



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, September 18, 2014 at 7:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Michelle Pedzich, Michelle Raeman, Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Bill Patrowicz (*excused*), John Polimeni (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: Dan Bowman, Brian Nolan, Jim Simmons, Andy Thomas, Marcie Ware

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Chuck Bastian, Danielle Owdienko, Steve Perrigo, Steve Staveski, Vic Tomaselli, other faculty and community members

Meeting Called to Order

Mrs. Grimm called the meeting at 7:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm noted to the Board that in their folder is a blue PTSA membership form.

Superintendent's Report

Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services, reported that Mr. Scott Goble, Transportation Director, has been working with the Council for Quality Assurance over the last year. They will be conducting a review and then provide recommendations to improve efficiencies to several businesses in the Canandaigua area over the next few months.

Public Comments

There were no public comments.

Student Representative Report

Alternate Board of Education Representative, Monica Morgan, introduced herself as a junior, member of Student Government, varsity tennis, band, marching band, jazz band and pit orchestra. Students had a student activity fair where they were able to see all the various clubs and activities that are available. Twelve colleges visited the Academy earlier in the day. The football team has a game against Victor at home on Saturday and a pep rally is scheduled for October 3, with homecoming on October 4.

Approval of Minutes

Upon a motion made by Mrs. Raeman, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meetings of August 21, 2014 and September 4, 2014; and the Special Board Meeting of September 2, 2014.

APPROVED:
MEETING
MINUTES

Approval of August Warrants

Upon a motion made Mr. Raeman, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the August Warrants as follows:

General Fund

0017 Checks 009164 to 0009274

APPROVED:
AUGUST
WARRANTS

General Fund includes one hundred sixty-six (166) electronic transfer credit card payments

Federal Fund

0016 Checks 000512 to 000515

Cafeteria Fund

0015 Checks 000772

Capital Fund

0014 Checks 000340 to 000347

Capital Project Presentation

Mr. Vic Tomaselli, SEI design group, and Mr. Chuck Bastian, Bernard P. Donegan, Inc., presented two proposed Capital Project propositions that have come through the Advisory Committee. They will be at the next meeting, October 2 to answer any questions the Board may have. The Board anticipates on putting forward a referendum, and the exact wording, on October 16th.

Currently, the District receives 73.2% New York State Building Aid. Proposition 1 would have no impact to local tax bills. The local share of 26.8% will be covered by existing revenues from the Capital Reserve Fund. Proposition 2, which will not be authorized without the passing of Proposition 1, would create an increase. For houses valued at \$100,000 the increase would be \$3 for households with Enhanced STAR; \$6 for households with Regular STAR; and \$9 per year for properties and households without STAR.

For Proposition 2, a group of community members is organizing a fund drive to reduce the local share.

Proposition 1

The elements of Proposition 1 are:

- Security - Door locking hardware/switches for all classrooms, hallways, and other instructional spaces at all school buildings in the District.
- Toilet Facilities - New public, exterior-accessed toilet facilities built in each building's footprint at both the Middle School.
- Exhibition Field - Repaired drainage and irrigation infrastructure and new grass surface
- Academy Track & Field - New all-weather track and drainage infrastructure that conforms to Section V competition specifications
- Academy Tennis Courts - Drainage repair and resurfacing for physical education and team practice purposes.
- Middle School Tennis Courts - Addition of five new courts/repair of three existing courts to accommodate competitions at Varsity/JV level

Proposition 2

The elements of Proposition 2 are:

- New multi-purpose turf field (located below Exhibition Field on CA campus)
- Bleachers - 1,000 seat capacity to serve new field
- Locker Room Facility - Multiple access to serve Exhibition Field and new field
- Press Box - Centrally located to serve Exhibition Field and new field
- Concession Stand - Centrally located to serve Exhibition Field and new field
- Equipment Storage Facility - Centrally located to serve both areas with competition and physical education equipment
- North Road Access & Parking Lot - Located to north of proposed new field, primarily to serve that facility

Those not participating left at 8:29 p.m.

Educational Presentation

State Assessment Results

Mr. Brian Nolan, Middle School Principal; Mrs. Marcie Ware, Primary-Elementary School Principal, along with Dr. Winston, Assistant Superintendent for Instruction, reviewed student performance on 2013-2014 grade 3 through 8 ELA

Lead and inspire a community of learners to fulfill their academic and creative potential

and math assessments. Both shared actions that have been taken in light of these results. The District now has data for review, summer curricular adjustments have been made and many collaborative conversations are taking place.

Those not participating in the rest of the meeting left at 8:49 p.m.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mr. Delforte, and seconded by Mrs. Raeman, all present voting yes, the Board of Education approves/accepts:

**APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDAS**

Business and District Matters

1. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, for Dr. David Kilpatrick, SUNY Cortland, as a trainer for K-5 teachers and reading interventionists during the 2014-2015 school year. Dr. Kilpatrick will provide training relating to early reading skill development, specifically phonemic awareness. He will not only revisit the importance of phonemic awareness but will also provide strategies that can be readily implemented in classrooms and small group instruction. The cost of a one-day training is \$600 and will be paid by the Office of Instruction.

K-5 TRAINER

2. the request of Mr. Vernon Tenney, Academy Principal, to declare the below items surplus equipment:
 - Old yearbooks (2008-2014) - 552 copies
 - Cannon printer/scanner/copier - 2
 - Dell computer tower - 2
 - Cannon photo paper package - 8
 - HP Inkjet Cartridge - black - 1
 - HP Inkjet Cartridge - color - 1

**SURPLUS
EQUIPMENT**

3. the request of Dr. Mark Lavner, Assistant Superintendent for Personnel & Support Services, to declare the below items as surplus and to sell at an upcoming auction on October 18. According to Regulation 5250R, Disposal of District Property, building administrators and support supervisors are responsible for identifying obsolete and surplus equipment and be sold at auction.

**SURPLUS
EQUIPMENT**

Tools

- 1 Plainer (missing blades)
- 1 Jointer
- 1 Wood Lathe
- 3 Band saws
- 1 Pressure washer
- 1 Sandblaster
- 3 Drill Presses
- 1 Belt sander
- 11 Jig saws
- 2 Saw horses
- 1 Truck cap
- 1 Oil tank
- 1 Misc metal shelf parts
- 2 Fuel tanks with pumps (275 gallon)

Custodial Equipment

- 1 Steamex carpet cleaner (does not work)
- 1 Swing machine floor scrubber (does not work)
- 1 Sidewalk sweeper (does not work)

Classroom Materials (cont'd)

- 1 Kiln
- 1 Pallet of office dividers
- 3 Misc. maps
- 1 Playground ramp
- 3 Chalk boards
- 25 Misc. chairs
- 10 Office chairs
- 7 Computer carts
- 5 Easels
- 1 Misc. wood kitchen sets
- 12 Desk top dividers
- 7 Boxes of books
- 3 Metal cabinets
- 2 Coat racks on wheels
- 1 Metal frame display case
- 1 Nurses bed
- 2 Magazine racks
- 1 Printer stand
- 1 Box of chair parts

- 7 Small pumps
- 5 Metal trash cans
- 1 Pool cleaner (does not work)
- 1 Misc. hoses

Classroom Materials

- 8 Large padded stools
- 42 Tables
- 30 AV carts
- 1 Spring board
- 3 Aud seats
- 7 Metal teacher's desks
- 1 Wood teacher desk
- 35 Filling cabinets
- 3 Office chairs
- 100 Broken student desks
- 7 Movie screens
- 1 Cabinet /drawer set
- 1 Picture frame
- 8 Book shelves
- 1 Side by side closet
- 5 Brown cabinets
- 1 Black chair with bars
- 3 Misc. counter tops
- 2 Office desks
- 6 Pieces of cabinets / tops
- 2 Standing dividers
- 1 Wood shelf unit
- 1 Table top paper cutter
- 1 Square desk
- 1 Square display case
- 1 Brown metal sliding drawer cabinet
- 1 2 drawer cabinet
- 1 Desk top shelf
- 1 Square metal base
- 1 Small Christmas tree

Exercise equipment

- 1 Exercise bike
- 1 Metal ball cart
- 2 Balance beams

- 1 Hover craft boat

Kitchen Equipment

- 1 Nor lake freezer
- 1 Uline ice maker
- 2 Ice cream freezers
- 1 Milk cooler
- 1 Kitchen Mixer (does not work)
- 1 Hatco food warmer (does not work)
- 1 Vending machine
- 1 Double door fridge (does not work)

Maintenance Vehicles

- 1 2000 Ford Explorer
- 1 1991 Dodge Panel delivery truck
- 1 1997 Ford pickup truck with plow
- 1 2000 Chevy pickup truck with plow
- 1 John Deere 318 lawn tractor
- 1 John Deere 345 lawn tractor with attachments
- 2 Boxes of misc. bus parts
- 1 Gator plow and frame

Miscellaneous Equipment

- 1 Chain link fence pieces
- 2 Conveyors with wheels
- 1 Skid of old damper controls
- 1 Misc. old fire sensors
- 2 30 gallon white acid containers
- 2 30 gallon chlorine containers
- 1 7' x 4' Window
- 1 Ceramic sink
- 1 Stretcher board
- 1 Daktronics cart
- 3 Air vents
- 2 Corner sinks
- 1 Water Fountain
- 1 AC Window unit (does not work)
- 1 Dehumidifier (does not work)
- 1 Microwave (does not work)

**SURPLUS
EQUIPMENT
(CONT'D)**

- 4. the request of Mr. Jim Simmons, Athletic Director, is requesting initial and final approval for the below athletic field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
 - Alden Bulldog Stampede XC Race, October 10-11, 2014, Alden, New York
- 5. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.
- 6. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**ATHLETIC TRIP ~
INITIAL / FINAL**

**PRESCHOOL
SPECIAL
EDUCATION**

**SPECIAL
EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Margaret Post	Substitute Teacher Aide	9/19/2014	\$8.00/hr.
Amy Birch	Receptionist	9/19/2014	\$11.61/hr.
Sally Colletti	Contract Substitute Nurse	9/3/2014	\$20.00/hr.
Bruce Gordon	Teacher Aide	9/19/2014	\$9.82/hr.
Lisa Quayle	Substitute Teacher Aide	9/19/2014	\$8.00/hr.
Erin Volpe	Substitute Teacher Aide	9/19/2014	\$8.00/hr.
Kailey Ritch	Substitute Teacher Aide	9/19/2014	\$8.00/hr.
Kristin Power	School Bus Driver	9/10/2014	\$21.80/hr.
Sandra Shoemaker	School Bus Monitor	9/8/2014	\$8.00/hr.
Danny Slack	Substitute School Bus Driver	9/9/2014	\$13.76/hr.

2. Instructional Personnel

A. Resignation

(1) of **Kristin Robinson** resigning from her position as Teacher of the Deaf effective October 10, 2014.

(2) of **Amy Story** resigning for the purpose of retirement from her position as a Music Teacher at the Academy effective January 30, 2015.

B. Leave Of Absence

(1) of **Claire Mendick** for a pregnancy-related disability leave of absence from her position as a Speech and Language Therapist to start on or about March 24, 2015 and to end on or about May 19, 2015 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2015.

C. Appointments

(1) Substitute Teachers

the following individual as a Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Kellie Simpson

(2) **Karen Salvia-Mottler** is appointed as a Consultant effective November 1, 2014 at a rate per contract.

(3) Change in Tenure Schedule

of Angelica Clark, Special Education teacher at the Middle School, originally appointed to a 3-year probationary period, will have her tenure review schedule revised to reflect a 2-year probationary period.

(4) Substitute Teachers

the following individual as a Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Kailey Ritch



(5) 2014-2015 Mentors

the following employees to Mentor positions for the 2014-2015 school year at a rate in accordance with contract.

<u>Mentor</u>	<u>Intern</u>	<u>Building</u>	<u>Position</u>
Ruth VanGorder	Hannah Doody	K5	Occupational Therapist
Janet Zea	Elizabeth Giuliano	HS	English

End of Consensus Agenda

Board Committees

Audit and Finance Committee

Mr. Delforte reported on behalf of the Audit Committee which met on September 17. The Committee received a report from Mr. Tom Zuber, Raymond F. Wager, CPA, P.C., on the External Audit Report and Management Letter, which was clean. The Committee accepted the reports at their meeting. A review of the Reserve Plan 2014-2015 was provided to the Committee and of the fund balances. The next meeting is scheduled for October 15.

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee. The below policy was presented for a first and second reading based on Policy #1410 Formulation, Adoption and Dissemination of Policy. On behalf of the Committee, with all present accepting the below policy was accepted for a first and second reading.

- > First/Second Reading
- Policy # 6212 Certification

District Committees

Council for Instructional Excellence (CIE)

Mrs. Pedzich reported on behalf of CIE which met on September 17. The Committee received updates from the Summer Curriculum Writing Team. The K-12 Visual Arts provided a midpoint update. Their recommendations will be presented at the end of the school year. Mrs. Katie McFarland, Director of Staff Development, provided an update for a summer professional development with over 40 participants. The next meeting is scheduled for October 8.

\$9.4M Project - Security - District-wide Video Surveillance & Access Control and Intrusion

Upon a motion made by Mrs. Raeman, seconded by Mrs. Pedzich, with all Board members present agreeing to vote on the \$9.4M Video Surveillance & Access Control Intrusion.

APPROVED:
\$9.4M SECURITY

Based on review and a meeting held by Young + Wright Architectural, Day Automation created a scope of work that meets the priorities of the District. The pricing is consistent with the Day Automation NYS Contract #PT64059.

Contract:	Security Project - District-wide Video Surveillance
Contractor:	Day Automation
Base Bid:	\$219,000

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Security Project-General Trades as follows:

Contract:	Day Automation	\$219,000
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The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:



Joseph Delforte, Jr. Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Absent
Michelle Pedzich Voting Yes
John Polimeni Absent
Michelle Raeman Voting Yes
Tom Reho Voting Yes
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

Amendment of Board Committees

Upon a motion made by Mrs. Kesel, seconded by Mr. Mrs. Raeman, with all present voting yes, the Board of Education approved the amended Board Committee Assignments for the 2014-2015 school year.

APPROVED:
COMMITTEE
ASSIGNMENT
CHANGES

Closing Remarks

Mrs. Grimm reminded all that the Community Breakfast is scheduled for October 1 at the Operation Center at 7:30 a.m.

Adjournment

Upon a motion made by Mrs. Kesel, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:03 p.m. The next Regular meeting will be on October 2, 2014 at the Operations Center at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- September 22 - First day of Autumn
- September 23 - Open House - Grades 2 & 3
- September 23 - Senior Parent Night
- September 25 - Open House - Academy
- October 1 - Community Breakfast
- October 1 - School Tax Bills Mailed
- October 2 - Regular Board of Education Meeting
- October 3 - CA Athletics Hall of Fame Dinner & Induction
- October 4 - Homecoming
- October 9 - PK, K and 1 Open House
- October 10 - Early Dismissal - K-12
- October 15 - Audit Committee Meeting
- October 16 - Regular Board of Education Meeting