



9/23/19 – PTO Meeting Minutes

- 1) Call to Order at 6:32pm
- 2) Approval of minutes (both May and August).
 - a) Motion to approve May '19 minutes with one change to amend FFN summary to state \$7,000 for the year by J. Owens, seconded by C. Dosch - Motion carried with 1 abstention (Wand) .
 - b) Motion to approve August '19 minutes with one change to correct spelling of “students” in the Principal’s report by J. Owens, seconded by C. Dosch – Motion carried.
- 3) President’s Report – Kathy Evans
 - a) Nothing to really report, going into our busy season with hospitality, Halloween bash and FFN, then Winter Carnival.
- 4) Vice-President’s Report – Jennifer Dosch
 - a) Membership is currently at 41 families, 43 staff. Ongoing efforts for more members will be at P-T Conferences on 8th and 11th.
- 5) Secretary’s Report – Brian LoCicero
 - a) Website has been updated and Facebook is as well. Need to work on training Ken at some point soon for Website enhancements.
- 6) Treasurer’s Report – Laura Wand
 - a) Treasurer’s report is expanded now to include more detailed descriptions for each line item. Went through an example of FFN-1.
 - b) Money Minder allows for a Month to Month report.
 - c) Laura handled questions about last year’s budget.
- 7) Committee Updates
 - a) Fundraisers
 - i. Friday Fun Night – we had 174 kids attend, profit of \$911.43. Fearn is down a classroom in 4th and 5th grades, Smith is also down 1 classroom so that translated into roughly 50-60 less eligible kids to come. With this being said, we did well. Karaoke machine is broken do we know anyone who can fix it??

Looking for more volunteers. Need someone to take over craft table. Next one is week after Halloween bash (11/8)

- ii. Halloween Bash - first meeting was held on 9/16 to plan for it. Date of the event is November 1st, 7-9:30pm.
 - a) Details for the evening are still the same as in previous years
 - 1) enter through the back, layout is still the same, photo booth is confirmed, trying to get the same DJ. We do need folks to take a section OR need labor to put it all together.
 - 2) School gets out at 3:38, bash starts at 7:00, need to get done quickly. 28 West High drama students to come and work it in costume.
 - 3) Mrs. Townes will do the tickets for the event \$7 in advance/\$10 at the door.
 - b) Sign-up Geniuses for concession donations, volunteers, prior/during/after and then donations for other things (batteries, extension cords, junk around your house) will be posted soon.
 - c) Date for moving items out of the container into the sports locker room is October 19th.
 - d) Staging Day is October 26th 9:00am (run the tarps)
 - e) Day of event: November 1st set up needs to start immediately after school ends through start of event.
 - f) Break down/clean up: November 2nd is re-set back to way it was.
 - iii. Spirit Wear – Placed our second order, have not been invoiced yet for the 2nd order. Looking to make a change for 2020-21 of vendors as we would much prefer someone who can provide online ordering options. If anyone has any suggestions, please provide them to the Board.
 - iv. Concessions / West High Booster – \$367.50 sold which means we get \$92.13 cut check in early November. No additional dates yet.
- b) Funded Activities
- i. Hospitality –
 - a) Parent-Teacher Conferences - Oct 8th feed the teachers on the evening of the 8th. Just Kabobs will be provided again and there will be a sign-up sheet for donations

- b) Veterans Day Breakfast - Nov 12th is half day, we're still doing the breakfast. ROTC came last year, Mr. Smith will need to check on their availability for this year.

8) Principal's Report –

a) Curriculum Night Debrief/Feedback

- i. Appreciate PTO helping out, great student helpers as well
- ii. Google Parent Survey – coming soon (it literally showed up in members' inboxes during the meeting)

b) Fall Sports

- i. Football, Volleyball, Soccer and Cross Country will be ending around mid-October
 - a) Football got it's first win in 2 years
 - b) 7th Grade Volleyball won 1st place in Batavia Invitational Tournament
 - c) City tournaments for Soccer, VB and XC coming soon
 - d) Football will play a mini-tournament in-district at WAHS
 - e) Winter sports info will be coming out soon for B-Ball, Wrestling and Cheer
- ii. Activities
 - a) High numbers in Student Council (around 80 kids), Minecraft and Art Club. They are looking at potentially doing a "Jewel Jr. Rowdies" concept
 - b) Lunch meetings with students coming soon.
- iii. School Branding – Décor/Gifts
 - a) Looking for a small group of 4-5 parents for a task force to discuss possible ideas, more details coming in October
- iv. Important Dates
 - a) 9/26 – 8th Grade Washington DC Parents meeting @ 6:00pm
 - b) 9/27 – Mid-term grades sent home
 - c) 10/2 – 6th Grade SCET Parent talk @ 6:30pm
 - d) 10/8 and 10/11 – Parent-teacher conferences
 - e) 10/11 – ½ day of school, 12:00pm dismissal
 - f) 10/14 and 10/15 – no school

9) SCAC Report – Next week is first one – Monday the 30th – agenda will be Dr. Craig talking about summer projects in the district. Introduction of Ana Gonzalez new community affairs and then guided tour of the Weisner Family Center for Career Development.

10) Old Business / Open Discussion

- a) Jewel PTO is relinquishing control of our internal board/window to Mr. Smith to do fun things with.
- b) Can we find out about the District app 129? We need Jewel to show up in there, it isn't currently.
- c) We need some corn stalks for Halloween Bash, do we know where we can source them from? Anyone who knows, please contact the Board.
- d) FFN – reminder to Mr. Smith that we do need an Admin on site for each of these events. Although usually nothing serious happens, if it did, we need someone on site to help.

11) New Business - none

12) Adjourn Meeting - 7:39pm - Motion made by J. Owens, seconded by L. Bryant, Motion carried.