



**Canandaigua City School District**  
**Minutes – July 23, 2015**  
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, July 23, 2015 at 4:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Michelle Pedzich, Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Jeannie Kesel, Bill Patrowicz, John Polimeni

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: Mike McClain

BOARD DISTRICT CLERK: Deborah Sundlov

**Executive Session**

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 4:00 p.m. for the purposes of discussing the employment history of one particular employee(s) and matters leading to the appointment of a particular person or employee.

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

**Return to Open Session**

Upon a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Open Session at 4:12 p.m.

**APPROVED:**  
**OPEN SESSION**

**Pledge of Allegiance to the Flag**

Mrs. Grimm reconvened the meeting at 4:17 p.m. and asked everyone to stand for the Pledge of Allegiance.

*Mr. McClain left at 4:18 p.m.*

**President’s Comments**

President Grimm informed the Board of a new process for a Warrant review. Once an assigned person has completed the review of the warrant, they are to send a confirmation email to Mrs. Pierce and Ms. Sundlov for their records.

President Grimm noted at the last Board of Education meeting everyone in attendance signed the Vendor Conflict of Interest Disclosure Statement. This is a common legal and audit recommendation for all Board members. The disclosure is not only a vehicle for trust among Board members, but also trust for the public. She also noted that Mr. Polimeni has refused to sign the statement. A Board member asked if he provided a reason; President Grimm stated that he has not provided one.

**Superintendent’s Report**

Superintendent Erdle handed out an “Upcoming Important Dates” sheet as part of the Plan for Excellence for the Board to add to their calendars. Reminders will be sent prior to each event.

**New Entrant Picnic**  
**Wednesday, August 26, 2015**  
5:00 p.m. - 7:00 p.m.

**Kindergarten Parents Welcome**  
**Tuesday, September 1, 2015**  
9:00 a.m.

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Ice Cream Social - Teacher Meet & Greet

Wednesday, September 2, 2015

Grades 1 and 5 1:15 p.m. - 2:00 p.m.

Grades 2 and 4 2:00 p.m. - 2:45 p.m.

Grades 3 and Special Ed Self-Contained Classrooms 2:45 p.m. - 3:15 p.m.

Superintendent Erdle updated the board on the two school psychology interns. Because of the time, this may be difficult to occur. The district may be able to fill one, but will need to look further for a second.

During budget season it was discussed that we may need to add an additional administrative position with the new APPR regulations. At this time, that will not happen but in the future we may look to add a consultant to help with the requirements.

With the new requirement of a four year probationary period, a revised tenure cycle review is being reviewed and will be presented to the Board. Current employees will be grandfathered to a three year cycle.

Dr. Julie Winston, Assistant Superintendent for Instruction, reported last Spring NYSED changed the Part 154 Regulations as they related to the instruction of English Language Learners. In the past, students in all levels of English language proficiency were pulled into a small group instruction setting with a certified ESOL teacher. These small group settings could combine students from two grades provided they were of the same proficiency level. The new regulations require that students in 4 out of the 5 proficiency levels receive instruction in the classroom in one of the four core content areas. This means that the ESOL teacher must push in as a co-teacher.

In Canandaigua, we have students in all but grade 7 and 8 and in all three buildings. As we plan teachers' schedules, it appears that our K-5 teacher would need to push into classrooms in all 6 grade levels. Our 6-12 teachers' schedule is challenging due to the different levels of proficiency of students at the Academy and the need to provide instruction in grade 6. We are planning based upon the teachers' identification of level of service which will not be confirmed until receipt of the NYSESLAT results in mid to late August. We will be unable to meet all of the needs of students with the 2.0 teachers thus will need to hire an additional teacher, either full or part-time. However, there is a shortage in the field and, as a result, it may be difficult to find a part-time teacher.

Public Comments

There were no public comments.

June Warrants

Upon a motion made by Mr. Delforte, seconded by Mrs. Grimm on behalf of Mrs. Kesel, with all present voting yes, the Board of Education approved the June Warrants as follows:

APPROVED:
JUNE
WARRANTS

- Warrant #0166 General Fund Ck #'s 00773 – 000777 (Positive Pay)
Warrant #0168 General Fund Ck #'s ACH000825 – ACH000906
Warrant #0169 General Fund Ck #'s 000778 – 000871 (Check Print)
Warrant #0170 General Fund Ck #'s 000872 – 000875 (Positive Pay)
Warrant #0171 General Fund 18 Credit Card Payments
Warrant #0173 General Fund Ck #'s 000876 – 000880 (Positive Pay)
Warrant #0174 General Fund Ck #'s 000881 – 000884 (Positive Pay)
Warrant #0175 General Fund Ck #'s ACH000907 – ACH000946
Warrant #0176 General Fund 19 Credit Card Payments
Warrant #0177 General Fund Ck #'s 000885 – 000952 (Check Print)
Warrant #0178 General Fund Ck #'s 000953 – 000962 (Positive Pay)
Warrant #0179 General Fund Ck #'s ACH000947 – ACH000993



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Warrant #0180	General Fund	7 Credit Card Payments
Warrant #0181	General Fund	Ck #'s 000963 – 000981 (Check Print)
Warrant #0183	General Fund	Ck #'s 000982 – 001004 (Positive Pay)
Warrant #0184	Capital Fund	Ck #'s 000391 - 000398
Warrant #0185	Federal Fund	Ck #'s 000620 – 000629
Warrant #0186	General Fund	13 Credit Card Payments
Warrant #0187	Cafeteria Fund	Ck #'s 000986 – 001011

**Approval of Minutes**

Upon a motion made by Mrs. Thomas, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of June 18, 2015 and Reorganization and Regular Meeting of July 2, 2015.

**APPROVED:**  
**MEETING**  
**MINUTES**

**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made by Mr. Delforte, seconded by Mrs. Pedzich, with all present voting yes the Board of Education approved:

**APPROVED:**  
**CONSENSUS,**  
**SUPPLEMENTAL**  
**AGENDA**

**Business and District Matters**

- the Treasurer’s Report for the Period of June 1, 2015 – June 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.  
  
the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – June 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- the Revenue Status Report, which is a summary, for the period of July 1, 2014 – June 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- to accept a one-time New York State grant obtained by Senator Nozzolio in the amount of \$30,000. The grant will be used to support the expenditure of an additional School Resource Officer in the 2015-2016 school year. The grant requires an adjustment to the 2015-2016 General Fund Budget whereby code A3289 - Miscellaneous State Aid Revenue will increase by \$30,000 and budget code A7310-400-010-0000 - School Resource Officer Contractual Expenditure will also increase by \$30,000.
- an agreement with the City of Canandaigua and Canandaigua City School District for two part-time School Resource Officers (SRO’s) for the 2015-2016 school year.  
  
an agreement for medical coverage with F.F. Thompson Hospital for home football games for the 2015-2016 school year.
- the following individuals to volunteer within our fall programs. Each will be up to date on CPR/AED and First Aid Certification.

**TREASURER’S**  
**REPORT**

**BUDGET STATUS**  
**REPORT**

**REVENUE**  
**STATUS REPORT**

**GRANT**  
**ACCEPTANCE**

**AGREEMENT**  
**WITH CITY OF**  
**CANANDAIGUA**  
**AGREEMENT**  
**WITH**  
**F.F.THOMPSON**  
**FALL ATHLETIC**  
**VOLUNTEERS**

<b>Boys Soccer</b>	<b>Football</b>	<b>Girls Swimming &amp; Diving</b>
Darren Debs	Benjamin Rose	John Taylor
<b>Girls Tennis</b>	Dennis Cole	<b>Girls Soccer</b>
Mike Morgan	Albert Almansberger	Steve Compton
<b>Boys Volleyball</b>	Gil Jackson	Martha McGrath
Steven Berbridge	Austin Deuschel	Jackie Corbett
<b>Boys &amp; Girls Cross Country</b>	Richard Romeo	
Jack Coons		

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6. elimination of benchmark as graduation requirements:

**ART DEPARTMENT  
RECOMMENDATION**

The Canandaigua City School District Art Department completed a two-year long curriculum review process and are requesting Board approval for the elimination of the Art Benchmark as a graduation requirement for all students, beginning with the class of 2016.

The 8<sup>th</sup> grade Art Benchmark was originally created in 1997 as a means to evaluate a student’s art knowledge up to that point in their educational career. Currently, the benchmark is given during the student’s 7<sup>th</sup> grade school year and ultimately determines a student’s course selection for high school. The benchmark was originally an 8<sup>th</sup> grade course requirement whereby students demonstrated their art prowess. The benchmark was moved to 7<sup>th</sup> grade around 2008 where it became a research project as opposed to an art project. Over time, the benchmark has been modified to the point where it no longer serves its intended purpose.

The Art Department proposes revising the 7<sup>th</sup> grade art curriculum to include college and career-ready opportunities in the visual arts and real-life art connections. In lieu of a graduation requirement, the department recommends that assessment opportunities in 7<sup>th</sup> grade be used as a diagnostic tool for the appropriate placement of students into the 8<sup>th</sup> grade art electives.

The Class of 2021 would be the first class with new 7<sup>th</sup> grade curriculum expectations; however, we request that this graduation requirement be removed for any student in the Classes of 2016 through 2020, allowing the counselor, student, and his/her family to make the course selection necessary to meet the State’s requirement for one credit in the arts by choosing either art or music.

7. the request of Mr. Brian Nolan, Assistant Superintendent for Personnel & Support Services, to declare the below as surplus items and to sell at a public auction.

**SURPLUS  
EQUIPMENT**

**Bus #49**

2007 - 72 passenger with rear engine 1T7YR4A2171274041 with 114,712 miles on the odometer.

**Bus #51**

2007 - 72 passenger conventional 4UZAAXCS67CWO3868 with 125,538 miles on the odometer

the request of Mr. Vernon Tenney, Academy Principal, for initial approval for the below Academy field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**FIELD TRIP ~  
INITIAL  
APPROVAL**

- With Youth, For Youth, October 3-4, 2015, Onanda Park, New York

8. the request of Mr. John Arthur, Middle School Principal, to partner with **EnCompass Learning** to start an after school program. The program will run from 3 – 4:30pm with two twelve week sessions. The program will start in early October, and end in early April. The target is for 48 students this year.

**ENCOMPASS  
LEARNING**

9. the below transfers (effective June 30, 2015) are over \$20,000 and requires Board of Education approval. The budget transfers will accommodate 2014-2015 year-end restricted encumbrances:

**BUDGET  
TRANSFERS**

From: A1996-400-010-0000	Security Contractual
From: A1380-400-010-0000	Fiscal Agent Fees
To: A1621-437-010-8000	Maintenance Special Projects
From: A5510-453-010-9000	Transportation Fuel
From: A2630-220-010-0000	Computer Hardware

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From: A1989-400-010-0000	Unclassified Contractual	\$11,585.43
From: A1680-400-010-0000	Data Processing Contractual	\$6,111.52
From: A1621-427-010-8000	Maintenance Inspections	\$2,442.29
To: A1621-438-010-8000	Maintenance Capital Projects	\$81,999.33

- 10. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**
- 11. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Dan Kazmark	Custodial Worker	Resignation	7/17/2015
Ashley Perri	Secretary I	Resignation	7/24/2015
Janet Bardeen	Teacher Aide	Resignation in order to Accept another position	7/23/2015

B. Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Dennis Baron	Substitute School Bus Monitor	7/6/2015	\$8.75/hr.
Janet Bardeen	Finance Clerk	7/24/2015	\$12.25/hr.

2. Instructional Personnel

A. Resignation

- (1) of Lauren Santella who is resigning from her Teaching Assistant position at the Middle School effective July 16, 2015.
- (2) of Melissa Levey who is resigning from her .5 Business Teaching position at the Academy effective July 15, 2015.

B. Resignation for the Purpose of Retirement

- (1) of Kathryn Hayden, a School Counselor at the Middle School, effective February 1, 2016. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Kathryn Hayden	School Counselor	2/1/2016	27

C. Appointments

- (1) of **Emily Williams** who has been working for the District as a 0.5 FTE English Teacher and a 0.5 FTE Long-term Substitute English Teacher at the Middle School for the past two school years. Ms. Williams is be appointed to a 1.0 FTE 2-year probationary position as an English Teacher with a tenure area of English effective July 1, 2015.

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- (2) of **Irene Leggiero** who received her Bachelor’s degree in Elementary and Special Education and her Master’s degree in Reading and Literacy both from SUNY Geneseo. She has been teaching in the public school system for 2 years. Ms. Leggiero is appointed to a 1.0 FTE 4-year probationary position as a K-5 Special Education Teacher with a tenure area of Special Education effective September 1, 2015. This is a new position.
- (3) of **Kerra Rank** who received her Bachelor’s degree in Childhood Education from SUNY Fredonia and her Master’s degree in Inclusive Education from Nazareth College. She has been working as a teacher in the private sector for 3 years. Ms. Rank is appointed to a 1.0 FTE Long-term substitute position as a K-5 Special Education teacher effective September 1, 2015 through June 30, 2016.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step</u>
Emily Williams	English 7-12, Professional	7/1/2015	5
Irene Leggiero	Literacy 5-12, Initial; Literacy B-6, Initial; Students w. Disabilities 1-6, Initial;	9/1/2015	2
Kerra Rank	Childhood Education 1-6 Initial Early Childhood Ed B-2, Professional; 9/1/2015-6/30/2016 Childhood Ed 1-6, Professional; Students w/ Disabilities B-2, Professional; Students w/ Disabilities 1-6, Professional		1

(4) Extended School Year

for summer work in the Technology Department effective July 1, 2015 through August 31, 2015 at the contractual rate.

- Rose Rhode
- Linda Galante
- Cheryl Bournival

(5) Tenure Appointments

for tenure appointments pending successful completion of their probationary periods. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Maaik Hartmann	Assistant Principal	8/15/2015
Eric Jordan	Assistant Principal	8/27/2015

(6) 2015-2016 Fall Coaches

for Fall Coaching positions at a rate of pay in accordance with contract:

<u>Coach</u>	<u>Position</u>
Jeff Welch	Varsity Football
Matt Walters	Assistant Football
Zach Gisleson	Assistant Football
Jamie Anderson	Assistant Football
Ed Mulheron	JV Football
Deven York	JV Football
Dale Werth	Modified B Football
Dave Nieman	Modified B Football
Chris Redington	Modified B Football

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<u><b>Coach</b></u>	<u><b>Position</b></u>
Colin Carson	Modified B Football
Mark Annesi	Varsity Boys Soccer
Joseph Sabbour	Assistant Boys Soccer
Eric Ward	JV Boys Soccer
Eric Harter	Modified B Boys Soccer
Eric Marsh	Modified B Boys Soccer
Kim Condon	Varsity Girls Soccer
Danielle Owdienko	Assistant Girls Soccer
Ashley Stoughton	JV Girls Soccer
Paul Sedita	Modified B Girls Soccer
Michael Mahar	Modified B Girls Soccer
Laurie Nass	Varsity Fall Cheerleading
Maria Chiappone	JV Fall Cheerleading
Kirstynn Morrell	Middle School Fall Cheerleading
Matt Ward	Varsity Cross Country
Eric Mullen	JV Cross Country
Leanne Ducharme	Modified B Cross Country
Bob Black	Varsity Girls Swimming
Evan Smith	JV Girls Swimming
Becca Kraft	Girls Diving
Roy Weymouth	Modified B Girls Swimming
Dave Ducharme	Varsity Girls Tennis
Lynne Pierce Morey	JV Girls Tennis
Arlene DeVinney	Modified A Girls Tennis
Ryan Chapman	Varsity Boys Volleyball
Steve Holmes	JV Boys Volleyball
Cheri Chinn	Modified B Boys Volleyball
Jon Canough	Varsity Girls Volleyball
Jeanne Canough	JV Girls Volleyball
Lynn Ocorr	Modified B Girls Volleyball
Kevin Wall	Modified B Girls Volleyball

(7) 2015-2016 Mentors

for Mentoring positions at a rate of pay in accordance with contract:

<u><b>Intern</b></u>	<u><b>Position</b></u>	<u><b>Mentor</b></u>
Jennifer Rosenbauer	CACC Science	Lorin VanNostrand
Melanie Bishop	CACC Social Studies	Heather Black
Tammy Franz	HS Business	Barb Landon
Marie Windover	HS English	Donna Klick
Kelli Powell	HS ESOL	Karen Brown
Spencer Sherwood	HS French	Heather Raulli
Charles Robinson	HS Social Studies	Robin Hulme
Kaylee Kelley	HS Spanish	Krista Coleman
Brian Crawford	HS Special Ed	Karen Kurowski
Jacqueline Corbett	MS 6th Math	Anne Olvany
Matthew Vanderlee	MS 8:1:1	Kelly Godfrey
Dawn Marcano	MS Home & Careers	Mary Kay Ward
Rebekah Maher	MS Spanish	Jen Colbert
Kylie Hart	PES	Shelley Sossong
Karen Polimeni	PES	Becky Boseck
Stacy Sabin	PES	Katie Miller
Kevin Murray	PES .5 Music	Kim Kane

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<u>Intern</u>	<u>Position</u>	<u>Mentor</u>
Courtney North	Occupational Therapist	MacKenzie Brown
Anthony Kunecki	PES Physical Education	Eric Mullen
Ashley Stoughton	PES Physical Education	Eric Ward
Denise Shimmon	PES Psychologist	Deanna Dramer
Lori Calcagni	PES Psychologist	Amy Principato
Melinda Fikes	PES Special Ed	Lori McJury
Emily Conrad	Occupational Therapist	MacKenzie Brown
Hannah Doody	Occupational Therapist	MacKenzie Brown
Elizabeth Giuliano	English	Janet Zea
Ruth Ingalsbe	Teacher of the Deaf	Kay Nemecek
Kristy Ingersoll	Music	Nancy Petrie

**End of Consensus Agenda**

**Board Committee**

Upon a motion made by Mr. Reho, seconded by Mrs. Pedzich, with all present voting yes the Board of Education approved the Board Committee Assignments and Board Goals and Charges:

**APPROVED:**  
**ASSIGNMENTS**  
**AND CHARGES**

**Upcoming Events**

- August 11 - Policy Committee Meeting
- August 17 - Fall Varsity/JV Sports Practice Begins
- August 17 - CA/MS Athlete-Parent Meeting with Fall Coaches
- August 26 - Optional Superintendent Conference Day
- August 26 - New Entrant Family Picnic
- August 27 - Regular Board Meeting ~ 4:15 p.m.
- September 1 - Kindergarten Orientation Day and Bus Ride
- September 2 - Superintendent Conference Day
- September 7 - Labor Day
- September 8 - School Opens
- September 10 - **Regular Board Meeting**
- September 24 - **Regular Board Meeting**

**Adjournment**

Upon a motion made by Mr. Reho, seconded Mrs. Birx, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 4:49 p.m. The next Regular meeting will be on August 27, 2015 at the District Operations Center at 4:15 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
 District Clerk