



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, November 19, 2015 at 6:37 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, Mike McClain, Katie McFarland, Jim Simmons, Vernon Tenney, Andy Thomas, Marcie Ware

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Randy Boylan, Elizabeth Consaul, Pam John, Monica Morgan, Christine McClain, Mike Prusinowski, Jeff Quayle, Jane Quayle, Katelyn Quayle

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mr. Patrowicz, with all present voting yes, the Board of Education approved calling an Executive Session at 7:02 p.m. for the purposes of discussing eight employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Open Session at 7:29 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:33 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance. For over a year now the Board has been completing videos at the end of their meeting providing a synopsis of what occurred during the evening. She asked for feedback from the Board on their desire to continue. The view rate is not large. She asked the Board to send her their thoughts.

Superintendent's Report

Cause for Applause

Mrs. Marcie Ware, Primary-Elementary School Principal, noted recently a Mr. Jeff Quayle, Senior Building Maintenance, assisted a student who was choking while eating lunch by providing two back blows to dislodge the food.

Public Comments

Mr. Mike Prusinowski, Teacher Association President, thanked the Board for all they do and presented them with a gift of chocolate. Mr. Jim Simmons, Athletic Director, on behalf of the Administrative team thanked the Board for their hard work and dedication. Principals, Mrs. Marcie Ware, Mr. John Arthur and Mr. Vernon Tenney

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each provided the board with notes written by students thanking the Board for all they do for the district. Mr. Mike McClain on behalf of the Custodial/Maintenance Association presented the board a bag of snacks to have during their board meetings.

Mr. Jim Simmons presented each Board member with a copy of the book *InSide Out Coaching, How Sports Can Transform Lives* by Joe Ehrmann.

Superintendent Erdle also thanked Ms. Debbie Sundlov for her work on behalf of the Board and presented her with a bouquet of flowers.

Student Representative ~ Monica Morgan

Student Representative Ms. Monica Morgan reported the Senior Trip to Boston took place in the middle of October. For many it was the first time in Boston. The first fall concerts were held earlier this week, with the PRISM concert scheduled for December 8. Several attended the All-State Music Festival earlier in the month. Winter sports have begun. Ms. Morgan also wished all a Happy Thanksgiving.

October Warrant Review

Upon a motion made by Mr. Polimeni, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved the October Warrants as follows:

APPROVED:
OCTOBER
WARRANTS

Warrant #0058	General Fund	Ck #'s ACH001191 – ACH001229
Warrant #0059	General Fund	Ck #'s 001406 – 001419 (Positive Pay)
Warrant #0060	General Fund	Ck #'s 001420 – 001474 (Check Print)
Warrant #0062	General Fund	45 Credit Card Payment
Warrant #0063	General Fund	Ck #'s 001475 – 001481 (Positive Pay)
Warrant #0065	General Fund	Ck #'s ACH001230 – ACH001270
Warrant #0066	General Fund	Ck #'s 001482 – 001498 (Positive Pay)
Warrant #0067	General Fund	Ck #'s 001499 – 001624 (Check Print)
Warrant #0068	General Fund	Ck #'s 001625 – 001630 (Positive Pay)
Warrant #0069	Federal Fund	Ck #'s 000658 – 000670
Warrant #0070	General Fund	65 Credit Card Payments
Warrant #0071	Capital Fund	Ck #'s 000413 - 000415
Warrant #0072	Cafeteria Fund	Ck #'s 001036 – 001059
Warrant #0073	General Fund	Ck #'s 001631 – 001634 (Positive Pay)

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of November 5, 2015.

APPROVED:
MEETING
MINUTES

Educational Presentation

Plan for Excellence Update

A major initiative area in our Plan for Excellence is focusing on the use of instructional technology and ensuring that we are creating an expectation that available technology is used to capacity in order to enhance student learning. Director of Professional Development and Instructional Technology Katie McFarland and Dan Bowman, Director of Technology Operations gave the Board of Education an opportunity to interact with some of the new tools for the classroom. The Board viewed a brief video called Hour of Code, which is about writing computer code.

Those not participating in the rest of the meeting left at 8:05 p.m.

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Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mr. Delforte, seconded Mr. Reho, and with everyone present voting yes the Board of Education approved: **APPROVED: CONSENSUS AGENDAS**

Business and District Matters

- | | |
|---|---|
| 1. the Treasurer’s Report for the Period of September 1, 2015 – September 30, 2015. Amended August 1, 2015 – August 31, 2015 Payroll and General Muni report. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>TREASURER’S REPORT</u> |
| 2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – September 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>BUDGET STATUS REPORT</u> |
| 3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – September 30, 2015. Additional information is included as an attachment is filed in the Supplemental Minutes File. | <u>REVENUE STATUS REPORT</u> |
| 4. the request of Mr. Vernon Tenney, Academy Principal, to discard Academy library books that are no longer in condition for student use. These books will be given away, donated to community groups or discarded. Additional information is included as an attachment and is filed in the Supplemental Minutes File. | <u>SURPLUS BOOKS ~ ACADEMY</u> |
| 5. the request of Mr. Vernon Tenney for initial approval for the below Academy field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- Future Business Leaders of America (FBLA), May 28-29, 2016, New York City | <u>FIELD TRIP ~ INITIAL APPROVAL</u> |
| 6. the request of Mr. Vernon Tenney for the creation of a new scholarship: Jacob Matthew Gray Memorial Scholarship for a Good Life in the amount of \$1,000. Qualifications are students who are creative and compassionate, has met with adversity or tragedy yet chose to continue to love life and never give up on their dreams and will be pursuing a college degree in the field of mathematics. | <u>NEW SCHOLARSHIP</u> |
| 7. the request of Mr. Vernon Tenney to discard the below Academy textbooks that are no longer in condition for student use. These books will be given away, donated to community groups or discarded. | <u>SURPLUS TEXTBOOKS</u> |

Title: Glencoe Keyboarding with Computer Application (22 copies)
 Author: Johnson, Chiri, Cotton, & Stanley; ISBN #: 0-07-860256-4; Date: 2004
 Publisher McGraw Hill

Title: Exploring Drafting (9 copies)
 Author: Walker & Mathis; ISBN #: 1-59070-178-X; Date: 2003
 Publisher: Goodheart-Willcox

Title: Exploring Drafting (68 copies)
 Author: Walker; ISBN #: 1-56637-565-7; Date: 2000
 Publisher: Goodheart-Willcox



Title: Exploring Drafting Workbook (31 copies)
 Author: Walker; ISBN #: 0-87006-295-6; Date: 1980

Title: Discovering Technology Communication (14 copies)
 Author: Jones & Robb; ISBN #: 0-15-307500-7; Date: 1986
 Publisher: Harcourt Brace Jovanovich Inc.

Title: Graphic Communications: The printed Image (34 copies)
 Author: Z. A. Prust; ISBN #: 0-87006-688-9; Date: 1989
 Publisher: Goodheart-Willcox

Title: Electricity and Basic Electronics (50 copies)
 Author: Stephen R. Matt; ISBN #: 0-87006-680-3; Date: 1989
 Publisher: Goodheart-Willcox

Title: Exploring Photography (34 copies)
 Author: Richard & Robert Walker; ISBN #: 0-87006-430-4; Date: 1983
 Publisher: Goodheart-Willcox

Title: Exploring Communications (23 copies)
 Author: Seymour, Ritz, Cloghessy; ISBN #: 1-56637-678-5; Date: 2000
 Publisher: Goodheart-Willcox

Title: Architecture Residential Drawing & Design (11 copies)
 Author: Clois E Kicklighter; ISBN #: 1-56637-122-8; Date: 1995
 Publisher: Goodheart-Willcox

Title: Architecture Residential Drawing & Design (10 copies)
 Author: Clois E Kicklighter; ISBN #: 1-56637-590-8; Date: 2000
 Publisher: Goodheart-Willcox

8. the request of Mr. Jim Simmons, Athletic Director, to accept a donation in the amount of \$1,112.00 from **Mr. Jonathan Davern** to purchase a set of uniforms for our modified "b" basketball team. **DONATION**

9. the below transfer is over \$20,000 and requires Board of Education approval. This is necessary to support the technology department: **BUDGET TRANSFER**
- | | | | |
|-------|--------------------|----------------------------|----------|
| From: | A1680-501-010-0000 | Data Processing Supplies | \$3,235 |
| From: | A2630-406-010-0000 | Computer Software Contract | \$13,000 |
| From: | A2630-410-010-0000 | Computer Equipment Repair | \$9,000 |
| From: | A2630-461-010-0000 | Computer Software District | \$10,500 |
| From: | A2630-501-010-0000 | Computer Asst. Supplies | \$9,000 |
| To: | A2630-220-010-0000 | Computer Asst. Hardware | \$44,735 |

10. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, for **Rebecca Goodwin** from Safe Harbors to present the K-5 Personal Safety lessons. **PRESENTER**

11. the request of Ms. Stephanie Knapp, Director of Special Programs for **Jennifer Wick** to be a consultant including technical assistance and training on students with autism spectrum disorder and/or emotional disabilities for the 2015-2016 school year. Monies for this contract are secured through the IDEA 611 grant. **CONSULTANT**



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|--|---|
| <p>12. for two agreements:</p> <ul style="list-style-type: none"> - Clinical Associates of the Finger Lakes for Heather Baxter and Katie Guadian to provide speech and language therapy. - Jacque Messino-Cowles to provide speech/language therapy. These agreements are for November 16, 2015 through December 24, 2015. | <u>AGREEMENTS</u> |
| <p>13. the request of Mrs. Marcie Ware for Ashley Zahn, St. Bonaventure to complete her intern counseling observation hours with Amy Wade during December 2015 and January 2016.</p> | <u>INTERN OBSERVATION</u> |
| <p>14. the request of Mr. Jim Simmons for the below athletic trips. The summary is included as an attachment and is filed in the Supplemental Minutes File.</p> <ul style="list-style-type: none"> - Boy's Varsity Wrestling, Windsor, New York, December 28 & 29, 2015 (Initial October 22, 2015) - Varsity Hockey Team, Clinton, New York, December 26 & 27, 2015 (Initial October 22, 2015) | <u>ATHLETIC TRIPS ~ INITIAL APPROVAL</u> |
| <p>15. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <u>PRESCHOOL SPECIAL EDUCATION</u> |
| <p>16. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <u>SPECIAL EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Shanon Tones	School Bus Driver	11/9/2015	\$22.27/hr.
Karen Ellis	Substitute Food Service Helper	11/12/2015	\$8.75/hr.
Kevin Collins	School Bus Driver	12/1/2015	\$22.27/hr.
Doris Velez	Sub Food Service Helper	11/13/2015	\$8.75/hr.

2. Instructional Personnel

A. Appointments

(1) of **Katherine Piedici** who received her Bachelor's degree in Art Education from SUNY Buffalo and her Master's degree in Art Education from Nazareth College. She is working towards her CAS in Educational Administration from the University of Rochester. She has been working in the Public School system for 7 years. Ms. Piedici is appointed to a 4-year probationary position of Assistant Principal with a tenure area of Assistant Principal effective January 4, 2016. This position is available due to a resignation.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Salary</u>
Katherine Piedici	Visual Arts, Professional School Building Leader, Initial	1/4/2016	\$65,000/yr.

(2) Co-Curricular

the following individual for a co-curricular appointment for the 2015-2016 school year at a rate of pay in accordance with contract:

Ross Gifford, Musical Director - Technical

(3) Mentor

the following individual for a Mentor appointment for the 2015-2016 school year at a rate of pay in accordance with contract:

Katya Metidieri for Sara Maser effective 11/9/2015

(1) Non-Certified Substitute Teacher

the following individual as a Non-Certified Substitute Teacher conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Deborah Massey

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Patrowicz reported on behalf of the Audit Committee which met on November 18. The committee reviewed several audits. There was also brief discussion of the anticipated CPI being lower this year, which will have an impact on the 2016-2017 budget. Mr. Dan Bowman provided an update on the Smart Schools Bond Act. The next meeting is scheduled for December 9.

Policy Committee

Mrs. Thomas moved on behalf of the Policy Committee with no second required the following policy is accepted for a Second Reading.

- **Second Reading** – Policy #8410 Field Trips and Excursions

District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Joe Delforte reported on behalf of CIE which met on November 18. The Committee reviewed several course name changes and new courses. A Grant for Excellence for Tactile Tubs for the Primary-Elementary building was approved. The next meeting is scheduled for December 9.

District Technology Committee

Mr. Dan Bowman reported on behalf of the Technology Committee which met on November 12. It was the first meeting of the new committee members. The committee has reviewed and had discussion on rolling out student email addresses. All have reviewed several surveys that have been completed. A final plan will be completed and submitted for approval. The next meeting is scheduled for December 10.

Upcoming Events

- November 25, 26, 27 - Thanksgiving Holiday
- November 30 - Last Day to Pay School Tax with 1% Penalty
- December 1 - K-5 Evening Parent-Teacher Conferences
- December 1 - Middle School Holiday Concert
- December 2 - PTSA Wizards Charity Game
- December 3,4 - K-5 Early Dismissal
- December 8 - Holiday PRISM Concert
- December 9 - Elementary Holiday Concert
- December 10 - **Regular Board Meeting ~ New Start Time of 6:30 p.m.**

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Canandaigua City School District
Minutes – November 19, 2015
Operations Center, 5500 Airport Road

- December 11 - Middle School Fun Night
- December 11 - RPO Holiday Pops Concert
- December 16 - Audit Committee Meeting
- December 16 - Middle School Holiday Concert
- December 17 - Elementary Holiday Concert
- December 21 - First Day of Winter

Adjournment

Upon a motion made by Mrs. Thomas, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:30 p.m. The next Regular meeting will be on December 10, 2015 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk