



Canandaigua City School District Board of Education Meeting

Minutes ~ August 21, 2014

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, August 21, 2014 at 4:17 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman (arrived at 4:29 p.m.), Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Carleen Pierce

LEADERSHIP TEAM ABSENT: Mark Lavner (*excused*), Julie Winston (*excused*)

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov (*excused*)

Meeting Called to Order & Pledge of Allegiance

The meeting was called to order at 4:17p.m. at the Operations Center by President Grimm with all saying the Pledge of Allegiance.

Superintendent's Report

Superintendent Erdle may request a Special Board meeting to accept any resignations for teaching positions and appointment of new teachers.

Public Comments

There were no public comments.

Approval of July Warrants

Upon a motion made Mrs. Pedzich, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the July Warrants as follows:

General Fund

0006 Checks 009032 to 009163

General Fund includes ninety-two (92) electronic transfer credit card payments

Federal Fund

0008 Checks 000505 to 000511

Cafeteria Fund

0007 Checks 000766 to 000771

Capital Fund

0009 Checks 000337 to 000339

APPROVED:
JULY
WARRANTS

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of July 24, 2014; the Special Board Meeting of August 7, 2014.

APPROVED:
MEETING
MINUTES

Proposed Tax Roll Resolution

Mrs. Pierce, Assistant Superintendent for Business, reported that the proposed rate of \$19.75 per thousand that had been estimated for the last budget vote has been finalized and has dropped significantly to \$19.07 per thousand, which is lower than last year's rate of \$19.19 per thousand. This is due, in large part, to the addition of new properties onto the tax roll for the Town of Canandaigua.



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Upon a motion made by Mr. Delforte, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved voting on the Tax Roll Resolution:

APPROVED:
TAX ROLL
RESOLUTION

The Superintendent recommended the following resolution be adopted to accept the tax roll. WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2014-2015 school year a sum not to exceed \$41,961,492;

THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described attached tax roll,

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin October 1, 2014 and end December 31, 2014 giving the tax warrant an effective period of 90 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

- 1st month no delinquent fee is due,
- 2nd moth interest of 1 percent added,
- 3rd month or fraction thereof, interest of 3 percent.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Joseph Delforte, Jr.	Yes
Jeannie Kesel	Yes
Bill Patrowicz	Yes
Michelle Pedzich	Yes
John Polimeni	Yes
Michelle Raeman	Absent
Tom Reho	Yes
Beth Thomas	Yes
Jeanie Grimm	Yes

Mrs. Raeman arrived at 4:29 p.m.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, and seconded by Mr. Reho, all present voting yes, the Board of Education approves/accepts:

APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDAS

Business and District Matters

1. The below transfer is over \$20,000 and require Board of Education approval. This is necessary to process postage transfers:

BUDGET
TRANSFER

From: A2110-400-120-0000	Inst Contract ES	\$3,267.78
A2855-400-030-0000	Athletics Contractual	\$119.39
A2110-400-220-0000	Inst Contract HS	\$16,500.00
A2110-400-210-0000	Inst Contract MS	\$8,681.88
To: A1310-401-010-0000	DO Mail/Postage	\$28,569.05

2. an agreement with the City of Canandaigua and Canandaigua City School District for two part-time School Resource Officers (SRO's) for the 2014-2015 school year. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

CITY OF
CANANDAIGUA
AGREEMENT



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3. an Agreement by and between Canandaigua City Schools with principal offices in Canandaigua, NY, hereinafter referred to as Canandaigua, and Wayne Finger Lakes BOCES with principal offices at 131 Drumlin Court, Newark, NY, hereinafter referred to as BOCES.

**ALTERNATE
EDUCATION
AGREEMENT**

WHEREAS, Canandaigua has agreed to provide the instructional space and instruction for an Alternative Education Program described in Schedule A attached hereto, and

WHEREAS, the program shall commence on the first day of the Canandaigua instructional year 2014-2015 and shall end on the last day of said instructional year at a tuition rate per student of \$20,234, and

WHEREAS, BOCES or other component districts shall provide transportation for all non-Canandaigua students to and from said program,

NOW, THEREFORE, it is agreed by and between the parties:

1. That BOCES shall pay Canandaigua the tuition charged and collected from sending districts, a partial payment therefore to be made in December 2014 based upon the then enrolled students in said program and the remaining balance to be paid based upon a final bill to be provided by Canandaigua to BOCES in June 2015 at the close of instruction for the school year. Said final payment to be made by BOCES to Canandaigua in July 2015, and
2. The parties shall by mutual agreement determine whether to offer said program for the calendar year 2015-2016 and further mutually agree on the total program charges for said year.

Schedule A

Canandaigua City Schools Alternative Education Program

The Canandaigua Academic and Career Center is an alternative education program for students in grades 7 – 12. Housed at the Canandaigua Veteran's Administration (VA) site, this program is fully staffed by certified professionals, as well as support staff.

Currently, coursework is offered in English 7 – 12, Social Studies 7 – 12, Science 7 – 8, earth science, Chemistry in Action, Math 7 – 8, as well as algebra and career math, technology courses, business courses, special education programming, physical education, health, art and foreign language. Most of these courses are taught at the VA site, with the exception of some art, earth science, some physical education, and foreign language. These courses are taught at either the middle or high school buildings and students are bussed to and from. Most students also participate in some form of work-study/ work preparation program. Many attend the Wayne Fingerlakes Technical and Career program, others have half-day internships, and some shadow various businesses. All of these opportunities are arranged by a certified co-op teacher and are overseen by a teaching assistant.

Students are enrolled in the CACC program due to their inability to meet the academic demands in a general education setting. This obviously is caused by a variety of reasons, but a pattern of course failure, poor attendance, behavior issues, social/emotional difficulties would all be reasons why a student is referred to the program. An application and interview process are completed, students and parents come to meet with the interview team and a determination is made on whether or not a student is deemed to have potential success at CACC.



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Small class sizes, individualized attention, strict and consistent rules and guidelines, continual parent communication are all qualities that enhance a student's potential for success. Aside from the certified teachers and aides in the program there is a dean of students who also serves as the counselor, as well as a social worker. Next year an administrator will be directly assigned to the program as well, who will be present for the majority of each day. This allows for continual home-school communication should attendance or behavioral issues arise.

- 4. the request of Mr. Vernon Tenney, Academy Principal, for initial approval of the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
 - New York State Council on Leadership and Student Activities, November 23-25, 2014, Albany, New York

FIELD TRIPS ~ INITIAL APPROVAL

the request of Mr. Brian Nolan, Middle School Principal, for initial approval of the below field trip:

- Eighth Grade Trip, May 7-9, 2015, Washington, DC

- 5. the request of Mr. Vernon Tenney to accept a donation from Teresa and Joseph Berley in the amount of \$500 for the Academy music department to purchase a USB recording kit.

Revenue:	A2705	Gifts/Donations	\$500
Expense:	A2110-500-010-0000	Music Supplies-District	\$500

DONATION

- 6. the request of Mrs. Marcie Ware, Primary-Elementary Principal, for approval of the below presenters for the 2014-2015 school year:
 - Sharon Radak (Canandaigua Lake Watershed)
 - Sam Liocano (Canandaigua Fire Department)
 - Erica Hendrikse and Tina Culver (Thompson Health)
 - Veterans Day guests
 - Deputy Robert Holland (Ontario County Sheriff's Dept.)
 - Officer Steve Mumby (Ontario County Sheriff's Dept.)
 - Jeffory McLeon (NY Wine and Culinary Center)
 - Sarah Lamb (Inner Bloom Yoga)
 - Kimberly Burkard (Pioneer Days)
 - Leif HerrGesel (Pioneer Days)

PRESENTERS

- 7. the request of Mr. Jim Simmons for the below athletic program volunteers who are CPR/AED and First Aid Certified:

ATHLETIC VOLUNTEER

Girls Tennis

Michael Morgan

Swimming/Diving

John Taylor

Football

Justin Tomzak

Austin Deuschle

- 8. the request of Ms. Katherine May, Instructional Coach at the Primary-Elementary Building, for her daughter, Amelia May, to attend Canandaigua Schools as a sixth grade student and her son, Matthew Wells, as a first grader beginning September 2014. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

ATTEND SCHOOL

- 9. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL SPECIAL EDUCATION



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- 10. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION

Personnel

1. Non-Instructional Personnel

A. Removals

Table with 4 columns: Name, Position, Effective, Reason. Lists removals for John Miller, Deborah Lowney, Dawn Dittmer, Gregory Wild, Susan Spadafora, Ellene Ruth Key, Debra Mikula, Stephanie Kruppner, and Tammy Burnett.

B. Appointments

Table with 4 columns: Name, Position, Effective, Rate. Lists appointments for Timothy Goodall, Mark Lavner, Ross Gifford, Jennifer Years, Lauren Santella, Corrine Bennett, and Mark Stoll.

- (2) the following individual for a Contract Substitute Teacher Aide position at an hourly rate of \$8.33 for a minimum of 135 days effective September 1, 2014 through June 30, 2015. Wendy Flacco K-5

2. Instructional Personnel

A. Resignation

- (1) of Linda Broderick who resigned from her position as a Teaching Assistant at the Academy effective August 12, 2014.
(2) of Katrina Servati, who was approved as a contract sub teacher for the K5 Complex, has resigned the position.
(3) of Jennifer Coles-Lloyd, who was approved as a contract sub teacher for the K5 Complex, has resigned the position

B. Appointments

- (1) Jonathan Canough received his Bachelor's degree in History and Political Science from Syracuse University and his Master's degree in Adolescent Education from St. John Fisher College. Mr. Canough has four years of teaching experience and worked for the District as a Contract Substitute Teacher last school year. Mr. Canough is appointed to a 3-year probationary position as a GED teacher with a tenure area of Social Studies effective September 1, 2014. This position is new.



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- (2) Jennifer Hearne received her Bachelor's degree in Music Education: Voice from SUNY Fredonia and is currently working on her Master's degree at SUNY Fredonia. Ms. Hearne taught Music at a private school for the 2013-2014 school year. Ms. Hearne is appointed to a 3-year probationary position as a Music teacher with a tenure area of Music effective September 1, 2014. This position is new.
(3) Daina Marsh received her Bachelor's and Master's degrees in Physical Education from SUNY Cortland. Ms. Marsh has 2 years of public school teaching experience and 1 year in the private sector. Ms. Marsh is appointed to a 3-year probationary position as a Physical Education/Health teacher with a tenure area of Physical Education effective September 1, 2014. This position is new.
(4) Jennifer Kirby received her Bachelor's degree in Counseling and her Master's degree in Education Administration both from Old Dominion University. Ms. Kirby has been in the field of Special Education since 1997. She worked for the District as a per diem substitute teacher in the 2012-2013 school year and as a Long-Term Substitute Teaching Assistant, Math in the 2013-2014 school year. Ms. Kirby is appointed to the position of Long-Term Substitute Special Education Teacher at the K5 Complex for the 2014-2015 school year. This position is available as a result of a leave of absence.
(5) Melissa Levey received her Bachelor's degree in Business Education from Nazareth College and her Master's degree in Business Administration from Regis University. Ms. Levey has been teaching in various Districts since 1999. She is appointed to a non-tenured position of 0.5 FTE Business Teacher effective September 1, 2014. This position is available as a result of a retirement.

Table with 4 columns: Name, Certification, Effective Date, Step. Rows include Jonathan Canough (Social Studies 7-12, 9/1/2014, Step 2), Jennifer Hearne (Music K-12, 9/1/2014, Step 1), Daina Marsh (Physical Education K-12, 9/1/2014, Step 3), Jennifer Kirby (Students W/ Dis Gen. 7-12, 9/1/14 - 6/30/15, Step 1), and Melissa Levey (Business & Distributive Education, 9/1/2014, (.5) of 4).

(6) 2014-2015 Fall Coaching

the following individual for a Fall Coaching position at a rate of pay in accordance with contract:

- Brandy Gallagher Middle School Fall Cheerleading
Lynn Ocorr Modified Girls Volleyball

(7) 2014-2015 Contract Substitute Teachers

the following individuals to Contract Substitute Teacher positions for a guaranteed minimum of 135 days at \$100 per day effective September 1, 2014 through June 30, 2015.

- Sarah Swartout - K-5
Jeanne Canough Middle School
Jordan Buck Middle School

End of Consensus Agenda

Amend District & Other Committee 2014-2015

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Raeman, with all present voting yes, the Board of Education approved the amended District and Other Committee Assignments for the 2014-2015 school year.

APPROVED: COMMITTEE ASSIGNMENTS



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Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee. The timeline was received from the New York State School Board Association with work beginning in December. Weekly committee meetings will then be held over the following 18 months.

Operations & Facilities Committee

The Operations & Facilities Committee met on August 13. The Committee received preliminary numbers but there are still items that need to be reviewed and added. SEI (District architect firm) revised the plans based on feedback received from the community and Board of Education. Each subcommittee reported on their progress. The next meeting is scheduled for September 15.

Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee when met on August 20. They reviewed the Claims Audit Report which was clean. The Committee discussed the proposed tax rate. An update was provided regarding EEF as a 501c3 and the responsibilities the Committee will assume. Tax Certioraris continue to be received. The next meeting is scheduled for September 17.

Northshore Project

Mr. Delforte reported on a recent meeting he attending regarding the Northshore Project. Governor Cuomo announced a \$3 million gift to the project. Very little was said about the project itself.

Executive Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Patrowicz, with all present voting yes, the Board of Education approved calling an Executive Session at 4:58 p.m. for Board training.

APPROVED:
ADJOURNMENT
TO EXECUTIVE
SESSION

Exit Executive Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Kesel, with all present voting yes, the Board of Education approved to exit executive session at 6:12 p.m.

APPROVED:
REGULAR
SESSION

Adjournment

Upon a motion made by Mrs. Raeman, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:12 p.m. The next Regular meeting will be on September 4, 2014 at the Operations Center at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Lynne Erdle
District Clerk Pro Tem

Upcoming Events

- August 25 - Freshman A Football practice begins
- August 27 - Modified B Football practice begins
- August 28 - Kindergarten Orientation Day
- September 1 - Labor Day
- September 2 - Superintendent Conference Day
- September 2 - All other Modified Sports practice begins
- September 3 - First Day of School

Lead and inspire a community of learners to fulfill their academic and creative potential



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- September 4 - **Regular Board Meeting**
- September 5 - Kindergarten begins
- September 11 - Open House Middle School 7th & 8th Grade