



**Canandaigua City School District**  
**Agenda – April 23, 2015**  
Operations Center, 5500 Airport Road

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The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, April 23, 2015 at 6:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel (*arrived at 6:33 p.m.*), Bill Patrowicz, Michelle Pedzich, Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: John Polimeni (*excused*), Michelle Raeman (*excused*)

LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: John Arthur, Mike McClain, Brian Nolan, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cheryl Birx, Grant Emerson, Christine McClain, John McGuire, Mike Prusinowski, Heather Rauli, Mike Sisson, lacrosse players and families

***Executive Session***

Upon a motion made by Mrs. Thomas, seconded Mr. Patrowicz, with all present voting yes, the Board of Education approved calling an Executive Session at 6:30 p.m. for the purposes of discussing the employment history of six particular employee(s) and matters leading to the appointment of a particular person or employee and one collective negotiation pursuant to Article 14 of the Civil Service Law (the Taylor Law).

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

***Return to Open Session***

Upon a motion made by Mr. Reho, seconded by Mr. Delforte, with all present voting yes, the Board of Education returned to Open Session at 7:28 p.m.

**APPROVED:**  
**OPEN SESSION**

***Pledge of Allegiance to the Flag***

Mrs. Grimm reconvened the meeting at 7:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

***Superintendent's Report***

Superintendent Erdle noted that the attorney felt that we could include the CA logo by itself in the original request to servicemark and trademark our logo of the friendship belt.

We have received updated information from the Veteran's Administration that our Canandaigua Career and Academic Program (CACC) would need to vacate the VA location by the end of January, 2016. The thought is the noise prior to that time would not be conducive to conduct classroom teaching and we should look to leave at the end of this school year. Currently, three locations have been looked at. A building at Finger Lakes Community College, a vacant building and a vacant day care center. The last location will be further reviewed.

Preparation for the first half marathon on Sunday, May 31 is under way. All the proceeds will be given to the various Canandaigua booster clubs. Superintendent Erdle is currently looking for volunteers to help out early Sunday morning. Mr. Delforte and Mrs. Grimm both stated their ability to assist.

Mrs. Carleen Pierce, Assistant Superintendent for Business, requested the review of allowing our transportation department to provide buses for the Hill Cumorah Pageant for a fee. It was discussed that although this is a religious organization, we allow the use for other groups when requested. The district receives approximately \$25,000 for this service.

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Hill Cumorah Pageant Transportation

Upon a recommendation by the Superintendent, a motion made by Mr. Reho, seconded by Mr. Delforte, with all present voting yes the Board of Education approved to continue allowing transportation.

APPROVED:
TRANSPORTATION
FOR HILL
CUMORAH
PAGEANT

Public Comments

Mr. Chris Bjorling, 474 East Street, spoke on behalf of the Hill Cumorah Pageant. He thanked the Board for their approval to continue to provide transportation service.

Mr. Mike McClain, 7304 Logan Road East, spoke on behalf of boy's lacrosse program. He thanked the Board and Administration for their many hours of work in getting the proposition passed for new athletic fields. A large group of players were in attendance along with several parents and coaches. The boys gave the Board and Administrators a token of their appreciation.

Those not participating in the rest of the meeting left at 7:47 p.m.

Student Representative Report

Student Representative, Grant Emerson, reported that students are preparing for Advanced Placement and International Baccalaureate exams.

Approval of March Warrants

Upon a motion made by Mr. Reho, seconded by Mrs. Grimm, with all present voting yes, the Board of Education approved the March Warrants as follows:

APPROVED:
MARCH
WARRANTS

- Warrant #0111 General Fund Ck #'s 000307 – 000313, Replace Ck # 010265 (Positive Pay)
Warrant #0112 General Fund Ck #'s ACH000443 – ACH000478
Warrant #0113 General Fund Ck #'s 000314 – 000317 (Check Print)
Warrant #0114 General Fund Ck #'s 000318 – 000320 (Positive Pay)
Warrant #0116 General Fund Ck #'s ACH000479 – ACH000530
Warrant #0118 General Fund Ck #'s 000321 – 000331 (Positive Pay)
Warrant #0119 General Fund Ck #'s 000332 – 000411 (Check Print)
Warrant #0120 General Fund 27 Credit Card Payments
Warrant #0121 General Fund Ck #'s ACH000531 – ACH000537
Warrant #0122 General Fund Ck #'s ACH000538 – 000559
Warrant #0123 General Fund Ck #'s 000412 – 000415 (Positive Pay)
Warrant #0124 General Fund Ck #'s 000416 – 000464 (Check Print)
Warrant #0125 General Fund 17 Credit Card Payments
Warrant #0127 Capital Fund Ck #'s 000370 – 000375, 1 Credit Card Payment
Warrant #0128 Federal Fund Ck #'s 000590 – 000598
Warrant #0129 Cafeteria Fund Ck #'s 000918 – 000936

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Meeting of April 9, 2015 and the Special Board Meeting of April 15, 2015.

APPROVED:
MEETING
MINUTES



## Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Thomas,, seconded by Mrs. Kesel, with all present voting yes the Board of Education approved:

**APPROVED:  
CONSENSUS,  
SUPPLEMENTAL  
AGENDA**

## **Business and District Matters**

1. the Treasurer's Report for the Period of March 1, 2015 - March 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **TREASURER'S REPORTS**
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – March 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **BUDGET STATUS REPORTS**
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 - March 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **REVENUE STATUS REPORTS**
4. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, for a new **running club** for students in grades 3-5. The club will be advised by Mr. Matt Ward and Ms. Leanne Ducharme with no stipend. The club will meet twice a week from 5:30 p.m. – 6:30 p.m. Parent volunteers will be Ms. Jennifer Orcutt and Taryn Windheim. **PRIMARY-ELEMENTARY NEW CUB**
5. the request of Mr. Vernon Tenney for Initial approval of the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
  - **CA Student Leaders Conference**, November 22-24, 2015, Niagara Falls, New York**ACADEMY FIELD TRIP ~ INITIAL APPROVAL**
6. the request of Mrs. Marcie Ware for Ms. Karen Bernal to present at the Primary-Elementary School. Ms. Bernal presents outdoor education programs to kindergarten and grade two in May and June. The cost for this engagement is budgeted in a contractual code. **GUEST SPEAKER**
7. the approval of two contractual agreements with Management Advisory Group of N.Y., Inc. for STAC and Medicaid services. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **MAG CONTRACTS**
8. the request of Mr. John LaFave, Director of Student Support Services, for Mr. Wim Baars, a Spanish-speaking school psychologist. We seek to enter into agreement with Mr. Baars to act as a Spanish-speaking school psychologist for ESOL students and families, and the District. Mr. Baars has provided these services for the District in the past, and is acknowledged as one of our vendors. Mr. Baars provides translation services for no fewer than nine agencies in the Greater Rochester area, as well as to multiple school districts through the Wayne-Finger Lakes BOCES, for the past fifteen years. **TRANSLATION SERVICES**

For the administration of a psychoeducational evaluation by Mr. Baars, under the terms of this requested Agreement, the District will agree to pay \$400 for a battery to include an intelligence test, a VMI, and achievement tests. Mr. Baars does not charge for mileage to and from our schools. In the event that written translation is required, the district will pay \$.10 (ten cents) per word, for same. This need will be



evaluated on a case-by-case basis and will not be assumed to be an “automatic” part of every battery.

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| 9.  | the request of Mr. Vernon Tenney, for Emily Zielinski to provide one hour of grading services for IB German. The cost is \$36 per hour. | <b><u>GRADING SERVICES</u></b>            |
| 10. | the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.          | <b><u>PRESCHOOL SPECIAL EDUCATION</u></b> |
| 11. | the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.            | <b><u>SPECIAL EDUCATION</u></b>           |

**Personnel**

1. Non-Instructional Personnel

A. Leave of Absence

of Jaime Snell, a Teacher Aide at the Middle School, for an unpaid leave of absence from April 10, 2015 through June 30, 2015.

B. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Melanie Waite	Teacher Aide	6/30/2015	Retirement
Thanh Thi Mong Tran	Food Service Helper	4/24/2015	Resignation

C. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
John Hadsell	Custodial Worker	4/13/2015	\$10.89/hr.
Louise DeBell	Substitute School Bus Monitor	4/20/2015	\$8.75/hr.
Shanon Williams	Substitute School Bus Driver	4/24/2015	\$13.76/hr.
Eric Ludemann	Sub School Monitor	4/24/2015	\$8.75/hr.

2. Instructional Personnel

A. Resignation

- (1) of Mr. Ron Ouimette from his position as a Contract Substitute Teacher at the Middle School effective April 9, 2015.
- (2) of Mr. John Arthur from his position as an Assistant Principal at the Middle School effective June 30, 2015 in order to accept another position.
- (3) of Mary Ann Matyjas, a Certified Occupational Therapy Assistant, effective May 1, 2015.

B. Leave Of Absence

- (1) of Alissa Clark, a Physical Education teacher at the Elementary School, requesting a pregnancy-related disability leave of absence to begin on or about September 3, 2015 and to end on or about October 15, 2015 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2016.



C. Appointments

(1) 2014-2015 Co-Curricular

the following individual for a co-curricular appointment for the remainder of the 2014-2015 school year at a rate of pay in accordance with contract:  
 Lisa Carey, Student Government 7<sup>th</sup> & 8<sup>th</sup> Grades, Effective 4/10/15 – 6/30/15

D. Appointments

(1) of Mr. Kevin Murray who his Bachelor’s degree in Music Education from SUNY Potsdam. He is currently attending The Eastman School Of Music where he plans to earn his Master’s degree in Music Education. He completed his student teaching at Brighton High School and here at the Canandaigua Primary School. Mr. Murray is appointed to a 0.5 FTE non-tenured position of Music Teacher at the K-5 Complex effective September 1, 2015. This position is available due to a retirement.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Kevin Murray	Music K-12	9/1/2015	0.5 of 1

(2) Mentors

the following individual as a Mentor for the 2014-2015 school year at a rate in accordance with contract.  
 Karen Rosekrans mentor to Debra VanDeMortel effective February 1, 2015.

(3) Non-Certified Substitute Teacher

the following individual as Non-Certified Substitute Teachers conditional upon verification of 2-years of college and criminal history clearance from the New York State Education Department where appropriate.  
 Eric Ludemann

***End of Consensus Agenda***

***District Committee Reports***

Site Committee

Mrs. Grimm reported on behalf of the Site Committee which met prior to the Board meeting. The Committee reviewed several plans and the structure of the contingencies. The design contingency was at 10% and is now currently at 5%, with the difference being used for construction. One item that would be covered in the contingency is the Middle School restrooms would have a window between the new restrooms and the existing building. This would be filled in. The design phase is progressing well with the hope to submit to SED by the end of May.

The district may enter into a shared services agreement with the Town of Canandaigua to build the parking lot at the lower field. This would save the project approximately \$385,000. The district will first receive an opinion from the architects on the fill that would be removed.

***Upcoming Events***

- April 28 - Policy Committee
- April 29 - Last Day to Submit BOE Candidate Petitions
- May 1 - Academy Jazz Club Night
- May 6 - Audit Committee Meeting

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- May 6 - Policy Committee Meeting
- May 7 - **Regular Board Meeting**
- May 9 - CA Junior Prom
- May 10 - Mother's Day
- May 11 - Policy Committee Meeting
- May 11 - Public Presentation on 2015-2016 Budget
- May 13 - Middle School 5<sup>th</sup> Grade Parent Night
- May 17 - National Honor Society Induction Ceremony
- May 19 - District Budget Vote & Board Election
- May 19 - Academy Arts Festival and Awards Night
- May 20 - Middle School Spring Concert
- May 21 - **Regular Board Meeting**
- May 22 - Academy Awards Assembly
- May 25 - Memorial Day
- May 26 - Middle School Art Show
- May 26 - Policy Committee Meeting
- May 27 - Academy Spring Concert I
- May 28 - Middle School Spring Concert

***Adjournment***

Upon a motion made by Mrs. Pedzich, seconded Mr. Reho, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:55 p.m. The next Regular meeting will be on May 7, 2015 at the Operations Center at 7:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk