



**Canandaigua City School District**  
**Minutes – June 4, 2015**  
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, June 4, 2014 at 7:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas
- LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston
- LEADERSHIP TEAM PRESENT: John Arthur, Dan Bowman, Maaike Burr, Scott Goble, Eric Jordan, Stephanie Knapp, John LaFave, Katie McFarland, Brian Nolan, Jim Simmons, Vernon Tenney, Andy Thomas, Marcie Ware
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Cheryl Birx, Kim Condon, Grant Emerson, Sam Martina, Danielle Owdienko, Mike Prusinowski, Greg Trost, Nola Trost, retirees who were recognized, Unified Basketball athletes, parents and families

***Meeting Called to Order & Pledge of Allegiance***

The meeting was called to order at 7:30 p.m. at the Operations Center by President Grimm with all saying the Pledge of Allegiance.

***President’s Comments***

Mrs. Grimm welcomed all in attendance. She asked all to sing to Mr. Polimeni’s son, Johnny who was celebrating his birthday.

Mrs. Grimm asked if there were any questions with the memo about the Canandaigua Academic and Career Center (CACC) and potential locations that have been visited for a new location. There were no questions.

***Superintendent’s Report***

Superintendent Erdle noted that several months ago the Board had a discussion on Unified Sports. Unified Sports is a registered program of Special Olympics that combines approximately equal number of athletes with and without intellectual disabilities on sports teams for training and competition. The Board approved and the basketball team has been a success and highlight of many students. Mr. Simmons, Athletic Director, and Ms. Condon and Ms. Owdienko all presented to the Board about the successful first year. The athletes and their partners were present and received a round of applause from the Board and audience for their first successful year.

***Those not participating in the rest of the meeting left at 7:48 p.m.***

Mr. Sam Martina, Academy Teacher, recently asked a question of “What is a teacher?” to the (teacher) retirees. He presented the Board with their answers and asked to make the packet available at New Teacher Training.

Superintendent Erdle began by saying a few words about all in attendance that will be retiring at the end of the school year. She began the night by acknowledging Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Service. He has filled many shoes at the district and one very important one of friend. Below is the list of retirees who were recognized throughout the evening.

- |                   |                   |                 |
|-------------------|-------------------|-----------------|
| Alison Albright   | Charlene Cummings | Paula Davis     |
| Kendra Drumm      | Mary Gleason      | David Halligan  |
| Steve Holmes      | Mark Lavner       | Bill Mehls      |
| Patricia Mehls    | Gloria Montague   | Patricia O'Hara |
| Daniel Richardson | Kelly Tansey      | Tom Whitt       |
| Deb Wilbur        | Karen Yudichak    | Pat Zielinski   |

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The below are retiring but were not able to be in attendance.

Sue Huedepohl

Amy Story

Melanie Waite

The final recognition was for Board member, Mrs. Michelle Raeman. She will be concluding her term with the Board on June 30. She has served our school board and the Manchester-Shortsville Board of Education for 18 years combined. Mrs. Raeman commented that she has enjoyed serving in Canandaigua and said that the district has a phenomenal team that has great passion for students.

Those not participating in the rest of the meeting left at 8:33 p.m.

Public Comments

There were no public comments.

Student Representative Report ~ Grant Emerson

Mr. Grant Emerson reported that Friday, June 5 is the Senior Picnic. This year the class is holding a pig roast in the south lot during lunch periods. Saturday, June 6 is the Senior Ball which will held at Casa Larga in Perinton.

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mrs. Raeman, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of May 7, 2015 and May 21, 2015.

APPROVED: MEETING MINUTES

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Pedzich, and seconded by Mrs. Thomas, with Mr. Polimeni recusing himself from the appointment of Mrs. Polimeni and with everyone else present voting yes, the Board of Education approves/accepts:

APPROVED CONSENSUS AND SUPPLEMENTAL AGENDA

Business and District Matters

- 1. the Treasurer's Report for the Period of April 1, 2015 – April 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – April 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – April 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. the request of Mr. Vernon Tenney, Academy Principal, for the following Youth for Understanding USA Foreign Exchange Student for the 2015-2016 school year:
- Kay Jenss, a student from Germany staying with a Canandaigua family. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

TREASURER'S REPORT

BUDGET STATUS REPORT

REVENUE STATUS REPORT

FOREIGN EXCHANGE STUDENT



- |  |   |
|--|---|
| <p>5. the request of Mr. Jim Simmons, Athletic Director, is requesting initial approval for the below Academy field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> <ul style="list-style-type: none"> <li>- Boys and Girls Cross Country Varsity, September 18-19, 2015, Woodbury, NY</li> </ul>   | <p><b><u>ATHLETIC FIELD TRIP - INITIAL APPROVAL</u></b></p> |
| <p>6. the request of Mrs. Carleen Pierce, Assistant Superintendent of Business, for the District retain, in unrestricted fund balance, an amount equal to 4% for the ensuing year's budget as allowed by section 1318 of the real property tax law as of June 19, 2014. Any amount in excess of the 4% will be funded in the following reserves Retirement Contribution Reserve, Tax Certiorari Reserve, Capital-Transportation Reserve, Capital Reserve, and the Workers' Compensation Reserve.</p> | <p><b><u>FUNDING OF RESERVES</u></b></p>                    |
| <p>7. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.</p>   | <p><b><u>PRESCHOOL SPECIAL EDUCATION</u></b></p>            |
| <p>8. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.</p>   | <p><b><u>SPECIAL EDUCATION</u></b></p>                      |

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Carol Rowley	Custodial Worker	5/31/2015	Resignation

2. Instructional Personnel

A. Leave Of Absence

(1) of Jenna Bonvell, a Speech and Language therapist at the K-5 Complex, for a pregnancy-related disability leave of absence to commence on or about November 16, 2015 and to end on or about December 28, 2015 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2016.

B. Resignation for the Purpose of Retirement

(1) of Mary Gleason, a School Nurse at the K-5 Complex effective August 31, 2015.

C. Resignation

D. Resignation

(1) of Sarah Klinczar, a newly appointed Elementary teacher for the 2015-2016 school year.

(2) of Karen Polimeni from her Teaching Assistant position effective June 30, 2015 in order to accept another position in the District.

E. Appointments

- (1) Emily Williams has been a long-term substitute 0.5 FTE English Teacher at the Middle School for the past two school years. She will continue this position for the 2015-2016 school year in addition to her 0.5 FTE English Teacher position.
- (1) of **Karen Polimeni** who received her Bachelor's degree in Marketing from SUNY Brockport. She is currently pursuing her Master's degree in Childhood and Special Education at St. John Fisher College. She has been working for the District as a Teaching Assistant since September 2010. Mrs. Polimeni is appointed to a 3-year probationary position as a K-5 Elementary Teacher with a tenure area of Childhood Education effective July 1, 2015. This position is available due to a resignation.
- (2) of **Kaylee Kelley** who earned her Bachelor's degree in Childhood and Middle Childhood Education and her Master's degree in Literacy both from Niagara University. She has had 3 years of public teaching experience including working for the District as a Long-term substitute Spanish teacher for the 2012-2013 school year. Ms. Kelley is appointed to a 3-year probationary position as a Foreign Language (Spanish) teacher with a tenure area of Foreign Language effective September 1, 2015. This position is available due to a vacancy.
- (3) of **Courtney North** who received her Bachelor's and Master's degrees in Occupational Science/Occupational Therapy from Keuka College. She has been working in the field since 2013. Ms. North is appointed to a 1.0 FTE position of Occupational Therapist effective June 15, 2015. This position is new.

<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>	<u>Step</u>
Emily Williams	English 7-12, Professional	7/1/2015-6/30/2016	(0.5) of 4
Karen Polimeni	Teaching Assistant, Level III; Childhood Education 1-6, Initial Pending; Students w/ Disabilities 1-6, Initial Pending	7/1/2015	1
Kaylee Kelley	Spanish 7-12, Initial; Spanish 5-9, Initial Time Ext.;	9/1/2015	4
Courtney North	Literacy, Initial; Childhood Ed 1-6, Initial Time Ext. Occupational Therapy, License	6/15/2015	3

(4) Co-Curricular

- (a) the following staff member for a co-curricular appointment for the 2014-2015 school year at a rate of pay in accordance with contract:  
Deanna Dramer      Supervisor of Medicaid Reimbursement

***End of Consensus Agenda***

***Closing Remarks***

Mr. Delforte noted that at the Rotary meeting earlier in the day, Nurse Kelly Smith was awarded the Paul Harris Award for all the work she has done.

Mr. Reho stated that he attended the Mock Car Crash held on May 28. It is a very realistic event with Canandaigua area municipal police, fire and rescue squad personnel and how they respond to a simulated car crash involving teen drivers and passengers. The video is listed on the district's Facebook page.

***Upcoming Events***

- June 6 - Academy Senior Ball
- June 8 - Policy Committee Meeting
- June 8 - Middle School Spring Concert

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- June 9 - Academy Spring Concert
- June 10 - Elementary Spring Concert
- June 12 - Flag Day Ceremony
- June 12 - Middle School Fun Night
- June 14 - Flag Day
- June 16 - Policy Committee Meeting
- June 17 - Audit Committee Meeting
- June 17 - 4<sup>th</sup> Grade Spring Concert
- June 18 - 4-5 Awards Assembly
- June 18 - 5<sup>th</sup> Grade Field Day
- June 18 - Regular Board of Education Meeting
- June 21 - Father's Day
- June 23 - Policy Committee Meeting

**Adjournment**

Upon a motion made by Mr. Reho, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:40 p.m. The next Regular meeting will be on June 18, 2015 at the Operations Center at 7:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk