



Canandaigua City School District Board of Education Meeting

Minutes ~ February 6, 2014

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, February 6, 2013 at 7:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Michelle Pedzich (*left at 8:03 p.m.*), John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas

BOARD MEMBER ABSENT: Bill Patrowicz (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Carleen Pierce, Julie Winston

LEADERSHIP TEAM ABSENT: Mark Lavner (*excused*)

ADMINISTRATORS/SUPERVISORS PRESENT: Brian Nolan, Kevin McNamara, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Eric Bateman, Chris Bruce, Cary Burke, Melanie Dyroff, Greg Ferguson, Drew Glitch, Kelly Godfrey, Nancy Petrie, Mike Prusinowski, Belle Sargent, Kathleen Schopinsky, Jenelle Slaughter, Caroline Ryan, Lorraine Ryan, other faculty and community members

Meeting Called to Order and Pledge of Allegiance to the Flag

The meeting was called to order at 7:30 p.m. at the Operations Center by President Grimm with everyone standing for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance.

Superintendent's Report

Superintendent Erdle noted that the Board is in beginning stages of review for a potential capital project. There will be three community input sessions where Superintendent Erdle will provide a brief overview and then the meeting will break into small groups to listen to community input. These meetings are as follows:

- Tuesday, February 25, 2014 – 7:00 p.m. at the Cheshire Fire Hall, 4285 State Route 21
- Wednesday, February 26, 2014 – 7:00 p.m. at the Operations Center, 5500 Airport Road
- Saturday, March 1, 2014 – 10:00 a.m. Hopewell Town Hall, 2716 County Road 47

A sign-up sheet was passed around to the Board for members to sign up to assist in facilitation of these meetings.

'Shout Out'

A special shout out to our athletic team and director, Mr. Jim Simmons. Mr. Simmons had made it a goal to have our teams more involved in the Red Kettle Campaign and they were this year. Team members rang bells across our area and this year the campaign exceeded their goal.

Middle School Teaser ~ "Wizard of Oz – Young Performers' Edition"

Mr. Brian Nolan, Middle School Principal, thanked the many students and Mrs. Petrie, Music Teacher, for their hard work and dedication in putting together the *Wizard of Oz - Young Performers' Edition*. Mrs. Petrie introduced three students who were in attendance; Caroline Ryan, Jenelle Slaughter and Drew Glitch. The group showed a short video they made showing students saying what being involved in the Middle School Musicals has done for them.

The *Wizard of Oz - Young Performers' Edition* will be held on February 7 at 7:30 p.m.; February 8 at 2:00 p.m. and February 9 at 2:00 p.m.

Those not participating in the rest of the meeting left at 7:41 p.m.

Academic success for every child we serve and the development of good character in all students



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National Board Certification Recognition

National Board Certification

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the following Commendation for Kelly Godfrey for her National Board Certification.

APPROVED:
COMMENDATION

The following Resolution of Commendation was unanimously approved by the Board of Education at its Regular Meeting on February 6, 2014; and

*Whereas, Kelly has served the Canandaigua City School District since 2002
And currently as a sixth grade teacher;*

Whereas, Kelly has met the professional standards for National Board Certification set by the Board of Directors of the National Board for Professional Teaching Standards; and

*Whereas, Kelly has been awarded the National Board Certification in
Middle Childhood Generalist;*

*Whereas, the Board of Education of the Canandaigua City School District commends
Kelly for maintaining high and rigorous professional standards for herself
as to what teachers should know and be able to do; and*

*Whereas, Kelly is commended for participating in a national
voluntary system to affirm that she meets such standards; and*

*Be it Resolved, that Kelly is commended for being a role model of professionalism for the
staff and students of the Canandaigua City School District and the Greater Canandaigua Community; and*

*Be it Further Resolved, that Kelly is commended for her dedication to the
“Five Core Propositions” of the National Board for Professional Teaching Standards:*

- 1. Teachers are committed to students and their learning.*
- 2. Teachers know the subjects they teach and how to teach those subjects.*
- 3. Teachers are responsible for managing and monitoring student learning.*
- 4. Teachers think systematically about their practice and learn from experience.*
- 5. Teachers are members of learning communities.*

New York State School Boards Association Recognition

The New York State School Board Association has a recognition program called *School Board U*. This program is designed to recognize the extensive time and effort given by a local school board member in expanding their governance knowledge and skills. There are four achievement levels based on a board members involvement in district, regional and state level activities. Mrs. Grimm presented Mrs. Beth Thomas the Board Excellence Award for her work representing Canandaigua City School District.

Veterans Exemption Options

Superintendent Erdle noted there are many questions still unanswered on this new Veterans Exemption. Mrs. Carleen Pierce, Assistant Superintendent for Business, reviewed what was discussed at the January 23, 2014 Board meeting regarding the qualifications, three levels of exemptions, exemption options, New York State basic minimums and maximum options. One new fact that was just recently learned is the Veteran's Exemption would take precedence over the STAR Exemption. STAR Exemption could be reduced or eliminated on a property therefore resulting in a reduced amount of STAR reimbursement. The trend within the Wayne-Finger Lakes BOCES schools is districts are delaying their decision for a year in order to gather more information. New York State School Boards Association is recommending the decision be put before voters in a non-binding referendum. Superintendent Erdle is recommending the delay of the decision for one year. This will allow the District to gain more information on the STAR Exemption, talk with local Veteran's groups, prepare a financial analysis and then possibly consider a non-binding public referendum.

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The Board discussed their various options and agreed to support the recommendation of Superintendent Erdle.

Public Comments

There were no public comments

Mrs. Michelle Pedzich left at 8:04 p.m.

Consensus Agenda

The retirement request of Belle Sargent was pulled from the consensus agenda.

Upon a recommendation by the Superintendent, a motion made by Mrs. Raeman, and seconded by Mr. Polimeni, will all present voting yes, the Board of Education approves/accepts the Consensus and Supplemental Agendas.

**APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDAS**

Business and District Matters

1. the Treasurer’s Report for the period of July 1, 2013 - December 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of December 1, 2013 – December 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of December 1, 2013 – December 31, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. the request of Mrs. Rachel Mac Intyre Kruger, Middle School Teacher, for her son, **Matthew Kruger**, to attend Canandaigua Schools as a kindergarten student beginning September 2014. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.
5. the request of Mr. Brian Nolan, Middle School Principal, for Petty Cash funds (\$75.00) at the Middle School be returned to the Business Department. These funds have not been used in the last four years.

**TREASURER’S
REPORT**

**BUDGET STATUS
REPORT**

**REVENUE STATUS
REPORT**

**ATTEND
CANANDAIGUA
SCHOOLS**

**REMOVAL OF
PETTY CASH**

6. the request of Mr. Jim Simmons, Athletic Director, to accept a donation in the amount of \$7,000 from the Canandaigua Hockey Booster Club. This will be used toward the securing ice time for the varsity hockey team.

DONATION

Revenue:	A2705	Gifts/Donations	\$7,000
Expense:	A2855-400-030-0000	Athletics/Contractual	\$7,000

7. the following resolution:

**ANNUAL
ELECTION AND
BUDGET VOTE
RESOLUTION**

That pursuant to Section 2606 of the Education Law that the date of May 6, 2014 be designated as the day of registration for the School Board Election and Budget Vote to be held on Tuesday, May 20, 2014; that the place of registration be designated as the Administrative Offices, 143 North Pearl Street, Canandaigua, New York; that the hours of registration be designated as from 8:00 a.m. through 4:00 p.m.; and that the Board of Registration consist of Ms. Deborah Sundlov and Dr. Mark Lavner.”

“That pursuant to Sections 2606 and 2602 of the Education Law that the Canandaigua Elementary School, West Gibson Street, Canandaigua, New York, and Cheshire Fire Department, 4285 State Route 21, Canandaigua, New York, be designated as the locations where the Annual School Board Election and Propositions for Budget Vote and other Approved Propositions will be held on Tuesday, May 20, 2014 and that the hours for the polls to be open be designated as from 7:00 a.m. to 9:00 p.m.”



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- 8. appointment of Ms. Paula Gianforti, Interim Director of Special Programs, to the membership of the Committee on Special Education, the subcommittee on Special Education and the Committee on Preschool Special Education for the 2013-2014 school year. **APPOINTMENT**
- 9. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**
- 10. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Resignation

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Tamara Felker	School Tax Collector	Resignation	2/28/2014

B. Appointment

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Reese Agyepong	Teacher Aide	2/3/2014	\$9.82/hr.
Carrie Klug	School Monitor	2/7/2014	\$8.00/hr.

2. Instructional Personnel

A. Resignation

- (1) of Jeffrey Scott, a contract substitute teacher at the Academy, resigning his position effective January 24, 2014.
- (2) of Nathan Bohn, a Teaching Assistant at the Elementary School, resigning his position effective February 14, 2014.
- (3) of Jordan Buck, a contract substitute teacher at the Middle School, resigning his position effective February 3, 2014.

B. Appointments

(1) 2013-2014 Contract Substitute Teacher

the following individual to a Contract Substitute Teacher position for a guaranteed minimum of 67 days at \$100 per day effective January 28, 2014.

Kristen Healy – Primary School

the following individual to a Contract Substitute Teacher position for a guaranteed minimum of 67 days at \$100 per day effective February 5, 2014.

Jeanne Canough – Middle School

(2) 2013-2014 Winter Coaching

the following individual for a Winter Coaching position for the remainder of the season.

David Nieman Mod "B" Boys Swimming



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(3) 2013-2014 Spring Coaching

the following individuals for Spring Coaching positions at a salary in accordance with contract.

Dale Werth	Varsity Baseball
Zach Gisleson	JV Baseball
Mike Tepper	Modified "B" Baseball
Matt Walters	Modified "B" Baseball
Danielle Owdienko	Varsity Softball
George McConville	JV Softball
Bill Bowe	Modified "B" Softball
Kristen Muscato	Modified "B" Softball
Ed Mulheron	Varsity Boys Lacrosse
Robin Hulme	Assistant Boys Lacrosse
Deven York	JV Boys Lacrosse
Adam Stoler	Modified "B" Boys Lacrosse
Dave Gioseffi	Modified "B" Boys Lacrosse
Sue Ellis	Varsity Girls Lacrosse
Jared Simpson	Assistant Girls Lacrosse
Kara Horn	JV Girls Lacrosse
Kristen Marsjanik	Modified "B" Girls Lacrosse
Eric Ward	Modified "B" Girls Lacrosse
Bruce Hawkins	Varsity Boys Tennis
Dave Ducharme	JV Boys Tennis
Mark Annesi	Modified "B" Boys Tennis
Arlene DeVinney	Varsity Girls Track
Matt Oberst	Varsity Boys Track
Paul Sedita	JV Boys Outdoor Track
Mark Sutter	JV Girls Outdoor Track
Becca Kraft	Modified "B" Track
Mike Mahar	Modified "B" Track
Mike Broderick	Varsity Golf
Pat O'Hara	JV Golf

(4) Substitute Teachers

the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

- Megan Webster
- Emily Dorsey

End of Consensus Agenda

Retirement

Mr. Polimeni asked for a motion to accept, with regret, Ms. Belle Sargent's request for retirement with an expression of sincere best wishes for a happy and healthy retirement. Mr. Polimeni commended her for of service to the Canandaigua City School District, years as Treasurer. The motion was seconded by Mrs. Raeman with all in favor, the Board voted to accept Ms. Sargent's resignation with regret effective December 30, 2014.

APPROVED:
RESIGNATION
WITH REGRET

Ms. Sargent left at 8:06 p.m.



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Student Representative ~ Jeremy Trevvett

Student Representative, Jeremy Trevvett reported January 27 the Harlem Wizards were here for a PTSA fund raising event. The week of November 10 begins sectionals for skiing and basketball. Student Government will be selling Orange Crushes for \$1. Sign-ups have begun for Braves Ball, the annual dodge ball tournament, which will be held in March. *Titanic* is in full rehearsal mode.

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of January 8, 2014 and January 23, 2014.

APPROVED:
MEETING
MINUTES

Presentations

The Work of the Libraries

School library media specialists Mr. Eric Bateman, Ms. Melanie Dyroff, and Ms. Kathleen Schopinsky highlighted the work they do in support of our students and our teachers at each of the different buildings. They shared the creative ways they get students involved with such things as contests, book clubs and displays. They also shared some of their challenges such as reduced time for coming to the library, (created by module demands), lack of third grader keyboard skills to conduct online projects, classroom area of the Academy library good for group work but not ideal for instruction, and limited workstations. Each building shared a short video with students saying what the library means to them and what they like about the library.

Those not participating in the rest of the meeting left at 8:46 p.m.

Vision and Mission

Mrs. Grimm reported on the sub-group of our Strategic Planning Committee and their process to present a new Vision and Mission for Board of Education to approve. Mrs. Grimm reported that the sub-group met several times reading information on differences between a vision and mission. They looked at examples and considered our current mission. They stayed clear of our current vision to avoid stifling their creativity, process, and input from the vision summit. They reflected on the work, words from the vision summit-what was meant, what was heard and learned and what was beyond what had been captured by a word or two. They wrestled with words, phrasing and meaning. They went back to the Strategic Planning Committee with a new Visio and Mission. Unfortunately, the Strategic Planning Committee didn't agree with what they had. The sub-committee went back with recommendations and came up with a new version:

VISION

The Canandaigua City School District will lead and inspire a community of learners to fulfill their academic and creative potential.

MISSION

We demonstrate our commitment to the whole child by

- ***providing rigorous opportunities in academics, the arts, and athletics;***
- ***supporting the social, emotional, and developmental needs of all students;***
- ***maintaining a focus on character development; and***
- ***Engaging families and our community***

Upon a motion made by Mr. Polimeni, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the new Vision and Mission statement for the Canandaigua City School District.

APPROVED:
NEW MISSION
AND VISION

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Board Committee Reports

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee which met on January 29. The following policies were put forth for a First Reading.

- First Readings
 - Policy # 5410 Purchasing and Competitive Bids
 - Policy # 5570 Financial Accountability (*pulled from First Reading*)
 - Policy # 6477 Recognition

Policy # 5570 Financial Accountability was pulled and will be taken back to the Audit Committee with comments. The next Policy Committee meeting will be held on March 25.

Mr. Trevvett left at 9:02 p.m. during policy committee

Lakefront Development

On February 4 Mr. Reho and Mr. Delforte attended a public meeting for the Lakefront Development. Mr. Delforte provided a brief update. There were several comments made such as the school district will not act until the city does; however, the Board has never said that. The development company would like to get FHA funding at some point, but isn't doing so now because of the length of time to get approval. They also passed along the same information that if there is no PIF and no project then the property value would be grieved. There is another meeting scheduled for February 11 that Mr. Delforte will attend.

Closing Remarks

Superintendent Erdle commented that there is a new state requirement for all volunteer coaches. They are to complete a Dignity for All Students Training at the volunteers expense. The Section V and area superintendents are all discussing this new requirement.

Adjournment

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:17 p.m. The next Regular meeting will be on February 27, 2014 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- February 7 - First day for School Board Candidate Petitions
- February 7,8,9 - Middle School Musical ~ *Wizard of Oz*
- February 12 - Audit Committee Meeting
- February 12 - Academy Mid-Winter Choral Concert
- February 13 - Board of Education Budget Workshop-Forum
- February 13 - Middle School Mid-Winter Concert
- February 17 - President's Day
- February 17-22 - Winter Break
- February 25 - Policy Committee Meeting
- February 27 - **Regular Board Meeting**
- March 5 - K-2 Parent-Teacher Conferences
- March 6 - **Budget Work Session** ~ Middle School Auditorium ~ 7:00 p.m.

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- March 7 - Middle School Fun Night
- March 7,8,9 - Academy Players ~ *Titantic*
- March 13 - **Regular Board Meeting**
- March 14,15 - Academy Players ~ *Titantic*
- March 17 - St. Patrick's Day
- March 19 - Audit Committee Meeting
- March 19 - CA College and Career Night
- March 19 - Middle School Concert
- March 20 - Elementary Music in Our Schools Month Concert
- March 20 - **Budget Workshop - Public Forum** ~ Middle School Auditorium ~ 7:00 p.m.
- March 22 - Regional Spelling Contest
- March 25 - Policy Committee Meeting
- March 25 - Middle School Concert
- March 26 - Informational Meeting – Parents of incoming Kindergartners
- March 26 - Academy Band Concert
- March 26 - Academy Band Concert
- March 27 - **Regular Board Meeting**