



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, June 23, 2016 at 5:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Jeannie Kesel (arrived at 5:37 p.m.), Bill Patrowicz, John Polimeni (arrived at 5:33 p.m.), Tom Reho, Beth Thomas
BOARD MEMBERS ABSENT: Joe Delforte, Michelle Pedzich
LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Julie Winston, John Zappia
ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, John Lafave, Vernon Tenney, Andy Thomas
BOARD DISTRICT CLERK: Deborah Sundlov
OTHERS PRESENT: Doug Pereira, Rachael Schading, Jeff Scheetz, Ralph Undercoffler, Kris VanDyne

Executive Session

Upon a motion made by Mrs. Bix, seconded Mrs. Thomas with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. for the purposes of discussing ten employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee and one collective negotiations pursuant to Article 14 of Civil Service Law (the Taylor Law).

APPROVED: EXECUTIVE SESSION

Return to Open Session

Upon a motion made by Mrs. Thomas, seconded by Mrs. Kesel, with all present voting yes, the Board of Education returned to Open Session at 6:05 p.m.

APPROVED: OPEN SESSION

Executive Session

Upon a motion made by Mr. Patrowicz, seconded Mrs. Kesel with all present voting yes, the Board of Education approved returning an Executive Session at 6:16 p.m. for the purposes of discussing one employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED: EXECUTIVE SESSION

Return to Open Session

Upon a motion made by Mr. Reho, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:18 p.m.

APPROVED: OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:31 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance and a special welcome to Ms. Rachel Schading, the new Assistant Principal at the Academy.



### **Superintendent's Report**

Mr. Vernon Tenney, Academy Principal, reported the Global History exams were at the highest they have been. Lead Teacher Mrs. Kris VanDyne along with Jeff Scheetz, Doug Pereira and Kim Web all discussed their strategy this year to help students in need. Congratulations went out to the entire team.

***Those not participating in the rest of the meeting left at 6:50 p.m.***

### Graduation Update

Mr. Vernon Tenney provided the Board with an update for the Class of 2016. The year began with 292 students, on June 26 the District will have 279 students graduating with the graduation rate of 95.5%. Of the 13 students who will not be graduating, one student entered the 2015-2016 school year planning on being a 5<sup>th</sup> year senior. Two students entered the 2015-2016 school year as a 5<sup>th</sup> year senior and will now return as a 6<sup>th</sup> year. Of the 11 remaining students, eight are planning on being August graduates; they did not pass at least one graduation required course. These students had multiple interventions, communication home was nearly weekly, parent meetings were held in person or over the phone. Of the three, they have at minimum four to five courses/credits to graduate. We have, at this time, commitments from them to return in the fall.

### School Lunch Update

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Service, reported there will be a school lunch price change for the 2016-2017 school year. There is a program that was created in 2010 the districts are to use in computing their prices. The new prices that will be voted on at the reorganizational meeting are:

- Student breakfast - \$1.50
- Student lunch K-5 - \$2.40
- Grades 6-12 - \$2.50
- Adult lunch - \$3.85

### Mandatory Lead Testing

Superintendent Erdle informed the Board there is a new mandate whereby all schools must test for lead. It is being reported that it is aidable, but the details at this point are unknown. According to the regulations, we must test 590 fixtures. This is any place student could get water, kitchen sinks, bathroom sinks, classroom sinks, ice machines, kitchen sprayers, hose fittings, and drinking fountains. This will be completed at the Primary-Elementary School, Middle School, Academy, Red House and CACC.

### 'Shout Out'

Senior Grace Frarey is the first female Academy graduate attending the University of Rochester – Eastman School of Music pursuing a dual degree in jazz studies and music education. She will also be recognized Monday, June 27 at the annual Rochester International Jazz Festival.

We are once again are grateful to Senator Nozzolio who notified the District we will be given a one-time state grant in the amount of \$30,000 to support a School Resource Officer.

### **Public Comments**

There were no public comments.

***Those not participating in the rest of the meeting left at 7:11 p.m.***

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May Warrant Review

Upon a motion made by Mrs. Birx, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved May Warrants as follows:

APPROVED:
WARRANTS

- Warrant V244 General Fund Ck #002846 and credit
Warrant 0221 General Fund Ck #'s ACH001703-ACH001739
Warrant 0223 Federal Fund Ck #'s ACH000008
Warrant 0224 Capital Fund Ck #'s ACH0000004
Warrant 0225 General Fund Ck #'s ACH001740-ACH001749
Warrant 0227 General Fund Ck #'s ACH001750-ACH001777
Warrant 0228 Federal Fund Ck #'s ACH000009
Warrant 0229 Capital Fund Ck #'s ACH000005 – ACH000006
Warrant 0230 Capital Fund Ck #'s 000114 – 000117 (Check Print)
Warrant 0231 Federal Fund Ck #'s 000120-000122 (Check Print)
Warrant 0232 Check Print Ck #'s ACH001703-ACH001739
Warrant 0233 General Fund Ck #'s 002755-002763 (Positive Pay)
Warrant 0234 General Fund 22 Credit Card Payments
Warrant 0235 General Fund Ck #'s 002764-002765 (Positive Pay)
Warrant 0236 Federal Fund Ck #'s ACH000010
Warrant 0237 General Fund CK #'s ACH001778-ACH001815
Warrant 0238 Federal Fund Ck #'s ACH000011
Warrant 0239 General Fund Ck #'s 002766-002768 (Positive Pay)
Warrant 0241 Federal Fund Ck #'s 000123-000129 (Check Print)
Warrant 0242 Capital Fund Ck #'s 000118 – 000119 (Check Print)
Warrant 0243 General Fund 9 Credit Card Payments
Warrant 0244 General Fund Ck #'s 002769-002882 (Check Print)
Warrant 0245 General Fund Ck #'s 002883-002888 (Positive Pay)
Warrant 0246 Federal Fund Ck #'s 000130 (Positive Pay)
Warrant 0247 Cafeteria Fund Ck #'s 001181 – 001207

Approval of Minutes

Upon a motion made by Mrs. Thomas, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the meeting minutes of the Special Meeting of May 17, 2016 and Regular Board Meeting of May 26, 2016.

APPROVED:
MEETING MINUTES

Educational Presentation

Plan for Excellence Update

The Board received the update to the 2015-2016 Plan for Excellence initiatives.

Smart Schools Update

Mr. Dan Bowman, Director of Technology, provided the board with an overview of the District's Smart School Bond proposal. The proposal will be made available on the District website for 30 days and a Public Hearing will be held on July 28.

Smart Schools Investment Plan

Upon a motion made by Mrs. Kesel, seconded by Mr. Patrowicz, with all present voting yes, the Board of Education approved Smart Schools Investment Plan.

APPROVED:
INVESTMENT
PLAN



**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made Mrs. Kesel, seconded Mr. Polimeni, with everyone present voting yes the Board of Education approved:

**APPROVED:  
CONSENSUS  
AGENDAS**

**Business and District Matters**

1. the Treasurer's Report for the Period of May 1, 2016 – May 31, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **TREASURER'S REPORT**
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – May 31, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **BUDGET STATUS REPORT**
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – May 31, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **REVENUE STATUS REPORT**
4. the request of Dr. Julie Winston, Assistant Superintendent for Instruction and Katie McFarland, Director of Professional Development and Instructional Technology request approval for David E. Miller from **Digital Conversion Institute** to hold workshops on Learning Management System and digital conversion initiatives. Cost for his services is \$3,000. **CONSULTANT**
5. the request of Mr. Vernon Tenney, Academy Principal, to discard Academy library books that are no longer in condition for student use. These books will be given away, donated to community groups or discarded. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **SURPLUS BOOKS**
6. the request of Mr. Jim Simmons, Athletic Director, for initial approval of the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
  - **Girls Volleyball**, Burnt Hills, NY, September 9-10, 2016**ATHLETIC FIELD TRIP ~ INITIAL APPROVAL**
7. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, to declare as surplus equipment a desk in a kindergarten teacher's room. **SURPLUS EQUIPMENT**  
  
the request of Mrs. Marcie Ware to declare two pianos in the South Auditorium as surplus equipment. Both instruments were donated over the last couple of years and are no longer suitable for school use.
8. the Board of Education meeting date of August 24, 2016 to be moved to August 25, 2016. **BOE MEETING DATE**
9. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, for Ms. Karen Salvia-Mottler as a Title I consultant. Ms. Salvia-Mottler will work with district administration in the preparation and submission of the Title I grant. As a former administrator of the school district, Ms. Mottler prepared this grant annually and is highly qualified to do so again this year. Ms. Salvia-Mottler will be paid her per diem rate based on the salary she earned at retirement. **CONSULTANT**
10. a donation in the amount of \$840.84 from the Educational Enrichment Fund to be used in purchasing a set of chest waders and for use by the Academy science Department for water quality and other related studies to be conducted locally. **DONATION**

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- 11. an agreement with Toth's Sports to provide maintenance and support for the scoreboards throughout the district for the 2016-2017 school year. **AGREEMENT**
  
- 12. the request of Mr. John Zappia, Acting Assistant Superintendent of Business for the District retain, in unrestricted fund balance, an amount equal to 4% for the ensuing year's budget as allowed by section 1318 of the real property tax law. Any amount in excess of the 4% will be funded in the following reserves; Retirement Contribution Reserve, Tax Certiorari Reserve, Capital-Transportation Reserve, Capital Reserve and Workers' Compensation Reserve. **FUNDING OF RESERVES**
  
- 13. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**  
 the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**

**Personnel**

1. Non-Instructional Personnel

A. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Harry Parks	School Bus Driver	8/31/2016	\$22.75/hr.
Frank Fessner	School Bus Driver	8/31/2016	\$22.75/hr.
Deborah Wingate	School Bus Driver	8/31/2016	\$22.75/hr.
Rebecca Elder	Substitute School Bus Driver	7/1/2016	\$14.35/hr.
Anthony Ceddia	Student Helper – Technology	7/1/2016	\$9.00/hr.
Ryan Daniels	Student Helper – Technology	7/1/2016	\$9.00/hr.
Nevin McCarthy	Student Helper – Technology	7/1/2016	\$9.00/hr.
Dane Jensen	Student Helper – Technology	7/1/2016	\$9.00/hr.
Shea Simmons	Student Helper – Technology	7/1/2016	\$9.00/hr.
Andrew Kemler	Student Helper – Technology	7/1/2016	\$9.00/hr.
Jared Jorolemon	Student Helper – Technology	7/1/2016	\$9.00/hr.
Benjamin McMath	Student Helper – Technology	7/1/2016	\$9.00/hr.
Samuel Mitchell	Student Helper – Technology	7/1/2015	\$9.00/hr.

2. Instructional Personnel

A. Resignation

(1) of Lauren Peck, a 0.25 FTE Art Teacher at the K5 Complex, effective June 30, 2016.

B. Leave of Absence

(1) Maaik Hartmann, Assistant Principal at the Academy, for a personal unpaid leave of absence to begin on August 18, 2016 and end August 17, 2017.

(2) Kymberly McCarthy, 4<sup>th</sup> Grade Teacher at the K5 Complex, requesting a pregnancy-related disability leave of absence to begin on or about November 4, 2016 and to end on or about December 16, 2016 immediately following by an unpaid child-rearing leave of absence to end July 1, 2017.

C. Appointments

- (1) **Randi Vengelen** who received her Bachelor’s degree in English/Anthropology and her Master’s degree in Adolescent English and Special Education both from St. John Fisher College. Ms. is appointed to a 1.0 FTE 4-year probationary position as a Special Education Teacher with a tenure area of Special Education effective September 1, 2016.
- (2) **Lindsay Marafioti** who received her Bachelor’s degree in Elementary and Special Education from Mercyhurst College and earned her Master’s degree in Literacy from Nazareth College. She has been working as a substitute teacher at other Districts for the past 2 years. Ms. Marafioti is appointed to a 1.0 Long-term Substitute Elementary Teacher position for the 2016-2017 school year.
- (3) **Kylie Hart** who received her Bachelor’s degree in Elementary Education/Special Education from St. John Fisher College. She is currently pursuing her Master’s degree in Literacy at SUNY Geneseo. She has worked for the District as a substitute teacher since 2013 and most recently as a long-term substitute Elementary Teacher for the 2015-2016 school year. Ms. Hart is appointed to a 1.0 FTE, 3-year probationary position as a K-5 Elementary Teacher with a tenure area of Childhood Education 1-6, effective September 1, 2016. This is a new position.
- (4) **Rachael Schading** who received her Bachelor’s degree in Psychology from the University of Kentucky and earned her Master’s degree in School Psychology from SUNY Oswego. She has worked in the Public School System for 14 years. Ms. Schading is appointed to a 1.0 FTE 4-year probationary position as Assistant Principal/Assistant Director of Special Programs with a tenure area of Assistant Principal effective July 5, 2016. This is a new position.

<u>Name</u>	<u>Certifications</u>	<u>Effective</u>	<u>Step</u>
Randi Vengelen	English Language Arts 7-12; Students w/ Disabilities – Generalist 7-12	9/1/2016	1
Lindsay Marafioti	Childhood Education 1-6; Literacy B-6	9/1/2016-6/30/2017	1
Kylie Hart	Students w/ Disabilities 1-6; Childhood Education 1-6	9/1/2016	2
Rachael Schading	School Psychologist; Admin SBL; Admin SDL (Pending)	7/5/2016	\$65,000/yr.

D. Appointments

- (1) Julie Winston as a Consultant for the 2016-2017 school year at a contractual rate.

(2) Extended School Year

the following person for summer work in the Technology Department effective July 1, 2016 at the contractual rate:

Cheryl Bournival  
Rose Rhode

(3) Teacher On Special Assignment

the following staff members for positions as Teacher On Special Assignment for the 2016-2017 school year at their current salary:

- a. Caroline Chapman, Technology Integration at the Middle School
- b. Cary Burke, Assistant Principal at the Academy; effective August 15, 2016 – June 30, 2017



(4) Tenure Appointments

the following staff members for tenure appointments pending successful completion of their probationary periods. They have been reviewed by their Building Principal, the Superintendent and the Board of Education.

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Katherine Beaudoin	Elementary – Childhood Education 1-6	9/1/2016
Michael Santee	Teaching Assistant	9/1/2016
Katherine Wells	Elementary – Childhood Education 1-6	9/1/2016
Rebecca Kraft	Elementary – Childhood Education 1-6	9/1/2016
Kristen Marsjanik	Special Subject – School Counselor	9/1/2016
Stephanie Piper	Elementary – Childhood Education 1-6	9/1/2016
Brett Sabin	Special Subject – Special Education	9/1/2016
Tina Walters	Special Subject – Special Education	9/1/2016
Julie Wortmann	Academic – Mathematics	9/1/2016

***End of Consensus Agenda***

***Board Committee Reports***

Audit Committee

Mr. Patrowicz reported on behalf of the Audit committee which met on June 15. Mr. Patrowicz on behalf of the Committee thanked Mrs. Tarry Shipley and Mr. Dan Swartout for their contributions throughout the school year. The Committee reviewed the Self-Evaluation.

***Upcoming Events***

- June 26 - Class of 2016 Commencement
- July 1 - Reorganizational Meeting
- July 4 - Independence Day
- July 28 - Regular Board Meeting (4:00 p.m.)
- August 25 - Regular Board Meeting (4:00 p.m.)

***Adjournment***

Upon a motion made by Mrs. Thomas, seconded Mrs. Kesel, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:32 p.m. The next Regular meeting will be on July 28, 2016 at the Operations Center at 4:00 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
 District Clerk