



Public Hearing - 4:00 p.m. – 4:15 p.m.
Code of Conduct and District Safety Plan

Mrs. Grimm opened the floor for comments and questions on the Code of Conduct and District Safety Plan. There were several comments from the Board that were discussed and answered by Superintendent Erdle.

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, August 27, 2015 at 4:15 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Jeannie Kesel (*arrived at 4:25 p.m.*), Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Bill Patrowicz

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cary Burke

Superintendent's Report

Superintendent Erdle handed out short bios for the 2015 Graduates of Distinction. She reminded the Board the event will be held Friday, September 18. Since this is a Board event, she said she hopes that all Board members will attend.

Superintendent Erdle was happy to announce the Rotary Club of Canandaigua was selected for the Friend of Education Award. Rotary has been a key partner in education for the district for many years. Among a few of the items they help with annually is to distribute dictionaries to students, support the Natural Helpers retreat, gift cards for families at Thanksgiving and Christmas and have helped students with funding for the 8th grade trip to Washington. They have also provided amazing support to the Canandaigua Academic & Career Center (CACC), our alternative school setting. They have provided many extras to the program and also have provided an annual \$1,000 scholarship to a CACC student. The Rotary Club of Canandaigua will be honored at the Graduates of Distinction ceremony.

Dr. Julie Winston, Assistant Superintendent for Instruction, provided background information on the American Heart Association approval in the consensus agenda. The approval was for the information they will provide to the district for grades 6-12. An overview course will provided during one class period.

The budget transfer that was originally on the agenda was to be used for millings for the field capital project. It was since removed from the agenda as the cost will be taken from the project. The bid from Keeler Construction Co., Inc. came in at a bid of \$40,000 for millings to be used in the new parking lot at the Academy.

Public Comments

There were no public comments.

August Warrants

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Grimm on behalf of Mrs. Kesel, with all present voting yes, the Board of Education approved the August Warrants as follows:

APPROVED:
AUGUST
WARRANTS

Warrant #0002 General Fund

Ck #'s 007Ck #'s 001005 – 001015 (Positive Pay)

Lead and inspire a community of learners to fulfill their academic and creative potential



Canandaigua City School District
Minutes – August 27, 2015
 Operations Center, 5500 Airport Road

Warrant #0003	General Fund	Ck #'s 001016 – 001027 (Check Print)
Warrant #0004	General Fund	Ck #'s ACH000994 – ACH001036
Warrant #0005	General Fund	Ck #'s 001028 – 001029 (Positive Pay)
Warrant #0006	General Fund	19 Credit Card Payments
Warrant #0007	General Fund	Ck #'s 001030 – 001031 (Positive Pay)
Warrant #0008	General Fund	Ck #'s 001032 – 001035 (Positive Pay)
Warrant #0009	General Fund	Ck #'s ACH1037 – ACH1048
Warrant #0010	General Fund	12 Credit Card Payments
Warrant #0011	General Fund	Ck #'s 001036 – 001086 (Check Print)
Warrant #0013	General Fund	Ck #'s ACH1049 – ACH1070
Warrant #0014	General Fund	Ck #'s 001087 – 001088 (Positive Pay)
Warrant #0015	General Fund	55 Credit Card Payments
Warrant #0016	Capital Fund	Ck #'s 000399 – 000400
Warrant #0017	Federal Fund	Ck #'s 000630 – 000642
Warrant #0018	Cafeteria Fund	Ck #'s 001012 – 001015
Warrant #0019	General Fund	Ck #'s 001089 – 001124 (Check Print)
Warrant #0020	General Fund	Ck #'s 001125 – 001127 (Positive Pay)

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of July 23, 2015.

APPROVED:
MEETING MINUTES

Mrs. Kesel arrived at 4:25 p.m.

Proposed Tax Roll Resolution

The tax rate for the 2015-2016 school year has come in lower than first presented of \$19.27. The tax rate will be \$19.02, lower than the 2014-2015 rate of \$19.07.

Upon a recommendation by the Superintendent, a motion made by Mrs. Thomas, seconded by Mr. Delforte, with all present voting yes the Board of Education approved:

APPROVED:
PROPOSED TAX
ROLL
RESOLUTION

The Superintendent recommended the following resolution be adopted to accept the tax roll. WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2015-2016 school year a sum not to exceed \$42,381,568;

THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described attached tax roll,

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin October 1, 2015 and end December 31, 2015 giving the tax warrant an effective period of 90 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:
 1st month no delinquent fee is due,
 2nd month interest of 1 percent added,
 3rd month or fraction thereof, interest of 3 percent.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Duly put to a vote as follows:

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Table with 2 columns: Name and Voting Status. Includes Cheryl Birx, Joseph Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas, and Jeanie Grimm.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, seconded by Mrs. Birx, with Mrs. Pedzich abstaining from number 14 the appointment of Mr. Keith Pedzich, and with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDA

Business and District Matters

Mrs. Pierce and Mrs. Grimm reported a response was provided to the Office of the Comptroller for the recent audit.

- 1. the Treasurer’s Report for the Period of July 1, 2015 – July 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. TREASURER’S REPORT
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – July 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. BUDGET STATUS REPORT
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – July 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. REVENUE STATUS REPORT
4. the request of Mr. Vernon Tenney, Academy Principal, to discard the below books that are no longer in condition for student use. These books will be given away, donated to community groups or discarded. SURPLUS BOOKS
- 12 The art of problem solving Vol. 1: the basics solutions manual (2008) ISBN: 0-9773045-7-4 (ISBN -10)
- 13 The art of problem solving Vol. 1: the basics (2008) ISBN: 0-9773045-6-6 (ISBN-10)
- 13 The art of problem solving (2006) Vol. 2: and beyond solutions manual ISBN: 0-9773045-9-0
- 12 The art of problem solving (2006) Vol. 2: and beyond ISBN: 0-9773045-8-2
- 9 The art of problem solving (2004) Vol. 1: the basics ISBN: 1-885875-01-0
- 11 The art of problem solving (2004) Vol. 1: the basics solutions ISBN: 1-885875-00-2
- 32 “Accounting Principles” 8th edition by Weygandt, Kieso, and Kimmel (2008) ISBN: 978-0-471-98019-3
- 29 “Exploring Production” by Wright and Kenak (1985) ISBN: 0-87006-530-0

the request of Mr. John Arthur, Middle School Principal, to discard the below books that are no longer in condition for student use. These books will be given away, donated to community groups or discarded.

- 75 Experience Technology (1993) ISBN: 0-02-646945-6

the request of Mrs. Marcie Ware, Primary-Elementary School Principal, to discard the below books that are no longer in condition for student use. These books will be given away, donated to community groups or discarded,

- Old Elementary dictionaries
- Harry Houdini by Andy Tag
- Alexander Graham Bell, teacher of the Deaf by Juna Loch
- Biographies by Eric Oatman
- Peppermints in the Parlor by Barbara Wallace
- War with Grandpa by Robert Smith
- Skinny Bones by Barbara Park
- The 100 Penny Box by Sharon Mathis
- Daniel Boone by William Sanford
- Going Home by Nicholas Mohr
- Aldo Peanut Butter by Johanna Hurwitz
- The Comeback Dog by Jane Thomas
- If You Lived in Colonial Times by Ann McGovern
- The Journal of William Thomas Emerson by Barry Denenburg
- My Side of the Mountain by Jean Craighead George
- Bridge to Terabithia by Katherine Paterson
- Crow Boy by Turo Yashima
- The 18th Emergency by Betsy Byars
- A dog called Kitty by Bill Wallace
- MossFlower by Brian Jacques
- If you grew up with George Washington by Ruth Gross
- The Hopi by Ann Thomchek
- Long Journey Home by Julius Lester
- Aesops Fables
- Indian Cupboard
- Everyday Math Student text books
- Everyday Math Student Journals
- Scott Forseman Grammar Writing Book grade 4
- Reading Street books for grade 4
- Understanding Regions of the Earth
- Reading Street for Grade 5
- Paperback books by Bill Peet

5. the request of Ms. Stephanie Knapp, Director of Special Programs, for school psychologists to be appointed to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district."
- Primary Elementary School - Lori Calcacagni
 - Primary Elementary School - Denise Shimmon
 - CACC/Middle School - Jennifer Danker-Stiles

**APPOINTMENT OF
PSYCHOLOGISTS**

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6. the appointment of **Sarah O’Brien** as Extra-Curricular Treasurer-Extra-Classroom Activities Account for the 2015-2016 school year: **APPOINTMENT**

7. the request of Mr. John LaFave, Director of Student Support Services, to enter into an agreement for the 2015-2016 school year with **M.E. Services Communication, Inc.** With new requirements that safeguard the rights of our English as a New Language Learners, as well as those of their families, we are obligated to make sure we have appropriate oral and written translation resources. **TRANSLATION SERVICES**

M.E. Services Communication, Inc. has provided translation services to the greater Rochester area for over twenty years. Clients include The Rochester City School District, Rush-Henrietta Central School District, Gates-Chili Central School District, and the Monroe County Department of Human Services. M.E. Services translators are fully insured (thus, no liability risk to the District) and sign confidentiality agreements with M.E. Services.

Oral translation rates (ie, meetings) are \$40/hour plus .057 cents per mile logged to and from the meeting. Written translation rates start at 12 cents per word.

8. an agreement with **DeGroot Management Services** to be the Agent of Record to assist with unemployment claims processing and hearings. Services are covered under a WFLBOCES agreement. The cost is \$1.40 per issued W2 and billed on the BOCES invoice. **AGREEMENTS**

an agreement with **Greg Freeland** to provide transition services at the Ontario County Jail. He has provided this service for the last several years. He will be paid \$27 per hour, maximum of \$9,000 for the 2015-2016 school year. The salary will be paid out of the Title I grant.

an agreement with **Marisa Wesley** to work at St. Mary’s providing Title I services. She will be paid \$20 per hour, maximum of \$12,740 for the 2015-2016 school year. The salary will be paid out of the Title 1 grant.

an agreement with **Easter Seals New York, Kessler Center**, for the 2015-2016 school year. Easter Seals New York, Kessler Center will provide instruction for students with disabilities who cannot receive appropriate instruction within the school district, as determined by the school district’s Committee on Special Education.

an agreement with **Villa of Hope**, for the 2015-2016 school year. Villa of Hope will provide instruction for students with disabilities who cannot receive appropriate instruction within the school district, as determined by the school district’s Committee on Special Education.

9. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, for the American Heart Association to be approved to provide instruction to students in grades 6-12 for hands-on CPR and AED awareness. This is part of a new mandates by the New York State Education Department. **CPR/AED INSTRUCTION**

10. the Extra-Curricular Code of Conduct has been reviewed and updated have been made. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **EXTRA-CURRICULAR CODE OF CONDUCT**



11. an amended Code of Conduct which was presented in a public hearing on August 27, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

CODE OF CONDUCT

an amended District Safety Plan which was presented in a public hearing on August 27, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

DISTRICT SAFETY PLAN

the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Monitors' Association for the 2015-2016, 2016-2017 and 2017-2018 school years and authorization for the Superintendent to sign the contract for the District. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

NEGOTIATED AGREEMENTS

The negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Food Service Association for the 2015-2016, 2016-2017 and 2017-2018 school years and authorization for the Superintendent to sign the contract for the District. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

12. the request of Mrs. Marie Windover, Academy teacher, for her children, **Sarah** to attending Canandaigua Schools in sixth grade beginning September 2015 and **Jonathan** in fourth grade in September 2015. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

ATTEND CANANDAIGUA SCHOOLS

the request of Ms. Peggy Maves, Academy teacher, for her daughter, **Mackenzie Coyne** to continue attending Canandaigua Schools in ninth grade beginning September 2015. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

the request of Mr. Steven Lloyd, Groundskeeper, for his children, **Steven F, Mason W. and Joel P.** to continue attending Canandaigua Schools in September 2015. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.

13. the request of Mr. Vernon Tenney to accept the below donations for the music department:

DONATIONS

- \$500 from **Teresa and Joe Berley**.
- Over 200 original arrangements of jazz standards valued at \$1,714 from **Dr. John Moreland**
- 107 jazz ensemble charts valued at \$2,500 from **David Mancini**

the request of Mrs. Marcie Ware to accept a donation of 67 pairs of sneakers from **Davidson Shoes**. The value is approximately \$2,880. The sneakers will be distributed to children in need by our school social workers and prevention specialist.



14. the request of Mrs. Marcie Ware for Kohl’s to provide volunteers for the PTSA. The Volunteers will help out with stuffing envelopes. PTSA will put stickers with student/classroom information so no student information will be shared with the volunteers. There will also be no student interaction and would be in the presence of a PTSA member at all times. All volunteers would sign in with the receptionist and be scanned through EZ Lobby.

PRIMARY-ELEMENTARY VOLUNTEERS

15. WHEREAS, the Canandaigua City School District is subject to the Patient Protection and Affordable Care Act (“the Act”); and

HEALTH CARE RESOLUTION MEASUREMENT PERIOD

WHEREAS, the Act contains obligations relating to the offering of health insurance benefits to full-time employees; and

WHEREAS, the Canandaigua City School District wishes to determine the full-time status of ongoing and new variable hour and seasonal employees through a measurement period; and

WHEREAS, the Canandaigua City School District wishes to establish an administrative period after each measurement period, which will be followed by a health insurance stability period for each variable hour and seasonal employee;

NOW THEREFORE, BE IT RESOLVED THAT the Canandaigua City School District adopts the following measurement, administrative and stability periods for variable hour and seasonal employees:

- Ongoing employees: measurement period of April 16 through the following April 15, administrative period of April 16 through June 30 of the same year, and stability period of July 1 through the following June 30;
- New employees: 11 month measurement period from start date, administrative period of remainder of month plus one month, and stability period of twelve months (If there is a period between the end of the stability period associated with the initial measurement period and the beginning of the stability period associated with the first full standard measurement period during which an employee is employed, the employee’s treatment as a full-time employee or not a full-time employee that applies during the stability period associated with the initial measurement period continues to apply until the beginning of the stability period associated with the first full standard measurement period during which the employee is employed); and

BE IT FURTHER RESOLVED THAT the periods described above for ongoing employees take effect beginning with the measurement period starting on April 16, 2014; and

BE IT FURTHER RESOLVED THAT this resolution supersedes all prior resolutions by the Board of Education regarding measurement, administrative and stability periods; and

BE IT FURTHER RESOLVED THAT the Superintendent of Schools is hereby authorized to take such actions as may be necessary and proper to implement this resolution.



16. BE IT RESOLVED, that the Board hereby determines that the standardized, average number of hours of service for coaches, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

HOURS OF SERVICE PER SEASON - COACHING

Fall Season: 165 hours
 Winter Season: 206 hours
 Spring Season: 165 hours

The Superintendent of Schools, and the Superintendent’s designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.

17. for consultants Lisa Meade and Victoria L. Day to present Connected Leadership for Professional Development for administrators for the 2015-2016 school year.

CONSULTANT

18. Whereas, the Office of the New York State Comptroller performed a Procurement of Professional Services audit report for the period of July 1, 2013 to June 5, 2015.

PROCUREMENT OF PROFESSIONAL SERVICES

Whereas, the Office of the Comptroller made best practice recommendations on how the District’s procurement of professional services could be improved upon.

Whereas, the recommendations were shared with and accepted by the Audit/Finance Committee at the August 19, 2015 meeting.

Therefore be it resolved, that the following Corrective Action Plan will be implemented by the Superintendent and Assistant Superintendent for Business as follows:

- The recommended changes to the procurement regulation will be presented to the District Audit/Finance Committee on August 19, 2015.
- The changes will be shared with the Board of Education at the August 27, 2015 board meeting.
- The new process will be rolled out to District Administrators and necessary support personnel on September 15, 2015.
- The new process will be fully incorporated into procedures by October 1, 2015.

Accepted this date of August 27, 2015 by the Canandaigua City School District Board of Education.

19. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Patricia Hutchings	Teacher Aide	Resignation in order to Accept another position	8/31/2015
Tina Maslona	Custodial Worker	Resignation	8/3/2015
Erica Brown	Secretary I	Resignation	9/11/2015
Jennifer Rodgers	Teacher Aide	Resignation	8/25/2015
Roseann Hill	Teacher Aide	Resignation	8/27/2015



B. Appointments (Conditional upon Civil Service Approval as appropriate)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Mary Gleason	Substitute RPN	9/1/2015	\$20/hr.
Kelli McMillin	Computer Services Assistant	8/5/2015	Per Contract
Frances Bennett	Substitute Food Service Helper	9/1/2015	\$8.75/hr.
Jeanne DePolo-Kelly	Substitute Food Service Helper	9/1/2015	\$8.75/hr.
Siu Tsui Chuk	Substitute Food Service Helper	9/1/2015	\$8.75/hr.
Nicole Ross	Custodial Worker	8/10/2015	\$10.89/hr.
Debra Mikula	Food Service Helper	9/1/2015	\$9.05/hr.
Barbara Darcy	Substitute Teacher Aide	9/1/2015	\$8.75/hr.
<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Sonia Henry	Typist, Part-time	8/31/2015	\$9.82/hr.
Richard Falls	Custodial Worker	8/19/2015	\$10.89/hr.
David Smith	Custodial Worker	8/31/2015	\$10.89/hr.
Barbara Aikey	Custodial Worker	8/31/2015	\$10.89/hr.
Jeff Hyland	Custodial Worker	8/31/2015	\$10.89/hr.
Matthew Shutter	Contract Sub Custodial Worker	8/31/2015	\$9.50/hr.
Kasey Ackerman	Student Helper	8/18/2015	\$8.75/hr.
Michael Aruck	School Monitor	9/1/2015	\$9.50/hr.
Timothy Sauerbier	Sub School Bus Driver	9/1/2015	\$13.76/hr.
Timothy Sauerbier	Sub School Bus Monitor	9/1/2015	\$9.50/hr.

2. Instructional Personnel

A. Resignation

- (1) of Samuel Martina, an English Teacher at the Academy, resigning from the District effective August 13, 2015.
- (2) of Tanya Petti, a Special Education Teacher at the Middle School, resigning from the District effective August 6, 2015.
- (3) of Bridget Harris, Assistant Principal at the K-5 Complex, resigning from the District effective September 20, 2015.
- (4) of Kyle Leach, a Teaching Assistant at the Middle School, resigning from the District effective immediately.

B. Leave of Absence

- (1) of Kathleen Schopinsky, a Librarian at the K-5 Complex, requesting a personal unpaid leave of absence from October 5, 2015 until January 4, 2016.
- (2) of Andrew Hart for a leave of absence from his position as an Elementary Teacher in order to complete an Administrative Internship with the District for the 2015-2016 school year.

C. Position Title Change

- (1) due to additional responsibilities and the need to further the use of instructional technology at the K-12 level, Kathryn McFarland's title will change from Director of Professional Development to Director of Professional Development and Instructional Technology effective August 28, 2015.

D. Appointments

- (1) of **Patricia Hutchings** who has been a Teacher Aide with the District since 2009. She is appointed to a 1.0 FTE 4-year probationary position as a Teaching Assistant with a tenure area of Teaching Assistant effective September 1, 2015. This is a new position.
- (2) of **Jeanne Canough** who received her Bachelor's degree in Criminal Justice from Keuka College and her Master's degree in Childhood and Special Education from St. John Fisher College. She worked for the District as a Contract Substitute teacher at the Middle School in the 2013-2014 school year and as a long-term substitute 6th Grade Teacher for a semester in the 2014-2015 school year. In addition, she has been the District's JV Girls Volleyball coach since the 2013-2014 school year. Mrs. Canough is appointed to a 1.0 FTE 4-year probationary position as a Special Education Teacher at the Middle School with a tenure area of Special Education effective September 1, 2015. This position is available due to a resignation.
- (3) of **Mary Casella** who received her Nursing degree from Finger Lake Community College. She has been working as a RPN since 1996. Ms. Casella is appointed to a probationary position as a School Nurse in the Pk-2 office at the K-5 Complex effective September 1, 2015. This position is available as a result of a retirement.
- (4) of **Jessica Brotsch** who received her Bachelor's degree in Childhood/Special Education from Keuka College and her Master's degree in Special Education from the University of Colorado. She has been working as a teacher for 10 years. Ms. Brotsch is appointed to a 1.0 FTE 4-year probationary position as a K-5 Reading/Math Intervention Teacher with a tenure area of Childhood Education effective September 1, 2015. This is a new position.
- (5) of **Kellie Simpson** who received her Bachelor's degree in Elementary Education from Brigham Young University and her Master's degree in Education from the University of New England. She has been working for the District as a substitute teacher for the past school year. Ms. Simpson is appointed to a 1.0 FTE long-term substitute Teaching Assistant at the K-5 Complex for the 2015-2016 school year.
- (6) of **Kelly Klaybor-Smith** who received her Bachelor's degree in Accounting from RIT and her Master's degree in Education from the Nazareth College. She has worked for the District as a substitute teacher. Ms. Smith is appointed to a non-tenured position of 0.5 FTE Business Teacher at the Academy effective September 1, 2015. This position is available due to a resignation.
- (7) of **Sarah Goodman** who received her Bachelor's degree in Childhood and Special Education from NY University. She earned her Master's degree of Reading Specialist from Teachers College at Columbia University. She has been teaching at other Districts for the past 4 years. Ms. Goodman is appointed to a 1.0 FTE 4-year probationary position as a K-5 Teacher (4th Grade) with a tenure area of Childhood Education 1-6 effective September 1, 2015. This is a new position.
- (8) of **Oreshya Peterson** who received her Bachelor's degree in Communications/Journalism from St. John Fisher College. She earned her Master's degree in Inclusive Education from Nazareth College. She has been teaching at other Districts for the past 5 years. Ms. Peterson is appointed to a 1.0 FTE long-term substitute position as a K-5 Teacher (2nd Grade) effective September 1, 2015 through June 30, 2016.
- (9) of **Lori Garratt** who received her Bachelor's degree in Communications from Valparaiso University. She earned her Master's degree in Education from Roberts Wesleyan College. She has been teaching at other Districts for the past 3 years. Ms. Garratt is appointed to a 1.0 FTE long-term substitute position as a K-5 Teacher (5th Grade) effective September 1, 2015 through June 30, 2016.

- (10)of **Randi Vengelen** who received her Bachelor’s degree in English/Anthropology and her Master’s degree in Adolescent English and Special Education both from St. John Fisher College. Ms. Vengelen is appointed to a 1.0 FTE 4-year probationary position as an English Teacher with a tenure area of English effective September 1, 2015. She will be placed at the Academy. This position is available due to a resignation.
- (11)of **Ralph Undercoffler** is appointed Interim K-5 Assistant Principal effective September 1, 2015 at a rate of pay in accordance with contract.
- (12)of **Mark Lavner** is appointed to a Consultant position with the District effective August 15, 2015 at a rate of pay in accordance with contract.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step</u>
Patricia Hutchings	Teaching Assistant Level I	9/1/2015	1
Mary Casella	RPN License	9/1/2015	1
Jeanne Canough	Childhood Ed 1-6;	9/1/2015	1
Jessica Brotsch	Students w/ Disabilities 1-6; Childhood Ed 1-6; Early Childhood Ed B-2;	9/1/2015	1
Kellie Simpson	PreK-6	9/1/2015-6/30/2016	1
Kelly Klaybor-Smith	Business & Distributive Ed 7-12; Coord Career Development Ext.	9/1/2015	0.5 of 3
Sarah Goodman	Students w/ Disabilities 1-6; Childhood Ed 1-6; Early Childhood Ed B-2; Students w/ Disabilities B-2	9/1/2015	3
Oreshya Peterson	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2015-6/30/2016	1
Lori Garratt	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2015-6/30/2016	1
Randi Vengelen	English Language Arts7-12; Students w/ Disabilities – Generalist 7-12	9/1/2015	1

(13)Tutor

to be a tutor in the Canandaigua City School District for at a rate of pay in accordance with contract.
Andrea Hendershot

(14)2015-2016 Curriculum Area Lead Teachers

for Curriculum Area Lead Teacher appointments for the 2014-2015 school year at a rate of pay in accordance with contract:

Sandra Estes-Bishop	Art K-12
Heather Pawlak	CACC Coordinator
Steve Schlegel	Career & Technical Education (CTE) 6-12
Leanne Ducharme	Counseling 6-12
Brian Moore	English 6-12
Sarah Pennica	Foreign Language K-12
Keith Pedzich	IB Coordinator
Chris Crater	Math 6-12
Greg Kane	Music K-12
Bill Bowe	PE K-12/Health 6-12

(15)2015-2016 Co-curricular

for co-curricular appointments for the 2015-2016 school year at a rate of pay in accordance with contract:

Krista Coleman	Academian - Business Manager
Krista Coleman	Academian
Leslie Legge	Academic Eligibility Coordinator
Arlene McDonald	Art Club, High School
Marcia Kovalovsky	Athletic Activities Coordinator
Roy Weymouth	Aquatics Director
Diana Chase	Band Technical Assistant
Brian Dermody	Chemical Safety Specialist
Dave Platten	Class Advisor – Grade 9
Scott Schauman	Class Advisor – Grade 9
Mike Pane	Class Advisor – Grade 10
Trish Tepedino	Class Advisor – Grade 10
Laure Blazey	Class Advisor – Grade 11
Roberta Bittel	Class Advisor – Grade 11
Arlene McDonald	Class Advisor – Grade 12
Barb Morgan	Class Advisor – Grade 12
Roberta Bittel	Coordinator of Student Activities
Mike Sisson	Drama – Business Manager
Gordon Estey	Drama – Technical Advisor
Kristy Ingersoll	Drama – Vocal Director, Spring
Scott Schauman	Drama Club
Scott Schauman	Drama Director - Fall
Jennifer Hearne	Drama – Musical Asst. Director
Scott Schauman	Drama, Musical Director, Spring
Gordon Estey	Drama, Technical Director, Spring
Barb Landon	Future Business Leaders
Trish Kelley	House Manager
Dawn Emery	IB CAS Coordinator
Kelly Smith (.5)	Interact
Mary Eckdahl (.5)	Interact
Kristy Ingersoll	Jazz Choir
Karen Brown	Key Club
Jason McLaughlin	Masterminds
Kristy Ingersoll	Madrigal Choir
Sue Mintel	Math League
Heidi Bjorling	Musical Accompanist
Gail Kass-Smith (.5)	National Honor Society
Sue Mintel (.5)	National Honor Society
Diana Chase	Orchestra Director
Greg Kane	Parade Band
Arlene DeVinney	Peer Mediation
Steve Schlegel	Robotics
Scott Chappell	Robotics
Barb Landon	School Store Advisor
Adam Stoler	Ski Club, High School
Laure Blazey	SSD Testing Coordinator
Roberta Bittel	Student Government
Greg Kane	The Sound
Nancy Petrie	Boys' Ensemble (Middle School)
Jessica Collins	Fiddler's Club
Nancy Petrie	Girls' Ensemble

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John Michalko (.5)	Hobbies for Life
Suzy Cannon (.5)	Hobbies for Life
Dave Nieman (.5)	Intramurals
Dale Werth (.5)	Intramurals
Tim Via	Jazz Ensemble
Greg Crystal	Musical Director-Drama
Nancy Petrie	Musical Director-Vocal
Nicole Santillo (.5)	Newspaper
Lori Kay (.5)	Newspaper
Tim Via	Parade Band
Joni Mergenthaler	Peer Mediator
Pam Welch	Ski Club
Caroline Chapman	Student Government-6th
Jaime Snell	Student Government-7th and 8th
Sally McKenna (.665)	Yearbook
Lisa Fessner (.335)	Yearbook
Pam Welch	6th Grade Camp Counselor
Bruce Hawkins	Ski Club, Elementary School
Beth Dombrowski	Arts In Education
Linda Galante	AV Coordinator
Bruce Hawkins	District Head Ski Club Advisor
Bill Bowe	Wellness Coordinator

(16)2015-2016 Non-compensated Co-curricular

of the following individuals for non-compensated co-curricular appointments for the 2015-2016 school year:

Scott Schauman	Academy Chess Club
Deb Sutherland	Academy Film Society Advisor
Eric Bateman	CA Reading Society
Jaime Snell	Color Guard
Mike Sisson	Creative Writing Club
Ashley Madden	Field Hockey
Doug Pereira	Ignite
Eric Harter	Lego Robotics
Vern Tenney	Magic the Gathering
Mike Madden & Eric Cosman	Outdoor Club
Patrick Case	Student Government K-5

(17)2015-2016 Team Leaders

of the following individual for Team Leaders for the 2015-2016 school year at a rate of pay in accordance with contract:

Julie Natale – UPK
 Mary Ann Pavone – Kindergarten
 Elizabeth Consaul – 1st Grade
 Maria Green – 2nd Grade
 Heather Carson – 3rd Grade
 Genial Close – 4th Grade
 Michele Reynolds – 5th Grade
 Zach Gisleson – 6th Grade
 Pam Welch – 6th Grade
 George McConnville – 6th Grade
 Mark MacNeil – 7th Grade
 Caroline Wenzel – 7th Grade

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Mike Mahar (.5) – 7th Grade
Anne Olvany (.5) – 7th Grade
Linda Sikora – 8th Grade
Jared Simpson – 8th Grade
Kevin Wall – 8th Grade
Angela Dana – Canandaigua Lake
Jessica Collins – Canandaigua Lake

(18)2015-2016 Winter Coach

for a Winter Coaching position at a rate of pay in accordance with contract:
Patrick Wade Varsity Ice Hockey

(19)Support Teacher

of Mr. Stephen Holmes, Canandaigua retiree teacher, to a contract support position for teacher and student use of available technology.

(20)Certified Substitute Teachers

as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Patricia O'Hara (Preferred)
David Halligan (Preferred)
Patricia Neprud-Mehls (Preferred)
Kristin Galens
Corrine McKinney
Molly Rositano
Rita Merante

(21)Contract Substitute RPN 2015-2016 School Year

as a Contract Substitute RPN position for a guaranteed minimum of 100 days at \$20 per hour effective September 1, 2015 through June 30, 2016.
Adrienne Cutri

(22)Contract Substitute Teachers 2015-2016 School Year

as a Contract Substitute Teacher positions for a guaranteed minimum of 135 days at \$100 per day effective September 1, 2015 through June 30, 2016.

Al Almansberger	Academy
Andrea Hendershot	Academy
Laurel Roeder	Academy
Christine Stebbins	Academy
Steven Verbridge	Middle School
Sarah Bobb	Middle School
Lauren Santella	Middle School
Jessica Ryan	Middle School
Danielle Everts	Middle School
Emily Brinkman	K-5 Complex
Danielle Greer	K-5 Complex
Molly Temple	K-5 Complex
Quinn Simmons	K-5 Complex
Tabitha Metz	K-5 Complex
Kristin Galens	K-5 Complex



Rebecca Hudson K-5 Complex
Margaret Senges K-5 Complex

(23) Non-Certified Substitute Teachers

as Non-Certified Substitute Teachers conditional upon verification of 2-years of college and criminal history clearance from the New York State Education Department where appropriate.

Patricia Rose
Alexandra Gray
Nicholas Magorka

End of Consensus Agenda

December 9, 2014 Project Vote ~ Proposition 2 - Millings

Upon a motion made by Mrs. Kesel, seconded by Mr. Reho, with all present voting yes, the Board of Education approved voting on the contract for millings. APPROVED: CONTRACT

Based on review and a meeting, SEI design group created a scope of work that meets the priorities of the District. Opening of bids was held on August 26, 2015.

Contract: Millings
Contractor: Keeler Construction Co., Inc.
Base Bid: \$40,000

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Proposition 2 - Millings as follows:

Contract: Keeler Construction Co., Inc. \$40,000

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Duly put to a vote as follows:

Cheryl Birx Voting Yes
Joseph Delforte, Jr. Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Absent
Michelle Pedzich Voting Yes
John Polimeni Voting Yes
Tom Reho Voting Yes
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

Board Committee Reports

Audit Committee

Mrs. Pierce reported on behalf of the Audit Committee which met on August 19. The Committee reviewed updates to Regulation 5410 Procurement Guidelines. Moving forward when professional services are contracted for a form will be created and maintained in the WinCap system for future review by auditors. New tax certioraris are being received for the current year. There are new reporting guidelines for the Affordable Care Act the district is working on be in compliance. The next meeting is scheduled for September 16.

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Closing Remarks

Superintendent Erdle informed the Board at the September 10 Board Meeting, they will receive two presentations. Along with the opening day reports the 2015-2016 Management Plan will be rolled out and allow for questions.

Upcoming Events

- September 1 - Kindergarten Orientation Day and Bus Ride
- September 2 - Superintendent Conference Day
- September 7 - Labor Day
- September 8 - School Opens
- September 10 - **Regular Board Meeting**
- September 14 - Policy Committee
- September 16 - Audit Committee
- September 24 - **Regular Board Meeting**

Adjournment

Upon a motion made by Mr. Reho, seconded Mrs. Kesel with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 4:41 p.m. The next Regular meeting will be on September 10, 2015 at the Operations Center at 7:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk