



Canandaigua City School District
Minutes – June 18, 2015
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, June 18, 2015 at 6:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: Dan Bowman, Jim Simmons, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cheryl Birx, Grant Emerson, Joanne Emerson, AJ Magnan, Albert Magnan, Carrie Magnan, John Magnan, Thomas Magnan, Bonnie Ross, Mike Shipley, Tarry Shipley, Dan Swartout, Cindy Vanderlee,

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas with all present voting yes, the Board of Education approved calling an Executive Session at 6:30 p.m. for the purposes of discussing the employment history of four particular employee(s) and matters leading to the appointment of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas with all present voting yes, the Board of Education returned to Open Session at 7:26 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:32 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance and passed around a thank you note from Mrs. Deb Wilber. A reminder to all the summer meetings will begin at 4:15 p.m. A couple of Board members are not able to attend the July 30 Board meeting. All were asked to check their calendars to potentially move the date to July 23.

Mr. Bill Patrowicz noted it was another great year for the Audit Committee. He thanked both Mr. Dan Swartout and Mrs. Tarry Shipley, who were both in attendance, for their service throughout the year.

Mrs. Grimm then stated at their Board self-evaluation meeting they noted how much they have grown as a group this past year. Mrs. Grimm then thanked Dr. Mark Lavner, Mrs. Carleen Pierce, Dr. Julie Winston, Superintendent Erdle and Ms. Deborah Sundlov with words of appreciation and a small token.

Superintendent's Report

Mr. Jim Simmons, Athletic Director, acknowledged Junior John Magnan for completing three benches in coordination with completing his Eagle Scout badge. The benches have been painted in school colors and will be placed throughout the district for all to enjoy. John thanked Mr. Simmons for working with him throughout the process. Mrs. Grimm thanked John and noted what a beautiful gift to leave the district. The Board was shown a picture of the benches and accepted the donation in the Consensus Agenda.

Public Comments

There were no public comments.

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Student Representative Report ~ Grant Emerson

Student Representative Grant Emerson thanked the Board for allowing him to be their representative for the 2014-2015. He truly enjoyed the experience. Mr. Delforte then noted that at the Rotary meeting earlier in the day, Grant received the Student of Excellence Award. Mrs. Grimm thanked him for his service this year. He was a great member of the team.

Grant Emerson left at 7:47 p.m.

May Warrants

Upon a motion made by Mrs. Thomas, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the May Warrants as follows:

APPROVED:
MAY WARRANTS

- Warrant #0149 General Fund Ck #'s 000597 - 000602
Warrant #0150 General Fund Ck #'s ACH000666 – ACH000748
Warrant #0152 General Fund Ck #'s 000603 - 000608
Warrant #0153 General Fund Ck #'s ACH000749 – ACH000811
Warrant #0154 General Fund Ck #'s 000609 - 000720
Warrant #0155 General Fund Ck #'s 000721 - 000723
Warrant #0156 General Fund 27 credit card payments
Warrant #0158 General Fund Ck # 000724
Warrant #0159 General Fund Ck #'s ACH000812 – ACH000824
Warrant #0160 General Fund Ck #'s 000725 - 000771
Warrant #0161 General Fund Ck #000772
Warrant #0162 Federal Fund Ck #'s 000612 - 000619
Warrant #0163 Cafeteria Fund Ck #'s 000961 – 000985
Warrant #0164 Capital Fund Ck #'s 000379 – 000390
Warrant #0165 General Fund 10 credit card payments

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of May 26, 2015 and Regular Board Meeting of June 4, 2015.

APPROVED:
MEETING MINUTES

Educational Presentations

Family Support Centers

Mrs. Bonnie Ross, Executive Director for the Partnership for Ontario, and Mrs. Cindy Vanderlee, Prevention Specialist, presented the Board an overview of the Family Support Centers located within the Canandaigua Schools. At the Family Support Center they provide solution focused therapy. Counseling is school-based, brief and focuses on solutions rather than problems. When needed, referrals to local agencies are made. All services by the Family Support Center are free of charge to families. From the time period of February through June the Center has worked with a total of 16 families.

Mrs. Ross and Mrs. Vanderlee left at 8:07 p.m.

Smart Schools Update

Mr. Dan Bowman, Director of Technology, provided the Board an updated on the Smart Schools Bond Act that was approved in November 2014 by tax payers. The Canandaigua City School District will receive \$2,256,000 that can be used towards learning technology equipment, high-speed broadband or wireless internet, pre-k facilities and security. The district formed a committee, requested input for the entire staff and worked on a tech plan survey. A plan will need to be submitted to the state for either approval, rejections or returned with

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modifications. The grant will be on a reimbursement basis, meaning the district will first make payment and then be reimbursed by the state. Mr. Bowman stated he is still waiting on further information to be released.

Update on the Plan for Excellence

Superintendent Lynne Erdle and Dr. Julie Winston, Assistant Superintendent for Instruction, provided a brief overview of the initiatives in the Management Plan of 2014-2015. There is much to celebrate as no initiative was “dismissed”. Everything that was created in the Management Plan made a difference this year. The district will continue to work in making the initiatives ingrained, a part of our daily business. Some plans from the 2014-2015 school year will be weaved back through 2015-2016.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with Mrs. Grimm abstaining from number 10, volunteer Alexandra Grimm, with all present voting yes the Board of Education approved:

APPROVED:
CONSENSUS,
SUPPLEMENTAL
AGENDAS

Business and District Matters

1. the request of Mr. Mark Annesi and Mrs. Annette Annesi, Middle and Primary-Elementary School Teachers, for their children, **Keelan** to continue attending Canandaigua Schools in third grade beginning September 2015 and **Logan** in first grade in September 2015. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

ATTEND SCHOOLS

2. the request of Mr. Vernon Tenney, Academy Principal, to accept a donation from **Badge Machines** of 200 taps, end mills and other cutting tools valued at \$1,000 to be used in the CNC Mill in the Technology classroom.

DONATIONS

the request of Mr. Jim Simmons, Athletic Director, to accept a donation of four benches built by Academy Junior, **John Magnan** valued at \$300 each. These benches have been painted in the school colors and one will be located at each building. He built these benches as part of completing his Eagle Scout badge.

3. the request of Mr. Vernon Tenney for initial approval for the below Academy field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
 - Class of 2017 Senior Trip, November 10-12, 2016, Honor’s Haven Resort, Ellenville, NY and New York City

FIELD TRIP ~
INITIAL APPROVAL

4. the request of Mr. Brian Nolan, Middle School Principal, for **Tina Culver, Erica Hendrikse** and **Sandy Bumpus** be the lead providers for the fifth to sixth grade Braves Transition Camp over the Summer. There is no cost to the district and all three work for Thompson Health.

PRESENTER

5. an agreement with **Finger Lakes Community College (FLCC)** for a concurrent enrollment articulation agreement which is the mechanism through which programs at the secondary and postsecondary levels interface. FLCC shall partner with the district to provide educational services which fulfill the purposes of FLCC’s concurrent enrollment program call “Gemini” for the 2015-2016 school year. This agreement will make access to FLCC courses less costly for students.

CONCURRENT
ENROLLMENT
ARTICULATION
AGREEMENT



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6. a rental agreement with **Finger Lakes Community College (FLCC)** for the in-kind exchange of instructional classrooms for the purposes of operating classes for FLCC’s Gemini program for the 2015-2016 school year. **RENTAL AGREEMENT**

7. an agreement between **Lynette Nearpass, RN**, Nurse Consultant, and the Canandaigua City School District to review current nursing practices and procedures for the District. The cost is \$35 per hour, not to exceed 25 hours between June 9, 2015 and June 30, 2015. Ms. Nearpass will review the District’s current nursing practices and procedures. Additionally, she will work with our nursing staff during the summer to create protocol and procedures based on her findings. Work will not exceed fifteen (15) total hours, and it will take place after July 1, 2015. **AGREEMENT**

8. the below transfers are over \$20,000 and requires Board of Education approval. The budget transfers are necessary to accommodate the acquisition of equipment in the 2014-2015 school year by means of utilizing restricted encumbrances: **BUDGET TRANSFERS**

From: A1964-400-010-0000	Security Contractual	\$74,545.83
To: A1621-200-010-8000	Buildings and Grounds Equipment	74,545.83
From: A5510-453-010-9000	Transportation Fuel	\$130,373.96
To: A2630-220-010-0000	Computer Hardware	\$130,373.96
From: A5510-451-010-9000	Transportation Tires	\$23,773.76
To: A2110-200-120-0000	Instructional Furniture & Equipment PSES	\$23,773.76
From: A5510-453-010-9000	Transportation Fuel	\$21,068.27
To: A2110-200-220-0000	Instructional Furniture & Equipment Academy	\$21,068.27

the below transfer is over \$20,000 and requires Board of Education approval. This is necessary to for proper expenditure alignment within salary codes:

From: A1310-160-090-1060	DO Non Instructional Salary	\$22,727.49
To: A1325-160-090-1080	District Treasurer Salary	\$22,727.49
From: A2110-130-090-1250	Instructional Salary 9-12	\$44,738.09
To: A2020-150-090-1200	School Supervisory Salaries	\$44,738.09
From: A5510-165-090-2040	Transportation Sports Trip Salaries	\$36,773.54
To: A5510-165-090-2045	Transportation Field Trip Salaries	\$36,773.54

9. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, I to appointment of **Ms. Karen Salvia-Mottler** as a Title I consultant. Ms. Salvia-Mottler will work with district administration in the preparation and submission of the Title I grant. As a former administrator of the school district, Ms. Mottler prepared this grant annually and is highly qualified to do so again this year. Ms. Mottler will be paid the per diem rate based on the salary she earned at retirement. **TITLE I CONSULTANT**

10. the request of Dr. Julie Winston is for **Ms. Alexandra Grimm** to volunteer in our extended school year program. Ms. Grimm will be working closely with classroom teachers in order to support students with English Language Arts needs. **VOLUNTEER**

11. at the June 10, 2015 CIE meeting, the Council reviewed the following textbook for use at the Academy. This book was available at the meeting for review. **NEW TEXTBOOK ~ INITIAL APPROVAL**

<u>Textbook</u>	<u>Publisher</u>	<u>Course Title</u>
<u>Functions Modeling Change</u>	John Wiley & Sons	Pre-Calculus

12. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, to discard Webster’s Elementary Dictionary-1980, Beginning Dictionary-1977 and Beginning Dictionary-1987. These books will be given away, donated to community groups or discarded. **SURPLUS BOOKS**

13. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**



14. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**SPECIAL
EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Timothy Castle	Teacher Aide	6/25/2015	Resignation
David Cooper	Custodial Worker	6/14/2015	Termination

B. Leave of Absence

of Ashley Fisher, a Teacher Aide at the Academy, for a pregnancy-related disability leave of absence to begin on or about October 5, 2015 and to end on or about November 16, 2015.

C. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Matthew Hovey	Student Helper – Technology	7/1/2015	\$8.75
Anthony Ceddia	Student Helper – Technology	7/1/2015	\$8.75
Ryan Daniels	Student Helper – Technology	7/1/2015	\$8.75
Derek Erway	Student Helper – Technology	7/1/2015	\$8.75
Nevin McCarthy	Student Helper – Technology	7/1/2015	\$8.75
Jake Cleason	Student Helper – Technology	7/1/2015	\$8.75
Dane Jensen	Student Helper – Technology	7/1/2015	\$8.75
Shea Simmons	Student Helper – Technology	7/1/2015	\$8.75
Patrick Wegman	Summer – Maintenance	7/1/2015	\$9.00/hr.
Adam Stoler	Summer – Maintenance	7/1/2015	\$9.00/hr.
Michel McClain	Student Helper – Maintenance	7/1/2015	\$9.00/hr.
Connor McClain	Student Helper – Maintenance	7/1/2015	\$9.00/hr.
Jaydon MacNeil	Student Helper – Maintenance	7/1/2015	\$9.00/hr.
Tanner Bussey	Student Helper – Maintenance	7/1/2015	\$9.00/hr.
Maxwell Mahoney	Student Helper – Custodial	7/1/2015	\$9.00/hr.
Samuel Johnson	Student Helper – Custodial	7/1/2015	\$9.00/hr.
Cody Ham	Student Helper – Custodial	7/1/2015	\$9.00/hr.
Stephen Bodedo	Student Helper – Custodial	7/1/2015	\$9.00/hr.
Alexander Mahoney	Student Helper – Custodial	7/1/2015	\$9.00/hr.
Luke MacNeil	Student Helper – Custodial	7/1/2015	\$9.00/hr.
James Henderson	Student Helper – Custodial	7/1/2015	\$9.00/hr.
Debra Mikula	Substitute Food Service Helper	6/17/2015	\$8.75/hr.

2. Instructional Personnel

A. Resignation

- (1) of Kaitlin O'Hara from her position as a Teaching Assistant effective June 30, 2015.

B. Appointments

- (1) of **Rebekah Maher** who received her Bachelor's degree in Adolescence Education, Spanish from Roberts Wesleyan College. Ms. Maher is appointed to a 1.0 Long-term substitute Spanish Teacher position at the Middle School for the 2015-2016 school year.
- (2) of **Anthony Kunecki** who received his Bachelor's degree in Physical Education and Exercise Physiology from The College at Brockport. He earned his Master's degree in Physical Education and Sports Administration from Canisius College. He has two years of teaching experience in the public sector. Mr. Kunecki is appointed to a 3-year probationary position as a Physical Education/Health Teacher at the K-5 Complex with a tenure area of Physical Education effective September 1, 2015. This position is available due to a retirement.
- (3) of **Ashley Stoughton** who received her Bachelor's degree in Physical Education and her Master's degree in Health Education both from SUNY Cortland. She has been part-time and substitute teaching in various Districts since 2013. Ms. Stoughton is appointed to a Long-term Substitute Physical Education teacher position for the 2015-2016 school year.
- (4) of **Marie Windover** who received her Bachelor's degree in Literature from SUNY Brockport. She earned her Master's degree in Secondary Education from St. Joseph's University. She has two years of teaching experience in the public sector. Ms. Windover is appointed to a 3-year probationary position as an English Teacher at the Academy with a tenure area of English effective September 1, 2015. This position is available due to a retirement.
- (5) of **Jacqueline Corbett** who recently graduated from Roberts Wesleyan College where she earned a Bachelor's degree in Elementary and Special Education. Ms. Corbett is appointed to a 3-year probationary position as a 6th Grade Teacher at the Middle School with a tenure area of Childhood Education 1-6 effective September 1, 2015. This position is available due to a retirement.
- (6) of **Matthew Vanderlee** who received his Bachelor's degree in Interdisciplinary from The State University of New York at Purchase College. He earned his Master's degree in Secondary Special Education from Long Island University. He has been teaching at a public school for the past 7 years. Mr. Vanderlee is appointed to a 2-year probationary position as a Special Education teacher at the Middle School with a tenure area of Special Education effective September 1, 2015. This is a new position.
- (7) **Melinda Buck** received her Bachelor's degree in Unified Childhood Education from Keuka College. She earned her Master's degree in School Counseling from The University of Rochester. She has been working as a long-term substitute teacher since October 2013. Ms. Buck will be appointed to a 1.0 FTE 3-year probationary position as a Special Education Teacher at the K-5 Complex with a tenure area of Special Education effective September 1, 2015. This position is available due to a resignation.
- (8) **Dawn Marcano** received her Bachelor's degree in Sociology from Ithaca College and her Master's degree in Liberal Studies from SUNY Brockport. She has been teaching at other Districts since 2007. Ms. Marcano will be appointed to a 1.0 FTE 3-year probationary position as a Home & Careers Teacher with a tenure area of Home Economics effective September 1, 2015. This position is available as a result of a retirement.
- (9) **Brian Crawford** received his Bachelor's degree in English Literature from SUNY Brockport. He is currently pursuing his Master's in Education also from SUNY Brockport. Mr. Crawford will be appointed to a 1.0 FTE 3-year probationary position as a Special Education teacher with a tenure area of Special Education effective September 1, 2015. This position is available as a result of a retirement.



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<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>	<u>Step</u>
Rebekah Maher	Spanish 7-12, Initial Spanish 5-9 Extension, Initial	9/1/2015-6/30/2016	1
Anthony Kunecki	Physical Education, Initial Health Education, Initial	9/1/2015	3
Ashley Stoughton	Physical Education, Initial Health Education, Initial	9/1/2015-6/30/2016	1
Marie Windover	English 7-12 (Language Arts)	9/1/2015	3
Jacqueline Corbett	Childhood Ed 1-6, Initial Early Childhood Ed B-2, Initial	9/1/2015	1
Matthew Vanderlee	Mathematics 7-9, Initial; Students w/ Disabilities 1-6, Initial Students w/ Disabilities 5-9, Generalist	9/1/2015	8
Melinda Buck	Students w/ Disabilities B-2, Initial; Early Childhood Ed B-2, Initial; School Counselor, Provisional; Students w/ Disabilities 1-6, Initial; Childhood Ed 1-6, Initial	9/1/2015	3
Dawn Marcano	Family & Consumer Science, Professional Nursery, Kindergarten & Grades 1-6, Permanent	9/1/2015	5
Brian Crawford	Students w/ Disabilities 7-12, Initial; English Language Arts 5-6 Ext., Initial; English Language Arts 7-12, Initial	9/1/2015	2.5

(10)2014-2015 Tutor

the following individual to be a tutor in the Canandaigua City School District for the 2014-2015 school year at a rate of pay in accordance with contract.

Petra Nelson

(11)Tenure Appointments

the following staff members for tenure appointments pending successful completion of their probationary periods. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
P. Ryan Chapman	Special Subject Tenure Area - Special Education	9/1/2015
Melanie Dyroff	Special Subject Tenure Area - Library	9/1/2015
Maureen Kanaley-Messina	Elementary Tenure Area - PreK-6	9/1/2015
Claire Mendick	Special Subject Tenure Area - Speech	9/1/2015
Timothy Via	Special Subject Tenure Area - Music	9/1/2015
Nichole Zahn	Elementary Tenure Area - Childhood Ed 1-6	9/1/2015

(12)Extended School Year

the following persons for the Extended School Year Program effective July 6, 2015 through August 14, 2015 at a rate in accordance with contract:

Teachers

Carol Nicholson
 Andrea Smith
 Brett Sabin
 Deb VanDeMortel
 Kay Nemecek

Occupational Therapist

Hannah Doody

Physical Therapist

Chris D'Amato

School Social Worker

Deanna Dramer

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Teacher Aides

Wendy Buskey
Tricia Vattimo
Lynda Bullock
Jason Bryant
Sharon McMillian
Barb Langdon
Mary Santella
Pam Johnson
Reese Agvepong
Dee Culhane
Sue Hockenberry

Speech

Katie Samuelson

Work Coordinator

Barb Landon

School Nurses

Mary Gleason
Lynette Jones
Lorraine Ryan

Substitutes

Angel Clark- Teacher Substitute
Kathryn Michalko- Teacher Substitute
Brandon Angelo- Teacher Substitute
Jennifer Kirby- Teacher Substitute
Sue Wilkins- Teacher Aide Substitute
Stephanie Boylan- Teacher Aide Substitute
Linda O'Shea- Teacher Aide Substitute

Teaching Assistant

Jeannie Halterman

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Bill Patrowicz reported on behalf of the Audit Committee which met on June 17. They reviewed their self-evaluation, noting to the entire Board if they wish to view it is on the Audit website. The Committee was given a brief review on the Office of State Comptrollers audit of no material findings. An update for the utility monitors provided a cost savings over the last few years. The tax certiorari for AutoZone was dismissed.

District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Julie Winston reported on behalf of CIE which met on June 17. The Committee reviewed a new textbook for 6-12 math, Functions Modeling Change 5e that was on the consensus agenda for initial approval. There were six recommendations for the K-12 Visual Arts Curriculum. The Curriculum Review Committee provided a brief teaser of what is to come in September.

Upcoming Events

- June 28 - Class of 2015 Commencement
- July 2 - Reorganizational Meeting – 8:00 a.m. – District Office
- July 23 - Regular Board Meeting – 4:15 p.m.

Adjournment

Upon a motion made by Mr. Reho, seconded Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:40p.m. The next meeting will be the Reorganization meeting by July 2 at 8:00 a.m. at the District office. The next Regular meeting will be on July 23, 2015 at the Operations Center at 4:15 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk

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