



Canandaigua City School District
Agenda – May 26, 2016
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, May 26, 2016 at 5:02 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

- BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Jeannie Kesel, Bill Patrowicz, John Polimeni (arrived at 5:04 p.m.), Michelle Pedzich, Tom Reho, Beth Thomas
LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston
ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, Anne Ceddia, Scott Goble, Stephanie Knapp, Peter Jensen, John Lafave, Mike McClain, Katie McFarland, Jim Simmons, Vernon Tenney, Andy Thomas, Marcie Ware
BOARD DISTRICT CLERK: Deborah Sundlov
OTHERS PRESENT: Melanie Dyroff, Andy Hart, Matt Schrage, Ralph Undercoffler, students, and many volunteers and a family members

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 5:02 p.m. for the purposes of discussing eight employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee and two collective negotiations pursuant to Article 14 of Civil Service Law (the Taylor Law).

APPROVED: EXECUTIVE SESSION

Return to Open Session

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 5:45 p.m.

APPROVED: OPEN SESSION

The Board took a break from 5:45 to 6:30 to celebrate the volunteers of the District

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

Mrs. Grimm passed around letters from students at the Elementary School asking for the Board to approval a new therapy dog.

Mr. Ralph Undercoffler was welcomed as a new board member effective July 1. And a special welcome was extended to Mr. Matt Schrage the new Assistant Superintendent for Instruction.

Mrs. Grimm presented Monica Morgan with a bouquet of flowers and thanked her for her service to the Board this school year.

Superintendent's Report

Volunteer Service Award

Mrs. Grimm said a few words thanking the District's many volunteers.

Superintendent Erdle stated the District is very excited to award our first ever Volunteer Service Award. When creating the award criteria was developed that would set our recipient apart from all of those who do so much in a volunteer capacity for our District. Nominations were asked of those who have contributed throughout the

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year in a major undertaking, or in several smaller events or who have provided continual service over many years.

Several nominations were received, all of whom were very worthy. However, the selection committee unanimously, in a very short amount of time, realized that tonight's recipient was a step above the rest. He didn't meet just one of the criteria mentioned he met them all. I would like to read a few pieces from his nomination:

Our recipient was an outstanding athlete, participating in 3 sports throughout his time at the Academy. He received many awards for his prowess at both the local and state levels. His service extends over 36 years – most importantly his ability to motivate our student athletes. Students respect him greatly and they listen to his advice. He is a role model for every athlete we have.

This recipient combines a passionate, life-long love of his sport, with a wealth of knowledge that is second to none in our community. His personal belief is in making each and every student-athlete the top priority. He coaches with a mixture of kick-in-the-butt firmness with a pat on the back approachability.

From a former athlete: I have never had a coach quite like you. The amount of knowledge and love you have, no one else can even come close to compare. Your knowledge is endless and your love for your athletes is unexplainable. You inspire everyone around you to be not only a better athlete but more importantly a better person.

Coach, motivator, cheerleader, role-model. The list can go on and on. A member of our own athletic hall of fame, and now our inaugural volunteer service award winner, thank you **Jack Coons**. As each person who nominated you said "there is no way to fully express the admiration and respect we have for you."

Mr. Coons was presented with an award and he thanked everyone for the honor bestowed upon him.

Those not participating in the rest of the meet left at 6:41 p.m.

Special Thank You

Superintendent thanked administration and Board members for their assistance with the Canandaigua Classic Race on Sunday, May 22.

A special thank you to Mr. John Arthur and his Middle School team for the visit on May 20 of Deputy Commissioner of Education, Ms. Jhone Ebert. The school was a sea of cherry and grey.

It's Show Time!

Mr. Scott Goble, Director of Transportation, noted a couple of months ago the District participated in the production of a school bus safety video with the New York Association for Pupil Transportation. The video is ready and has already been seen by many. The Board was treated to the video. Mr. Peter Mannella, Executive Director thanked the District for being part of the production and then showed the Board the video. <https://youtu.be/qLmzIU9N6w>. The students who participated were also in attendance:

- Neil Stringer (5th grade)
- Elizabeth Teerlinck (4th grade)
- Amelia McFarland (4th grade)
- Alexa Tenney (4th grade)
- McKenna Eckdahl (4th grade)

Those not participating in the rest of the meeting left at 6:56 p.m.

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Middle School Library

Mr. John Arthur, Middle School Principal, noted the Middle school Library has received two awards recently. In March of 2015 James Patterson (author of bestselling adult and young adult novels) pledged 1.75 million dollars of his own money, in a partnership with Scholastic, to help foster the love of reading in school libraries in the United States. In order to apply, librarians, teachers, parents and principals answered one question in 300 words or less: "What would your school library do with \$1,000 to \$10,000 to foster the love of reading?"

Over 28,000 applications from across the nation were submitted for the grant. After two committee reviews, and a final review of the application by James Patterson, Canandaigua Middle School library was one of the 467 school libraries chosen and was awarded \$4,000 for the purchase of Playaway audiobooks in December of 2015.

The Rochester Regional Library Council (RRLC) selected the Middle School Library as the 2016 RRLC School Library of the Year. 1,443 nominations from users across the region were asked why they loved their library. The Middle School received six heartfelt nominations that made them the clear winner. The library will be honored at the RRLC Annual Meeting on June 2.

Those not participating in the rest of the meeting left at 7:01 p.m.

Public Comments

There were no public comments

Student Representative

Monica Morgan presented her last report as Student Representative to the Board. It is one month until graduation and the excitement is building. The evening Academy Awards Assembly took place May 25 with the school Awards Assembly will be held on May 27. Many will take part in the Memorial Day Parade events of May 30. Final musical performances will be held the week of May 30. Senior Ball will be held June 4 at Casa Larga.

April Warrant Review

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, **APPROVED:**
 the Board of Education approved April Warrants as follows: **WARRANTS**

Warrant V000	General Fund	Ck #'s 006402, 006981, 006686, 008170, 009153 (Reissued ACH payments)
Warrant V000	Cafeteria Fund	Ck #000656
Warrant V193	Cafeteria Fund	Ck #001152 (Posted to March Warrant)
Warrant 0195	General Fund	Ck #'s 002486 – 002494 (Positive Pay)
Warrant 0196	General Fund	Ck #'s ACH001634 – ACH001652
Warrant 0197	Capital Fund	Ck # ACH00002
Warrant 0198	General Fund	Ck #'s 002495 – 002548 (Check Print)
Warrant 0199	Federal Fund	Ck # 000114 (Check Print)
Warrant 0200	General Fund	13 Credit Card payments
Warrant 0202	General Fund	Ck #'s 002549 – 002551 (Positive Pay)
Warrant 0203	General Fund	Ck #'s 002552 – 002553 (Positive Pay)
Warrant 0204	Federal Fund	Ck # ACH000007
Warrant 0205	General Fund	Ck #'s ACH001653 – ACH001681
Warrant 0206	Capital Fund	Ck # ACH000003
Warrant 0207	Federal Fund	Ck #'s 000115 – 000118 (Check Print)
Warrant 0208	General Fund	Ck #'s 002554 – 002609 (Check Print)
Warrant 0209	Capital Fund	1 Credit Card payment

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Warrant 0210	Federal Fund	2 Credit Card payments
Warrant 0211	General Fund	12 Credit Card payments
Warrant 0212	General Fund	Ck #002610 (Positive Pay)
Warrant 0213	General Fund	Ck #'s ACH001682 – ACH001702
Warrant 0215	General Fund	Ck #'s 002611 – 002656 (Check Print)
Warrant 0216	Federal Fund	Ck #000119 (Positive Pay)
Warrant 0217	General Fund	Ck #'s 002657 – 002667 (Positive Pay)
Warrant 0218	Cafeteria Fund	Ck #'s 001156 – 001180
Warrant 0219	Capital Fund	Ck #'s 000111 – 000113 (Check Print)
Warrant 0220	General Fund	13 Credit Card payments

Approval of Minutes

Upon a motion made by Mrs. Kesel, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of May 12, 2016.

APPROVED:
MEETING
MINUTES

Acceptance of 2016-2017 School Budget, Board Members and Propositions Vote

A motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes the Board of Education accepted the results of the May 17, 2016 Budget and Propositions Vote:

ACCEPTED:
RESULTS OF
MAY 17, 2016

Total number of voters: 1,773

2016-2017 Budget

Yes - 1,273
 No - 478

Proposition 1 – Transportation Purchase

Yes - 1,309
 No - 433

Proposition 2 – New 2016 Building Capital Reserve Fund

Yes - 1,251
 N-506

Proposition 3 – New 2016 Transportation Reserve Fund

Yes - 1,248
 No - 492

Proposition 4 – Wood Library Association of Canandaigua

Yes - 1,176
 No - 585

Board Members Elected:

Jeanie Grimm - 1,442
 Ralph Undercoffler - 1,310

Write In Votes:

Armand Marianetti - 1	Paul Sherry – 1	William Andrews – 1	Joseph Nacca – 1
David F. Carlson – 1	Bob Dixon – 1	Cheryl Baumgartner – 1	Tom Roach – 1
Caleb Cotter – 1	Lloyd Kinnear – 1	Ellen Polimeni – 1	Rich Russell – 1

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Educational Presentation

Counseling Grant – End of Year 1

In 2014 a team of Canandaigua administrators, teachers, and counselors prepared and submitted a Federal grant application to support the emotional well-being of students. The grant was denied. Then, much to our surprise, we were notified in the Spring of 2015 that our proposal would be funded. Mrs. Marcie Ware and Mr. Andy Hart presented information regarding the first year of implementation. The Primary-Elementary School has seen a decrease in the ratio of mental health professionals to students; Teachers and staff have been trained in Therapeutic Crisis Intervention (TCI); Teachers and staff have attended a workshop in verbal de-escalation skills; Leader in Me training has begun and the Family Support Center opened in October.

Those not participating in the rest of the meeting left at 7:19 p.m.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mr. Reho, seconded Mr. Polimeni, with everyone present voting yes the Board of Education approved:

**APPROVED:
 CONSENSUS
 AGENDAS**

Business and District Matters

1. the Treasurer’s Report for the Period of April 1, 2016 – April 30, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – April 30, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – April 30, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**TREASURER’S
 REPORT**

**BUDGET STATUS
 REPORT**

**REVENUE STATUS
 REPORTS**

4. the request of Mr. John Arthur, Middle School Principal for:

**STUDENT
 TEACHER / FIELD
 EXPERIENCE**

Name	Institution	Cooperating Teacher	Dates
Bridgette Lyon-Brooks	Nazareth	Jessica Collins	10/24-12/9/2016
Erik Legenhausen	Geneseo	Kelley Mariano	10/27-12/12/2016
Ari Kramer	Geneseo	Kevin Wall	10/27-12/16/2016

Tutoring Experience for 40 Hours

Mary Nolan	Hobart	Tedra Gerstner	9/6-12/9/2016
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the request of Mrs. Marcie Ware, Primary-Elementary Principal for:

Name	Institution	Cooperating Teacher	Dates
Alexa Krowiak	Geneseo	Lisa Carro	10/27-12/16/2016

5. the request of Mr. Vernon Tenney, Academy Principal, is requesting final approval of the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
 - **Student Leadership**, Portland, Oregon, June 22-28, 2016 (*initial 3/24/16*)

**ACADEMY FIELD
 TRIP ~ FINAL
 APPROVAL**

6. the request of Mr. Jim Simmons, Athletic Director, for initial approval of the below trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**ATHLETIC FIELD
 TRIP ~ INITIAL
 APPROVAL**

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- **Boys and Girls Cross Country**, Chenango Valley, NY, September 16-17, 2016

- 7. the request of Mr. Vernon Tenney for the following AFS Foreign Exchange Student for the 2016-2017 school year:
 - **Claire Gaillochet**, a student from France staying with a Canandaigua family. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

FOREIGN EXCHANGE STUDENT

- 8. the request of Mr. John Arthur of the below volunteers for the Camp Bristol trip:

CAMP VOLUNTEERS

Gail Alexander	Rebecca Mickelsen	Jennifer Allen
Taeke Bal	Richard Morgan	Anne Beyer
Haley Bickel	Suzette Norris	Dan Bowman
Melanie Bowman	Mark Oliveri	Rafe Coccia
Tasha Coccia	Carrie Platten	Krista Coleman
Melissa Colf	Jennifer Richmond	Kelly Davis
Jenna DeBrock	Shannon Rogers	Beth Delforte
Vince Delforte	Dean Spsychalski	Keli Drake
John Fordham	Stephen Stanley	Joseph Furmansky
Susan Hogan	Ray Stein	Julie Henry
Brad Jacobs	Amanda Van Grafeiland	Ryan Horst
Ingrid Lagoe	Roger VanValkenburg	Meghan Jones
Kara Tanoory	Carla Williams	Kelly Lavoie
Scott MacKay	Hope Orbaker	Lori Stein
Elizabeth Malanga	Dave Platten	Chandra Taggart
Derek Moore	Andrew Rogers	Scott Van Grafeiland
Leah Norris	Jill Smith	Susan Weber
Kate O'Hanlon	Deb Spsychalski	Amy McCarthy
Laurie LoTemple	Greg Muench	Donna Hayes
Wendy Kierst	Jamie Heagney	Marie Francis
Greg Muench	Dennie Lynn	Susan Welch
Iveta Buck	Amy Irwin	Becky Rheude
Jennifer Barlow	Michael McCarthy	Lisa Lupton
Kim Kraft	Leslie Kraft	Kelly Kraft
Steven Davis	Tricia Mahoney	Katie McFarland
Marcie Ware	Ali Snyder	Tim Welch
Steven Furnum	Steve Buck	Laura Lofdahl
Erica McCain	Greg Muench	Matt Nicholson
Amy Havranek	Jennifer Orcutt	Laura Lofdahl-Baughman
Wendy Smith	David Smith	Lisa Garigen
Lisa Peck	Patty Faiola	Iveta Buck
Aimee Malec	Marie Francis	Allison Stewart
Tim Castle	Shane Fackelman	Jonathan Deibler
Scott Palmer	Eugene Valastro	Steven Davis
Michael McCarthy	Kevin McIntosh	Jon Welch
Jeremy Flansburg	Joe Francis	Lisa Cooke
Tammie Papas	Nissa Deibler	Maruene Furnum
Alecia Wolk	Susan Welch	Lisa Garigan
Lisa Lupton	Amy Havranek	Maria Torres
Erica McCain		

- 9. the below transfers are over \$20,000 require Board of Education approval. This is necessary to accommodate year-end restricted encumbrance requests:

BUDGET TRANSFERS

From: A1621-438-010-8000	Maintenance Capital Projects	\$75,264.14
To: A2630-220-010-0000	Computer Hardware	\$41,255.15

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A2111-200-010-0000 Instrumental Music Equipment \$34,005.99

- 10. the books listed below for addition to the Canon of Literature. The books were available for Board review. The summary is included as an attachment and will be filed in the Supplemental Minutes File.
 - The Amazing Impossible Erie Canal
by Cheryl Harnessto be added to the Grade 4 Canon of Literature
 - Daisy Miller
by Henry James be added to the 10 Honors Canon of Literature

CANON OF LITERATURE – INITIAL APPROVAL

- 11. the request of Mr. Vernon Tenney for **Jack Hirsh Comedy Hypnotist** to be approved as a guest speaker for the Academy. The cost of \$1,000 will be paid by the PTSA.

VOLUNTEER SPEAKER

- 12. the request of Mrs. Marcie Ware for a Therapy Dog at the Primary-Elementary Building; a golden retriever named Odin, owned by Mrs. Laurie Fitzgerald, fifth grade teacher. Odin has successfully completed the Therapy Dog International (TDI) preparation class.

THERAPY DOG

- 13. the request of Mrs. Marcie Ware for final approval for **The White Giraffe** by Lauren St. John for grades three through five as a 2016-2017 School Read. Initial approval was granted on May 12, 2016. This is part of the library budget. Copies of the book were available for the Board to read.

PRIMARY-ELEMENTARY READ

- 14. the following Board of Education meetings for the 2016-2017 school year. All meetings begin at 6:30 p.m. unless noted.

July 1, 2016 (7:30 a.m.)	July 28 (4:00 p.m.)	August 24 (4:00 p.m.-Wednesday)
September 8	September 22	October 6
October 20	November 3	November 17
December 15	January 5	January 19
February 2	February 16	March 9
March 23	April 6	April 26 (Wednesday)
May 11	May 25	June 8
June 22		

2016-2017 BOARD OF EDUCATION MEETINGS

- 15. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

PRESCHOOL SPECIAL EDUCATION

- 16. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

SPECIAL EDUCATION

Personnel

1. Non-Instructional Personnel

A. Leave of Absence

The Board of Education received a letter from Laurie Dueland, Claims Auditor, requesting an unpaid personal leave of absence for the 2016-2017 school year.

B. Removal

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Doris Velez	Food Service Helper	5/23/2016	Resignation

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C. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Grete Steele de Torres	Substitute Teacher Aide	5/27/2016	\$9.00/hr.
Caren Barber	Substitute School Monitor	5/19/2016	\$9.50/hr.
Sarah Clifford	Substitute School Monitor	5/23/2016	\$9.50/hr.

2. Instructional Personnel

A. Leave of Absence

Stephanie Piper, 1st Grade Teacher at the K5 Complex, has requested an extension to her original leave of absence request which was approved at the February 4, 2016 Board of Education meeting, to now end November 18, 2016.

B. Appointments

- (1) **Kerra Rank** has been working for the District for the 2015-2016 school year as a 1.0 FTE long-term substitute K-5 Special Education teacher. Ms. Rank will continue in this position effective September 1, 2016 through June 30, 2017.
- (2) **Taylor Eike** received her Bachelor’s degree in Education Vocal Performance from Ithaca College and her Master’s degree in Music Education from Nazareth College. She has been working in Music Education for 2 years. Ms. Eike is appointed to a 1.0 FTE 4-year probationary period as a Music Teacher with a tenure area of Music effective September 1, 2016. This position is available due to a retirement.
- (3) **Matthew Schrage** received his Bachelor’s degree In History and Secondary Social Studies Education and his Master’s degree in Adolescent Social Studies Education both from SUNY Brockport. He has been working in Education as a teacher, Assistant Principal, and Principal since 2003. Mr. Schrage is appointed to a 3-year contract as Assistant Superintendent of Instruction effective August 1, 2016. This position is available due to a retirement.

<u>Name</u>	<u>Certification</u>	<u>Start Date</u>	<u>Step</u>
Kerra Rank	Early Childhood Ed B-2, Professional; Childhood Ed 1-6, Professional; Students w/ Disabilities B-2, Professional; Students w/ Disabilities 1-6, Professional	9/1/2015-6/30/2016	2
Taylor Eike	Music K-12, Initial	9/1/2016	2
Matthew Schrage	School District Leader, Permanent School Building Leader, Professional Social Studies, Permanent	8/1/2016	As per Contract

(4) Mentor

as a mentor for the dates indicated at a rate in accordance with contract:
 Maureen Houlihan for Alexander Clark 5/31/16 – 6/30/16

(5) Tenure Appointments

the following for tenure appointments pending successful completion of their probationary periods. They have been reviewed by their Building Principal, the Superintendent and the Board of

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Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Rebecca Mace	Special Subject Tenure Area – Teaching Assistant	6/1/2016
Sara Ward	Special Subject Tenure Area – Special Education	6/1/2016

(6) Non-Certified Substitute Teachers

the following as Non-Certified Substitute Teachers conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.
 Grete Steele de Torres

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Kesel reported on behalf of the Audit Committee which met on May 25. The meeting was fairly short with the review of Reserve Funds.

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Birx reported on behalf of CIE which met on May 25. The Committee received a mid-cycle report on K-12 counseling. A Professional Development update was presented with the focus on technology trainings. There will be summer trainings available for anyone interested. A catalog is being developed. A course update was reviewed.

District Technology Committee

Mr. Dan Bowman, Director of Technology, reported on a process in place for a several classroom pre-adopters of Chromebooks.

Four County School Board Association

Mrs. Thomas was voted in as president of the Four County School Board Association for the 2016-2017 school year. Mrs. Grimm noted the meeting also included the display of artwork from Canandaigua.

Closing Remarks

Mr. Delforte reported the banner unveiling will be held at the Operations Center on Friday, May 27. The banners are student artwork which will hang on Lakeshore Drive.

Mr. Matt Schrage noted how excited he is to begin his new job as Assistant Superintendent for Instruction at the district.

Upcoming Events

- May 30 - Memorial Day Parade
- May 31 - Middle school Art Show
- June 1 - Middle School Spring Concert

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- June 2 - Academy Spring Concert I
- June 3 - Middle School Grade 8 Dance
- June 4 - Academy Senior Ball
- June 7 - Academy Spring Concert II
- June 8 - Middle School Spring Concert
- June 9 - Grade 5 Spring Concert
- June 9 - **Regular Board Meeting**
- June 10 - Academy Pop Night @ the Bistro
- June 14 - Flag Day Ceremony
- June 16 - Grade 4 Spring Concert

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:33 p.m. The next Regular meeting will be on June 9, 2016 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk