



Canandaigua City School District Board of Education Meeting

Minutes ~ January 9, 2014

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, January 9, 2014 at 7:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman (*arrived 8:45 p.m.*), Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATORS PRESENT: Kevin McNamara, Mike McClain, Jim Simmons, Vernon Tenney, Andy Thomas, Marcie Ware

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Donna Bennett, Pat Burden, Cary Burke, Trish Christoforo, Lynn Coleates, Beth Dombrowski, Connor Fisher, Gretchen Fisher, Tyler Fisher, Peter Jensen, Kennedy Knopf, Matt Knopf, Tracy Knopf, Holly McClow, John Michalko, Mike Prusinowski, Adeline Rudolph, Kelly Scammell, Nick Scammell, Jeremy Trevvett, Ben Volpe, Erin Volpe, Scott Volpe, Michelle Woodworth

Meeting Called to Order

The meeting was called to order at 7:30 p.m. and President Grimm asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance and extended a special welcome to Mr. Tyler Fisher, Board Student Representative from the 2012-2013 school year.

Superintendent's Report

Dr. Julie Winston, Assistant Superintendent for Instruction, informed the Board that the Rochester Community Reads will be reading *The Snow Child* by Eowyn Ivey. The Academy Curriculum-Area Lead Teacher, Mr. Brian Moore has read the book and felt it would be a great read for a small group as an enrichment opportunity and to be tied to Wood Library. Dr. Winston stated that a group of 90-95 students will read and participate in this program. The book is set in 1920's Alaska; it is based on a fairy tale in which a couple creates a snow child, which appears to come to life. There are copies in the Academy library if any Board member wishes to read it. Superintendent Erdle, noted this is not a permanent addition to the Cannon of Literature. If the book is well received, the Board may be asked for a formal approval.

Superintendent Erdle then read a letter from Mr. John Dobles, Central Western Volleyball Officials President in part:

"On behalf of the Central Western Volleyball Officials Board, please allow me to congratulate you and the Canandaigua Boys Volleyball team for winning the 2013 Gary Adler Memorial Sportsmanship Award. This award is presented by the high school officials who rate each of the teams they officiate throughout the season, based on the sportsmanship of the players, coaches and fans. Ratings are based on a scale of 1 to 10, with 10 being the highest. Your combined rating for the three categories was a 9.40. Well done."

Congratulations to the team and Coach Ryan Chapman.

Public Comments

Mrs. Trish Christoforo, 37 Scotland Road, stated her disapproval of the new Common Core Standards.



Canandaigua City School District Board of Education Meeting

Minutes ~ January 9, 2014

Operations Center, 5500 Airport Road

Student Representative ~ Jeremy Trevvett

Jeremy Trevvett reported that there were two athletic events prior to the Winter Break; Commodore Cup with Girls and Boys Varsity Basketball and Frozen Frontier at Frontier Field for the Hockey Team. The Music and Theater departments are beginning rehearsals for Titanic. January 15 is 10th grade Parent Night which will offer parents and guardians of sophomores to hear presentations by the CA Counseling staff about planning student's academic future. On January 16 representatives from the Warner School of Education will be at the Academy and Middle School to meet with students on strengths and weaknesses from the student perspective.

Approval of Minutes

Upon a motion made by Mr. Polimeni, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of December 12, 2013.

APPROVED:
MEETING
MINUTES

Presentations

Enrichment Opportunities K-12

Teachers Ms. Beth Dombrowski, Ms. Lynn Coleates, and Mr. John Michalko presented the fundamentals of our enrichment program and discussed how each supports students as well as teachers in our K-8 buildings. Middle School students Connor Fisher, Nick Scammell and Holly McClow each spoke to their experiences in the classroom. And Elementary School students Kennedy Knopf and Ben Volpe each read a letter they wrote to the author of the book they read explaining how the book impacted their lives.

Those not participating in the rest of the meeting left at 8:38 p.m.

Common Core

Dr. Julie Winston provided updates of the Common Core Standards. Dr. Winston presented state and national data and what is required for students of college and career readiness. She provide information on ELA/Literacy shifts as well as mathematics. She spoke specifically about the implementation at Canandaigua City School District including issues and concerns that have been brought forth and dealt with.

Mrs. Kesel left 8:38 p.m. - 8:41p.m. during the Common Core presentation
Mrs. Michelle Raman arrived at 8:45 p.m. during the Common Core presentation

Guidelines For Budget Development 2014-2015

Upon a recommendation by the Superintendent, a motion made by Mr. Delforte, and seconded by Mrs. Pedzich, the Guidelines for Budget Development 2014-2015 were approved.

APPROVED
GUIDELINES FOR
BUDGET
DEVELOPMENT
2014-2015

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, and seconded by Mr. Polimeni, with Mrs. Thomas abstaining from item #5 and #11, Mrs. Grimm abstaining from item #5, all others present voting yes, the Board of Education approves/accepts the Consensus Agenda:

APPROVED
CONSENSUS
AGENDA

Business and District Matters

1. the Treasurer's Report for the period of July 1, 2013 - November 30, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

TREASURER'S
REPORT



Canandaigua City School District Board of Education Meeting

Minutes ~ January 9, 2014

Operations Center, 5500 Airport Road

- 2. the Appropriation Status Report, which is a summary, for the period of November 1, 2013 - November 30, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **BUDGET STATUS REPORT**
- 3. the Revenue Status Report, which is a summary, for the period of November 1, 2013 - November 30, 2013. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **REVENUE STATUS REPORT**
- 4. the District Sick Bank has fallen below the designated number of days. Each staff member registered to utilize the sick bank will donate one day. The Board of Education will donate 65 days to the sick bank. **SICK BANK**
- 5. the request of Mr. Vernon Tenney, Academy Principal, for initial approval of the below field trips. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ACADEMY FIELD TRIPS ~ INITIAL APPROVAL**
 - **National Association of Student Councils (NASC)** on June 24-June 30, 2014 to Orlando, Florida
 - **Robotics Team Regional Trip** on March 12-15, 2014 to Troy, New York
- 6. the request of Mr. Brian Nolan, Middle School Principal, for initial approval of the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **MIDDLE SCHOOL FIELD TRIP ~ INITIAL APPROVAL**
 - **Camp Bristol Hills (by team)** on May 29-30, June 5-6, and June 12-13, 2014 to Bristol Hills, New York
- 7. the request of Mr. Jim Simmons, Athletic Director, for initial approval of the below field trips. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ATHLETIC FIELD TRIPS ~ INITIAL REQUESTS**
 - **Boys Varsity Lacrosse** on March 21-22, 2014 to Bridgewater, New York
 - **Girls Varsity Lacrosse** on April 11-12, 2014 to Albany, New York
 - **Varsity Baseball** on April 11-12, 2014 to Cooperstown, New York
- 8. the request of Mr. Jim Simmons for **Jeremy Herniman** and **Debra Combs** to provide First Aid and AED/CPR certification for the coaching staff. **ATHLETIC VENDORS**
- 9. the request of Mrs. Marcie Ware, Elementary School Principals, to accept 49 gift cards valued at \$25 each from **Canandaigua Rotary** to be distributed to school families. **DONATIONS**
- 10. the below transfers is over \$20,000 and require Board of Education approval. This is necessary to complete the radio conversion from analog to digital on all of the school buses. **BUDGET TRANSFERS**

From:	A1620-433-010-8000	Districtwide Telephone	\$3,875
	A1620-435-110-8000	PS Water	\$832
	A1620-435-210-8000	MS Water	\$1,381
	A1620-435-220-8000	HS Water	\$729
	A1620-435-230-8000	Athletic Building Water	\$1,304
	A1620-436-010-8000	Districtwide Trash Removal	\$9,152
	A1620-482-230-8000	Athletic Building Electric	\$3,140
	A1620-482-260-8000	CACC Electric	\$4,505
	A1620-483-230-8000	Gas Athletic Building	\$593
	A5530-433-010-9000	Transportation Telephone	\$2,750
	A5530-435-010-9000	Transportation Water	\$6,532
To:	A1620-200-010-8000	Building and Grounds Equipment	\$34,793



Canandaigua City School District Board of Education Meeting

Minutes ~ January 9, 2014

Operations Center, 5500 Airport Road

11. the request of Mr. Brian Nolan for the below volunteers for the Middle School show:

MIDDLE SCHOOL VOLUNTEERS

Jennifer Army	Heather Lea Luna	Jackie Tiermini
Audra Davis	Erin Macklin	Ruthie VanGorder
Sonya Carnevale	Sabrina McClow	Pam Viggiani
Laurel Dallmeyer	Michelle Meenan	Jennifer Wetherwax
Tom Drennen	Bethann Miller	Lorraine Ryan
Nissa Deibler	Heather Page	Cary Burke
Jonathan Deibler	Carrie Platten	Debi Smith
Kristi Doody	David Platten	Jeff Smith
Don Doody	Scott Schauman	Alexa Walters
Michelle Fridley	Erin Schauman	Heather Ambrose
Frank Garofolo	Mary Schneider	Kelly Hoff
Rachele Garafolo	Sandra Smith	Catherine Kelley
Kelly Godfrey	Jamie Snell	Katrina Canino
Joe Godfrey	Kellie Simpson	Christine Cobos
Caroline Gray	Jared Simpson	Karen Pereira
Maria Green	Shenette Dandridge	Doug Pereira
Heidi Haus	Lynn White Sohn	Haley Bickel
Donna Hayes	Judy White	Jackie Warneer
Maria Bucci	Chris Sohn	Lynn Coleates
Al Jenkins	Chandra Taggart	Chris Ingalls
Chrissy Kimble	Beth Thomas	Melissa Dean
Stephanie LaBarge	Ray Thomas	Claudia Dean

12. the request of Mr. John LaFave, Elementary School Principal, for the below volunteers for the 2013-2014 school year:

PRIMARY SCHOOL VOLUNTEERS

Angela Allen	Mark Francese	Laurie McFetridge
William Austin	Ulana Fuller	Danielle McGary
John Baker	Jan Gullace	Melissa Mount
Laura Baker	Rachel Garno	Chad Mount
Cheryl Bloom	Christine Grabenstetter	Kristina Napuli-Petrocco
Ashton Booker	Kim Grabenstetter	Kristen Newman
Jason Botts	Becky Grube	Gordon Nicholson
Jessica Brinza	Peter Hall	Kirsten Nicholson
Timothy Buchholz	Jennifer Harvey	Michelle Nicodemus
Josehp Caito	Sarah Hayes	Heather Oberdorf
Anne Cassim	Christopher Hershey	Courtney Pappa
Ron Cecere	Ryan Hoeksema	Rachel Pierce
Mariah Chandler	Erin Hoeksema	Chelsie Pitkin
Timothy Chandler	Amy Irwin	Randy Randall
Elizabeth Chappell	Jeffrey Irwin	Rebecca Rheude
Lisa Collett	Catherine Jaycox	Mary Robinson
Jeremy Comella	Timothy Jones	Maherly Schaefer
Art Cooke	Mary Ann Kaiser	Denise Smith
Shayne Cooke	Donald Kaul	Matthew Sproul
Matthew Cooper	Lanette Kaul	Kristeen Sproul
Jen Cover	Ashley Kennedy	Jessica Spruill
Benjamin Cramer	Mark Klyczek	Jamie Spurling
Michael Daniels	Steve Kruger	Karen Spychalski
Brianna DeRidder	Sarah Leach	Sarah Steele
Katie Dixon	Michelle LeTourneau	Jennifer Topor
Amanda Everett	Patty LeTourneau	Breawna Travis
Jennifer Fehrenbach	Drinda Lofton	Mary Jones Wallace
Noah Fehrenbach	Kevin Longo	Mark Windheim
Melissa Fiorentino	John Mahoney	Steven Woznick



Canandaigua City School District Board of Education Meeting

Minutes ~ January 9, 2014

Operations Center, 5500 Airport Road

- 13. the following textbook is recommended for use at the Academy and will be available for Board review at Thursday evening's meeting. This is a required text from FLCC for Gemini credit in teaching College Business Math. The recommendation was included in the packet. **TEXTBOOK ADOPTION ~ INITIAL APPROVAL**

Textbook: The Mathematics of Money
Publisher: Lulu
Course Title: College Business Math (11th and 12th grade)

- 14. at the December 11, 2013 CIE meeting, the Council reviewed the following course addition. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual. **COURSE ADDITION**
 - IB Psychology

- 15. acceptance of a donation of an additional four belt pack transceiver unit with headsets for the Academy Theatre from the Canandaigua Players Production Inc. The cost of this equipment is \$5,259.80. **DONATION**

- 16. the request of Mr. Vernon Tenney to discard Academy library books that are no longer in condition for student use. These books will be given away, donated to community groups or discarded. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **SURPLUS LIBRARY BOOKS**

- 17. the request of Mr. Vernon Tenney to discard the below textbook that are no longer in condition for student use. **SURPLUS TEXTBOOKS**
 - Economic Principles and Practices, 1995 - (approximately 108 books)
 - World History, 2001 - (approximately 127 books)

- 18. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**

- 19. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lucy Fernandez	School Monitor	Resignation	12/10/2013
Janet Ruppel	School Monitor	Resignation	12/20/2013
Jennifer Hogle	Food Service Helper	Resignation	12/15/2013
		In order to accept another position	

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jennifer Hogle	Cook	12/16/2013	\$11.40/hr.
Diane Ludwig	Teacher Aide	1/6/2014	\$9.82/hr.
Diane Ludwig	School Monitor	1/6/2014	\$8.00/hr.
Tyler Fisher	Substitute Teacher Aide	1/9/2014	\$8.00/hr.



Canandaigua City School District Board of Education Meeting

Minutes ~ January 9, 2014

Operations Center, 5500 Airport Road

2. Instructional Personnel

A. Resignation

(1) of Richard Colosi, a First Grade Teacher at the Primary School, effective January 20, 2014.

B. Appointments

(1) of Kimberly Martin who received her Bachelor's degree in Education from Nazareth College and her Master's degree in Education from St. John Fisher College. Ms. Martin has worked for the District as a substitute teacher since 2007. She is now appointed to a 3-year probationary period as a Teaching Assistant in the Primary School Library, with a tenure area of Teaching Assistant, effective January 6, 2014. This position is available as a result of a resignation.

(2) of Amber Collins who received her Bachelor's degree in History from SUNY Geneseo and her Master's degree in Literacy from Nazareth College. Ms. Collins has been working for other Districts as a substitute teacher since 2005. Ms. Collins is appointed to a Long-term Substitute Teaching Assistant position in the Middle School, effective January 10, 2014. This position is available as a result of a leave of absence.

<u>Name</u>	<u>Certification</u>	<u>Effective Start</u>	<u>Step</u>
Kimberly Martin	Childhood Ed 1-6, Professional Students w/ Disabilities 1-6, Professional	1/6/2014	4 (pro-rated)
Amber Collins	Social Studies 7-12, Professional Literacy B-6, Initial; Literacy 5-12, Initial	1/10/2014	2 (pro-rated)

(3) Substitute Teachers

the following individuals as Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

- Antonia Scahill
- Elizabeth Pink
- Jeanne Canough
- Amanda Burlingame
- Corinne Adams

End of Consensus Agenda

Those not participating in the rest of the meeting left at 9:32 p.m.

Board Committee Reports

Audit Committee

Mr. Bill Patrowicz reported on behalf of the Audit Committee which met on January 8. The Committee reviewed the Payroll In-Depth Audit. He will move for approval at the next Board meeting. Tax collection is at 96.4% collected, which is just slightly lower than last year. The Committee did a review of adopting the Alternative Veteran Exemption on school taxes. Mr. Patrowicz recused himself from this discussion. The Board will receive further information at the January 23, 2014 Board meeting. The next meeting is scheduled for February 12, 2014.

Adjournment

Upon a motion made by Mrs. Kesel, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:36 p.m. The next Regular meeting will be on January 23, 2014, at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT



Canandaigua City School District Board of Education Meeting

Minutes ~ January 9, 2014

Operations Center, 5500 Airport Road

Respectfully Submitted,

Deborah Sundlov

District Clerk

Upcoming Events

- January 9 - Frieda O'Hanlon Grade Level Oral Spelling Contest
- January 14 - Academy Full Orchestra Concert
- January 15 - Sophomore Parent Night
- January 16 - Parent Night ~ Involvement with Your School
- January 17, 18 & 19 - CA Madrigal Dinner
- January 20 - Martin Luther King Day ~ No School
- January 22 - 8th Grade Parent Night
- January 23 - **Regular Board Meeting**
- January 31 - K-12 Early Dismissal
- February 2 - Groundhog Day
- February 6 - Frieda O'Hanlon District Spelling Contest
- February 6 - **Regular Board Meeting**
- February 7 - First day for School Board Candidate Petitions
- February 7,8,9 - Middle School Musical ~ *Wizard of Oz*
- February 12 - Audit Committee meeting
- February 12 - Academy Mid-Winter Choral Concert
- February 13 - **Budget Workshop & Forum**
- February 13 - Middle School Mid-Winter Concert
- February 17-22 - Winter Break
- February 25 - Policy Committee Meeting
- February 27 - **Regular Board Meeting**