **Regular Board Meeting**