



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, January 8, 2015 at 7:02 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni (*arrived at 7:05 p.m.*), Michelle Raeman (*arrived at 7:03 p.m.*), Tom Reho, Beth Thomas
- LEADERSHIP TEAM PRESENT: Mark Lavner, Carleen Pierce, Julie Winston
- LEADERSHIP TEAM ABSENT: Lynne Erdle (*excused*)
- AMINISTRATIVE TEAM PRESENT: Dan Bowman, Jim Simmons, Vernon Tenney, Andy Thomas
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Bob Black, Jeff Carson, Ryan Chapman, Kevin Dennis, Nik Gjonbalaj, Evan Kesel, Eric Harter, Max Herbst, Steve Holmes, Lori Kay, Barb Landon, Bryanna Lyke, Rachel Mac Intyre, Rebecca Moore, Ed Mulheron Matt Oberst, Frieda O'Hanlon, Steve Schlegel, Emily Young, girls swimming team and their families, boys volleyball team and their families

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 7:02 p.m. for the purposes of discussing the employment history of six particular employee(s) and matters leading to the appointment of a particular person or employee and two collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 7:27 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:32 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance and noted how wonderful it was to see so many students and families.

Superintendent's Report

Dr. Mark Lavner, Assistant Superintendent for Personnel and Support Services, introduced Mr. Jim Simmons, Athletic Director, who introduced two teams deserving recognition.

Mr. Simmons first acknowledged the Boys Volleyball team who was received for the second year in a row the Monroe County Section V Sportsmanship Award. This award is voted on by the opposing team coaches. Mr. Ryan Chapman, their coach, introduced each student. He stated he is extremely proud of them and was honored to be their coach.

The second recognized won their 10th consecutive championship this year; Girls Swimming. This is an incredible group of students, great leaders and citizens of the school. Mr. Bob Black introduced each student



and assistant coaches Ms. Rebecca Kraft and Mr. Evan Smith. Each said a few words about the team. Mr. Simmons presented a donated banner that will be displayed at the Academy.

Mrs. Grimm congratulated both teams and thanked them and their families.

Those not participating left at 7:48 p.m.

Dr. Julie Winston, Assistant Superintendent for Instruction, reported on two partnerships the district has entered into. The first will be long term partnership with a group from Monroe County that has formed to help districts in the time of need. TIG (Trauma, Illness and Grief) was started in 2001 and currently has over 350 trained staff members. In the event of a need staff would be deployed to a district to help in the day to day practices allowing counselors to offer support to students and staff. Currently Gail Kass-Smith will be trained with additional members at a later date. The district currently has many programs in place, but this will be another resource to us. There is no cost to the district to be part of the partnership.

The second partnership is with Rochester Institute of Technology (RIT) on cyber safety. It will involve a class period, reviewing materials and a questionnaire. There will be no test, student data, or names included with the information provided to RIT. There is no cost to the district to be part of this partnership.

Public Comments

There were no public comments.

Student Representative Report

Student Representative, Grant Emerson provided his report to the Board. The Bradshaw Tournament will be held this weekend. Academy Curriculum night will be held on January 12. Parents of 8th and 10th graders attend presentations to plan their child's academic future. The Madrigal Dinner will be held on January 16, 17 and 18. The boys and girls varsity basketball team will be holding an event to honor faculty and teachers who have had an impact on their lives. The girls will be January 20 and the boys January 23. The Billy Martin Circus will be here on January 31. The Academy has entered into the Battle of the Bands to see what school has the most spirit. The Harlem Wizards will be here on February 10.

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of December 8, 2014 and Regular Board Meeting of December 11, 2014.

APPROVED:
MEETING
MINUTES

Resolution Approving Acceptance of Donation of Gift for Improvements to Athletic/Physical Education Facilities

The following resolution was duly moved by Mrs. Pedzich, that the Resolution on Donation be adopted and was seconded by Mr. Polimeni.

APPROVED:
RESOLUTION ON
DONATION

WHEREAS, the Board of Education has put forward Proposition 2 for public referendum on December 9, 2014; and

WHEREAS, the elements of Proposition 2 include:

- New multi-purpose turf field (located below Exhibition Field on CA campus)
- Bleachers – 1,000 seat capacity to serve new field
- Field lighting
- Locker Room Facility – multiple access to serve Exhibition Field and new field
- Press Box- centrally located to serve Exhibition Field and new field



- Equipment Storage Facility – Centrally located to serve both areas with competition and physical education equipment
Public Rest Rooms – available from both areas
North Road Access & Parking Lot – located to north of proposed new field, primarily to serve that facility; and

WHEREAS, the Board of Education has adopted Policy 5240, regarding the acceptance of gifts by the District; and Dale and Arlene DeVinney have indicated that they desire to donate \$1,000 to the District to be put towards offsetting the cost of Proposition 2; and

WHEREAS, the Board of Education wishes to indicate its willingness to accept the proposed gift on behalf of the District, provided that Proposition 2 passes by public referendum.

NOW, THEREFORE, BE IT RESOLVED, that after careful consideration, and in accordance with its authority under Sections 1709(12) and 1718(2) of the Education Law as well as Dale and Arlene DeVinney in the amount of \$1,000 to be applied to offset the costs associated with Proposition 2, subject to the passage of Proposition 2 by public referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Table with 2 columns: Name and Voting Result. Includes Joseph Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Michelle Raeman, Tom Reho, Beth Thomas, and Jeanie Grimm, all voting Yes.

Educational Presentation

Business & Technology Department ~ 6-12

Mr. Steve Holmes, Business and Technology Lead Teacher, began the presentation by stating that students taking career and technical classes help them to develop college and career readiness skills, expands core education by adding new dimensions to learning, allows the opportunity to explore career options and to apply academic knowledge to practical problems in real life situations.

Teachers Mr. Matt Oberst, Ms. Rachel MacIntyre, Ms. Lori Kay, Mr. Ed Mulheron, Matt Oberst Rachael MacIntyre, Mr. Jeff Carson, Mr. Steve Schlegel and Mr. Eric Harter all briefly spoke to what classes they taught. Students Nik Gjonbalaj, Kevin Dennis, Evan Kesel, Evan Kesel, Max Herbst, and Emily Young each spoke passionately about their experiences with the various classes they have taken.

Mr. Holmes stated that there are classes students can take that will allow them to gain college credit that is accepted at many colleges in New York State and for a cost of \$15.

Those not participating in the rest of the meeting left at 8:49 p.m.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with all present voting yes the Board of Education approved:

**APPROVED:
CONSENSUS,
SUPPLEMENTAL
AGENDAS**

Business and District Matters

1. the Treasurer's Report for the Period of November 1, 2014 – November 30, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 - November 30, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – November 30, 2014. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, for the following ARC volunteers as "guest readers" as part of ARC's Pet Connection program for a reading program with therapy dogs.
Joanne Aumick, Jeff Stoddard, Jessica Michel, Jenny Greer, Matt Guerri, Leah McConnell, Tommy Jones, Joe Lawson, Martin Becker
5. the request of Mr. Vernon Tenney, Academy Principal, for the below new scholarships, which will be awarded at the Awards Assembly.
 - The **Marshall Simonsen Memorial Award** in the amount of \$200 will be presented to a choral student that has been selected to and performed with an honor choir such as Conference All State Chorus, American Choral Directors Association, National, All Eastern Chorus, National Association of Music Educators All Eastern or National Choir.
 - The **Phyllis S. Runkel Memorial Student for Study Abroad II** in the amount of \$1,000. Students must have a minimum grade point average of an 80%. Must have been accepted in/to Rotary, AFS, or another international exchange program. Current students in grades 9, 10, and 11 at Canandaigua Academy qualify for this scholarship.

**TREASURER'S
REPORT**

**BUDGET
STATUS
REPORT**

**REVENUE
STATUS
REPORT**

**PRIMARY-
ELEMENTARY
VOLUNTEERS**

**NEW
SCHOLARSHIPS**

6. the following resolution:

**HEALTH CARE
RESOLUTION**

WHEREAS, the Canandaigua City School District is subject to the Patient Protection and Affordable Care Act ("the Act");

WHEREAS, the Act contains obligations relating to the offering of health insurance benefits to full-time employees;

WHEREAS, the Canandaigua City School District wishes to determine the full-time status of ongoing and new variable hour and seasonal employees through a measurement period;

WHEREAS, the Canandaigua City School District wishes to establish an administrative period after each measurement period, which will be followed by a health insurance stability period for each variable hour and seasonal employee;

NOW THEREFORE, BE IT RESOLVED THAT the Canandaigua City School District adopts the following measurement, administrative and stability periods for variable hour and seasonal employees:

- Ongoing employees: measurement period of April 1 through the following March 31, administrative period of April 1 through June 30 of the same year, and stability period of July 1 through the following June 30;
- New employees: 11 month measurement period from start date, administrative period of remainder of month plus two months, and stability period of twelve months. (If there is a period between the end of the stability period associated with the initial measurement period and the beginning of the stability period associated with the first full standard measurement period during which an employee is employed, the employee's treatment as a full-time employee or not a full-time employee that applies during the stability period associated with the initial measurement period continues to apply until the beginning of the stability period associated with the first full standard measurement period during which the employee is employed); and

BE IT FURTHER RESOLVED THAT the periods described above for ongoing employees take effect beginning with the measurement period starting on April 1, 2014; and

BE IT FURTHER RESOLVED THAT the Superintendent of Schools is hereby authorized to take such actions as may be necessary and proper to implement this resolution.

7. the below transfers which are over \$20,000 and requires Board of Education approval. This is necessary to accommodate the acquisition of the iReady (SAA25444) software through WFL BOCES. **BUDGET TRANSFERS**
- | | | |
|--------------------------|-------------------------------------|-------------|
| From: A2630-461-010-0000 | Computer Software | \$8,000.00 |
| A2630-501-010-0000 | Computer Assisted Supplies | \$14,900.00 |
| To: A2630-495-010-0000 | Computer Assisted Instruction-BOCES | \$22,900.00 |
8. the request of Mr. Vernon Tenney for the following theatre staff for the 2014-2015 school year **THEATRE STAFF**
- | | |
|-------------------------------------|---------------------------------|
| Connie Frye - Costume Supervisor | Jay Riley - Security Staff/Sub |
| Kathy Giles - Costume Supervisor | Robert Stanton - Sub/Technician |
| Trish & Jim Kelley - House Managers | Tyler Struble - Sub/Technician |
| Kurt Knoblauch - Sub/Technician | Dan Swartout - Sub/Technician |
9. the book listed below is for addition to the Canon of Literature at the Academy. This book was available for Board review. The summary is included as an attachment and is filed in the Supplemental Minutes File. **CANON OF LITERATURE ~ INITIAL APPROVAL**
- The Giver
by Lois Lowry to be added to the Grade 10 Canon of Literature
10. the request of Mrs. Joelle Reynolds, Middle School Teacher, for her son, Timothy (TJ) Reynolds, to attend Canandaigua Schools as a kindergarten student beginning September 2015. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis. **ATTEND CANANDAIGUA SCHOOLS**



11. the request of Mrs. Marcie Ware to accept a donation from Rotary Club for \$25 gift cards for a total of \$900 for distribution for students across the District. **DONATIONS**

the request of Mr. Vernon Tenney to accept two donations of lumber from Mr. Steve Schlegel. One donation in the 2014 calendar year and one in the 2015 calendar year, each valued at \$4,999.

12. we are required to provide the same health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department. **2014-2015 HEALTH SERVICES FEE**

The rate is \$665.24 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2014-2015 school year. The total number of students for the 2014-2015 school year is 83.

13. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**
14. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Scott Brassie	Building Maintenance Assistant	Terminated	12/11/2014
Joanne Lucas	Teacher Aide	Resignation	2/28/2015

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Cynthia Bagley	Substitute Bus Monitor	01/05/2015	\$8.75/hr.
John Lagatella	Substitute Bus Driver	01/05/2015	\$13.76/hr.
Daniel Nilsen	Substitute Bus Driver	01/05/2015	\$13.76/hr.
Christina Kenyon	Full-time Typist	01/05/2015	\$11.61/hr.
Laurie Keppeler	Food Service Helper	01/12/2015	\$9.05/hr.

2. Instructional Personnel

A. Leave of Absence

- (1) of Jamie Glover for a pregnancy-related disability leave of absence from her position as Health Teacher at the Middle School to start on or about May 25, 2015 and to end June 30, 2015.
- (2) of Jessica-Kimble Wood for a pregnancy-related disability leave of absence from her position as Kindergarten Teacher at the K-5 Complex to start on or about May 11, 2015 and to end on or about June 22, 2015 immediately followed by an unpaid child-rearing leave of absence to end July 1, 2016.

B. Appointments

- (1) of **Sarah Shainfeld** who received her Bachelor's degree in Spanish from SUNY Geneseo and her Master's degree in Education from the University of Rochester. She has been a classroom teacher for 9 years. Ms. Shainfeld is appointed to a Long-term Substitute position as a Spanish Teacher at the Middle School effective January 26, 2015 through June 30, 2015.
- (2) of **Marcia Rebmann** who received her Nursing degree from Finger Lakes Community College. She has worked as a RPN since 1997 and has been a substitute nurse for the District since 2013. Ms. Rebmann is appointed to a probationary position as a School Nurse at the Academy effective January 5, 2015. This position is available as a result of a resignation.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Sarah Shainfeld	Spanish 7-12, Professional School Building Leader, Initial	1/26/15-6/30/15	4 (pro-rated)
Marcia Rebmann	RPN License	1/5/2015	1 (pro-rated)

(3) Contract Substitute Teachers

the following individuals to Contract Substitute Teacher positions at the K-5 Complex for a guaranteed minimum of 80 days at \$100 per day effective January 9, 2015 through June 30, 2015.

Danielle Greer
 Caroline Menaguale
 Erika Bellinger

(4) Certified Substitute Teachers

the following individuals as Certified Substitute Teachers conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Tamara Bansbach
 Morgan Silco
 Rebecca Yuhas
 Antonietta Morelli

(5) Non-Certified Substitute Teachers

the following individual as a Non-Certified Substitute Teacher conditional upon verification of certification and criminal History clearance from the New York State Education Department where appropriate.

Tory Shuler

(6) 2014-2015 Coach

the following staff member to a coach position for the 2014-2015 school year at a rate in accordance with contract.

William Bowe – Unified Sports Coach - Basketball

End of Consensus Agenda

Board Guidelines for Budget Development

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, seconded by Mr. Polimeni, with all present voting yes the Board of Education approved:

APPROVED:
BOE
GUIDELINES

1. Maintain a commitment to the Plan for Excellence as is reasonable and appropriate in today's financial climate.
2. Make staffing decisions that meet the intellectual, social and emotional needs of students, that reflect enrollment data and that prepare students to be successful 21st century learners.
3. Continue to reduce costs through budget efficiencies, partnerships and shared services.
4. Utilize fund balance and reserve funds conservatively with a financial plan to transition back to a budget that does not rely on reserves.
5. Maintain a transparent system of continual communication with the public.

Budget Calendar for 2015-2016

Upon a recommendation by the Superintendent, a motion made by Mrs. Raeman, seconded by Mrs. Thomas, with all present voting yes the Board of Education approved:

APPROVED:
BUDGET
CALENDAR

Board Committee Reports

Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee which met on December 17 and January 7. At the December meeting the Committee discussed the Veteran's Exemption and approved maintaining the Senior Citizen and Disability Exemptions at the current levels. At the January meeting the Tax Levy Cap and PIF was discussed. Mrs. Carleen Pierce, Assistant Superintendent for Business, reported that after much research and correspondence with the State Education Department, Department of Budget, and the Office of the Comptroller it was determined the Airport PILOT will be removed from the current year calculation but would be included in the 2015-2016 calculation. Tax collection is currently at 96.96%, slightly higher than last year. The Claims Auditor Report was presented for the last quarter. Several from the Audit Committee will be attending Claims Auditor Training on January 9. The Committee received an update from Mr. John LaFave on Educational Enrichment Fund (EEF). This fund will no longer receive oversight by the Audit Committee. Mrs. Pierce reported on a situation with our contract with our fiscal advisors in that it was difficult to determine the anticipated expense for their services for the Security/Athletic Project. To ensure that the District is acting as good stewards of the tax payers' money, the Committee supported sending out a Request for Proposal for financial services. The RFP will allow the District to compare the costs for services.

The next Audit Committee meeting is scheduled for February 11.

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee which met on January 6. The Committee reviewed their first portion of the new NYSSBA policies. NYSSBA has taken our current policies and has aligned them with their policies. Their numbering is different than our current numbering system and their policies are much more concise. As the Committee completes their review of each section, that will be sent to the Board for their review. There was discussion as to whether the new policies should be added on line as they are reviewed and approved or to wait until the complete review, which is anticipated to take about 18 months. It was stated that we should receive the advice from our legal counsel.

The next Policy Committee meeting is scheduled for January 12.

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Raeman, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 9:29

APPROVED:
ADJOURNMENT



p.m. The next Regular meeting will be on January 22, 2015 at the Operations Center at 7:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk

Upcoming Events

- January 6 - Policy Committee Meeting
- January 16, 17, 18 - CA Madrigal Dinner
- January 19 - Martin Luther King, Jr. Day ~ No school
- January 20 - Policy Committee Meeting
- January 21 - Academy Full Orchestra Concert
- January 22 - **Regular Board of Education Meeting**
- January 26-30 - Regents Week
- January 27 - Policy Committee Meeting
- January 27 - 4th Grade Band & Orchestra 1
- January 29 - 4th Grade Band and Orchestra 2
- January 30-21 - FMLEA Jr./Sr. High Music Festival
- February 2 - Groundhog Day
- February 3 - Frieda O'Hanlon District Spelling Contest
- February 5 - Policy Committee Meeting
- February 5 - **Regular Board of Education Meeting**
- February 6 - First Day Board Candidate Packets available
- February 6,7,8 - Middle School Musical