



JUNE 2018 KASB POLICY UPDATES

To: Member Unified School Districts and other Member Organizations
From: Angie Stallbaumer, KASB Policy Specialist/Staff Attorney
Re: Recommended Board Policy Updates

Happy summer, everyone! Congratulations on making it through another successful school year.

We're hoping to start your summer off right with everyone's favorite past time, policy! The first installment of 2018 policy updates fall into one of four categories: statutory reference changes, fiscal policy upgrades, eliminating conflict with negotiated agreements, and providing clarity.

First, the bulk of the changes being recommended are caused by the reorganization of Chapter 72 of the Kansas Statutes Annotated. As you may know, Chapter 72 contains the majority of state laws governing public education. So, four of our policies and 12 of our form revisions simply reflect new statutory references. This should update anyone currently using all the KASB recommendations, but, if you have any of your homegrown policies, handbooks, or policy indices citing to statutes, you ought to double check them to make sure they are current. A copy of a document tracking where the old policies were and to where they have been transferred will be posted along with our policy updates at <https://kasb.org/legalpolicy/policy-services/>.

Second, we enlisted the help of our favorite former KASB Attorney/Financial Wizard, Norm Wilks, to spruce up our fiscal management policies. Please note that these updates were not aimed at any particular processes or technologies which you may be using to make purchases. As our districts are drastically different in how these things are handled, we kept the

language generic, and you can plug in more detail pertaining to your procedures if you find it helpful. Still, we believe this one new policy and eight policy revisions will be helpful to you.

Third, we've offered some policy options to eliminate some of the most common areas we find conflict with negotiated language when doing policy audits. These changes make up three of our policy revisions.

Finally, we tried to provide clarity on how investigations and interrogations involving students will be handled in one policy revision.

KASB has posted these updates using password protection on our website. To access them, go to <https://kasb.org/legalpolicy/policy-services/>, click on the "Board Policy Updates" link, and type in the password "2018Policy" (case sensitive) when prompted. The accompanying documents represent the first fiscal year 2018-2019 policy update we've issued.

As always, please feel free to direct any questions concerning these policies to me at astallbaumer@kasb.org or 1-800-432-2471, or if you just need documents sent your way, feel free to email Leslie Garner, our legal secretary/paralegal, at lgarner@kasb.org.

Sincerely,

Angie Stallbaumer

KASB Policy Specialist/Staff Attorney

EBC (Report to Local Law Enforcement) → Revised Form	Statutory citations were updated.	Review and maintain for use.
EBC (Report to Staff Member) → Revised Form	Statutory citations were updated.	Review and maintain for use.
GAAE (Report to Local Law Enforcement) → Revised Form	A statutory citation was updated.	Review and maintain for use.
GAAF (Emergency Safety Interventions) → Revised Policy	A statutory citation was updated.	Review and adopt.
GAD (Employee Development Opportunities) → Revised Policy	The language requiring board approval of all plans for self-improvement of employees which involve expenditure of district funds or which require time away from the employees' work responsibilities now has an exception for relevant negotiated language on that subject.	Review and adopt if preferred to old policy.
GBO (Resignation) → Revised Policy	We provided a second option for teacher resignation policy language which accounts for the use of liquidated damages.	Review and adopt the option best fitting your scenario. Be sure to delete the unwanted language before adoption.
IDACA (Special Education Services) → Revised Policy	A statutory citation was updated.	Review and adopt.
JBE (Parent Consent and Waiver) → Revised Form	A statutory citation and a link were updated.	Review and maintain for use.
JCAC (Interrogations and Investigations) → Revised Policy	Building administrators, school security officers, and/or others designated by the superintendent will not be required to contact parents prior to questioning of students (unless otherwise provided) and may request law enforcement,	Review and adopt if preferred to old policy.

GBO Resignation

GBO

Option 1:

_____The board shall consider any ~~certified~~-licensed employee's resignation which is submitted to the board in writing. The board may accept resignations from employees under contract when the resignation will be in the best interests of the district. Also see the negotiated agreement.

A ~~certified~~-licensed employee who has signed a contract and accepted a teaching position in the district for the coming year or who has not resigned by the continuing contract notice deadline shall not be released from that contract to accept another position until a suitable replacement has been employed.

If the ~~certified~~-licensed employee terminates employment in the district without complying with board policy, the board may petition the State Board of Education to have the teacher's ~~certificate~~ or license suspended.

Option 2:

The board shall consider any licensed employee's resignation which is submitted to the board in writing. The board may accept resignations from employees under contract when the resignation will be in the best interests of the district and when such resignations are accompanied by full payment for any applicable liquidated damages due to the board for release from contract pursuant to the negotiated agreement.

If the licensed employee terminates employment in the district without complying with board policy and the negotiated agreement on liquidated damages, the board may petition the State Board of Education to have the teacher's license suspended.

Exit Interviews

Exit interviews may be conducted after an employee resigns.

Approved:

KASB Recommendation – 2/98; 6/06; 4/07; 6/18