



Canandaigua City School District Board of Education Meeting

Minutes ~ June 5, 2014

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, June 5, 2014 at 6:15 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte (*arrived at 6:29 p.m.*), Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas (*arrived at 6:38 p.m.*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS PRESENT: John Arthur, Dan Bowman, John LaFave, Mike McClain, Katie McFarland, Vernon Tenney, Marcie Ware

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cheryl Birx, Cary Burke, Bonnie Cazer, Carol Conner, Tom Davis, Cheryl Drake, Leanne Ducharme, Deborah Frangakis, Peg Fusco, Georgia Graves, Jennifer Kondolf-Duba, Charles Osborne, Bonnie Passero, Mike Prusinowski, Karen Smith, Shari Schoenknecht, Marylee Strakosh, Kathleen Ziegler, other faculty and staff and family members

Meeting Called to Order

The meeting was called to order at 6:15 p.m. at the Operations Center by President Grimm.

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mr. Patrowicz, with all present voting yes, the Board of Education approved calling an Executive Session at 6:15 p.m. for the purposes of discussing one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and two employment history of a particular employee(s) and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Raeman, with all present voting yes, the Board of Education returned to Open Session at 6:56 p.m.

APPROVED:
OPEN SESSION

The Board took a break to honor retirees from 6:56 p.m. to 7:30 p.m.

Meeting Reconvened

Mrs. Grimm reconvened the meeting at 7:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm stated how exciting it was to have so many retirees present and welcomed all in attendance.

Superintendent's Report

Superintendent Erdle commented on how nice it was to be able to spend a few minutes with this year's retirees. She stated, no matter what their role is, all have had such an impact on hundreds and hundreds of children.



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The following retirees were acknowledged with a few words by their building administrator:

Mr. Tom Davis
Ms. Cheryl Bix
Ms. Deborah Frangakis
Ms. Shari Schoenknecht
Mr. Carol Connor
Ms. Kathey Ziegler
Ms. Jennifer Kondolf-Duba
Mr. Chuck Osborne
Ms. Georgia Graves
Ms. Cheryl Drake
Ms. Bonnie Passero
Ms. Peg Fusco
Ms. Karen Smith
Ms. Mary Lee Strakosh

Mrs. Grimm thanked everyone and said they can always come back, because they will always be a part of our family.

Those not participating in the remainder of the meeting left at 7:47 p.m.

Mr. Vernon Tenney, Academy Principal, stated that Mrs. Amy Story, Music Teacher, received word that the Academy Jazz Choir has been selected to take approximately 25 students and 6 chaperones to Constellation Brands – Marvin Sands Performing Arts Center (C-MAC) on July 9. The students will be joining the band Foreigner on stage at C-MAC. They will perform on stage during the song “I Wanna Know What Love Is”.

Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services provided the Board with an update on the Security Project. The State Education Department (SED) has, after many months, given their preliminary approval. There are a couple of updates being re-sent with SED’s final approval anticipated the week of June 11. Bid documents will be ready by June 18 with a pre-bid walk thru scheduled for June 25. The Bid Opening will be held on July 15 with anticipation of Board approval at the July 25 Board Meeting. The Board did offer to hold a Special Meeting earlier to speed the process along. If a meeting is held sooner, the Notice to Proceed could be issued earlier than August 11.

Mrs. Carleen Pierce, Assistant Superintendent for Business, reported that Senator Nozzolio’s office contacted the Superintendent with bullet aid that is available to the District. The District will be receiving funds to use towards the District’s wellness initiatives. Several ideas include living walls, exercise equipment or enhancements to the walking trails. The Senator’s office also informed the YMCA that they too will be receiving bullet aid from the State. However, the catch is their money needs to be funneled through the school district. Once we know the amount awarded to the YMCA and when it will be received, we will amend our general fund, by increasing state aid revenue and by increasing our community agency expenditure code so the money can flow through our budget into the YMCA’s budget.

Mrs. Pierce reported on two tax certioraris (a request to reduce the amount of the assessment). The first is Centerpointe. Mrs. Pierce received an email from the Ontario County Real Property Tax that the Town of Canandaigua’s attorney was close to reaching a settlement with Centerpointe. Prior to this email, the District was not informed that Centerpointe was on the docket for this year. Because there was no Inter-Municipal Agreement the town agreed to pay all attorney fees. Our calculation showed that if we were not successful in fighting the reduction in the assessment challenge, we would owe a refund to Centerpointe in the amount of approximately \$500,000. The calculation from the county shows an estimate under \$300,000. Mr. Joe Shields, Ferrara, Fiorenza, Larrison, Barrett & Reitz, PC, has contacted the town’s attorney to learn of the details of the proposed settlement.

Mrs. Pierce also reported she received a call from the Town of Hopewell about entering into an Inter-Municipal Agreement with them for Wal-Mart. Since 2006, Wal-Mart has been assessed at approximately \$14M. An attorney representing Wal-Mart has stated that he believes the assessment should be reduced to \$6M. Since an Inter-Municipal agreement would need to be signed, we again reached out to Mr. Shields. The proposed Inter-Municipal



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Agreement will be shared with the Audit Committee at their next meeting and we hope to have it added to the June 19 Board of Education meeting.

The Board discussed the best way to get this information to our District taxpayers because they are the ones that will be picking up the differences if the assessment reductions are approved. The Board requested that Mrs. Pierce invite Mr. Shields to the June 19th Board meeting to provide us with an update to the tax certiorari cases and to make a recommendation with regard to how we proceed.

Public Comments

There were no public comments.

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of May 22, 2014.

APPROVED:
MEETING
MINUTES

Educational Presentation

GED Proposal

Mr. Vernon Tenney, Academy Principal, and Ms. Leanne Ducharme, presented the board an overview of creating a General Educational Development (GED) program in Canandaigua. Students who have been unsuccessful in high school have frequently entered a GED program, a pathway to a New York State High School Equivalency Diploma. Most recently, students have gone to Finger Lakes Community College to prepare for the "Test Assessing Secondary Completion". A potential program could be housed at the VA building 36 with one teacher and one aid allowing our staff to work more closely with students. The proposed program would, in addition to providing test preparation, offer career skills to students. It might be possible to invite non-Canandaigua students to attend on a tuition basis.

Mrs. Pedzich left at 9:01 p.m. – 9:03 p.m.

Discussion ensued about the potential of creating a GED program. They were generally supportive, but asked to have a budget to review before they make a final decision. This will be provided to the Board.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Raeman, and seconded by Mrs. Thomas, all present voting yes, the Board of Education approves/accepts:

APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDA

Business and District Matters

- the request of Mr. Jim Simmons, Athletic Director, to accept a donation in the amount of \$3,526 to compensate an assistant football coach for the 2014-2015 school year. For this reason, the budget is reappropriated to reflect these entries as shown below.

DONATIONS

Revenue:	A2705	Gifts/Donations	\$3,526
Expense:	A2855-150-090-1514	Assistant Coach Salary	\$3,526

the request of Mr. Vernon Tenney, Academy Principal, to accept a reimbursement payment/donation in the amount of \$3,480 from the Academy Players. This amount was used to purchase microphones for the Academy. For this reason, the budget is reappropriated to reflect these entries as shown below.

Revenue:	A2705	Gifts/Donations	\$3,480
Expense:	A2110-200-220-0000	Academy Equipment	\$3,480



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- 2. the request of Mr. John LaFave, Primary School Principal, for the following field internships, student teachers, tutors:
 - **Cecelia Roth** from Brockport/Nazareth with Deanna Dramer, September 2014 to April 2015
 - **Martha McGrath** from Alfred University with Joshua Mull, September 2014 to October 2014
- 3. the request of Mr. Vernon Tenney for Jennifer May to be a volunteer for the Field Hockey Club. FIELD INTERNSHIP / STUDENT TEACHER / TUTOR
- 4. the request of Mr. Vernon Tenney for the following Rotary Foreign Exchange Student for the 2014-2015 school year: FOREIGN EXCHANGE STUDENT
 - **Silvia Morales**, a student from Chile staying with a Canandaigua family. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- 5. the following textbook is recommended for use at the Academy and was available for Board review at Thursday evening's meeting for initial approval. Initial Approval was granted on May 22, 2014. Additional information was included as an attachment and is filed in the Supplemental Minutes File. TEXTBOOK ADOPTION ~ FINAL APPROVAL

<u>Textbook</u>	<u>Author</u>	<u>Course Title</u>
Silent Spring	Rachel Carson	IB Environmental Systems and Societies (11/12)
- 6. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. PRESCHOOL SPECIAL EDUCATION
- 7. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. SPECIAL EDUCATION

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Diana Sittig	Computer Services Assistant	Resignation for the Purpose of Retirement	6/28/2014
Linda Valentine	Custodial Worker	Resignation in order to Accept another position	5/19/2014

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Linda Valentine	Custodian	5/19/2014	\$11.55/hr.
Gregory Wild	Custodial Worker	6/9/2014	\$10.89/hr.
Michael Manaco	Custodial Worker	6/16/2014	\$10.89/hr.
Donna Marks	Custodial Worker	6/9/2014	\$10.89/hr.

2. Instructional Personnel

A. Resignation

of Mr. John LaFave from his position as Building Principal at the Primary School effective June 30, 2014.



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B. Leave of Absence

(1) of Angelica Clark, a Special Education teacher at the Middle School, requesting a pregnancy-related disability leave of absence to begin on or about November 20, 2014 and to end on or about January 1, 2015.

C. Appointment

Mr. John LaFave received his Bachelor’s degree in Philosophy from Wadhams Hall, a Master’s degree in Applied Psychology/School Psychology from SUNY Plattsburgh, and a CAS in Educational Administration from SUNY Brockport. Mr. LaFave has worked for the District as an Assistant Principal since 1996 and as a Building Principal since 2012. Mr. LaFave is appointed to a 3-year probationary position as Director of Student Support Services with a tenure area of School District Administrator effective July 1, 2014. This is a new position.

<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>	<u>Rate</u>
John LaFave	School District Administration, Permanent	7/1/2014	Per Contract

End of Consensus Agenda

Those not participating in the rest of the meeting left at 9:09 p.m.

Board of Education Committees

Operations and Facilities Committee

Mr. John Polimeni reported on behalf of the Operations and Facilities Committee which met earlier in the day of June 5. The committee reviewed the diagrams of the outside options and the results from the Capital Project Advisory Committee which reviewed the drawings on May 27. At the Capital Project Advisory Committee meeting on June 17, the committee will review the building maps. The committee is waiting for an updated proposal for the concession stand and updated financial information.

District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Julie Winston reported on behalf of the CIE Committee which met on May 28. The committee reviewed the Enrichment Program with five recommendations. Two recommendations fell under the Strategic Plan and will move forward under that plan. Two were approved and one the committee is waiting for further information. The committee had a presentation and discussion I Ready, a possible aimsweb replacement. There is a K-5 SIPT meeting on June 10 where they will review and make a final recommendations. The next meeting CIE meeting is June 11.

Strategic Planning Committee

Mrs. Grimm reported on behalf of the Strategic Planning Committee which met on June 2. The Committee reviewed what the writing team has put together. A presentation will be held at the next Board meeting, June 19, 2014 of the proposed Plan for Excellence, 2014-2019 with detailed information for the 2014-2015 school year.

Closing Remarks

Mrs. Thomas informed the board the Policy Committee will be meeting with Erie 1 and NYSSBA on June 18 to review their policy services. If anyone is interested in attending this meeting, please let her know.



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Exit Regular Session

Upon a motion made by Mr. Delforte, seconded by Mr. Reho, with all present voting yes, the Board of Education approved exiting the Regular Session at 9:22 p.m.

**APPROVED:
ADJOURNMENT
TO EXECUTIVE
SESSION**

Executive Session

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 9:22 p.m. to discuss one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law)

**APPROVED:
ADJOURNMENT
TO EXECUTIVE
SESSION**

The Board took a break from 9:22 p.m. – 9:29 p.m.

Adjournment

Upon a motion made by Mrs. Kesel, seconded by Mrs. Raeman, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:58 p.m. The next Regular meeting will be on June 19, 2014 at the Operations Center at 6:30 p.m.

**APPROVED:
ADJOURNMENT**

Respectfully Submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- June 6 - Middle School Dance Grade 8
- June 6 - Academy Pop Night @ the Bistro
- June 10 - Middle School Spring Concert
- June 11 - Academy Spring Concert II
- June 12 - Elementary School Spring Concert
- June 13 - Primary Flag Day Ceremony
- June 13 - Middle school Fun Night Grades 7 & 8
- June 15 - Father's Day
- June 17 - Elementary School Spring Concert
- June 18 - Audit Committee Meeting
- June 19 - **Regular Board Meeting**
- June 29 - Class of 2014 Commencement
- July 1 - **Reorganizational Meeting**