



Canandaigua City School District Board of Education Meeting

Agenda ~ May 22, 2014

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, May 22, 2014 at 6:05 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Jeannie Kesel, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho (*left at 7:10 p.m. and back at 7:15 p.m.*), Beth Thomas

BOARD MEMBERS ABSENT: Joe Delforte (*excused*), Bill Patrowicz (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS PRESENT: Dan Bowman, Maaike Burr, Peter Jensen, Eric Jordan, Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Jerri Jensen, Kennedy Jensen, Karen Polimeni

Meeting Called to Order

The meeting was called to order at 6:05 p.m. at the Operations Center by President Grimm.

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas with all present voting yes, the Board of Education approved calling an Executive Session at 6:05 p.m. for the purposes of discussion of eleven employment history of a particular employee(s) and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Kesel, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Open Session at 7:12 p.m.

APPROVED:
OPEN SESSION

Public Hearing on Code of Conduct 7:15 p.m. – 7:20 p.m.

President Grimm opened the floor for comments from the public on the revised Code of Conduct. There were no public comments.

Meeting Called to Order

Mrs. Grimm reconvened the meeting at 7:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

President Grimm welcomed Kennedy Jensen and her parents to the Board meeting.

Superintendent's Report

Mr. Tenney began by reading background information on the U.S. Presidential Scholars Program. This was established in 1964, by executive order of the President, to recognize and honor some of our nation's most distinguished graduating high school seniors. In 1979, the program was extended to recognize students who demonstrate exceptional talent in the visual, creative and performing arts. Each year, up to 141 students are named as Presidential Scholars, one of the nation's highest honors for high school students. Senior Kennedy Jensen is one

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of 141 outstanding American high school seniors that have demonstrated outstanding academic achievement, artistic excellence, leadership, citizenship, service and contribution to school and community. Canandaigua has never had a U.S. Presidential Scholar student.

Kennedy said a few words to the Board and administrators thanking them for their support throughout her high school career. Kennedy chose Academy Teacher, Adam Stoler as a special recognition.

Mr. & Mrs. Jensen and Kennedy left at 7:36 p.m.

Acceptance of Results from May 20, 2014 Annual Vote

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education accepted the results of the Annual Vote.

APPROVED:
ANNUAL VOTE
RESULTS

Budget

Yes – 1,407 No – 720

Transportation Purchase

Yes – 1,430 No – 665

New Transportation Reserve

Yes – 1,387 No – 677

Two Elected Board Members

Beth Thomas 1,473

Bill Patrowicz 1,304

Wood Library

Yes – 1,271 No - 818

Public Comments

There were no public comments.

Student Representative ~ Jeremy Trevvett

President Grimm congratulated Jeremy Trevvett on being accepted to Notre Dame.

Jeremy Trevvett reported that on May 18 seventy-six juniors were inducted into National Honor Society. Junior prom was held on May 10. The senior picnic will be held on June 13 during lunch period. Earlier in the week there was a no texting and driving campaign put on by the Ontario Safety Council. May 29 seniors will see a mock car crash. May 23 is the awards ceremony at the Academy. Four athletic teams: softball, baseball, boys lacrosse and outdoor track are all in sectionals.

Approval of April Warrants

Upon a motion made Mrs. Kesel, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the April Warrants as follows:

APPROVED:
April
WARRANTS

General Fund

93 Checks 008300 to 008441

General Fund includes thirty-four (34) electronic transfer credit card payments

Federal Fund

92 Checks 000468 to 000479

Cafeteria Fund

94 Checks 000681 to 000706

Capital Fund

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91 Checks 000324 to 000326

Approval of Minutes

Upon a motion made by Mrs. Raeman, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of May 8, 2014.

APPROVED:
MEETING
MINUTES

Educational Presentation

Academy Highlight

Mr. Vernon Tenney, Academy Principal, began by stating the Academy encourages students to “take the challenge”. As a result, many students have enrolled in classes providing them the opportunity to push their academic limits. In many cases, students earn college credit, sometimes allowing them to enter college with one year completed. Ms. Maaike Burr and Mr. Eric Jordan, Academy Assistant Principals, provided overviews of the following programs:

- Advanced Placement (496 students participating, 433 exams)
- International Baccalaureate (330 students participating, 141 assessments)
- College Partnership: FLCC
 - Gemini (332 students participating)
 - 3-1-1 → now called Early College Scholars
- Project Lead the Way (RIT) (123 students participating)
- New Visions

The Academy is trying to determine why more students do not participate in several of these offerings. One difficulty they are trying to overcome is the academic challenge is more important than the final exam grade. The Gemini program is being updated this year to provide students participating college credit hours at \$5 per credit; this opportunity may be dependent on passage of FLCC budget.

Those not participating in the rest of the meeting left at 8:31 p.m.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Raeman, and seconded Mrs. Kesel, and with the remaining present voting yes, the Board of Education approves/accepts the Consensus Agenda and Supplemental:

APPROVED
CONSENSUS
AGENDA &
SUPPLEMENTAL
AGENDAS

Business and District Matters

- | | |
|--|--|
| 1. the Treasurer’s Report for the period of July 1, 2013 - April 30, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>TREASURER’S</u>
<u>REPORT</u> |
| 2. the Appropriation Status Report, which is a summary, for the period of April 1, 2014 – April 30, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>BUDGET STATUS</u>
<u>REPORT</u> |
| 3. the Revenue Status Report, which is a summary, for the period of April 1, 2014 – April 30, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>REVENUE STATUS</u>
<u>REPORT</u> |
| 4. an amendment of Code of Conduct that has been vetted through stakeholder groups, Board of Education and presented in a public hearing on May 22, 2014. | <u>CODE OF</u>
<u>CONDUCT</u> |
| 5. the request of Mr. John Lafave, Primary School Principal, for the following student | <u>STUDENT</u> |

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teachers/Observations:

- Hannah Scheetz from Nazareth with Emily Phillips, September 2014 to October 2014
- Molly Bianco from Nazareth with Andrea Smith, October 2014 to December 2014
- Leah Schaffer from Nazareth with Kim Moravec, October 2014 to December 2014
- Casey Vandesande from Hartwick College with Mackenzie Brown, May 2014 to June 201

TEACHERS / OBSERVATIONS

- 6. a Memorandum of Agreement with Finger Lakes Community College's (FLCC) for the Gemini program for July 1, 2014 - June 30, 2015. This agreement will make access to FLCC courses less costly for students.

MEMORANDUM OF AGREEMENT

the request of Mrs. Carleen Pierce, Assistant Superintendent for Business, recommends the approval and adoption of the Fifth Amendment to the Employee's Health Reimbursement Fund (VEBA) Resolution. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

EMPLOYEE HEALTH REIMBURSEMENT FUND (VEBA)

- 7. the committee members and authorized persons to perform functions for the remainder of the 2013-2014 school year of the Benefit Resource, Inc. - Employee's Health Reimbursement Fund (VEBA) be named as Carleen Pierce, Linda Eames, Ms. Belle Sargent and Ms. Sarah O'Brien (effective June 9, 2014).

APPOINTMENT

- 8. the request of Mr. Vernon Tenney, Academy Principal, for the below new club at the Academy:

NEW CLUB ~ ACADEMY

- National History Day Club - students with a love of history will seek out answers. Hand-on competition based project based on a yearly theme. The unpaid advisor is Kris VanDuyne.

- 9. the request of Ms. Carleen Pierce for EnergyCAP to provide utility consumption and expenditure auditing services as well as onsite training.

ENERGEY/CAP AGREEMENT

- 10. the request of Mr. John LaFave to accept a donation from the PTSA in the amount of \$5,343.19 to purchase photography equipment. The equipment will allow digital photography and videography, of student artwork, to be captured and displayed on the monitor outside the Primary School auditorium.

DONATION

Table with 4 columns: Revenue/Expense, Code, Description, Amount. Rows: A2705 Gifts/Donations \$5,343.19; A2110-200-110-0000 Equipment Primary School \$5,343.19

the below transfers are over \$20,000 and require Board of Education approval.

BUDGET TRANSFERS

This is necessary to cover anticipated remaining payroll expenditure for substitute teachers.

Table with 4 columns: From/To, Description, Amount. Rows: A2110-120-090-1230 Primary/Elementary School - Teachers \$ 150,000; A2110-140-090-1260 Substitute Teachers \$ 150,000

This is necessary for payment of the BOCES Technology invoice to be paid from proper account codes.

Table with 4 columns: From/To, Description, Amount. Rows: A2630-490-010-0000 BOCES Computer Services-Copiers \$ 30,000.00; A2630-495-010-0000 BOCES Computer Assisted Instruction \$ 30,000.00

This is necessary to cover the final stage of the heating change over at the Academy.

Table with 4 columns: From/To, Description, Amount. Rows: A1620-541-010-8000 Operations Floor Care Supplies \$ 10,271.44; A1620-429-010-8000 Operations Misc, Contractual \$ 1,141.29; A1620-425-010-8000 Operations Laundry \$ 7,025.00; A1620-400-010-8000 Operations Contractual \$ 3,699.65; A1620-400-010-8000 Buildings/Grounds Equipment \$ 5,567.50; A1621-437-010-8000 Maintenance-Special Projects \$ 27,704.88

- 11. the following textbook for use at the Academy and was available for Board review at

TEXTBOOK



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Thursday evening's meeting for initial approval. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

ADOPTION ~ INITIAL

<u>Textbook</u>	<u>Author</u>	<u>Course Title</u>
Silent Spring (11/12)	Rachel Carson	IB Environmental Systems and Societies

12. at the May 14, 2014 CIE meeting, the Council reviewed the following course addition. A thorough review occurred through the department, the building principal, and final CIE as directed in the District's Curriculum Procedures Manual. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- College Business Math as a Gemini course through FLCC

COURSE ADDITION

13. the request of Mr. Brian Nolan, Middle School Principal, of the following volunteers to attend the Camp Bristol overnight trips:

MIDDLE SCHOOL VOLUNTEERS

May 29-30 Team Seneca

Fred Ashby	Rita Becker	Jennifer Bentley	Robert Boylan
Stephen Dean	Jenna DeBrock	Michael Dramer	Laurie Egan
Ulana Fuller	Sarah Greene	Scott Green	Carol Griffin
Geoff Hanford	Aimee Hawkins	Barb Henderson	Amy Herman
Michele Holcomb	Gil Jackson	Krista Jackson	Kerry Johnson
Christina Kimble	Matthew Mamooone	Melissa Mandurano	Michael McClain
Christine McClain	Lori McMillen	Kara Miller	Orlando O'Neill
Tammie Papas	Marcia Rebmann	LeighAnn Richards	Christopher Sohn
Lynn Sohn	Darrell Swan	Ann VonRhedey	Marjorie Wall
Stacy Wendroff	Eric Woehr	Jeff Welch	Shannon Gerace
Josh Montagliano	Delia Pinera	Shannon Holbrook	Stephanie Durham
Jacqueline Tiermini	Amie Regan	Tamela Cayward	

June 5-6 Team Hemlock

Sheryl Meyer	Tom Gibson	Amie Cole	Dawn Hayes
Dawn Snell	Joanne Cichetti	Suzette Norris	Scott Norris
Kevin Pollack	Lisa Hough	Dave Hough	Leslie White
Laura Brophy	Michelle Pedzich	Beth Perdan	Richard Morgan
Jon Welch	Tanya Johnson	Jessica Burnett	Jennifer Chi (Ingalls)
Kevin Laird	April Laird	Pam Thomson	Robert Chapman
Michelle Murphy	Jodee Rizzo	Amy Birch	Kevin Norris
Adam Wolfe	Mike Boyce	Chandra Taggart	Andy Kanef
Shannon Dodge	Marisa Daniels	Richard LaFlam	Cindy LaFlam
Theodore Letus	Tara McConville	George McConville	Suzanne Russell

June 12-13 Team Honeoye

Jennifer Years	Kristin Healey	Karen Ojeda	Ayn Patrowicz
Kristi Doody	Christina Rader	Christene Weibel	Kelli Simpson
Karen Ojeda	Adeline Rudolph	Maria Halstead	Brooke Baker
Jessica Cangemi	Peter Ellison	Mary Pat Werth	Noemi Wilt
Dave Lincoln	Jen Logan	Amy Miller	Lauren Ouimette
Jeneane Herod	Scott Chesler	Scott Makenzie	Caroline Gray
Jenny Baxter	Angie Dutcher	Matt Healey	Cesar Cruz
Corey Erickson	Steve Chesler	Barb Barkley	Kelli Simpson
Maurenn Messina	Carrie O'Neill	Mary Boock	Heather Diehl
Toni Rattray			

14. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL SPECIAL EDUCATION

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION

Personnel

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1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Karen Smith	Typist	Resignation for the Purpose of Retirement	7/5/2014
Linda Eames	Finance Clerk I	Resignation in order To Accept another Position	5/1/2014

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Cody Ham	Food Service Helper, PT	3/11/2014	\$9.05/hr.
Linda Eames	School Tax Collector	5/1/2014	As Per Contract
April Buckholtz	Substitute Teacher Aide	5/23/2014	\$8.00/hr.
Aedan Russell	Student Helper, Technology	7/1/2014	\$8.50/hr.
Alex Simmons	Student Helper, Technology	7/1/2014	\$8.50/hr.
John Tennity	Student Helper, Technology	7/1/2014	\$8.00/hr.
Matthew Hovey	Student Helper, Technology	7/1/2014	\$8.00/hr.
David Zabliski	Student Helper, Technology	7/1/2014	\$8.00/hr.
Ryan Daniels	Student Helper, Technology	7/1/2014	\$8.00/hr.

2. Instructional Personnel

A. Leave of Absence

- (1) The Superintendent received a letter from Cynthia Vanderlee, Prevention Service Specialist, requesting an unpaid personal leave of absence from July 1, 2014 through June 30, 2015.

B. Appointments

- (1) **David Fronczak** received his Bachelor's Degree in Childhood/Middle Childhood Education from Canisius College and his Master's Degree in Literacy from SUNY Buffalo. Mr. Fronczak currently works as the Reading Department Chair and Reading Specialist at another District. He has taught in the private sector for the past 3 years. Mr. Fronczak is appointed to a 3-year probationary period as a K-5 Reading Teacher with a tenure area of Reading effective September 1, 2014. This position is available as the result of a retirement.
- (2) **Kali Knickerbocker** received her Bachelor's Degree in Math and Special Education from Nazareth College and her Master's Degree in Special Education from Nazareth College. She currently works as a long-term substitute Special Education Teacher at another District. She has taught in the public sector for the past year. Ms. Knickerbocker is appointed to a 3-year probationary period as a Primary School Teacher with a tenure area of Childhood Education 1-6 effective September 1, 2014. This position is available as the result of a resignation.
- (3) **Stephanie Piper** received her Bachelor's Degree in Childhood Education from SUNY Fredonia and her Master's Degree in Special Education from St. John Fisher College. Ms. Piper currently works as a Special Education Teacher at another District. She has taught in the public sector for the past 7 years. Ms. Piper is appointed to a 2-year probationary period as a Primary School Teacher with a tenure area of Childhood Education 1-6, effective September 1, 2014. This position is available as the result of a retirement.
- (4) **Michael Santee** received his Bachelor's Degree in Education from Keuka College. Mr. Santee has been working as a Teaching Assistant at other Districts since 2007. Mr. Santee is appointed to a 2-year



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probationary period as a Teaching Assistant with a tenure area of Teaching Assistant effective September 1, 2014. This position is available as the result of a resignation.

<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>	<u>Step</u>
David Fronczak	Early Childhood Ed B-2, Initial; Childhood Ed 1-6, Initial; Middle Childhood ELA 7-9, Initial; Literacy B-2, Initial; Literacy 5-12, Initial	9/1/2014	4
Kali Knickerbocker	Students w/ Disabilities B-2, Initial; Early Childhood Ed B-2, Initial; Students w/ Disabilities 5-9 Math, Initial; Students w/ Disabilities 1-6, Initial; Childhood Ed 1-6, Initial; Math 5-9, Initial	9/1/2014	1
Stephanie Piper	Childhood Ed 1-6, Professional; Students w/ Disabilities 1-6, Professional; Early Childhood Ed B-2, Professional; Students w/ Disabilities B-2, Professional	9/1/2014	8
Michael Santee	Social Studies 7-12 Ext., Initial	9/1/2014	8

(5) Contract Substitute Teacher

the following individual to a contract substitute teacher position for a guaranteed minimum of 13.5 days at \$100 per day effective May 13, 2014 through June 30, 2014.

Albert Almansberger Academy

(6) Substitute Teachers

the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Evan Smith
Jeffrey Maciejewski
Meredith Blackman
Anna Iuppa

End of Consensus Agenda

Board Committee Reports

Operations & Facilities Committee

Mr. Polimeni reported on behalf of the Operations & Facilities Committee which met on May 22. He reported the next Community Advisory meeting will be held May 27. They will be reviewing proposed project picture boards and will gather comments from the entire committee. The potential date of December 9 for a capital project vote is being discussed. A resolution would need to be Board approved by October 16.

District Committee Reports

Strategic Planning Committee

Mrs. Pedzich reported on behalf of the Strategic Planning Committee. The Committee has come up with a number of initiatives that have been rewritten by a small writing group. Everyone is excited about the direction of the District in the upcoming years. A presentation will be provided at the June 5 Board of Education meeting.

Adjournment

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Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:35 p.m. The next Regular meeting will be on June 5, 2014 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Upcoming Events

- May 26 - Memorial Day
- May 27 - Middle School Art Show
- May 28 - Academy Spring Concert I
- May 29 - Middle School Spring Concert
- June 3 - Middle School Spring Concert
- June 4 - Elementary School Spring Concert
- June 5 - **Regular Board Meeting**
- June 6 - Middle School Dance Grade 8
- June 6 - Academy Pop Night @ the Bistro
- June 10 - Middle School Spring Concert
- June 11 - Academy Spring Concert II
- June 12 - Elementary School Spring Concert
- June 13 - Primary Flag Day Ceremony
- June 13 - Middle school Fun Night Grades 7 & 8
- June 15 - Father's Day
- June 17 - Elementary School Spring Concert
- June 18 - Audit Committee Meeting
- June 19 - **Regular Board Meeting**
- June 29 - Class of 2014 Commencement