



Canandaigua City School District Board of Education Meeting

Minutes ~ March 13, 2014

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, March 13, 2014 at 6:32 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni (*arrived 8:04*), Michelle Raeman, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS PRESENT: John Arthur, Patrick Case, John LaFave, Mike McClain, Brian Nolan, Andy Thomas, Marcie Ware

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Greg Kane, Cary Burke, fifth grade jazz band students and families

Meeting Called to Order

The meeting was called to order at 6:32 p.m. at the Operations Center by President Grimm.

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved calling an Executive Session at 6:32 p.m. for the purposes of discussing nine employment histories of a particular employee(s) and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employees and one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law)..

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Kesel, with all present voting yes, the Board of Education returned to Open Session at 7:27 p.m.

APPROVED:
OPEN SESSION

The Board took a break from 7:27 p.m. to 7:34 p.m.

Meeting Reconvened

Mrs. Grimm reconvened the meeting at 7:34 p.m. and asked everyone to stand for the Pledge of Allegiance.

Presentation

Elementary School Highlight

Mrs. Ware, Elementary School Principal, began by inviting the Board to the bus bay to hear the 5th grade jazz band led by Mr. Greg Kane perform several songs. Mrs. Ware then provided the Board an overview of the different extras available to students; from the Fiddle Club, Robotics "Experts" Club, Page Turners Book Club, and E-School Times.

Superintendent's Report

Superintendent Erdle reported on a partnership with the Ontario County Safety Council. New signs will be posted around the district buildings to encourage drivers to stop texting while driving. The signs say: "One Text or Call Could Wreck it All". All the Finger Lakes area superintendents are involved in the partnership.



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Superintendent Erdle also gave a huge thank you to our buildings and grounds staff, as well as our transportation staff. Our buildings and grounds staff began work at 1:00 a.m. on March 13 to begin clearing away the snow from the snowstorm the previous day. Many districts around were not able to open because they were unable to access their buildings. Our bus drivers provided a safe commute for our students.

Academy senior Meredith Hutchings was recently profiled on News 8 Scholastic Arts Spotlight.

Superintendent Erdle noted that there were three recent Community Forums to gain input on any potential capital project work within the District. Unfortunately, these three meetings had a total of six people attend. There was discussion on safety and security and athletic fields work. She asked the Board for approval to work with SEI Architect to develop a schematic and cost to bring back to the Board with potential ideas and discussion. There will be future forums with anticipation of a fall vote. The Board approved going forward and having additional information provided to them for a potential capital project vote.

School of Character Award

Dr. Julie Winston, Assistant Superintendent for Instruction, read a statement: *In 1996 a group of teachers, parents, students, and administrators gathered to clearly define what showing good character means to the children of Canandaigua. With this began our dedication to teaching our children not only the 3R's, but how to appropriately apply that knowledge to their lives once they walk across the stage on graduation day. Today we are here to officially announce that the Middle School has earned prestigious recognition in this area. Earlier this year, the Middle School welcomed evaluators representing the Character Education Partnership (CEP), a national organization based in Washington, DC at the forefront of this effort across the country. We have been invited for two years in a row to share our thoughts and ideas at their national convention. The evaluators talked to administrators, faculty, students, and staff to find out more about the Middle School. As they left the informed Brian of their decision...Canandaigua Middle School was selected as a New York State School of Character. With this comes the honor of being one of three middle schools so recognized in our state.*

The next step in the process was a waiting game: we waited for word from the partnership if we were to be considered as a National School of Character. On Monday, March 10 we received more good news: the Middle School is one of the 13 finalists in the United States for potential recognition as a National School of Character. The 12 other Middle schools hail from all over our country. The Middle School staff is working to upload more information for consideration and awaits the time and date when they will welcome the national evaluators to our school to share the wonderful character shown by our students and staff.

The Board was treated to a short video of Middle School students and then a brief celebration.

Those not participating in the rest of the meeting left at 8:20 p.m.

Real Property Tax Cap

Mrs. Carleen Pierce, Assistant Superintendent for Business, provided the Board with an overview of the real property tax cap calculation. Based on our current numbers, the District would be able to go out at a 4.52% increase. After her presentation, Superintendent Erdle asked the Board what levels they would like to see. The majority said between the 2 percent and 3 percent. They were provided several figures, such as for a 2.03% that would increase the tax rate by .40 cents per thousand, and a 3.67% that would increase the tax rate by .71 cents per thousand.

Public Comments

There were no public comments.

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Student Representative

Student Representative, Jeremy Trevvett, reported spring sports begin next week. College week will also begin on March 17 with a trivia contest each day. Student Government will be selling shamrock shakes on Monday for St. Patrick's Day, Thursday a group will be attending a leadership conference in Geneseo and CA Idol will be held on Friday. March 14 and 15 will be the end of the musical, The Titanic. The 100 day celebration has been moved to March 18 because of the snow day the previous week.

Jeremy Trevvett left at 8:46 p.m.

Approval of Minutes

Upon a motion made by Mr. Polimeni, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of February 24, 2014 and the Regular Board Meeting of February 27, 2014.

APPROVED:
MEETING
MINUTES

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mr. Reho, and seconded by Mr. Polimeni, all present voting yes, the Board of Education approves/accepts:

APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDA

Business and District Matters

- 1. the removal of **Kelly Aylward**, Monroe #1 BOCES, as Deputy Treasurer for the 2013-2014 school year.
- 2. the appointment of **Linda Eames** as Deputy Treasurer for the 2013-2014 school year.
- 3. the request of Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services, to declare as surplus equipment the following analog radio inventory. This equipment will be sold at public auction.

REMOVAL

APPOINTMENT

SURPLUS
EQUIPMENT

Box 1

8267292	8371018	8273717	8266195	8273719	8273842
8267505	8259695	8371100	8267530	8221689	8267524
8258077	8326795	8267264	8267224		

Box 2

8371992	8369599	8258408	8264984	8258043	8335756
8269267	8265696	8269265	8369597	8371104	8265341
8264983	8226196	8269299	9326827	8326839	8265322
8265364					

Box 3

8337733	8267236	8264925	8267232	8265383	8269261
8267254	8267504	8327005	8267506	8266197	8269300
8326850	8327072	8269263	8265331		

Box 4

8269291	8326814	8210707	8266285	8258066	8327783
8221705	8337612	8267507	8221048	8267233	8210674
8269227	8269295	8210644	8210673		

Box 5

8269229	8265347	8327789	8258429	8326725	8265271
8326832	8327006	8266215	8327764	8326946	8327714
8265322					

Portables with chargers-Box 7

018TLC9189 018TLC8334 018TLC8328

Box 6

Box 7

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8269298 bad speaker Radio mounting brackets, screws and microphones

Box 8 **Box 9**
Radio wiring harness Radio antenna masts (long & short)

- 4. the following textbooks for use at the Academy and were available for Board review at the meeting. Initial Approval was given on February 27, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

TEXTBOOK ADOPTIONS ~ FINAL APPROVAL

Textbook: Six Months in 1945
Author: Michael Dobbs
Course Title: IB History of the Americas Year Two

Textbook: Working
Publisher: Southwestern
Course Title: Cooperative Work Experience

Textbook: Biology Eleventh Edition
Publisher: McGraw Hill
Course Title: Science Grade 11 and 12

- 5. the request of Mr. John LaFave, Primary School Principal, of the following volunteers for the 2013-2014 school year:

PRIMARY SCHOOL VOLUNTEERS

Alex Aronson	Jennifer Aronson	Alex Bacon
Brian Chappell	Larry Crouse	Matt Cuthbertson
Michelle Cuthbertson	Douglas Forgue	Alice Gordon
John Gordon	Kyle Gordon	Kym Gordon
Scott Hackett	Eliza Hamilton	Jeff Hoffman
Melody Johnson	Sharon Lesio	Cora Lloyd
Andrea Manaco	Diane Marsh	Erica McCain
David Pitt	Art Rorick	Chris Rottigen
Pauline Stahlbrodt		

- 6. the approval of three contractual agreements with Management Advisory Group of N.Y., Inc. for STAC, Medicaid and SLP Services. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

MAG AGREEMENTS

- 7. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL SPECIAL EDUCATION

- 8. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION

Personnel

- 1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Linda Eames 2/28/2015	Finance Clerk	LOA in order to accept another position	2/28/2014-

B. Appointment

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Linda Eames	School Tax Collector, Temp	3/1/2014	As per contract
Takarra Cooper	Food Service Helper Substitute	2/27/2014	\$8.00/hr.
Ashley Perri	Secretary I, Provisional	3/24/2014	\$12.73/hr.

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Takarra Cooper	Substitute School Monitor	3/11/2014	\$8.00/hr.
Wendy Ruggles	School Monitor	3/17/2014	\$8.00/hr.
Kiley Clingerman	Contract Substitute Teacher Aide	3/14/2014	\$8.33/hr.
Cody Ham	Substitute Food Service Helper	3/11/2014	\$8.00/hr.

2. Instructional Personnel

A. Leave of Absence

of Susan Huedepohl, a Home & Careers Teacher at the Middle School, for a personal leave of absence from March 20, 2014 through June 30, 2014.

B. Resignation for the Purpose of Retirement

resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Kathleen Ziegler	2 nd Grade Teacher, PS	7/1/2014	30

C. Resignation

of Lyndsey Sanford, resigning her position as a contract substitute teacher at the Middle School, effective March 14, 2014.

D. Appointments

Substitute Teachers

the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Kristi Ross, Ashley Trudell, Ryan Hobart, Stephanie Simonik, Alina Jeon

End of Consensus Agenda

Adopting Bond Resolution

Upon a recommendation by the Superintendent, a motion was made by Mr. Reho, seconded by Mrs. Raeman, with all the Board members voting yes, the Board of Education approved adopting a bond resolution by a roll call vote:

APPROVED:
BOND
RESOLUTION

The following resolution and duly moved that it be adopted:

BOND RESOLUTION DATED MARCH 13, 2014 OF THE BOARD OF EDUCATION OF THE CANANDAIGUA CITY SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The City School District of the City of Canandaigua, New York ("Canandaigua City School District") shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

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Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$425,503, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of school buses.

Section 4. It is hereby determined and declared that (a) the maximum cost of said purpose, as estimated by the Board of Education, is \$760,000, and such amount is hereby appropriated therefor, (b) the Canandaigua City School District plan to finance the cost of said purpose is (i) to expend \$334,497 from the existing bus reserve fund for such costs; and (ii) to provide up to \$425,503 from funds raised by the issuance of said Bonds and Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$425,503, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipating Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk or the Clerk's designee together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such



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obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on May 20, 2014 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

Duly put to a vote as follows:

Joseph Delforte, Jr.	Voting Yes
Jeannie Kesel	Voting Yes
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Voting Yes
Michelle Raeman	Voting Yes
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Jeanie Grimm	Voting Yes

Proposition #2 - Transportation

Upon a recommendation by the Superintendent, a motion was made by Mrs. Raeman, seconded by Mrs. Kesel with all the Board members voting yes, that the Board of Education approve the Proposition No. 2, Bus Purchase by a roll call vote:

APPROVED:
PROPOSITION
NO 2

- The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #2

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Canandaigua, New York, dated March 13, 2014, authorizing the acquisition of school buses, at an estimated maximum aggregate cost of \$760,000, less trade-in value, if any, and the appropriation and expenditure from the existing bus reserve fund of \$334,497 for such cost; the levy of a tax to be collected in annual installments therefor; the issuance of debt obligations of the School District as may be necessary, or the use of undesignated unappropriated fund balance, not to exceed \$425,503, all be approved?

- At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

- The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.

- This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

Joseph Delforte, Jr.	Voting Yes
Jeannie Kesel	Voting Yes
Bill Patrowicz	Voting Yes



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Michelle Pedzich	Voting Yes
John Polimeni	Voting Yes
Michelle Raeman	Voting Yes
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Jeanie Grimm	Voting Yes

Board Committee Reports

Policy Committee

Mrs. Grimm reported on behalf of the Policy Committee. The below policies were submitted for a First Reading. She also requested if anyone has any comments, to please forward as soon as possible as these two policies will be on for a Second Reading on March 20.

- First Reading
 - Policy # 7210.5 Independent Educational Evaluations
 - Policy # 7541.5 Homebound Instruction

District Committee Reports

Strategic Planning

Superintendent Erdle reported that there have been five sub groups created and each is chaired by an administrator and a community member. Those sub groups are:

- Educational Excellence
- Stewardship
- Communication, Community and Traditions
- Student Life
- Employee Life

Each group will be looking at different data, with a smaller group reviewing everything and putting it together as a five year strategic plan.

Adjournment

Upon a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:50 p.m. The next Regular meeting will be on March 27, 2014, at the Middle School Auditorium at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully Submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- March 14,15 - Academy Players ~ *Titantic*
- March 17 - St. Patrick's Day
- March 19 - Audit Committee Meeting
- March 19 - CA College and Career Night
- March 19 - Middle School Concert
- March 20 - Elementary Music in Our Schools Month Concert
- March 20 - **Budget Workshop ~ Public Forum** ~ Middle School Auditorium ~ 7:00 p.m.
- March 20 - First Day of Spring



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- March 22 - Regional Spelling Contest
- March 25 - Policy Committee Meeting
- March 25 - EEF Committee Meeting
- March 25 - Middle School Concert
- March 26 - Informational Meeting - Parents of Incoming Kindergartners
- March 26 - Academy Band Concert
- March 27 - **Regular Board Meeting**