



Canandaigua City School District
Minutes – May 7, 2015
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, May 7, 2015 at 6:45 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, Michelle Raeman, Tom Reho (*arrived at 7:30 p.m.*), Beth Thomas

BOARD MEMBERS ABSENT: John Polimeni (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce

LEADERSHIP TEAM ABSENT: Julie Winston (*excused*)

ADMINISTRATIVE TEAM PRESENT: Brian Amesbury, John Arthur, Maaike Burr, Dan Bowman, Vernon Tenney, Andy Thomas, Marcie Ware, Katie McFarland

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cheryl Birx, Beth Dombrowski, Leann Ducharme, Grant Emerson, Deb McPhearson, Mike Prusinowski, Michelle Reynolds, Laura Jo Smith, Bonnie Vaisey, other faculty/staff

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 6:45 p.m. for the purposes of discussing the employment history of three particular employee(s) and matters leading to the appointment of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mr. Delforte, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:55 p.m.

APPROVED:
OPEN SESSION

The Board took a break from 6:55 p.m. to 7:30 p.m. for a reception with district volunteers who had been invited to an event in their honor. Mrs. Grimm read in part a quote by Cal Jung *“One looks back with gratitude towards those volunteers who have touched our human feelings. Warmth is the vital element for the growing planet and for the soul of the child.”*

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

President Report

Mrs. Grimm reminded the Board the Superintendent and the Self-Evaluations are due on May 21.

Superintendent’s Report

Superintendent Erdle handed out criteria for a new Volunteer Service Award. She asked the board to review with the hopes of recognizing someone next year during the Volunteer Appreciation Reception. Our volunteers offer so much to our students, district and community.

Superintendent Erdle noted on April 29 several from the district had the pleasure to attend the Women of Distinction award dinner honoring area women for their contributions in five different categories. They were able to recognize Mrs. Jeanie Grimm as a nominee for Volunteer Service, primarily for her work with the district. Superintendent Erdle stated we all know that through her decision making as a board member, her volunteer

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work with the music departments and kindergartens screening, being in classrooms has a huge impact on our students. The night was very special and made even more special when Mrs. Grimm received the Volunteer Service award. As always, she represented the Canandaigua City School District in a wonderful way. Mrs. Grimm was thanked and presented with a bouquet of flowers.

Cause of Applause

Mrs. Ware introduced the Cause for Applause Award. Many go above and beyond in everything they do. This evening the Board was able to honor Ms. Bonnie Vaisey, a Primary-Elementary monitor. Ms. Vaisey stated she and Ms. Laura Joe Smith were both working in the cafeteria when a student said there was a boy needing help. They walked up and down both sides of a table until they spotted the boy in trouble. He was choking and Ms. Vaisey was able to perform the Heimlich and dislodge the food from the fourth grade boy's throat.

Public Comments

There were no public comments.

Student Representative Report ~ Grant Emerson

Student Representative Grant Emerson reported Academy students have been taking Advanced Placement and International Baccalaureate exams. Invitations to the Junior Prom to be held May 9 at the Finger Lakes Community College. Marching band has begun practicing for the Memorial Day Parade.

Grant Emerson left at 7:39 p.m.

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mrs. Raeman, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of April 22, 2015 and Regular Board Meeting of April 23, 2015.

APPROVED:
MEETING MINUTES

Educational Presentation

Overview of State Testing

Mrs. Marcie Ware and Mr. John Arthur presented an overview of the Common Core testing at the Primary-Elementary and Middle Schools. At the Primary-Elementary level 80% of students completed the ELA test and 79% completed the math testing. At the Middle School 68% took the ELA test and 60% took the math test. There also was a high number of students either marking incorrect answers, not answering at all or completed in five to ten minutes. Our numbers are about in the middle compared to other local districts.

What we do for At-Risk Seniors

Mr. Vernon Tenney, Ms. Maaikie Burr and Ms. Leanne Ducharme presented the Board an overview of what the steps are at the Academy for seniors at-risk of not graduating. They use three identifiers; attendance, behavioral, and curricular. They began by reviewing the class of 2014. There were 309 students that began school in September 2013. At that time approximately 75 seniors were identified as "at-risk". They reviewed the outcome of those 75 students. In September 2014 approximately 40-45 students were identified. They reviewed the two intervention teams; Pupil Support Team and Attendance Committee which meet weekly to review students. Their interventions include parent meetings with a counselor, teacher, administration and others, as appropriate; follow up communications encouraging parent involvement; connection with services out of school, mental health, substance, Family Support Center and home visits. Currently the Academy has about 15-20 students that are still considered "at-risk". The Board asked general questions of the presenters.

Those not participating in the rest of the meeting left at 8:23 p.m.

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Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Pedzich, seconded by Mrs. Raeman, with Mr. Patrowicz abstaining from appointment of Ayn Patrowicz, and with all others present voting yes the Board of Education approved:

**APPROVED:
 CONSENSUS,
 SUPPLEMENTAL
 AGENDAS**

Mr. Patrowicz also commented that the Audit Committee approved the financial agreement with Bernard P. Donegan's office

Business and District Matters

1. the request of Mrs. Marcie Ware, Primary-Elementary Principal, to discard Primary/Elementary School library books that are no longer in condition for student use. These books will be given away, donated to community groups or discarded. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**SURPLUS LIBRARY
 BOOKS**

2. the following to serve as Election Inspectors on May 19, 2015:
Primary-Elementary School LINK Gymnasium and Cheshire Fire Hall

**ELECTION
 INSPECTORS**

Ann Greth	Donna Middlebrook	Richard Onze
Sue Howard	Dottie Parke	Susan Onze
Jackie Jones	Sandy Delmonte	Elaine Williard
Diane Roach	Dee Schwab	Larry Williard
Thomas Roach	Lois Walker	Donna Mabie
Beverly Fraser		

3. the request of Mr. Brian Nolan, Middle School Principal, for final approval of the below field trip. Initial approval was granted on August 21, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**FIELD TRIP ~ FINAL
 APPROVAL**

- Eighth Grade Trip, May 7-8, 2014, Washington, DC

4. the request of Mr. Jim Simmons, Athletic Director, is requesting initial approval of the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**FIELD TRIP ~
 INITIAL APPROVAL**

- Boy's JV and Varsity Football, August 25-26, 2015, Camp Bristol Hill, NY

5. the Reorganizational Meeting is being changed from July 1 to July 2 at 8:00 a.m.

**AMENDED BOE
 DATE**

6. the book listed below for addition to the Canon of Literature at the Academy. This book will be available for Board review. The summary is included as an attachment and is filed in the Supplemental Minutes File.

**CANON OF
 LITERATURE ~
 INITIAL APPROVAL**

The Absolutely True Diary of a Part-Time Indian
 by Sherman Alexie

7. a Partnership for Excellence agreement between the Canandaigua City School District and **Houghton College**. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**PARTNERSHIP FOR
 EXCELLENCE**

8. the request of Mr. Brian Nolan for **Judge John Ninfo** and **Joan Powell** to present "Wild Wings" at the 6th grade Camp Bristol Hills. The cost will be paid through Arts in Education.

PRESENTERS



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9. the request of Mr. Vernon Tenney, Academy Principal, for Mike Morgan to be approved as a proctor for the AP and IB Examinations. PROCTOR

10. **the Fall Semester 2015 Student Teacher/Field Experience Placement** STUDENT TEACHERS

Mr. Vernon Tenney recommends:

Name	Institution	Cooperating Teacher	Dates
Dawn Jansen	FLCC	Cindy Vanderlee	150 Hours
Shelly Hughes	Nazareth	Krista Coleman	9/8-10/23/2015
Caroline Gerard	Geneseo	Joan Haefner	9/8-10/23/2015

Tutoring Experience for 40 Hours

James Hull	Hobart	Paul Sedita	9/8-12/11/2015
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Mr. Brian Nolan recommends:

Name	Institution	Cooperating Teacher	Dates
Brenna Earle	Hobart	Jennifer Colbert	9/8-12/18/2015
Brendan Wadach	SUNY Geneseo	Caroline Chapman	10/29-12/18/2015
Brandon DeRue	SUNY Geneseo	Brian Crnkovich	10/29-12/18/2015
Dawn Jansen	FLCC	Celeste Trickler	150 Hours

