



Canandaigua City School District
Minutes – June 9, 2016
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, June 9, 2016 at 5:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Jeannie Kesel , Bill Patrowicz, John Polimeni, Michelle Pedzich, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Julie Winston, John Zappia

ADMINISTRATIVE TEAM PRESENT: John Arthur, Deb Bowen, Jim Simmons, Vernon Tenney, Andy Thomas, Marcie Ware,

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Ralph Undercoffler, retirees who were recognized, athletic students, parents and families

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. for the purposes of discussing two employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee and two collective negotiations pursuant to Article 14 of Civil Service Law (the Taylor Law).

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Bix, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 5:58 p.m.

APPROVED:
OPEN SESSION

The Board took a break from 5:58 to 6:30 to celebrate the retirees of the District

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance. She noted to the Board the Self Evaluation will be sent out after the Board meeting in preparation for the June 16 meeting.

Superintendent's Report

Mr. Jim Simmons acknowledged the Boys Baseball team for being the Section V Class A1 champs, the first sectional title in 21 years. Mr. Dale Werth, head coach, introduced team members present; Nate Stocker, Brian Hoffman, Hayden Roeder, Bennett Hanford, Jake Riddle, Sam Maclean, Frank Crudele, Mike Zimmerman and Carter Moore. Congratulations we given to the coach and team.

Those not participating in the rest of the meeting left at 6:42 p.m.

Retiree Recognition

Mrs. Grimm said a few words of recognition for Board member, Mrs. Jeannie Kesel. She will be concluding her term with the Board on June 30 and has been on the Canandaigua City School District Board of Education since 2005.

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Superintendent Erdle said a few words about all in attendance that will be retiring at the end of the school year. And then each attendee was individually recognized.

- Scott Goble, Julie Winston, Sandy Best, Eric Cosman, Elain Mangan, Kathryn Manikowski, Barb Topel, Roy Weymouth, Constance Wolcott, Nancy Petrie, Linda Galante, Kathleen Harter, Chester Siebert, Philip Trautman, Dave Wyffels, Gail Wyffels

The below are retiring but were not able to be in attendance.

- Jay Blaufuss, Lauren Bolonda, Anne Testa, Kathryn Manikowski, Kathryn Hayden, Sue Perkins, Sharon Trumbull, Sharon Callery, David Bliss, Wanda Geer, David Moore, John Thompson

Transportation Recognition

Mr. Scott Goble, Director of Transportation, noted the Transportation Department went through a Department of Transportation inspection. The benchmark by the state is to have 10% out of service rate. Our rate was .07%. Out of a 138 total inspections from April 1, 2015 – March 31, 2016 only one of 138 buses failed.

Commendation

Upon a recommendation by the Superintendent, a motion made Mrs. Pedzich, seconded Mrs. Bix, with everyone present voting yes the Board of Education approved:

APPROVED:
COMMENDATION

WHEREAS, the primary mission of our district transportation operation is the safe transportation of district children to and from school, and

WHEREAS, safety cannot be accomplished without well-maintained, properly working equipment, and

WHEREAS, the State of New York requires all school buses to submit to an annual safety inspection, and

WHEREAS, the goal of the State of New York is to have 90% of school bus fleets pass safety inspection in the first instance, and

WHEREAS, 99.3% of the Canandaigua City School District buses passed safety inspection on the first instance, and

WHEREAS, the Canandaigua City School fleet is a large and diversified fleet, and

WHEREAS, under the leadership of our Head Bus Mechanic, Mechanics, and our Director of Transportation, our district met and exceeded the state standards by a significant amount.

THAT THEREFORE, the Board of Education of the Canandaigua City School District does see it proper to pause in its deliberations to give praise and acclamation to the members of our transportation department and most specifically the members of our mechanics' staff and does hereby thank them for their attention to detail and commitment to the safety of our children and wishes them continued success in their most important work.

Those not participating in the rest of the meeting left at 7:26 p.m.



Superintendent Erdle reported that she and Ms. Stephanie Knapp, Director of Special Programs, attended the Midlakes Education Center Graduation earlier in the day. Student Cooper Holcomb received the Superintendent Award.

A thank you note from Mr. Jack Coons, the first winner of the Volunteer Service Award was passed around.

Public Comments

There were no public comments.

SEQRA - 2016-2017 Capital Outlay Project (Primary-Elementary School Library)

Upon a recommendation by the Superintendent, a motion made Mrs. Pedzich, seconded Mrs. Bix, with everyone present voting yes the Board of Education approved:

APPROVED:
SEQRA VOTE

Whereas, the District is the sponsor of a proposed Capital outlay project consisting of renovations the Elementary School Library and includes the replacement of existing floor finishes; patching, repairs and painting of walls and ceilings; installation of new acoustical ceiling system; installation of new LED lights and re-lamping existing fixtures; installation of new data and power for computer stations. This work will comply with SED requirements, is eligible to receive building aid, and will be completed by June 15, 2017.

The proposed elements of the Capital Outlay Project are routine activities of an educational institution for the purpose of maintenance and repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind and/or routine activities of educational institutions by less than 10,000 square feet of gross floor area; and such actions are deemed, pursuant to the regulations adopted by the New York State Department of Environmental Conservation to be "Type II" actions. Type II Actions are items that have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of the SEQR regulations apply to all agencies.

Under Section 617.5 C, the following actions are not subject to review under this part:

- 1. Maintenance or repair involving no substantial character in the existing structure or facility.
2. Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on this same site.

This resolution shall take effect immediately.

Table with 2 columns: Name and Voting Status. Cheryl Bix, Joseph Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas, Jeanie Grimm. Voting Yes, Voting Yes, Absent, Voting Yes, Voting Yes, Voting Yes, Voting Yes, Voting Yes, Voting Yes.

Mrs. Kesel left the room from 7:28 to 7:31 during the roll call vote



Educational Presentation

State of the State – Update on Board of Regents Activities

During 2015-16, the Board of Regents made and tabled decisions or altered some from the past year. Dr. Julie Winston, Assistant Superintendent for Instruction, presented to the Board a highlight of what took place in the buildings during the school year.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mrs. Thomas, seconded Mrs. Bix, with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDAS

Business and District Matters

- 1. the request of Mr. Jim Simmons, Athletic Director, for initial approval of the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
- Varsity Boys Soccer, Whitesboro, NY, September 2-3, 2016
2. the request of Mr. Vernon Tenney for the following AFS Foreign Exchange Student for the 2016-2017 school year:
- Peter Maximilian Reinhold, a student from Germany staying with a Canandaigua family. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the request of Mr. Brian Nolan, Assistant Superintendent for Personnel & Support Services, to sell at a public auction surplus two buses. Below is more specific information on the buses:
- Bus #50 2007 72 passenger bus 120,576 miles V.I.N. 4UZAAXCS47CWO3867
- Bus #52 2007 72 passenger bus 125,795 miles V.I.N. 4UZAAXCS87CWO3869

ATHLETIC FIELD
TRIP ~ INITIAL
APPROVAL

FOREIGN
EXCHANGE
STUDENT

SURPLUS
EQUIPMENT

the scrapping of 25 lever style voting machines. These machines have been ruled as unacceptable by the State of New York.

- 4. the books listed below for addition to the Canon of Literature. Initial Approval granted on May 26, 2017. The books were available for Board review. The summary is included as an attachment and is filed in the Supplemental Minutes File.
The Amazing Impossible Erie Canal
by Cheryl Harnessto be added to the Grade 4 Canon of Literature
Daisy Miller
by Henry James be added to the 10 Honors Canon of Literature

CANON OF
LITERATURE ~
FINAL APPROVAL

- 5. the removal of Mr. John Zappia as the Deputy Claims Auditor for the remainder of the 2015-2016 school year.
6. the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Custodial Maintenance Association for the 2016-2017, 2017-2018 and 2018-2019 school years and authorization for the Superintendent to sign the contract for the District.

REMOVAL OF
DEPUTY CLAIMS
AUDITOR

CUSTODIAL
MAINTENANCE
AGREEMENT



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| 7. | the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Teachers' Association for the 2016-2017, 2017-2018 and 2018-2019 school years and authorization for the Superintendent to sign the contract for the District. | <u>TEACHERS' ASSOCIATION AGREEMENT</u> |
| 8. | an agreement with Applied Business Systems, Inc. for the 2016-2017 school year for the printing tax bills. Additional information is included as an attachment and is filed in the supplemental minute file. | <u>AGREEMENT ~ APPLIED BUSINESS SYSTEMS</u> |
| 9. | an agreement with Applied Business Systems, Inc. for the 2016-2017 school year for the printing tax bills. Additional information is included as an attachment and is filed in the supplemental minute file. | <u>AGREEMENT</u> |
| 10. | of 25 lever style voting machines. These machines have been ruled as unacceptable by the State of New York. These machines are considered surplus equipment and will be scrapped. | <u>SURPLUS EQUIPMENT</u> |
| 11. | the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <u>PRESCHOOL SPECIAL EDUCATION</u> |
| 12. | the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. | <u>SPECIAL EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Sarah Clifford	Food Service Helper	5/27/2016	\$9.05/hr.
Alex Hockenberry	Custodial Worker, FT	6/3/2016	\$10.89/hr.
Patrick Wegman	Summer – Maintenance	7/1/2016	\$10.00/hr.
Christopher Redington	Summer – Maintenance	7/1/2016	\$10.00/hr.
Michel McClain	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Connor McClain	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Jaydon MacNeil	Student Helper – Maintenance	7/1/2016	\$10.00/hr.
Tanner Bussey	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Maxwell Mahoney	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Samuel Johnson	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Alexander Mahoney	Student Helper – Custodial	7/1/2016	\$10.00/hr.
James Henderson	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Marissa Roth	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Tristen Briggs	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Ryan Crater	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Nick Scammell	Student Helper – Custodial	7/1/2016	\$10.00/hr.
Melanie Deignan	Substitute Teacher Aide	6/10/2016	\$9.00/hr.
Sonia Henry	Claims Auditor	6/1/2016-6/30/2017	\$13.00/hr.
James Garling	Substitute School Bus Monitor	7/1/2016	\$9.50/hr.
Margaret Outhouse	Substitute School Bus Monitor	7/1/2016	\$9.50/hr.
Thomas Bliss	Substitute School Bus Monitor	7/1/2016	\$9.50/hr.
Sonia Henry	Claims Auditor	6/1/2016 – 6/30/2017	\$13.00/hr.
James Garling	Substitute School Bus Monitor	7/1/2016	\$9.50/hr.
Margaret Outhouse	Substitute School Bus Monitor	7/1/2016	\$9.50/hr.
Thomas Bliss	Substitute School Bus Monitor	7/1/2016	\$9.50/hr.

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2. Instructional Personnel

A. Leave of Absence

- (1) of Angelica Clark, a Special Education Teacher at the Middle School, for a pregnancy-related disability leave of absence to begin on or about October 5, 2016 and to end on or about November 18, 2016.
- (2) of Katherine Beaudoin, First Grade Teacher at the K5 Complex, for an extension to her original leave of absence request which was approved at the February 4, 2016 Board of Education meeting, to now end June 20, 2016.

B. Appointments

- (1) of **Rebecca Dietl** who received her Bachelor's degree in History from SUNY Geneseo and her Master's degree in Education from SUNY Binghamton. She has been working as a Social Studies teacher since 2010. Ms. Dietl is appointed to a 1.0 FTE 3-year probationary position as a Social Studies teacher with a tenure area of Social Studies effective September 1, 2016. This position is available due to a resignation.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Rebecca Dietl	Social Studies 7-12, Professional	9/1/2016	7

(2) Extended School Year

the following persons for the Extended School Year Program effective July 11, 2016 through August 19, 2016 at a rate in accordance with contract:

Teachers

Carol Nicholson
Andrea Smith
Brett Sabin
Deb VanDeMortel
Angel Clark

Teacher Aides

Sue Manaco
Corey Sliwka
Wendy Buskey
Pat Mondore
Lynda Bullock
Jason Bryant
Sharon McMillan
Valerie Clark
Pam Johnson
Stephanie Boylan
Katrina Canino
Dee Culhane

Speech

Nicole Fobare

Occupational Therapist

Emily Conrad

Physical Therapist

Chris D'Amato

School Social Worker

Deanna Dramer

Work Coordinator

Barb Langdon

School Nurses

Cele Munn

Lynette Jones

Lorraine Ryan

Annie Cutri

Substitutes

Kay Nemecek - Teacher Substitute
Lorin VanNostrand - Teacher Substitute
Todd Kester - Teacher Substitute
Brandon Angelo - Teacher Substitute
Danielle Knapp - Teacher Aide Substitute

- (3) of Mr. John Zappia to be Acting Assistant Superintendent of Business at a rate of pay in accordance with contract, effective June 2, 2016.

(4) Mentor

the following person to a Mentor position for the 2015-2016 school year at a rate of pay in accordance with contract:

Lisa Rounds to mentor Michelle Jones

(5) Non-Certified Substitute Teachers

the following as Non-Certified Substitute Teachers conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Erin Ormsby, Sarah Kois, Ben Colak, Amanda Schueckler, Lauren Schaefer

(6) Certified Substitute Teachers

the following as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Thomas McDonald

End of Consensus Agenda

Board Committee

Site Committee

Mr. Polimeni reported on behalf of the Site Committee which met earlier in the day. The Committee received an update on the project and discussed donor signage.

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Birx reported on behalf of the CIE Committee which met on June 8. The Committee approved a new course addition for Canandaigua Academic and Career Center students named College and Career Readiness. Mrs. Marcie Ware presented the recommendation for the K-5 benchmark assessments for the 2016-17 school year, Fountas and Pinnell.

District Technology Committee

Mrs. Birx reported on behalf of the District Technology Committee which met earlier in the day. The Committee reviewed the Pilot applications for Chromebooks. The classrooms were selected and will be announced at a late date. The Committee will have an all-day meeting on June 30.

Upcoming Events

- June 10 - Academy Pop Night @ the Bistro
- June 14 - Flag Day Ceremony
- June 16 - Grade 4 Spring Concert
- June 14 - Flag Day
- June 16 - Elementary 4th Grade Spring Concert
- June 19 - Father's Day
- June 23 - **Regular Board Meeting**
- June 26 - Class of 2016 Commencement
- July 1 - Reorganizational Meeting



Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Kesel, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 8:07 p.m. The next Regular meeting will be on June 23, 2016 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk