



Canandaigua City School District Board of Education Meeting

Minutes ~ July 24, 2014

Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, June 24, 2014 at 4:16 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel (*arrived at 4:19 p.m.*), Michelle Pedzich, John Polimeni, Michelle Raeman (*arrived at 4:45 p.m.*), Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Bill Patrowicz (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce

LEADERSHIP TEAM ABSENT: Julie Winston (*excused*)

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Debora Bowen

Meeting Called to Order & Pledge of Allegiance

The meeting was called to order at 4:16 p.m. at the Operations Center by President Grimm with all saying the Pledge of Allegiance.

Superintendent's Report

Superintendent Erdle began by stating the Community Breakfast will be held on October 1, 2014 at 7:30 a.m. at the Operations Center.

She noted that earlier in the week final interviews were conducted for the new Pre-Kindergarten, Kindergarten and first grade Assistant Principal for the Primary/Elementary School. Mr. Brian Amesbury was selected and will begin on August 4, 2014

Superintendent Erdle noted that she and Mr. Jim Simmons, Athletic Director, are meeting with Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C. to review and update the Athletic Code of Conduct. The plan is to have this revised prior to the mandatory athletic meeting to be held on August 18.

Ms. Deb Bowen, Bus Driver Trainer, talked about the journey Dr. Mark Lavner has taken over the last six months to become a professional school bus driver. On Tuesday of this week he passed his road test completing 67.5 hours of training. Superintendent Erdle also noted that this weekend that another special event will be held. Dr. Lavner will be married.

Ms. Bowen left at 4:37 p.m.

Public Comments

There were no public comments.



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Approval of June Warrants

Upon a motion made Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the June Warrants as follows:

General Fund

121 Checks 008797 to 009031

General Fund includes fifty (50) electronic transfer credit card payments

Federal Fund

118 Checks 000490 to 000504

Cafeteria Fund

121 Checks 000739 to 000765

Capital Fund

119 Checks 000331 to 000336

APPROVED:
JUNE
WARRANTS

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of June 19, 2014; the Special Board Meeting of June 24, 2014 and the Reorganizational Meeting of July 1, 2014.

APPROVED:
MEETING
MINUTES

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mr. Reho, and seconded by Mrs. Thomas, all present voting yes, and Mrs. Pedzich abstaining from the appointment of Keith Pedzich, the Board of Education approves/accepts:

APPROVED
CONSENSUS
AND
SUPPLEMENTAL
AGENDA

Business and District Matters

1. the Treasurer's Report for the period of July 1, 2013 - June 30, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the below resolution:

TREASURER'S
REPORT

AMENDMENT ~
FLASHP

Whereas, the municipalities and school districts located in Livingston, Monroe, Ontario, Seneca, Wayne and Yates counties have banded together to create an Intermunicipal Agreement pursuant to Article 5-g of the General Municipal Law to administer Health and Dental Plans for their employee known as the Finger Lakes Area School Health Plan (the "Plan") is ; and

Whereas, the Finger Lakes Area School Health Plan Board (the "Board") has adopted the By Laws of the Plan; and

Whereas, the Plan was recently amended by the Board on April 17, 2014; and

Whereas, a copy of the Plan with the specified amendments is attached hereto as Exhibit A;

Whereas, the Canandaigua City School District (the "District") desires to participate in the Plan and agrees to the terms and conditions, as amended, in the Plan document;

Now, Therefore, the Board of Education of the Canandaigua City School District hereby resolves to participate in the Plan as amended by the Board on April 17, 2014 and abide by the terms and conditions of the Plan.

Lead and inspire a community of learners to fulfill their academic and creative potential



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3. the below resolution:

**FOOD AND
CAFETERIA
SUPPLIES**

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The Canandaigua City School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Canandaigua City School District named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the Canandaigua City School District listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Canandaigua City School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Canandaigua City School District listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

4. the below resolution:

**MISCELLANEOUS
SUPPLIES**

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Canandaigua City School District named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Canandaigua City School District named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED, That the Board of Education of the Canandaigua City School District listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Canandaigua City School District listed below authorizes the above committee to represent it in all matters



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leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Canandaigua City School District listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information n provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

- 5. the request of Mr. Brian Nolan, Middle School Principal, for the below volunteers for the 2014-2015 school year from Safe Harbors of the Finger Lakes and Council on Alcoholism and Other Chemical Dependencies of the Finger Lakes:
 - Rachel Gregory
 - Jo Cuson
 - Lori Day

VOLUNTEERS

- 6. the request of Mr. Vernon Tenney, Academy Principal, for a new club, **Science Fiction in Film Club**. Students in this club will watch science fiction films and discuss their importance that have affected pop culture as well as sharing individual opinions. The non-paid advisor will be Ms. Katya Metidieri.

NEW CLUB ~ ACADEMY

- 7. agreement between Canandaigua City School District and Easter Seals New York, Kessler Center, for the 2014-2015 school year. Easter Seals New York, Kessler Center will provide instruction for students with disabilities who cannot receive appropriate instruction within the school District, as determined by the school District's Committee on Special Education.

AGREEMENT ~ KESSLER CENTER

- 8. the request of Mr. Jim Simmons, Athletic Director, for the below volunteers for the fall program. Each volunteer will complete necessary New York State paperwork, including up to date CPR/AED and First Aid Certification.

<u>Football</u>	<u>Boys Soccer</u>
Benjamin Rose	John Poisson
Steven Marchitel	<u>Cross Country</u>
Albert Almansberger	Jack Coons
Gil Jackson	Peter Jensen
Colin Carson	<u>Boys Volleyball</u>
Jordan Buck	Steven Verbridge

ATHLETIC VOLUNTEERS

- 9. the request of Mrs. Bridget Harris, Primary/Elementary Assistant Principal, for her son, **Jayden Harris**, to attend Canandaigua Schools as a seventh grade student beginning September 2014. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

ATTEND CANANDAIGUA SCHOOLS

- 10. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL SPECIAL EDUCATION

- 11. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION

Personnel

- 1. Non-Instructional Personnel
 - A. Creation of New Position

Per Civil Service regulations, the Board of Education needs to create one (1) new Civil Service position: **Information Technology Network Analyst II.**



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B. Removal

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Amanda Strange	School Monitor	Resignation	7/16/14
Jessica Teerlinck	Teacher Aide	Resignation	7/21/2014

C. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Karen Smith	Substitute Typist	9/1/2014	\$24.71
Jessica Teerlinck	Substitute Teacher Aide	9/1/2014	\$8.00/hr.
Dawn Emery	Substitute Clerk	7/1/2014	\$12.25/hr.

D. Extended School Year

the following persons have for the Extended School Year Program effective July 7, 2014 through August 15, 2014 at their current hourly rate:

- Rosemary Chappell, Summer Cook Manager
- Jennifer Hogle, Summer Cook
- Shelly O'Brien, Teacher Aide
- Sharon Stapleton, Health Office Clerical Support

2. Instructional Personnel

of Margaret Wright, a Special Education Teacher at the Academy, effective July 23, 2014.

A. Resignation

of from Mr. Michael Cutaia, appointed to a 0.5 FTE Business Teacher position at the June 19, 2014 BOE meeting. This position was to be effective September 1, 2014.

B. Appointments

- (1) **Michelle Jones** received her Bachelor's degree in Liberal Studies from Cazenovia College and her Master's degree in Counselor Education from SUNY Brockport. Ms. Jones has been working as a substitute School Counselor and Caseworker since October 2013. Ms. Jones is appointed to long-term substitute position as a Prevention Services Specialist effective September 1, 2014 through June 30, 2015.
- (2) **Brian Amesbury** received his Bachelor's degree in Health Science and Childhood Education, his Master's degree in Childhood Education Curriculum Specialist, and his C.A.S. in Educational Administration all from SUNY Brockport. Mr. Amesbury has worked as an Elementary Teacher for 6 years and most recently as a Teacher on Special Assignment at another school district. Mr. Amesbury is appointed to a 3-year probationary position as an Assistant Principal with a tenure area of Assistant Principal starting August 4, 2014. This is a new position.

<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>	<u>Step</u>
Michelle Jones	School Counselor K-12	9/1/14 – 6/30/15	1
Brian Amesbury	Childhood Education 1-6, Professional Admin – School District Leader Admin – School Building Leader	8/4/2014	Per Contract



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(3) Extended School Year

the following person for the 2014-2015 Extended School Year Program at a rate in accordance with contract:

Jeannie Halterman, Teaching Assistant

(4) 2014-2015 Substitute Teachers

the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Cheryl Drake (Preferred)
Margaret Fusco (Preferred)
Bonnie Passero (Preferred)
Frank Straub

(5) 2014-2015 Fall Coaching

the following individuals for Fall Coaching positions at a rate of pay in accordance with contract:

<u>Coach</u>	<u>Position</u>
Jeff Welch	Varsity Football
Matt Walters	Assistant Football
Zach Gisleson	Assistant Football
James Anderson	Assistant Football
Ed Mulheron	JV Football
Deven York	JV Football
Dale Werth	Modified B Football
Dave Nieman	Modified B Football
Jared Simpson	Modified B Football
Christopher Redington	Modified B Football
Mark Annesi	Varsity Boys Soccer
Joseph Sabbour	Assistant Boys Soccer
Eric Ward	JV Boys Soccer
Eric Harter	Modified B Boys Soccer
Eric Marsh	Modified B Boys Soccer
Kim Condon	Varsity Girls Soccer
Danielle Owdienko	Assistant Girls Soccer
Steve Compton	JV Girls Soccer
Paul Sedita	Modified B Girls Soccer
Michael Mahar	Modified B Girls Soccer
Tamra Housel-Iorio	Varsity Fall Cheerleading
Maria Chiappone	JV Fall Cheerleading
Matt Ward	Varsity Cross Country
Eric Mullen	JV Cross County
Leanne Ducharme	Modified B Cross Country
Bob Black	Varsity Girls Swimming
Evan Smith	JV Girls Swimming
Becca Kraft	Girls Diving
Roy Weymouth	Modified B Girls Swimming
Dave Ducharme	Varsity Girls Tennis
Bruce Hawkins	JV Girls Tennis
Arlene DeVinney	Modified A Girls Tennis
Ryan Chapman	Varsity Boys Volleyball
Steve Holmes	JV Boys Volleyball
Cheri Chinn	Modified B Boys Volleyball
Jon Canough	Varsity Girls Volleyball
Jeanne Canough	JV Girls Volleyball
Kevin Wall	Modified B Girls Volleyball

(6) 2014-2015 School Year Co-Curricular Appointments

the following individuals for co-curricular appointments for the 2014-2015 school year at a rate of pay in accordance with contract:

K-5 Complex

Ski Club
AV Coordinator

Employee

Bruce Hawkins
Linda Galante

Middle School:

Boys Ensemble
Girls Ensemble
Musical Director – Vocal
Fiddler’s Club
Musical Director, Drama
Jazz Ensemble
Parade Band
Intramurals
Hobbies For Life
Musical Director Technical

Nancy Petrie
Nancy Petrie
Nancy Petrie
Jessica Collins
Greg Crystal
Tim Via
Tim Via
Dave Nieman (.5) / Dale Werth (.5)
John Michalko (.5) / Ashley Perri (.5)
Matt Rodgers
Nicole Santillo (.5) / Lori Kay (.5)

Newspaper
Peer Mediator
Ski Club
Student Government 6th
Student Government 7th & 8th
Yearbook
Musical Accompanist

Joni Mergenthaler
Pam Welch
Caroline Chapman
Jamie Snell
Sally McKenna (.665) / Lisa Fessner (.335)
Heidi Bjorling

Middle School:

Choral Accompanist
Choral Accompanist

Heidi Bjorling
Cynthia Maracle

Academy:

Academian – Business Manager
Academian
Academic Eligibility Coordinator
Athletic Activities Coordinator
Aquatics Director
Chemical Safety Specialist
Class Advisor – Grade 9
Class Advisor – Grade 9
Class Advisor – Grade 10
Class Advisor – Grade 10
Class Advisor – Grade 11
Class Advisor – Grade 11
Class Advisor – Grade 12
Class Advisor – Grade 12
Coordinator of Student Activities
Drama – Business Manager
Drama – Technical Advisor
Drama – Vocal Director, Spring
Drama Club
Drama Director - Fall
Drama – Musical Asst. Director
Drama, Musical Director, Spring
Drama, Technical Director, Spring
Future Business Leaders Of America
IB CAS Coordinator
Interact
Jazz Choir

Megan Cabral
Krista Coleman
Leslie Legge
Marcia Kovalovsky
Roy Weymouth
Brian Dermody
Trish Tepedino
Mike Pane
Laure Blazey
Roberta Bittel
Arlene McDonald
Barb Morgan
Deb Wilbur
Steve Schlegel
Roberta Bittel
Mike Sisson
Gordon Estey
Amy Story
Scott Schauman
Scott Schauman
Amy Story
Scott Schauman
Gordon Estey
Barb Landon
Dawn Emery
Kelly Smith (.5) / Mary Eckdahl (.5)
Amy Story



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Academy

Key Club
Knowledge Masters
Madrigal Choir
Math League
National Honor Society
Parade Band
Peer Mediation
Robotics
Robotics
School Store Advisor
Ski Club, High School
SSD Testing Coordinator
Student Government
The Sound

Distict Wide:

Head Ski Club
Wellness Coordinator

Employee

Karen Brown
Jason McLaughlin
Amy Story
Sue Mintel (.5) / Matt Ward (.5)
Paula Davis (.5) / Gail Kass-Smith (.5)
Greg Kane
Arlene DeVinney
Scott Chappell
Steve Schlegel
Steve Holmes
Adam Stoler
Laure Blazey
Roberta Bittel
Greg Kane

Bruce Hawkins
Bill Bowe

(7) 2014-2015 School Year Non-Compensated Co-Curricular Appointments

the following individuals for non-compensated co-curricular appointments:

<u>Position</u>	<u>Building</u>	<u>Employee</u>
Lego Robotics	MS	Eric Harter
Color Guard	MS	Jamie Snell
Art Club, High School	HS	Arlene McDonald

(8) 2014-2015 School Year Team Leaders

the following individuals for Team Leader Appointments for the 2014-2015 school year at a rate of pay in accordance with contract:

<u>Employee</u>	<u>Grade</u>
Zachary Gisleson	6
Pam Welch	6
George McConville	6
Mark MacNeil	7
Caroline Wenzel	7
Mike Mahar (.5)	7
Anne Olvany (.5)	7
Linda Sikora	8
Jared Simpson	8
Kevin Wall	8
Angela Dana	6-8 Special Area
Jessica Collins	6-8 Special Area
Heather Carson	3
Genial Close	4
Michele Reynolds	5
Mary Ann Pavone	K
Elizabeth Counsaal (.5)	1
Lisa Szczepkowski (.5)	1
Michael McCarthy	2



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(9) 2014-2015 Curriculum Area Lead Teachers

the following individuals for Curriculum Area Lead Teacher appointments for the 2014-2015 school year at a rate of pay in accordance with contract:

<u>Position</u>	<u>Employee</u>
Art K-12	Sandy Bishop
CACC Coordinator	Heather Pawlak
Coordinator of Nursing Services K-12	Mary Gleason
Counseling 6-12	Leanne Ducharme
English 6-12	Brian Moore
Foreign Language K-12	Kelly Tansey
IB Coordinator	Keith Pedzich
Math 6-12	Chris Crater
Music K-12	Greg Kane
Career and Technical Education 6-12	Steve Holmes
PE K-12/ Health 6-12	Bill Bowe
Science 6-12	Amy Allen
Social Studies 6-12	Kris VanDuyne
Science K-5/Health K-5	Brandon Herod
Social Studies K-5	Brandon Herod

(10) 2014-2015 Contract Substitute Teachers

Contract Substitute Teacher positions at the Primary-Elementary building for a guaranteed minimum of 135 days at \$100 per day effective September 1, 2014 through June 30, 2015.

Alicia Falkey-Ignacio, Kylie Hart, Jennifer Coles-Lloyd, Katrina Servati

End of Consensus Agenda

Retirement

Mr. Polimeni, made a motion, Mr. Delforte seconded to accept with regret, the resignation of Mrs. Karen Salvia-Mottler, Director of ELA/Math K-5, effective October 31, 2014 with an expression of sincere best wishes for a happy and healthy retirement.

APPROVED:
RESIGNATION
WITH REGRET

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Karen Salvia-Mottler	Director of ELA/Math K-5	4/1/2014

Board Committee

Upon a motion made by Mr. Reho, seconded by Mrs. Kesel with all present voting yes, the Board of Education approved the Board Committee Assignments and Charges for the 2014-2015 school year.

APPROVED:
COMMITTEE
ASSIGNMENTS AND
CHARGES

Closing Remarks

Mrs. Grimm asked if any Board members is interested in attending the New York State School Board Association conference in October. The conference will be held in New York City this year. Mr. Patrowicz mentioned a potential interest to Mrs. Grimm at an earlier date. Because of the location and the expense, the Board decided if Mr. Patrowicz does not attend, no one will this year.

Discussion occurred about moving the start time of the next Board meeting scheduled for August 21 from 6:30 p.m. to 4:15 p.m. A request will go out to the Board asking their preference.



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Proposed Capital Project Discussion

Superintendent Erdle had three poster boards around the room. Board members were asked to review each of the boards and provide feedback as to the Pros/Cons and any questions. This information was collected and will be sent to the architects for their review.

Exit Regular Session

Upon a motion made by Mr. Delforte, seconded by Mr. Reho, with all present voting yes, the Board of Education approved exiting Regular Session at 5:04 p.m.

APPROVED:
ADJOURNMENT
TO EXECUTIVE
SESSION

Executive Session

Upon a motion made by Mr. Reho, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved calling an Executive Session at 5:05 p.m. to discuss three employment histories of particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
ADJOURNMENT
TO EXECUTIVE
SESSION

Adjournment

Upon a motion made by Mr. Reho, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 5:30 p.m. The next Regular meeting will be on August 21, 2014 at the Operations Center at 4:15 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- August 13 - Operations & Facilities Committee meeting
- August 18 - Fall Varsity/JV sports practice begins
- August 21 - **Regular Board meeting ~ 6:30 p.m.**
- August 25 - Freshman A Football practice begins
- August 27 - Modified B Football practice begins
- August 28 - Kindergarten Orientation Day
- September 1 - Labor Day
- September 2 - Superintendent Conference Day
- September 2 - All other Modified Sports practice begins
- September 3 - First Day of School
- September 4 - **Regular Board meeting**