

Technology: Acceptable Use Policy (AUP)

Antilles School has acceptable use policies for technology and associated electronic devices. Students are expected to use computers and other electronic devices, computer systems, school issued Gmail accounts, network resources, and the internet in a respectful, responsible, and ethical manner. Students and Parents are asked to review and sign the School's *Technology Acceptable Use Policy (AUP)* and the *iPad and Laptop Use (SPiPLU) Policy* each year.

The following actions violate the School's Technology Acceptable Use Policy for Students:

- Using technology to offend, humiliate, harass, embarrass, tease, intimidate, threaten, or slander one or more students, faculty, or staff, including sending or displaying messages, pictures, or photographs that may be offensive, humiliating, embarrassing, threatening, slanderous, and/or obscene (These actions are not permitted by any means of cyber technologies or digital devices, including but not limited to: instant messages, text messages, email communications, chat rooms, cell phones, personal websites, blogs, social networks, digital messages, images, etc.)
- Using obscene, threatening, slanderous, or offensive language
- Damaging computers, tablets, computer systems, computer applications, or the School's computer network
- Violating copyright laws
- Violating federal or Virgin Islands' territorial laws
- Using or sharing another student's password
- Trespassing in another student's folders, work, or files
- Wasting limited resources, including indiscriminate printing or file storage of materials that are not school-related, especially games, videos, pictures, and other media files
- Using computers, tablets, the internet, or the School's network resources for commercial purposes, financial gain, or fraud
- Any use of computers, tablets, the internet, and the School's network that is not related to specific the School's curriculum without specific permission from the School's faculty or staff to do so
- Accessing personal web-based email or social network sites without explicit permission from the School's faculty or staff to do so, including but not limited to, Facebook, MySpace, Twitter, Instagram, Pinterest, Flickr etc.
- Downloading files and installing applications without the specific permission and supervision of the School's faculty and staff to do so
- Deliberately circumventing filters and/or security measures on the School's network, servers, individual computers, tablets, and other electronic devices, including the use of any and all proxy servers
- Using or attempting to use or access the School's restricted network resources
- Obligating the School for any financial liability through materials ordered, installed, or downloaded

Acceptable Use for iPad Tablets and Laptop Computers

Students, who are assigned an iPad or laptop computer to use, are expected to:

- Take good care of the iPad or laptop computer and other equipment assigned to them
- Never leave the assigned iPad or laptop computer and other equipment unattended
- Never loan out the assigned iPad or laptop computer and other equipment to other individuals
- Know where the assigned iPad or laptop computer and other equipment is at all times
- Charge the battery daily
- Keep food and beverages away from assigned iPad or laptop computer and other equipment
- Not disassemble any part of the assigned iPad or laptop computer nor attempt any repairs to these items
- Protect the assigned iPad or laptop computer and equipment
- Use assigned iPad or laptop computer and equipment appropriately for educational purposes, meeting the School's expectations
- Keep assigned iPad or laptop computer and equipment free of decorations (such as stickers, markers, etc.)
- Not deface the serial number or ID sticker of assigned iPad or laptop computer and equipment
- Understand that assigned iPad or laptop computer and equipment are subject to inspection at any time without notice, and these remain the property of the School or VI Government
- Follow the policies for assigned iPad or laptop computer and equipment at all times and in all locations
- Immediately report theft and/or vandalism of assigned iPad or laptop computer and equipment
- Be responsible for all damage or loss caused by neglect or abuse to assigned iPad or laptop computer and equipment
- Return the assigned iPad or laptop computer and equipment with its case and its power cords in good working order

The School reserves the right to restrict, monitor, and control any student's use of computers and other electronic devices, School provided email accounts, School network resources, or the internet. School administrators may review or delete a student's files and communications to maintain system integrity and to insure that students are using the resources responsibly. Students' work, which is stored on the School's computers, servers, and Google accounts, is not private and may be reviewed, removed, or deleted at the discretion of school administrators. If a student damages or destroys the School's or government's property, including computers, iPads, and other electronic devices or network resources, the School will hold Parents financially responsible for the cost of repair or replacement.

We have read the School's Acceptable Use Policies (AUP) for Technology and for iPads and Laptop Computers in their entirety. We understand these rules and others associated with technology as they are outlined in the *Antilles School Student and Parent Handbook* and agree to abide by them.

Student Name (please print) _____

Student Signature _____ Date ____/____/____

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____ Date ____/____/____

Parent/Guardian Name (please print) _____

Parent/Guardian Signature _____ Date ____/____/____