



Canandaigua City School District
Minutes – April 9, 2015
 Middle School Auditorium, 215 Granger Street

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, April 9, 2015 at 7:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas
- BOARD MEMBERS ABSENT: Michelle Raeman (*excused*)
- LEADERSHIP TEAM PRESENT: Lynne Erdle, Mark Lavner, Carleen Pierce, Julie Winston
- ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, Scott Goble, Eric Jordan, John LaFave, Tracy Lindsay, Mike McClain, Katie McFarland, Jim Simmons, Andy Thomas, Vern Tenney, Stephanie Knapp, Marcie Ware, Brian Nolan
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Many student athletes, parents, faculty and staff

Executive Session

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 7:00 p.m. for the purposes of discussing the employment history of two particular employee(s) and matters leading to the appointment of a particular person or employee and three collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mr. Delforte, seconded by Mrs. Kesel, with all present voting yes, the Board of Education returned to Open Session at 7:26 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:32 p.m. and asked everyone to stand for the Pledge of Allegiance.

President’s Comments

Mrs. Grimm welcomed all in attendance. She confirmed with the Board that the BOCES vote will be held on Wednesday, April 22 at 7:15 a.m. at the District Office.

Mrs. Grimm informed the Board of wonderful news of former Student Representative, Tyler Fisher. He was accepted into Oxford University as an associate student. He is also writing one or two chapters that will be published soon and finally he was offered a paid internship in a think tank in Washington D.C.

Superintendent’s Report

Mr. Jim Simmons, Athletic Director, acknowledged the Boys and Girls basketball teams, Bowling and Indoor Track and Boys Swimming teams their outstanding seasons:

The winter scholar athletic teams and their grade point averages were reported as follows:

- Boys Basketball 92.519
- Girls Basketball 92.323
- Boys Bowling 90.399
- Girls Bowling 90.811

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- Hockey 93.62
- Girls Skiing 95.091
- Boys Swimming 94.586
- Boys Indoor Track 94.486
- Girls Indoor Track 97.457

Those not participating in the rest of the meeting left at 7:45 p.m.

Public Comments

There were no public comments.

Student Representative Report

Mr. Grant Emerson, Student Representative, reported that teachers are preparing students for IB and AP examinations. Student Government will be sending two students to Region 2 Leadership Training next week. CA's Got Talent is scheduled next week.

Mr. Emerson left at 7:47 p.m.

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of March 26, 2015.

**APPROVED:
MEETING
MINUTES**

Budget Presentation – 2015-2016 School Year

Superintendent Erdle began by reviewing the district's Mission and Vision statements

Mission Statement

We demonstrate our commitment to the whole child by:

- o providing rigorous opportunities in academics, the arts and athletics;
- o supporting the social, emotional, and developmental needs of all students;
- o maintaining a focus on character development; and
- o engaging families and our community.

Vision Statement

The Canandaigua City School District will lead and inspire a community of learners to fulfill their academic and creative potential.

Also reviewed were the Budget Guidelines that were approved on January 8, 2015.

1. Maintain a commitment to the Plan for Excellence as is reasonable and appropriate in today's financial climate.
2. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data and that prepare them to be successful 21st century learners.
3. Continue to reduce costs through budget efficiencies, partnerships and shared services.
4. Utilize fund balance and reserve funds conservatively with a financial plan to transition back to a budget that does not rely on reserves.
5. Maintain a transparent system of continual communication with the public.

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The budget presented will meet the needs of the district. It will not put us back into a position of power and strength, but is a strategic step in that direction. The Plan for Excellence is the backbone for all we do as a district.

Several staffing changes for the 2015-2016 school year were reviewed:

Retirements:

- o 13 teachers
- o 1 paraprofessional
- o 1 bus driver
- o 1 administrator

Changes:

- o Social worker to School Psychologist
- o Certified Occupational Therapy Assistant to Occupational Therapist
- o Stipend for our Grade level leaders K – 5
- o 1 administrator

Reductions:

- o .85 social studies
- o Lead teacher K – 5 in science and social studies
- o .5 clerical

Additions:

- o School psychologist
- o 2 school psychology interns
- o Technology aide
- o 1 secondary science teacher
- o UPK grade level leader
- o Special education teacher middle school
- o Teacher Assistant at the middle school

The budget as proposed represented a 1% increase year over year

Administration	\$ 5,921,222 (8.3% of budget)
Program	\$53,300,673 (75% of budget)
Capital	<u>\$11,499,822 (16% of budget)</u>
Total Expense	<u>\$70,721,717</u>

The Allowable Tax Levy Cap for the 2015-2016 school year is 4.32%. Superintendent Erdle proposed a Tax Levy at 1%. This would be an *estimated* tax rate increase of .20 center per thousand of assessment or \$19.27 per thousand.

On the ballot May 19, 2015 the following propositions will be included with the budget:

- Proposition 2 ~ Transportation Purchase
- One Board of Education seat for a five year term
- Proposition 3 ~ Wood Library Association

The Board felt comfortable with the proposal and elected to put it forth for a vote.

Budget Resolution for 2014-2015 School Year

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, and seconded by Mr. Patrowicz, all present voting yes, the Board of Education approved the proposed 2014-2015 budget in the amount of \$70,721,717.

APPROVED:
2015-2016
SCHOOL
BUDGET

RESOLVED, that the Board approve the following proposition for inclusion on the ballot of the Annual School District Meeting and Election of May 19, 2015.

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RESOLVED, that the annual school budget for the year commencing July 1, 2015, in the total of \$70,721,717 be approved, a statement thereof being filed in the Office of the District Clerk and available in accordance with Section 1716 of the New York State Education Law.

Consensus Agenda

Mr. John Polimeni requested the appointment for Mr. John Arthur be pulled from the Consensus Agenda.

Upon a recommendation by the Superintendent, a motion made by Mr. Reho, seconded by Mrs. Kesel with all present voting yes the Board of Education approved:

APPROVED:
CONSENSUS,
SUPPLEMENTAL
AGENDAS

Business and District Matters

1. the request of Mr. Vernon Tenney, Academy Principal, to accept the following donations:

DONATIONS

From **FIRST** to the Canandaigua First Robotics Team:

- Ekocycle 3D printer valued at \$1,199
- Maker Gear M2 3D printer valued at \$1,775

From **Wegmans** to Academy science teacher, Mrs. Lynn Occor:

- An amount of \$5,000 to purchase a Mobile Education Nutritional Unit (MENU) (A free standing vegetated green wall engineered for indoor or outdoor use.

2. approval of the Regular Board Meetings for the 2015-2016 school year, as follows:

2015-2016 BOE
MEETING DATES

July 1, 2015	November 19, 2015	April 14, 2016
July 30, 2015	December 10, 2015	April 20, 2016 (Special)
August 27, 2015	January 7, 2016	April 28, 2016
September 10, 2015	January 21, 2016	May 12, 2016
September 24, 2015	February 4, 2016	May 26, 2016
October 8, 2015	February 25, 2016	June 9, 2016
October 22, 2015	March 10, 2016	June 23, 2016
November 5, 2015	March 24, 2016	

3. the request of Mr. John LaFave, Director of Student Support Services, to enter into an agreement with **M.E. Services Communication, Inc.** With new requirements that safeguard the rights of our English as a New Language Learners, as well as those of their families, we are obligated to make sure we have appropriate oral and written translation resources. We are currently in need of translation services in Vietnamese-English and Chinese-English.

TRANSLATION
SERVICES

M.E. Services Communication, Inc. has provided translation services to the greater Rochester area for over twenty years. Clients include The Rochester City School District, Rush-Henrietta Central School District, Gates-Chili Central School District, and the Monroe County Department of Human Services. M.E. Services translators are fully insured (thus, no liability risk to the District) and sign confidentiality agreements with M.E. Services.

Oral translation rates (ie, meetings) are \$40.00/hour plus 5.7 cents per mile logged to and from the meeting. Written translation rates start at 12 cents per word and adjust upward depending on particularly small font size.



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4. the below transfer is over \$20,000 and requires Board of Education approval. This is necessary to cover the daily expenditure for instructional substitutes and long term instructional substitutes for the remainder of the school year. **BUDGT TRANSFER**
- | | | |
|--------------------------|---------------------------------|-----------|
| From: A2110-130-090-1250 | Instructional Salary | \$100,000 |
| To: A2110-140-090-1260 | Instructional Substitute Salary | \$100,000 |

5. the following textbook for use at the Middle School. At the March 8, 2015 CIE meeting, the Council reviewed the new textbook. This book was available at the meeting for review. **TEXTBOOK ADOPTION ~ FINAL APPROVAL**
- | <u>Textbook</u> | <u>Publisher</u> | <u>Course Title</u> |
|--|-------------------------|---------------------|
| Gateway to Engineering
Technology 6-8 | Delmar-Cengage Learning | |

6. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**
7. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Gregory Wild	Custodial Worker	Termination	3/25/2015
Cynthia Molina	Food Service Helper	Resignation	3/27/2015
Christina Kenyon	Typist	Resignation	4/1/2015

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Cynthia Molina	Substitute Food Service Helper	4/6/2015	\$8.75/hr.
Thanh Tran	Food Service Helper	4/6/2015	\$9.05/hr.
Debra Scholz	School Monitor	4/7/2015	\$8.75/hr.
Michael Tremblay	Sub School Bus Driver	4/10/2015	\$13.76/hr.

C. Creation of New Position

In order to stay in compliance with Civil Service, the Board of Education needs to create one (1) position of *Occupational Therapist*.

2. Instructional Personnel

A. Leave of Absence

- (1) of Kimberly Moravec, Special Education Teacher, for an unpaid personal leave of absence from September 1, 2015 through June 30, 2016.
- (2) of Sarah Pennica, Foreign Language Teacher, for an unpaid child-rearing leave of absence from September 1, 2015 through October 13, 2015.

B. Change in FTE

of the current two positions of 0.85 FTE English to Speakers of Other Languages Teacher to each be increased to 1.0 FTE effective September 1, 2015.

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C. Appointments

- (1) of Mr. Spencer Sherwood who received his Bachelor's Degree from the Ohio State University where he majored in Aircraft Systems and minored in French. He received his Master's Degree in Education from Nazareth College. Mr. Sherwood has been teaching in the public school system for five years. He is appointed to a 2-year probationary position as a French Teacher with a tenure area of Foreign Language effective September 1, 2015. This position is available as a result of a retirement.
- (2) of Kelli Powell who has been working for the District as a .85 FTE English To Speakers of Other Languages Teacher since November 1, 2014. Ms. Powell will be appointed to a 3-year probationary position as a 1.0 FTE English to Speakers of Other Languages teacher with a tenure area of English to Speakers of Other Languages effective September 1, 2015.
- (3) of Leslie Tomanovich who has been working for the District as a .85 FTE English To Speakers of Other Languages Teacher since October 1, 2013. Ms. Tomanovich will be appointed to a 2-year probationary position as a 1.0 FTE English to Speakers of Other Languages teacher with a tenure area of English to Speakers of Other Languages effective September 1, 2015.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Spencer Sherwood	French 7-12, Initial Students w/ Disabilities-Language, Initial	9/1/2015	6
Kelli Powell	Childhood Education 1-6, Initial	9/1/2015	2
Leslie Tomanovich	English To Speakers of Other Languages, Initial	9/1/2015	4

(4) Spring Coach

for Spring Coach appointment effective April 6, 2015 at a pro-rated pay rate in accordance with contract:

Lynn Ocorr Modified Track

(5) 2014-2015 School Year Co-Curricular Appointment

for a co-curricular appointment at a rate of pay in accordance with contract:

Beth Dombrowski, K-12 Arts In Education Coordinator

(6) 2014-2015 School Year Non-Compensated Co-Curricular Appointments

for non-compensated co-curricular appointments:

Matt Ward Running Club Grades 3-5
Leanne Ducharme Running Club Grades 3-5

(7) Certified Substitute Teachers

as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Rob Hays

(8) Non-Certified Substitute Teachers

as Non-Certified Substitute Teachers conditional upon verification of 2-years of college and criminal history clearance from the New York State Education Department where appropriate.

Jill Ehrlinger, Adam Merzel

End of Consensus Agenda

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Middle School Principal Appointment

Upon a recommendation by the Superintendent, a motion made by Mr. Polimeni, seconded by Mr. Reho, with all present voting yes the Board of Education approved:

APPROVED:
CONSENSUS,
SUPPLEMENTAL
AGENDAS

the appointment of Mr. John Arthur who received his Bachelor's degree in Economics and his Master's in Elementary Education both from SUNY Brockport. He completed his Administrative Certification at the University of Rochester Warner School. He holds permanent certification in PreK-6, School Administrator/Supervisor and School District Administrator. He has been working for the District as an Assistant Principal at the Middle School since July 2010. Mr. Arthur is appointed to a 3-year probationary position as Building Principal with a tenure area of Principal effective July 1, 2015.

Board Committee Reports

Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee which met on April 8. The Committee reviewed the Claims Audit Report from Mrs. Dueland. As always, Mrs. Dueland is on top of everything and it looked good. There was no update on tax certioraris. The Committee reviewed the 5 Year Forecast and were provided updates with the Tax Levy Cap and State Aid. Fund balance is at approximately the same level as last year. The next meeting is scheduled for May 6.

Closing Remarks

Mrs. Thomas informed the Board of the upcoming Four County School Boards Association Annual Meeting and Dinner scheduled for May 18, 2015. The guest speaker is Mr. Greg Ahlquist who will speak on the transformative power of belief based on Carol Dweck's research on mindsets.

Mrs. Erdle advised the board that President Jeanie Grimm was nominated for a Women of Distinction Award for Volunteerism.

Upcoming Events

- April 13 - Policy Committee
- April 14 - 16 ~ NYS ELA Test, Grades 3-8
- April 21 - Policy Committee Meeting
- April 21 - Academy Choral Concert
- April 22 - 24 ~ NYS Math Test, Grades 3-8
- April 23 - **Regular Board Meeting**
- April 28 - Policy Committee
- April 29 - Last Day to Submit BOE Candidate Petitions
- May 1 - Academy Jazz Club Night
- May 6 - Audit Committee Meeting
- May 6 - Policy Committee Meeting
- May 7 - **Regular Board Meeting**
- May 9 - CA Junior Prom
- May 10 - Mother's Day
- May 11 - Policy Committee Meeting
- May 11 - Public Presentation on 2015-2016 Budget
- May 13 - Middle School 5th Grade Parent Night
- May 17 - National Honor Society Induction Ceremony
- May 19 - District Budget Vote & Board Election
- May 19 - Academy Arts Festival and Awards Night
- May 20 - Middle School Spring Concert

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- May 21 - **Regular Board Meeting**
- May 22 - Academy Awards Assembly
- May 25 - Memorial Day
- May 26 - Middle School Art Show
- May 26 - Policy Committee Meeting
- May 27 - Academy Spring Concert I
- May 28 - Middle School Spring Concert

Adjournment

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:41 p.m. The next Regular meeting will be on April 23, 2015 at the Middle School Auditorium at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk