



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, November 5, 2015 at 7:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Bill Patrowicz, John Polimeni, Beth Thomas

BOARD MEMBERS ABSENT: Jeannie Kesel, Michelle Pedzich, Tom Reho

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT: Cary Burke, Chris Crater, Monica Morgan, Rebecca Moss, Debora Ortloff, Jackie Tiermini,

Meeting Called to Order

The meeting was called to order by President Grimm at 7:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

Appointment of District Clerk Pro Tem

Upon a motion made by Mrs. Thomas, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the appointment of Julie Winston as District Clerk Pro Tem.

APPROVED:
DISTRICT CLERK
PRO TEM

Superintendent's Report

Superintendent Erdle congratulated the music department, specifically the following students who were accepted into the Area All-State:

Sara Alling, Maddison Russell, Tricia Kenney, Hanna Stevens, Natalie Logan, Grace Frarey, Zoe Martin, Danielle Callard, Monica Morgan, Colin Wall, Bruce (Foxie) Hawkins, Katrina Newfrock, Walter Hennings, Aaron Vit, Elise Pereira, Totiana Patrick, Matt Johnson, Emma Whitehead, and Sarah Bresette.

Middle School students accepted into the Area All-State:

Grace Sainsbury, Elena Newfrock, Danielle Snyder, Emily Teerlink, and Alexander Turek.

The following students will be attending the NYSSMA Junior High Area All-State:

Kevin Dennis, Liam Regan, Brynn Rice, Lydia Pridmore, and Taylor Kelly.

Superintendent Erdle noted that one of our buses has been move close to Airport Road to advertise for positions. We are very short staffed and in needs of drivers.

Superintendent Erdle updated the Board on the cost of a shared service, taking care of Northeast Park, in comparison to the cost of paying for fire safety lessons. Superintendent Mrs. Erdle recommended that the Board move forward with the original proposal for the partnership not the shared service.

With regard to the possibility of offering a flu clinic for students, Superintendent Erdle shared that Mrs. Pierce has contacted area district currently offering flu clinics; most are in the first year. In addition, Attorney Joseph

Lead and inspire a community of learners to fulfill their academic and creative potential



Shields had been consulted and indicated the district had no obligation and would not incur any liability. Superintendent Erdle recommended a one year postponement in offering a flu clinic for another year until such time as other districts have a year's experience to share.

Agreement with City of Canandaigua

Upon a recommendation by the Superintendent, a motion was made by Mrs. Thomas, seconded by Mr. Delforte, and with Mrs. Birx, Mr. Patrowitz, and Mrs. Grimm present voting yes; Mr. Polimeni voted no. The Board of Education approved the agreement with the City of Canandaigua for Fire Safety and Prevention Education Program for the spring semester of 2015-2016 and the fall semester of the 2016-2017 school year.

APPROVED:
AGREEMENT
WITH THE CITY
OF
CANANDAIGUA

Public Comments

There were no public comments.

Approval of Minutes

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of October 2, 2015.

APPROVED:
MEETING MINUTES

Student Representative ~ Monica Morgan

Ms. Morgan shared that the drama production, Jaberwock, would begin on Friday and run through the weekend with a matinee on Sunday. The football and girls swimming team were playing in sectional competitions on the weekend. Winter sports practice starts on Monday, and the first semester ends next week.

Educational Presentation

College and Career Ready: FLCC Partnership

In the Winter of 2014, faculty from Canandaigua Academy were invited to join together with their counterparts from the Finger Lakes Community College (FLCC). The Regional Education Continuum Project was created. FLCC's Jackie Tiermini and Academy Math Teacher Chris Crater will share the mission and purpose behind this partnership, including statistics relating to our students placement at FLCC. They will discuss activities that have taken place to date and plans for the future.

Ms. Tiermini introduced Debra Orwell, Assistant Professor in Social Science Department, and a founder of this program. In 2013 Dr. Risser released strategic plan and a portion called for strengthen of partnerships between FLCC and area school districts. Ms. Orwell submitted proposal with measures of success, specifically decreasing the number of students requiring developmental services at FLCC. The proposal was supported, and Ms. Tiermini became project director.

Ms. Tiermini shared the mission of the program noted the cultural differences between college and high school. Because of these differences, high school students are not necessarily ready for college upon graduation. About one fourth of the students from Canandaigua place into at least one developmental course upon entering FLCC; however, that is not unique to Canandaigua. In fact Canandaigua numbers are a little lower than most, about 40% of students from other schools test into remedial programs.

Canandaigua is the first school to be involved in the partnership. Ms. Tiermini initiated the partnership by contacting Mr. Brian Moore, Curriculum Area Lead Teacher for English, who spoke with Mrs. Tenney. Additional Canandaigua staff were added to form a steering committee. The steering committee meets regularly to design activities.

The group is called the Regional Education Consortium (REC), and Phase One is complete. Mrs. Crater shared the year's activities including a Teacher Summit where about 30 teachers from the Academy met with faculty from FLCC. The day was spent talking about one another's institutions, courses, and course expectations. As follow-up visitation days were held: FLCC faculty visited Academy classes and Academy teachers observed FLCC classes. A Summer Symposium was held, providing a planning opportunity. Ultimately, Small Significant and Solvable (SSS) action plans were developed so that each content area could identify tackle something major.

In the fall, Jeff Liles from St. John Fisher presented. Another Teacher Summit, involving a new school (Geneva), is being planned. Through this project, teachers from both institutions have partnered with one another and are feeling that they are now part of an extended department. They share resources and ideas. The conversations related to special education services has been interested, and there is an understanding of the types of accommodations available at FLCC and the need for student self-advocacy. Something of interested learned about FLCC is the manufacturing program connected with Lisk. Better understanding allows creates a means for improved student advisement at the high school level.

One of the challenges was the development of SSS action plans. Initially conversations were related to content but in most areas they got beyond that and focused on personal skills: independence, perseverance, self-advocacy, understanding how to be a college student. It was interesting that these skills trumped the discussion of content. In all areas the conversation turned to students doing work outside of the class time and the need for improved organizational and study skills. These discussions related to how to better prepare students, giving them an understanding that a one hour class leads to two hours of work outside of class. Students need to know technology tools such as Blackboard and those needed to register for classes. Technology use at the HS is helping to prepare. Jeff Liles talked about College Club, an after school club supporting students as they apply for college, loans, visiting schools. This may be a possibility for some of our kids; however, the Academy does offer College Studies through FLCC's Gemini program. Cultivating college readiness has been very important. Mrs. Crater noted that the Academy School Improvement Planning Team discussions are being tied to discussions with consortium.

Year one will complete in February. Canandaigua will enter Phase Two, and FLCC will be busy entering into new partnerships. There is high interest among other school districts.

Board members noted that the technology piece if **is** very important. Students coming to college do not buy a book; they purchase a card. We need to continue to incorporate technologies.

Ms. Orwell stated that program is not about identifying what Canandaigua needs to do to change. It's about cultivating college readiness by all educators. That is why they started the conversation, educator to educator. Student learning is the main focus, and the cohort of students changes every year. Educators need to continually refine their work. This project is about understanding what needs to happen in both institutions. For instance, FLCC is building a module on technology into orientation that will include such things as how to use Blackboard, social media etiquette, and appropriate ways to write an e-mail. High schools can begin this work, but the college understands the need to change as well. College readiness is a regional mission.

Ms. Ortloff noted that this is not a quick fix. Dr. Risser was forward thinking by putting regional cooperation in the strategic plan. It is not a five-year project. It is a life time project. Technology, computer science, getting kids ready for online courses...much of these concerns can roll into REC. Constant communication is the only way we will meet all of these challenges. We don't know what all of those challenges are or will be, but constant communication is the beginning.

Ms. Tiermini indicated that the cultural differences are important, specifically showing kids how to self-advocate. Many in the project were operating under our own assumption of what we remember of high school and college. The idea of the Teacher Summit was that we need to be on top to see the whole thing as opposed to each of us in our own valley with a limited view. We need to be aware of the skills we can give students before going to college. Ms. Tiermini was very clear that there is no blame; we are from different cultures, and we needed to learn what that was.

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Ms. Orloff indicated that FLCC is an open access institution. There is an incredible multitude of opportunity. The community college is the place you start, restart, or go back to. There are students who might come and take a concurrent enrollment class; then you have the student who is 40 years old and starting over. Through this type of collaboration, we are trying to determine what we need to do to support all students.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion was made by Beth Thomas, seconded by John Polimeni, and with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDAS

Business and District Matters

- the request of Mr. Jim Simmons, Athletic Director, for the below volunteers to assist in the interscholastic athletic program:

WINTER ATHLETIC
VOLUNTEERS

Boys Basketball	Girls Basketball	Boys Swimming
Andrew Knoblauch	Abby Notter	March Adams
Jadon O'Donnell	Kelsey Zahn	John Taylor
Mike Emerson	Hollie Rinaldo	Rob D'Allesandro
Mitchell O'Donnell	Indoor Track	
	Jack Coons	

- the request of Mr. John Arthur, Middle School Principal, for the following volunteers for the 2015-2016 school year:

MIDDLE SCHOOL
VOLUNTEERS

- **Rachel Gregory, Jannine Phillips, Rebecca Godwin and Melissa Gilbert** of Safe Harbors of the Finger Lakes to present in health classes
- **Alex Thorne** of the Council on Alcoholism and Other Chemical Dependencies of the Finger Lakes to present in health classes
- **Steve Kruger** a private pilot and **Scott Hackett** an architect to present in technology classes

- the request of Mrs. Marcie ware, Primary-Elementary School Principal, for the following volunteers for the 2015-2016 school year.

Lee Rowland	Cathy Sciaratta	Jan Gullace
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PRIMARY-
ELEMENTARY
SCHOOL
VOLUNTEERS

- the request of Mr. Vernon Tenney, Academy Principal, for Mr. Steve Schlegel, Technology Teacher, to bring his therapy dog, **Cashew** to the Academy as a therapy dog. A schedule has been developed with Mr. Schlegel, Mrs. Webb, Mrs. Vanderlee and Mrs. Brown.

THEREAPY DOG

- the request of Mr. Vernon Tenney for a new club at the Academy called **Mural Club**. Students interested in painting and public art will work together to create murals throughout the school. Many teachers request murals, in addition to student designed murals, students will work with teachers to create teacher designed murals. The non-paid advisor will be Danielle Zatkowsky.

MURAL CLUB ~
ACADEMY

- the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL
SPECIAL
EDUCATION

- the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL
EDUCATION



Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
John P. Thompson	School Bus Driver	Retirement	11/30/2015
David L. Bliss	School Bus Driver	Resignation	10/31/2015
Ronnie J. Perrin	Food Service Helper	Resignation	11/1/2015

B. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Kevin Schneider	Teacher Aide	11/2/2015	\$9.82/hr.
John P. Thompson	Substitute School Bus Driver	12/1/2015	\$14.05/hr.
Jean Slack	School Monitor	11/16/2015	\$9.50/hr.
Sui Tsui Chuk	Food Service Helper	11/2/2015	\$9.05/hr.

2. Instructional Personnel

A. Resignation

(1) of Lauren Santella from her position as a Contract Substitute Teacher at the Middle School effective November 6, 2015.

B. Appointments

(1) Sara Maser received her Bachelor's degree in English Education from Buffalo State College and her Master's degree in English from the University of Buffalo. She has been teaching in various schools for the past three years. Ms. Maser will be appointed to a 1.0 FTE 4-year probationary position as an English Teacher with a tenure area of English effective November 9, 2015. This position is available due to a resignation.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Sara Maser	English 7-12	11/9/2015	2

(2) 2015-2016 Winter Coach

The following individual has been recommended to a Winter Coach position at a rate of pay in accordance with contract:

James Davern Modified 'B' Boys Basketball

(3) Non-Certified Substitute Teachers

the following individuals as a Non-Certified Substitute Teachers conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Dennis Baron
 Elise Gage
 Megan O'Connor
 Debbie Edwards



(4) Certified Substitute Teacher

the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Bruce Benton
Christy Kim

End of Consensus Agenda

Board Committee Reports

Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee which met on October 28.

First Reading – Policy #8410 Field Trips and Excursions

Site Committee

Mr. Polimeni reported on the Site Committee which met on November 3. He indicated there is a potential donation with the possibility of naming rights given for the upcoming project. There is an expected project short fall, however, the financial committee is not concerned. The committee is addressing concerns about damage to cars by baseballs at the fields; signs are being posted. The committee has sought reassurance that athletic fields will be available to teams during construction.

Upcoming Events

- November 6,7,8 - Academy Players ~ Drama
- November 10 - Frieda O'Hanlon District Written Spelling Contest
- November 11 - Veteran's Day
- November 12 - Academy Fall Concert I
- November 17 - Academy Fall Concert II
- November 18 - Audit Committee Meeting
- November 18 - Middle School Small Ensemble Concert
- November 19 - **Board of Education Meeting**
- November 25, 26, 27 - Thanksgiving Holiday
- November 30 - Last Day to Pay School Tax with 1% Penalty

Adjournment

Upon a motion made by Mrs. Thomas, seconded Mrs. Birx, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:18 p.m. The next Regular meeting will be on November 2, 2015 at the Operations Center at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Julie Winston
District Clerk Pro Tem