



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, November 20, 2014 at 6:33 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte (*arrived at 6:36 p.m.*), Jeannie Kesel, Bill Patrowicz (*arrived at 6:48 p.m.*), Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Michelle Raeman (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: Dan Bowman, Mike McClain, Jim Simmons, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Joe Francis, Monica Morgan and a community member

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 6:31 p.m. for the purposes of discussing the employment history of seven particular employee(s) and matters leading to the appointment of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Kesel, seconded by Mrs. Pedzich with all present voting yes, the Board of Education returned to Open Session at 7:27 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:31 p.m. and asked everyone to stand for the Pledge of Allegiance.

Superintendent's Report

Superintendent Erdle announced that Mrs. Beth Thomas was appointed the Vice Chair of the Legislative Committee for Four County School Boards Association. The Gary Adler Boys Volleyball Sportsmanship Award for the second consecutive season was awarded to our District. This is to honor the team, coach and fans who display the best sportsmanship of all teams officiated in Section V. Mr. Brian Nolan had an article published in the *IN Transition* magazine about Cookies For A Closer Community. Finally, she reported on the very sick palm tree at the Academy. A tree doctor examined the tree and provided two options. Either pull the tree out, which may have deep roots and may be difficult and costly to remove and the second to wash it with a pesticide. The Board asked Superintendent Erdle to find out what the chemical is and forward to the Board. Any treatment will be conducted while students will be away from school for a period of time. The following teams earned the Scholar Athlete Team Award for the Fall season:

- Football 92.563
- Boys Soccer 94.110
- Girls Soccer 94.171
- Girls Swimming 96.561
- Girls Tennis 96.257
- Girls Volleyball 93.346
- Boys Cross Country 94.206
- Girls Cross Country 97.781



Public Comments

Joe Francis stated he does not support the Capital Project feeling there is enough for students of the district. He also feels the new club, Ignite, on the agenda should not be approved for a public school.

Student Representative Report

Ms. Monica Morgan reported on the 2 CAN Food Drive where each student is asked to bring in two cans of food for donation. Winter sports are in full swing and the musical is practicing their dance numbers. The PRISM concert will be held on December 9 for students and December 10 for the public. Club pictures have been taken for the yearbook. The senior trip to New York City will be held on November 22-25 and the NY Council on Leadership trip to Albany will be held on November 23-25. The various club leaders met to discuss auditing procedures.

Approval of October Warrants

Upon a motion made by Mr. Delforte, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the October Warrants as follows:

APPROVED:
OCTOBER
WARRANTS

- General Fund
 - # 0045 Checks 009591 to 009832
 - General Fund includes ninety-seven (97) electronic transfer credit card payments*
- Federal Fund
 - # 0043 Checks 000526 to 000530
- Cafeteria Fund
 - # 0042 Checks 000799 to 000825
- Capital Fund
 - # 0044 Checks 000351

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of November 6, 2014.

APPROVED:
MEETING
MINUTES

Educational Presentations

Plan for Excellence Update

Superintendent Erdle, Dr. Winston, Dr. Lavner and Mrs. Pierce provided the Board with updates for several initiatives in the Plan for Excellence. Topics covered were:

- College & Career Readiness
- Curriculum Development
- Professional Development
- Special Education Program
- Student Achievement & Support
- Hiring
- Retention
- Food Service
- Athletics

The following resolution was duly moved by Mrs. Kesel that it be adopted and was seconded by Mrs. Pedzich.

APPROVED:
RESOLUTION ON
VOTE DATE

Inclement Weather Resolution

WHEREAS, the Board of Education adopted a resolution to hold a proposition for a new capital project that is scheduled for a District vote to be held on December 9, 2014; and

Lead and inspire a community of learners to fulfill their academic and creative potential



WHEREAS, there has been extreme inclement weather in New York State recently; and

WHEREAS, the Board of Education has decided to clarify for the voters that in the event the school is closed on December 9, 2014 due to inclement weather, then the capital project vote shall be held on the next available date; and

IT IS HEREBY RESOLVED AS FOLLOWS: the School District capital project vote is scheduled to be held on December 9, 2014. In the event the School District is closed on December 9, 2014 as a result of inclement weather, then the voters are hereby notified that the capital project vote shall be held on the next day that school is open. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Joseph Delforte	Voting Yes
Jeannie Kesel	Voting Yes
Bill Patrowicz	Voting Yes
Michelle Pedzich	Voting Yes
John Polimeni	Voting Yes
Michelle Raeman	Absent
Tom Reho	Voting Yes
Beth Thomas	Voting Yes
Jeanie Grimm	Voting Yes

* * * * *

The following resolution was duly moved by Mr. Polimeni, that it be adopted and was seconded by Mr. Reho. **APPROVED:
RESOLUTION ON
DONATION**

Resolution Approving Acceptance of Donation of Gift for Improvements to Athletic/Physical Education Facilities

WHEREAS, the Board of Education has put forward Proposition 2 for public referendum on December 9, 2014; and

WHEREAS, the elements of Proposition 2 include:

- New multi-purpose turf field (located below Exhibition Field on CA campus)
- Bleachers – 1,000 seat capacity to serve new field
- Field lighting
- Locker Room Facility – multiple access to serve Exhibition Field and new field
- Press Box- centrally located to serve Exhibition Field and new field
- Equipment Storage Facility – Centrally located to serve both areas with competition and physical education equipment
- Public Rest Rooms – available from both areas
- North Road Access & Parking Lot – located to north of proposed new field, primarily to serve that facility; and

WHEREAS, the Board of Education has adopted Policy 5240, regarding the acceptance of gifts by the District; and

WHEREAS, Sands Family Foundation and Constellation Brands have indicated that they desire to donate \$250,000 each to the District to be put towards offsetting the cost of Proposition 2; and

WHEREAS, the Board of Education wishes to indicate its willingness to accept the proposed gift on behalf of the District, provided that Proposition 2 passes by public referendum.



NOW, THEREFORE, BE IT RESOLVED, that after careful consideration, and in accordance with its authority under Sections 1709(12) and 1718(2) of the Education Law as well as Board Policy 5420, the Board of Education hereby accepts with gratitude the proposed gift from Sands family Foundation and Constellation Brands in the amount of \$250,000 each to be applied to offset the costs associated with Proposition 2, subject to the passage of Proposition 2 by public referendum.

BE IT FURTHER RESOLVED, that in the event that Proposition 2 does not pass, the gift shall be returned in full to Sands Family Foundation and Constellation Brands.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Table with 2 columns: Name and Voting Status. Includes Joseph Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas, and Jeanie Grimm.

Consensus Agenda

Mr. Reho requested item number 11, Academy New Club ~ Ignite be pulled for further discussion.

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, seconded by Mr. Polimeni, with Mr. Patrowicz abstaining from number 9, with all present voting yes the Board of Education approved:

APPROVED:
CONSENSUS,
SUPPLEMENTAL
AGENDAS

Business and District Matters

1. the Treasurer's Report for the Period of October 1, 2014 - October 31, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

TREASURER'S
REPORT

2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 - October 31, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

BUDGET STATUS
REPORT

3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 - October 31, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

REVENUE
STATUS REPORT

4. the following textbook is recommended for use at the Academy and will be available for Board review at Thursday evening's meeting for initial approval. This is a required text from Finger Lakes Community College for the College Psychology course. The summary is included as an attachment and is filed in the Supplemental Minutes File.

TEXTBOOK
ADOPTION ~
INITIAL

Table with 3 columns: Textbook, Publisher, Course Title. Row 1: Essentials of Psychology, Cengage Learning, College Psychology

5. at the November 12, 2014 CIE meeting, the Council reviewed the following course additions. A thorough review occurred through the department, the building principals and final the CIE as directed in the District's Curriculum Procedures Manual.

COURSE
ADDITIONS

- Knowledge – Middle Level Introduction at the Middle School
Robotics – Course addition in CTE Technology



6. at the November 12, 2014 CIE meeting, the Council reviewed and approved the following course name changes: **NAME CHANGES**
- Algebra/Trig name change to Algebra II
 This name change is in alignment with NYS 3rd year common core math
 - AP/IB SL Biology to replace HL Biology and AP Biology
 This change allows for the first triple seat course offered in science
 - Removal of "ACE" (Advanced Course in English) from Junior/Senior electives
 This name change eliminates some of the confusion that these classes are interest based and not just higher level English classes
7. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, for Deb Sicillano to be a parent volunteer for the 2014-2015 school year. **PRIMARY-ELEMENTARY VOLUNTEER**
8. the request of Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services, is requesting the below items according to Regulation 5250R, Disposal of District Property, building administrators and support supervisors are responsible for identifying obsolete and surplus equipment and be sold at auction. Below is a list of such equipment and supplies: **SURPLUS EQUIPMENT**
- | | |
|--|--|
| 5 of 52000795 Switch | 3 of 801DSP Round Convex Mirrors |
| 3 of 52000794 Switch | 1 box of old mirror mounting bases |
| 2 of 52000792 Switch | 2 of 1824475C91 Prescreen elements (444e engine) |
| On small box of old Blue Bird switches | 1 of 1825190C91 Fuel Filter Cap (444E engine) |
| 1 of 1652306C91 International Switch (Vista Bus) | 4 of 17-121447 Horn Speakers (Bus Take offs) |
| 1 of 1840903C91 International Glow Plug Switch. (444E engine) | 1 of WM-388-U1C3D Air Throttle (old MVP buses 86,87,88) |
| 2 of HR-101 Horn Relay | 1 of 3029-01317-02 Fan Belt Idle Pulley Pin Kit (old buses 86,87,88) |
| 1 of 65006902 Vista Dog House Latch (444E engine) | 1 used Fan Clutch Asm, (old buses 86,87,88) |
| 1 of BH-7 Horn Button | 2 old Belt Tensioner Pulleys (old buses 86,87,88) |
| 2 of 80339R Stop/Tail lights (old mini bus 10 or 60) | 1 old International Vista Electric Foot Pedal Throttle |
| 1 of Southco 649170 Bluebird front grill latch | 1 used Circulating Pump |
| Several old Dash gauges | 1 box old fan grills covers and mounts |
| 2 boxes of 1003 bulbs | 3 of MBC80 G2285 80 Air Cylinders |
| 1 of 10-134 Mirror | 1 of 1669981C91 Transmission tube |
| 2 Transmission Longer Tubes (old Freightliners buses with Cummins and 545 Trans) | 1 of 2002609C3 Transmission Short Tube (444E with 545 Trans) |
| | 1 of 62330222 transmission Tube (old buses 86,87,88, with 545 Trans) |
9. the request of Mr. Vernon Tenney, Academy Principal, for **Ayn Patrowicz** to volunteer with the music department two times per week to organize the music library. **ACADEMY VOLUNTEER**
10. the following to serve as Election Inspectors on December 9, 2014: **ELECTION INSPECTORS**
- Elementary School Gymnasium and Cheshire Fire Hall**
- | | | |
|-------------------|---------------------|--------------------|
| Donna Middlebrook | Richard Onze, Chair | Jeanne Guastaferro |
| Dottie Park | Susan Onze | Joe Gusataferro |
| Ann Greth | Dee Schwab | Elaine Williard |
| Sue Howard | Lois Walker | Larry Williard |
| Jackie Jones | Donna Mabie | Diane Roach |
| Thomas Roach | | |



- | | |
|---|---|
| 11. the request of Mr. Vernon Tenney is requesting approval to accept an anonymous donation in the amount of \$600 to the senior class for their senior trip on November 22-24, 2014. | <u>DONATION</u> |
| 12. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <u>PRESCHOOL
SPECIAL
EDUCATION</u> |
| 13. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. | <u>SPECIAL
EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Lauren Santella	Teacher Aide	9/20/2014	Resignation in order to take another position
Danny Slack	School Bus Monitor	11/17/2014	Resignation in order to take another position

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Scott VanDuyne	School Bus Driver	11/13/2014	\$21.80/hr.
Deborah Wingate	Substitute School Bus Driver	11/18/2014	\$13.76/hr.
Danny Slack	School Bus Driver	11/18/2014	\$21.80/hr.
Timothy Castle	Teacher Aide	11/21/2014	\$9.82/hr.

C. Leave Of Absence

of **Stacy Sabin** requesting a personal unpaid leave of absence from her position as a teacher aide at the K-5 Complex from January 12, 2015 through March 2, 2015.

D. Creation of New Position

to stay in compliance with Civil Service regulations, the Board of Education needs to reclassify the position of Director of School Facilities and Operations II to Director of Facilities II.

2. Instructional Personnel

A. Resignation

- (1) of **Corrine Bristol**, a School RPN at the Academy, resigning her position effective January 5, 2015.
- (2) of **S. Kory Massey**, a Teaching Assistant at the K-5 Complex, resigning her position effective November 21, 2014.

B. Leave Of Absence

- (1) of **Tina Walters** requesting a pregnancy-related disability leave of absence from her position as a Special Education teacher at the K-5 Complex to start on or about April 15, 2015 and to end on or about May 27, 2015 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2015.

C. Appointments

- (1) **Lauren Santella** received her Bachelor's degree in Childhood and Special Education and Spanish from SUNY Geneseo. She has been working for the District as a Teacher Aide since September 2014. Ms. Santella is appointed to a 3-year probationary position as a Teaching Assistant with a tenure area of Teaching Assistant effective November 21, 2014. This position is available as a result of a resignation.
- (2) **Marcy Hart** received her Bachelor's degree in Elementary Education from SUNY Geneseo and her Master's degree in Education with a concentration in Reading from Nazareth College. Ms. Hart has worked in substitute and part-time teaching positions since 1991. Most recently she has been working for the District as a Contract Substitute Teacher since November 7, 2014. Ms. Hart is appointed to a 3-year probationary position as a Teaching Assistant with a tenure area of Teaching Assistant effective November 24, 2014. This position is available as a result of a resignation.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Lauren Santella	Childhood Ed 1-6, Initial	11/21/2014	1 (pro-rated)
Marcy Hart	Reading, Permanent Nursery, Kindergarten & Grades 1-6	11/24/2014	1 (pro-rated)

(3) 2014-2015 Co-Curricular

the following staff member has been recommended for a co-curricular appointment for the 2014-2015 school year at a rate of pay in accordance with contract:

MacKenzie Brown Supervisor of Medicaid Reimbursement

(1) 2014-2015 Winter Coaching

the following individual for a Winter Coaching position at a rate of pay in accordance with contract:

Jeffrey Howard Modified "B" Wrestling

(2) 2014-2015 Co-Curricular

the following staff member for a co-curricular appointment for the 2014-2015 school year at a rate of pay in accordance with contract:

Diana Chase Band Technical Assistant (HS)

(3) 2014-2015 Non-Compensated Co-Curricular Appointment

the following staff member for a non-compensated co-curricular appointment for the 2014-2015 school year:

Peter Jensen Student Government (K5)

(4) Substitute Teachers

the following individuals as Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Kadie Gaiser, Brett MacMillen, Tanya Olsen, Allison Rodger, Alisha Cessna, Jennifer Baxter, Jessica Ryan, Sarah Bobb, Shelly Cummings, Russell Kirkwood, Gina Bessing, Brittany Cognata, Sarah O'Hare

End of Consensus Agenda

Approval of New Club

Mr. Reho asked if the advisors will always remain unpaid. Superintendent Erdle stated that at each teacher contract renewal time all clubs are reviewed. This particular club is not facilitator led, but rather an advisor is in the room as with any club where students meet. This will also remain an unpaid position.

Upon a recommendation by the Superintendent, a motion made by Mr. Polimeni, seconded by Mr. Delforte, with all present voting yes the Board of Education approved:

APPROVED:
NEW CLUB ~
ACADEMY

the request of Mr. Vernon Tenney for the below new club at the Academy:

- Ignite (Bible Study) – To allow a group of students to gather together in fellowship and study the word of God. The unpaid advisors will be Douglas Pereira and Kelly Garbinski.

District Committee Report

Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee which met on November 19. The Committee received and reviewed the Single Audit Report and the Extraclassroom Audit Report for the year ending June 30, 2014. There were no findings on the Single Audit and very minor citations noted on the Extraclassroom. On behalf of the Committee both reports and the Management Letter were accepted. The Committee discussed the Affordable Care Act and the Regulations. Tax Certioraris were also reviewed. Mrs. Carleen Pierce, Assistant Superintendent for Business, reported on positive news for three of the certioraris; Walmart, Thomas Estates and Old Brookside LLC. The original impact to the District is less than anticipated. It was asked to confirm if the library is required to pay their portion of the refund. The Canandaigua Airport PILOT which has been running in arrears has been brought current. We have received notice from the Ontario County IDA that they are in the process of assuming the property. Tax collection is at about 90.5% so far this year, slightly ahead of where we were at the same time last year.

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Pedzich reported on behalf of CIE which met on November 12. The Committee received reports on a new textbook, new course additions and course name changes which the Board approved earlier in the meeting. The next meeting is scheduled for December 10.

Adjournment

Upon a motion made by Mr. Reho, seconded Mrs. Thomas with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:51 p.m. The next Regular meeting will be on December 11, 2014 at the Operations Center at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- November 21 - Early Dismissal K-5
- November 25 - Thompson Health Capital Project Information Session
- November 26-28 - Thanksgiving



- December 1 - Public Capital Project Presentation
- December 2 - Middle School Holiday Concert
- December 2 - PTSA Capital Project Presentation
- December 3 - Policy Committee Meeting
- December 4 - Middle School Holiday Concert
- December 5 - Academy Semi-Formal
- December 9 - Capital Project Vote
- December 10 - PRISM Concert
- December 11 - Elementary Holiday Concert
- December 11 - **Regular Board Meeting**
- December 12 - RPO Holiday Pops Concert
- December 16 - Elementary Holiday Concert
- December 17 - Middle School Holiday Concert
- December 17 - Audit Committee Meeting
- December 18 - Policy Committee Meeting