Tutoring Experience for 40 Hours:

Jonathan O’Connell	Hobart	Nicole Santillo	9/8-12/11/2015
Tyler Crowder	Hobart	Megan Staples	9/8-12/11/2015
Rebecca Czajkowski	Hobart	Katie Michalko	9/8-12/11/2015

Mrs. Marcie Ware recommends:

Name	Institution	Cooperating Teacher	Dates
Tabitha Paisley	Nazareth	Melanie Austin	9/8-10/22/2015
Kelsie Earle	Hobart	Julie Marie Smith	9/8-10/23/2015
Christina Rhoads	Hobart	Laurie Fitzgerald	9/8-10/23/2015

Tutoring Experience for 40 Hours:

Phoebe Pohl	Hobart	Mike Rause	9/8-12/11/2015
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11. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, to accept a donation from **Dr. Dan Alexander** and **Dr. David Cywinski** would like to donate \$1,000 worth of coffee gift cards to the Primary-Elementary School in honor of Staff Appreciation Week. Dr. Alexander has a daughter in grade five and Dr. Cywinski has two daughters in grades four and one. DONATION

12. the request of Mr. Vernon Tenney for the creation of a new scholarship, annual award of \$500. **The Peter C. Nelson Music Award.** As a beloved colleague, mentor, foreign language teacher and musician, Peter C. Nelson left behind a legacy of altruism and kindness that impacted countless Canandaigua students. His volunteerism spanned years of unconditional support as he performed with Academy Pit Orchestras and Middle School Jazz Ensembles. Peter’s generous and humble nature was a beacon of light to all of those who had the pleasure of playing alongside him. This award will be presented at graduation to a senior music student who demonstrates a similar passion for music and embodies the kind-hearted spirit of Mr. Nelson. NEW SCHOLARSHIP



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| 13. an agreement with Bernard P. Donegan, Inc. for financial consultant services in connection with the \$13,380,000 Capital Project. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>FINANCIAL
CONSULTING
SERVICES</u> |
| 14. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <u>PRESCHOOL
SPECIAL
EDUCATION</u> |
| 15. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. | <u>SPECIAL
EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lisa Brunelli	Typist	Resignation to Accept	6/30/2015

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Dominic Bocanelli	Custodial Worker	5/4/2015	\$10.89/hr.
Tim Welch	Lifeguard	5/28/2015	\$10.00/hr.
Lisa Quayle	Sub Food Service Helper	4/30/2015	\$8.75/hr.
Julie Herendeen	Sub School Bus Monitor	4/30/2015	\$8.75/hr.
Lisa Brunelli	Teacher Aide	9/1/2015	\$12.25/hr.

2. Instructional Personnel

A. Resignation

(1) of Jessica Salata, a Special Education Teacher at the K-5 Complex, effective June 30, 2015.

B. Resignation for the Purpose of Retirement

(1) the retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Patricia Zielinski	6 th Grade Teacher	7/1/2015	27
Susan Huedepohl	Home & Careers Teacher	7/1/2015	9

C. Leave of Absence

(1) of Gabrielle Seeber, requesting a pregnancy-related disability leave of absence to begin on or about August 26, 2015 and to end on or about October 6, 2015 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2016.

(2) of Kelly Congdon, requesting a pregnancy-related disability leave of absence to begin on or about July 16, 2015 and to end on or about August 27, 2015 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2016.

D. Appointments

- (1) of **Lori Calcagni** who received her Bachelor's degree in Sociology from St. Lawrence University. She earned a Master's degree in School Counseling from the University of Rochester and a second Master's degree in School Psychology from the Rochester Institute of Technology. She has been working as a School Psychologist since 2005. Ms. Calcagni is appointed to a 1.0 FTE 2-year probationary position as a School Psychologist with a tenure area of Psychologist effective September 1, 2015. This position is available due to a retirement.
- (2) of **Tammy Franz** who received her Bachelor's degree in Business Education from SUNY Oneonta and her Master's degree in Instructional Technology from Grand Canyon University. She has been working as a Business teacher in various school districts since 2000. Ms. Franz is appointed to a 1.0 FTE 2-year probationary position as a Business Teacher with a tenure area of Business effective September 1, 2015. This position is available due to a retirement.
- (3) of **Mary Kay Ward**, a current .85 Home and Careers Teacher, will be called back from the Preferred Eligibility List established June 30, 2012. She will be appointed to a 1.0 FTE Home and Careers Teacher in which she earned tenure September 1, 2012. This position is available due to a retirement.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Lori Calcagni	School Psychologist, Permanent	9/1/2015	11
Tammy Franz	Business & Distributive Ed, Permanent	9/1/2015	12

(4) Accompanist

to an Accompanist position for the 2014-2015 NYSSMA competition at \$50 per hour.
Ayn Patrowicz

(5) Co-Curricular

a co-curricular position for the 2014-2015 school year at a rate in accordance with contract.
Jennifer Hearne, Drama, Musical Assistant Director (HS)

(6) Certified Substitute Teachers

as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.
Heather Terhune-Wasisang

(7) Non-Certified Substitute Teachers

the following individual as Non-Certified Substitute Teachers conditional upon verification of 2-years of college and criminal history clearance from the New York State Education Department where appropriate.

Nadim Andel-Everts
Kathryn Bowering
Danene Stevens

End of Consensus Agenda



Naming Rights Regarding the Capital Project

Superintendent Erdle stated she has been approached about a potential donation and securing naming rights for the track. We have reached out to other districts and have not been able to find any examples. The discussion was what would be the amount of donation to secure naming rights. Discussed was requiring a half plus some additional amount so that the majority of the item would be covered by the major donor. Also discussed was how long the name would be associated. If it is an item with a useful life, what happens when it is replaced, such as the track? Current Board policy allows naming rights for “significant financial support” as well as for other reasons. Mr. Patrowicz opposed any type of naming at a public school. It was also agreed to take this information back to the Policy Committee and to request for New York State School Board’s Association any policy they may have regarding naming of items.

Upon a motion made by Mr. Reho, seconded Mrs. Kesel, with Mr. Patrowicz voting no, with all others present voting yes, the Board of Education approved the amount of 51% to be considered the amount for naming rights.

APPROVED:
NAMING RIGHTS
PERCENTAGE

Mrs. Beth Thomas made a motion to amend the 51% of the value to add the life of the track. This motion was discussed and did not receive a second; it failed.

District Committee Reports

Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee which met on May 6. The Committee reviewed the financial agreement with Bernard P. Donegan’s office and approved it. With the district being able to maintain the AA3 bond rating, we will be able to realize a savings of \$817,000 over the course of the bonds’ life. There will be a meeting with the Town of Canandaigua to discuss a potential PILOT for a low cost house property.

The next meeting is scheduled for June 17.

Veteran’s Exemption Committee

Mrs. Pedzich reported on behalf of the Veteran’s Exemption Committee which met on May 4. The Committee reviewed the state data available, but found it was not too helpful. There was a lot of back and forth between committee members with about a 50-50 split on whether to go forward. Proposed was a survey, *Daily Messenger* article and or a public meeting comment session. The Committee felt they didn’t have enough information and the feeling is the same with the full Board. It was decided to determine what a general information night would look like and then hold a public hearing for community discussion once enough information is available to provide to the public. It was also stated that no district in the area has adopted the Exemption.

Upcoming Events

- May 9 - CA Junior Prom
- May 10 - Mother’s Day
- May 11 - Policy Committee Meeting
- May 11 - Public Presentation on 2015-2016 Budget
- May 13 - Middle School 5th Grade Parent Night
- May 17 - National Honor Society Induction Ceremony
- May 19 - District Budget Vote & Board Election
- May 19 - Academy Arts Festival and Awards Night
- May 20 - Middle School Spring Concert
- May 21 - **Regular Board Meeting**
- May 22 - Academy Awards Assembly
- May 25 - Memorial Day

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- May 26 - Middle School Art Show
- May 26 - Policy Committee Meeting
- May 27 - Academy Spring Concert I
- May 28 - Middle School Spring Concert

Adjournment

Upon a motion made by Mrs. Thomas, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:00 p.m. The next Regular meeting will be on May 21, 2015 at the Operations Center at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk