



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, October 8, 2015 at 6:46 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Joe Delforte (*arrived at 7:30*) Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, Tom Reho, Beth Thomas
- BOARD MEMBERS ABSENT: Cheryl Bix, John Polimeni
- LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston
- ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, John LaFave, Tracy Lindsay, Andy Thomas, Vernon Tenney, Marcie Ware
- BOARD DISTRICT CLERK: Deborah Sundlov
- OTHERS PRESENT: Amy Allen, Cary Burke, Chris Crater, Cory Jenner, Brian Moore, Steve Perrigo, Heather Raulli, Steve Staveski, Chris VanDyne

Executive Session

Upon a motion made by Mrs. Pedzich, seconded Mrs. Kesel, with all present voting yes, the Board of Education approved calling an Executive Session at 6:46 p.m. for the purposes of discussing one collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and one employment history of a particular employee and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Kesel, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Open Session at 6:55 p.m.

APPROVED:
OPEN SESSION

Return to Executive Session

Upon a motion made by Mrs. Kesel, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Executive Session at 7:05 p.m. for the purpose of discussing one employment history of a particular employee and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
OPEN SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education returned to Open Session at 7:25 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 7:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

Superintendent Report

Superintendent Erdle noted that at opening day a crystal apple was awarded to Board members who have given 10 years of service. Mrs. Grimm was presented her award. With Mrs. Kesel not able to attend, she was



awarded the crystal apple this evening. Two letters for Small City Successful Schools Act were passed around for Board members to sign.

“Cause for Applause”

Superintendent Erdle noted, “How do you take a typical event and turn it into something really extra special for everyone involved? You put Andy Thomas in charge.” The recent Graduates of Distinction event allowed the four recipients to become friends and a wonderful evening for all in attendance. On the certificate it states:

Andy Thomas
Community Relations
Orator—Biographer—Thinker
For his brilliant presentations and
steadfast devotion to making the
Graduates of Distinction
program outstanding.

Public Comments

There were no public comments.

Student Representative ~ Monica Morgan

Mrs. Grimm welcomed Moncia as the Board Student Represented for the 2015-2016 school year.

Ms. Morgan introduced herself, stating she is a senior, sad to be leaving the district this year, but excited for college. She is involved in student government, plays French horn in jazz band and plays tennis. Her recent match was played under the lights at Baker Park because of late start, she won the match. She reported the first five weeks are almost over, October 9 is the emergency drill day, and sports are in full swing. The first concert was earlier in the week with the jazz bands playing. PSAT exams will be held next week, Honors English **students and chaperones** leave for Boston on October 9.

Approval of Minutes

Upon a motion made by Mr. Delforte, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of September 24, 2015.

APPROVED:
MEETING MINUTES

Turf Field Presentation

Turf Field Presentation ~ Mr. Cory Jenner, Appel Osborne

Mr. Jenner provided an overview of three options for artificial turf from three turf companies for the new athletic field. Each option is different, but not a right or wrong decision between the three. A couple of things to look at when selecting, is customer services; experience of installers and can they commit to a timeframe. The carpets each meet the synthetic council guidelines.

Those not participating in the rest of the meet left at 8:02 p.m.

Educational Presentation

Data Driven Instruction: Results & Action Steps Towards Improvement

In September, overall results on some of the State assessments was shared. While there are limitations with the information available, we have been developing processes to use results to make strategic curricular and instructional changes. The evening's presentation focused on the use of data and some of the actions steps being taken. Dr. Julie Winston, Assistant Superintendent for Instruction; Mr. Tracy Lindsay, Data Specials and

Lead and inspire a community of learners to fulfill their academic and creative potential



Curriculum Areal Lead Teachers; Mr. Brian Moore, Ms. Chris Crater, Ms. Amy Allen and Ms. Chris VanDyne each presented to the board a couple of data points in their subject area. Mrs. Marcie Ware, Primary-Elementary School Principal, also provided a few data points from the Primary-Elementary level.

Those not participating in the rest of the meeting left at 8:50 p.m.

2014 Capital Improvement Project ~ Construction Material Testing

Upon a motion made by Mr. Reho, seconded by Mrs. Thomas with all present voting yes, the Board of Education approved voting on 2014 Capital Improvement Project-Construction Material Testing.

APPROVED: CONSTRUCTION MATERIAL TESTING

Sealed bids were received and opened on September 9, 2015 for the Canandaigua City School District 2014 Capital Improvement Project – Construction M. Based on review by Turner Construction Company, the District and the apparent low bidder, the following bid creates a scope of work that meets the priorities of the District.

Contract: 2014 Capital Improvement Project ~ Construction Material Testing
Contractor: SJB Services, Inc.
Base Bid: \$41,905

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Construction Material Testing as follows:

Contract: SJB Services, Inc. \$41,905

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Cheryl Birx Absent
Joseph Delforte Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Voting Yes
Michelle Pedzich Voting Yes
John Polimeni Absent
Tom Reho Voting Yes
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Pedzich, and seconded by Mrs. Thomas, with Mr. Patrowicz recusing himself from #6 ACA Measurements Accompanists and with everyone else present voting yes the Board of Education approved:

APPROVED: CONSENSUS AGENDAS

Business and District Matters

- 1. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, to enter into a partnership with Community Churches In Action (CCIA) to support a Foodlink Backpack program at the Primary-Elementary School. CCIA has donated \$3,000 to partner with the school and Foodlink to provide families in need with food items. This will be a trial basis with a delivery of three times this year, right before each extended break.
2. a new start time of Board of Education meetings effective at the December 10, 2015 of 6:30 p.m.

PARTNERSHIP

BOARD MEETING ~ TIME CHANGE

Lead and inspire a community of learners to fulfill their academic and creative potential



3. the request of Mr. Vernon Tenney, Academy Principal, for initial approval for the below field trip. The summary is included as an attachment and is filed in the Supplemental Minutes File.

FIELD TRIP ~
INITIAL APPROVAL

- **Music Department**, Virginia Beach, April 20-24, 2016

4. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, to enter into an agreement with **Maberry Consulting and Evaluation Services, LLC**. The firm will work with the District to develop evaluation instruments to measure effectiveness of the work done under the Elementary and Secondary School Counseling Grant over the course of the grant (three years). The company was named in the grant, as a requirement of the application process, and was identified by the grant writers as suitable for this purpose.

AGREEMENT

5. the below resolution:

ACA
MEASUREMENT
ASSISTANT
COACHES

BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for assistant coaches, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

- Fall Season: 165 hours
- Winter Season: 206 hours
- Spring Season: 165 hours

The Superintendent of Schools, and the Superintendent's designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.

6. the below resolution:

ACA
MEASUREMENT
ACCOMPANISTS

BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for accompanists, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

	<u>Rehearsal Services</u>	<u>Performance Services</u>	<u>NYSSMA Services</u>	<u>Total Estimated Hours*</u>
September	4	0	0	2.33
October	10	0	0	5.83
November	12	5	0	14.50
December	12	6	0	16.00
January	8	0	0	4.67
February	12	2	0	10.00
March	12	3	20	24.83
April	15	1	20	23.58
May	15	3	0	13.25
June	15	7	0	19.25

**Total estimated hours split amongst at least three different accompanists.*

The Superintendent of Schools, and the Superintendent's designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.



7. the below resolution:

**FLEXIBLE BENEFIT
PLAN AMENDMENT
- ADMINISTRATIVE**

The undersigned, being the Plan Administrator of Canandaigua City School District (the "Corporation"), a New York Corporation, do hereby consent to the following resolutions without a meeting:

WHEREAS, effective September 1, 1998, Canandaigua City School District ("Corporation") adopted the Canandaigua City School District Administrative Employees Team Flexible Benefit Plan ("Plan") for the benefit of its employees; and

WHEREAS, pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing.

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended and restated effective July 1, 2016 as an employee welfare benefit plan to be maintained by the Corporation pursuant to Section 125 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and be it further

RESOLVED, that the proper officers of the corporation are authorized to execute the amended and restated Plan, to receive employee contributions and pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the Corporation as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law.

8. the below resolution:

**FLEXIBLE BENEFIT
PLAN AMENDMENT
- GENERAL**

The undersigned, being the Plan Administrator of Canandaigua City School District (the "Corporation"), a New York Corporation, do hereby consent to the following resolutions without a meeting:

WHEREAS, effective October 1, 2000, Canandaigua City School District ("Corporation") adopted the Canandaigua City School District Employees' Flexible Spending Account Plan ("Plan") for the benefit of its employees; and

WHEREAS, pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing.

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended and restated effective October 1, 2015 as an employee welfare benefit plan to be maintained by the Corporation pursuant to Section 125 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and be it further

RESOLVED, that the proper officers of the corporation are authorized to execute the amended and restated Plan, to receive employee contributions and pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the Corporation as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law.



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|--------------------------------|--|---|--------------------|--------------------------------|--------------|--------------------------------|--------|---------------|-------|--|
| 9. | the request of Mrs. Marcie Ware for the following student teacher: | <u>STUDENT
TEACHER</u> | | | | | | | | |
| | <table border="0" style="width: 100%;"> <tr> <td style="text-align: left;">Name</td> <td style="text-align: left;">Institution</td> <td style="text-align: left;">Cooperating
Teacher</td> <td style="text-align: left;">Dates</td> </tr> <tr> <td>Christina Rhoads
10/23/2015</td> <td>Hobart</td> <td>Amanda Harris</td> <td>9/8/-</td> </tr> </table> | Name | Institution | Cooperating
Teacher | Dates | Christina Rhoads
10/23/2015 | Hobart | Amanda Harris | 9/8/- | |
| Name | Institution | Cooperating
Teacher | Dates | | | | | | | |
| Christina Rhoads
10/23/2015 | Hobart | Amanda Harris | 9/8/- | | | | | | | |
| 10. | the book listed below for final approval for addition to the Canon of Literature at the Academy. This book will be available for Board review. Initial approval was given on September 24, 2015. The summary is included as an attachment and is filed in the Supplemental Minutes File.
<u>The Immortal Life of Henrietta Lacks</u>
by Rebecca Skloot to be added to the Grade 10 Canon of Literature | <u>CANON OF
LITERATURE –
FINAL INTERVIEW</u> | | | | | | | | |
| 11. | the request of Mr. John LaFave, Director of Student Support Services, of Mr. Wim Baars as a Languages Other Than English translator for the District for the 2015-2016 school year. Mr. Baars agrees to conduct, when required by new CR Part 154 Regulations, psychoeducational evaluations in Spanish. His rate of compensation for such an evaluation is a flat \$400. Also, if a summary of the evaluation needs to be written for the family, in Spanish, his rate of compensation for that is a flat \$50. | <u>AGREEMENT –
TRANSLATION
SERVICES</u> | | | | | | | | |
| 12. | the request of Mr. Dan Bowman, Director of Technology, for his children, Brooke to continue attending Canandaigua Schools in sixth grade and Parker in third grade. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis. | <u>ATTEND SCHOOLS</u> | | | | | | | | |
| 13. | the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Bus Drivers for the 2015-2016, 2016-2017 and 2017-2018 school years and authorization for the Superintendent to sign the contract for the District. | <u>BUS DRIVERS
AGREEMENT</u> | | | | | | | | |
| 14. | the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <u>PRESCHOOL
SPECIAL
EDUCATION</u> | | | | | | | | |
| 15. | the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. | <u>SPECIAL
EDUCATION</u> | | | | | | | | |

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Donna Marks	Custodial Worker	Resignation	10/11/2015
Debra Scholz	School Monitor	Resignation in order To accept another position	10/7/2015

B. Appointments (Conditional upon Civil Service Approval as appropriate)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Donna Marks	Substitute Custodial Worker	10/12/2015	\$8.75/hr.
Debra Scholz	Teacher Aide	10/8/2015	\$9.82/hr.
Jennah Mitchell	School Monitor	10/7/2015	\$9.50/hr.



2. Instructional Personnel

A. Resignation for the Purpose of Retirement

- (1) of Kathleen Harter, Teaching Assistant, rescinding her intent to retire as of February 1, 2016 and requesting to retire as of June 30, 2016.
- (2) of Linda Galante, Teaching Assistant at the K-5 Complex, effective June 30, 2016.

On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Kathleen Harter	Teaching Assistant	6/30/2016	22
Linda Galante	Teaching Assistant	6/30/2016	21

B. Resignation

- (1) of Danielle Everts resigning her Contract Substitute Teacher position effective September 28, 2015.

C. Leave of Absence

- (1) of Emily Phillips, Music Teacher at the K-5 Complex, for a pregnancy-related disability leave of absence to begin on or about January 18, 2016 and to end or about March 7, 2016 immediately followed by an unpaid child-rearing leave of absence to end June 30, 2016.

D. Appointments

(1) Contract Substitute Teacher 2015-2016 School Year

the following individual to a Contract Substitute Teacher position for the guaranteed minimum number of days indicated at \$100 per day.

<u>Name</u>	<u>Building</u>	<u>Start Date</u>
Morgan Silco	Middle School	9/30/2015

(2) 2015-2016 Co-curricular

the following individuals for co-curricular appointments for the 2015-2016 school year at a rate of pay in accordance with contract:

Joni Mergenhtaler	Peer Mediation Advisor
Priscilla Yuen	Accompanist
Jennifer Hearne	Accompanist

(3) 2015-2016 Non-compensated Co-curricular

the following individuals for non-compensated co-curricular appointments for the 2015-2016 school year:

Jessica Collins	CMS Music Club Advisor
Anthony Kunecki	K-5 School Store Advisor

(4) Non-Certified Substitute Teachers

the following individuals as a Non-Certified Substitute Teachers conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Brittany Chenenko
Ingrid Lagoe

(5) Certified Substitute Teacher

the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Haleigh Wixson
Trevor Gage
Joyce Kowba

End of Consensus Agenda

Superintendent Hearing Appeal

A motion made by Mrs. Pedzich, and seconded by Mrs. Thomas, with Mr. Delforte recusing himself, with everyone else present voting yes the Board of Education approved the following resolution:

APPROVED:
UPHOLD
SUPERINTENDENT
DECISION

Whereas, the Board of Education heard the appeal of student A in executive session on October 8, 2015,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby affirms the Superintendent's decision in the matter of Student "A".

District Committee Reports

Character Education / Wellness Committee

Mrs. Pedzich reported on behalf of the Character Education/Wellness Committee which met on October 7. The meeting was an introductory meeting focusing on building plans of actions. Over 222 flu shots were administered to faculty and staff this year; with 48 given at the Open House. A total of 272 staff members took part in the biometric screening as part of U of R.

Upcoming Events

- October 9 - Early Dismissal – PK-12 Emergency Drill
- October 12 - Columbus Day – No School
- October 14 - Grades 4 & 5 Open House
- October 15 - Grades 7 & 8 Open House
- October 16 - Middle School Fun Night
- October 20 - Grades 2 & 3 Open House
- October 21 - Audit Committee Meeting
- October 22 - **Regular Board Meeting**
- October 26 - Policy Committee
- October 29 - Grades PK, K & 1 Open House
- October 31 - Halloween



Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Kesel, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:55 p.m. The next Regular meeting will be on October 22, 2015 at the Operations Center at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk