



Canandaigua City School District
Minutes – April 28, 2016
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, April 28, 2016 at 5:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Jeannie Kesel, John Polimeni, Michelle Pedzich, Beth Thomas

BOARD MEMBERS ABSENT: Bill Patrowicz

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Julie Winston

LEADERSHIP TEAM ABSENT: Carleen Pierce

ADMINISTRATIVE TEAM PRESENT: Dan Bowman, Jim Simmons, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Scott Brown, Maria Bucci, Cary Burke, Grant Emerson, Ralph Undercoffler

Executive Session

Upon a motion made by Mr. Reho, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. for the purposes of discussing nine employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Kesel, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:28 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:34 p.m. and asked everyone to stand for the Pledge of Allegiance.

President’s Comments

Mrs. Grimm welcomed all in attendance.

Superintendent’s Report

Superintendent Erdle reported that senior musician and Robotics team member, Hannah Chicoine, was selected to sing the National Anthem at the National Robotics Tournament in St. Louis Missouri.

Congratulations to the following teams who earned the Spring Scholar Athlete Award:

Golf	91.629
Boys Lacrosse	90.433
Girls Lacrosse	94.131
Softball	94.163
Tennis	91.881
Boys Track	93.136
Girls Track	97.447

At the next meeting a few plaque ideas will be presented to the Board for addition at the Operations Center for awards such as the Wilcox Award, Volunteer Award and Cause for Applause.

Lead and inspire a community of learners to fulfill their academic and creative potential



Public Comments

Mrs. Maria Bucci, 150 West Gibson Street, addressed the Board about support for a Walk to School Day for the 2016-2017 school year, October 5, 2016. The Board and Superintendent Erdle agreed it would be a valuable event for the district. An Administrative Intern would be able to help with organization and this would also be a good event for the Character/Wellness Committee.

Student Representative

Grant Emerson reported Student Government and National Honor Society are sponsoring a Relay for Life team on Friday, April 29. The Class of 2017 will be holding their Junior Prom on May 14. Student Government are rounding up kids for the May 12 Groundbreaking at the Academy.

Mr. Emerson left at 6:44 p.m.

March Warrant Review

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved March Warrants as follows:

APPROVED:
WARRANTS

Warrant 0158	Federal Fund	Ck # ACH000001 (Voided)
Warrant 0159	Federal Fund	Ck # ACH000002
Warrant 0160	General Fund	Ck #'s ACH001562 – ACH001584
Warrant 0161	General Fund	Ck #'s 002374 – 002381 (Positive Pay)
Warrant 0164	Capital Fund	Ck # 000102 (Positive Pay)
Warrant 0166	Capital Fund	Ck #'s 000103 – 000105 (Check Print)
Warrant 0167	Capital Fund	Ck #'s ACH000001
Warrant 0168	General Fund	Ck #'s 002382 – 002414 (Check Print)
Warrant 0169	General Fund	17 Credit Card payments
Warrant 0170	General Fund	Ck #'s ACH001585 – ACH001600
Warrant 0171	Federal Fund	Ck # ACH000003
Warrant 0173	Capital Fund	Ck # 000106 (Positive Pay- Voided)
Warrant 0174	General Fund	8 Credit Card payment
Warrant 0175	Capital Fund	Ck #'s 000107 – 000109 (Check Print)
Warrant 0176	Federal Fund	Ck #'s 000110 – 000111 (Check Print)
Warrant 0177	General Fund	Ck #'s 002415 – 002444 (Check Print)
Warrant 0178	General Fund	Ck #'s 002445 – 002451 (Positive Pay)
Warrant 0179	Capital Fund	1 Credit Card payment
Warrant 0180	General Fund	Ck # 002452 (Positive Pay)
Warrant 0181	Federal Fund	Ck # ACH000004
Warrant 0182	General Fund	Ck #'s 002453 – 002456 (Positive Pay)
Warrant 0184	General Fund	Ck #'s 002457 – 002466 (Positive Pay)
Warrant 0185	Federal Fund	Ck #'s ACH000005 – ACH000006
Warrant 0186	General Fund	Ck #'s ACH001601 – ACH001633
Warrant 0187	Federal Fund	Ck # 000112 (Check Print)
Warrant 0188	General Fund	Ck #'s 002467 – 002484 (Check Print)
Warrant 0189	Capital Fund	Ck # 000110 (Check Print)
Warrant 0190	Federal Fund	Ck # 000113 (Check Print)
Warrant 0191	General Fund	12 Credit Card payments
Warrant 0192	General Fund	Ck # 002485 (Positive Pay)
Warrant 0193	Cafeteria Fund	Ck #'s 001136 - 001155



Approval of Minutes

Upon a motion made by Mr. Reho, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of April 7, 2016 and Regular Board Meeting of April 14, 2016.

APPROVED: MEETING MINUTES

Educational Presentation

Smart Schools Bond Overview

Mr. Dan Bowman, Director of Technology, provided the Board an overview of the Smart Schools Bond Act that was approved in the General Election of 2014. Canandaigua will receive approximately \$2,256,000 with a portion allotted to St. Mary’s and Calvary Chapel. The District Technology Committee that was formed have been making many decisions; Learning Management System (LMS) Schoology, Google Apps and Student and Staff Device Plan/Pilot Implementation. At a later date, the Board will approve a preliminary plan, the plan will then be posted on the district website for 30 days. After that there will be a public hearing. The Board will then finalize the plan, it will be posted on the website and submitted to the state for approval.

2014 Capital Improvement Project ~ Mechanical Trades

Sealed bids were received and opened on April 26, 2016 for the Canandaigua City School District 2014 Capital Improvement Project – Mechanical Trades. Based on review by Turner Construction Company, the District and the apparent low bidder, the following bid creates a scope of work that meets the priorities of the District.

Contract: 2014 Capital Improvement Project ~ Mechanical Trades
Contractor: Amering & Johnston, Inc.
Base Bid: \$172,300
Alternate MW-01 Exhaust Hood Not Taken

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Site Work as follows:

Contract: Amering & Johnston, Inc. \$172,300

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Cheryl Birx Voting Yes
Joseph Delforte Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Absent
Michelle Pedzich Voting Yes
John Polimeni Voting Yes
Tom Reho Voting Yes
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mrs. Birx, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved:

APPROVED: CONSENSUS AGENDAS



Business and District Matters

- | <p>1. the Treasurer’s Report for the Period of March 1, 2016 – March 31, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> | <p><u>TREASURER’S REPORT</u></p> | | | | | | | | |
|--|--|---------------------|---------------------|-------|---------------|--------|-------------|----------------|---|
| <p>2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – March 31, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> | <p><u>BUDGET STATUS REPORTS</u></p> | | | | | | | | |
| <p>3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – March 31, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> | <p><u>REVENUE STATUS REPORTS</u></p> | | | | | | | | |
| <p>4. the following textbooks for use at the Academy and will be available for Board review at Thursday evening's meeting. The recommendations are included in your packet.
 Textbook: <u>A Short Course in Photography (Digital)</u>
 Publisher: Pearson Education Inc. 2015
 Course Title: 9-12 Digital Photography
 Textbook: <u>Adobe Dreamweaver Revealed Creative Cloud</u>
 Publisher: Sherry Bishop 2015
 Course Title: 10-12 Intro to Web Page Design
 Textbook: <u>Adobe Photoshop Revealed Creative Cloud</u>
 Publisher: Sherry Bishop 2015
 Course Title: 10-12 Intro to Web Page Design
 Textbook: <u>Outliers: The Story of Success</u> – Hardcover
 Publisher: Little, Brown and Company Author: Malcolm Gladwell
 Course Title: 10-12 Business Ownership Design</p> | <p><u>TEXTBOOK ADOPTIONS ~ INITIAL APPROVAL</u></p> | | | | | | | | |
| <p>5. the request of Mr. Vernon Tenney, Academy Principal, for a one time scholarship to be awarded at the Awards Assembly. Two \$650 FLACE funded Harriet M. Goodsell scholarships will be given to students worthy of assistance and of good character.</p> | <p><u>NEW SCHOLARSHIP</u></p> | | | | | | | | |
| <p>6. for two folder/inserters machines to be designated surplus equipment. These items no longer usable to be sold at auction.</p> <ul style="list-style-type: none"> - Neopost SI 62 - purchased in 2005 - we are unable to get a service contract due to age of equipment
 Online: Refurbished \$1,500 - \$2,600 - Pitney Bowes DI 425 - purchased in 2009 - we no longer have a business relationship with Pitney Bowes
 Online: Refurbished \$3,495
 Used sold at auction: \$745 | <p><u>SURPLUS EQUIPMENT</u></p> | | | | | | | | |
| <p>7. an amendment of the 2015-2016 school calendar to half day and last day of school for students on June 21, 2016.</p> | <p><u>AMEND 2015-2016 SCHOOL CALENDAR</u></p> | | | | | | | | |
| <p>8. the recommendation of:
 Mr. Vernon Tenney, Academy Principal for:</p> <table border="0" style="width: 100%; margin-left: 40px;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Institution</th> <th style="text-align: left;">Cooperating Teacher</th> <th style="text-align: left;">Dates</th> </tr> </thead> <tbody> <tr> <td>Jeffrey Rizza</td> <td>Hobart</td> <td>Mike Madden</td> <td>9/16-12/9/2016</td> </tr> </tbody> </table> | Name | Institution | Cooperating Teacher | Dates | Jeffrey Rizza | Hobart | Mike Madden | 9/16-12/9/2016 | <p><u>STUDENT TEACHER/FIELD EXPERIENCE</u></p> |
| Name | Institution | Cooperating Teacher | Dates | | | | | | |
| Jeffrey Rizza | Hobart | Mike Madden | 9/16-12/9/2016 | | | | | | |



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Mrs. Marcie Ware, Primary-Elementary Principal for:

Cooperating			
Name	Institution	Teacher	Dates
Bianca Viggiano	Geneseo	Lisa Lupton	9/6-10/21/2016
Emily Wiedrick	Geneseo	Karrie Hart	9/6-10/21/2016
Colleen Lawlor	Geneseo	Karen Samatulski	9/6-10/21/2016
Kira Parks	Nazareth	Tina Beyea	9/6-10/12/2016
Molly Gray	Niagara	Amanda Harris	9/6-10/21/2016

Tutoring Experience for 40 Hours:

LeeAnn Phelps	Hobart	Cheryl Erhardt	9/6-12/9/2016
Cassidy Carrafiello	Hobart	Bruce Hawkins	9/6-12/9/2016

Social Work Interns

Melody York	Nazareth	Lynn Pierce-Morey	9/2016-4/2017
Ashley Pontera	Nazareth	Deanna Dramer	9/2016-4/28/2017

9. the request of Mr. Jim Simmons, Athletic Director, for **Paul Ojeda** and **Kyle Stanney** to volunteer for Boys Lacrosse. **SPRING ATHLETIC VOLUNTEERS**

10. the following to serve as Election Inspectors on May 17, 2016: **ELECTION INSPECTORS**
Primary-Elementary School Gymnasium and Cheshire Fire Hall

Mary Cartwright	Ann Greth	Tom Roach
Jennifer Cheney	Mary Manning	Dee Schwab
Constance Cirre	Sharon Mason	Lois Walker, Chair
Sandra Delmonte	Richard Onze, Chair	Elaine Williard
Judith Flaminì	Susan Onze	Larry Williard
Beverly Fraser	Diane Roach	

11. the below transfers are over \$20,000 and require Board of Education approval. **BUDGET TRANSFERS**
 For substitute teacher coverage:

From: A2110-130-090-1250	Instructional Salary 9-12 HS	\$135,000
To: A2110-140-090-1260	Substitute Teacher Coverage	\$135,000

 For new IT position:

From: A2110-130-090-1250	Instructional Salary 9-12 HS	\$29,553.23
To: A2630-160-090-1414	Substitute Teacher Coverage	\$29,553.23

 For substitute drivers:

From: A5510-163-090-2027	Transportation Bus Drivers Salary	\$25,000
To: A5510-166-090-2050	Transportation Substitute Driver Salary	\$25,000

12. the request of Mr. Vernon Tenney for initial approval for the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ACADEMY TRIP ~ INITIAL APPROVAL**
 – **Production Crew Locked In**, June 3-4, 2016, 2016, Canandaigua Academy

13. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. **PRESCHOOL SPECIAL EDUCATION**

14. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. **SPECIAL EDUCATION**



Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Robert Corey	Typist, PT	4/15/2016	Resignation
Philip Trautman	School Bus Driver	6/22/2016	Retirement
Eric Ludemann	Substitute School Bus Driver	5/13/2016	Resignation
Dave Wyffels	School Bus Driver	6/21/2016	Retirement
David Moore	School Bus Driver	8/30/2016	Retirement

B. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Michael Zollweg	Substitute Teacher Aide	4/14/2016	\$9.00/hr.

2. Instructional Personnel

A. Resignation

(1) of Danielle Greer, from her position as a Contract Substitute Teacher at the K5 Complex, effective April 18, 2016.

B. Leave of Absence

(1) of Kaylee Kelley, Foreign Language Teacher at the Academy, for an extension to her original leave of absence request which was approved at the March 10, 2016 Board meeting to now end January 30, 2017.

(2) of Kelly Webster, a Social Studies teacher at the Academy, for an unpaid medical leave of absence effective March 15, 2016 through June 30, 2016.

C. Appointment

of **Alexander Clark** who received his Bachelor's degree in Communication Studies from Eastern University and his Master's degree in School Counseling from SUNY Brockport. He has been working as a School Counselor at various districts since 2012. Mr. Clark is appointed to a 1.0 FTE, 4-year probationary position as a School Counselor with a tenure area of School Counselor effective May 31, 2016.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step</u>
Alexander Clark	School Counselor, Provisional	5/31/2016	4 (pro-rated)

D. Appointments

(1) Contract Substitute Teacher

the following as Contract Substitute Teachers for the remainder of the school year as indicated at a rate of \$100 per day for a guaranteed 26 days.

<u>Name</u>	<u>Building</u>	<u>Effective</u>
Ellen Weeks	K5 Complex	April 19, 2016

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(2) Non-Certified Substitute Teachers

the following as per diem Non-Certified Substitute Teachers conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Jason Breau

(3) Certified Substitute Teachers

the following as per diem Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Danielle Greer

End of Consensus Agenda

District Committee Reports

Fiscal Advisory Committee

Mrs. Grimm reported on behalf of the Fiscal Advisory Committee which met on April 19. The Committee reviewed the 2016-2017 Budget Presentation and offered their feedback. Many of the changes will be incorporated into the final version used for public presentations. They also reviewed the *Digest* and offered suggestions. Several recommendations ended up being state requirements and could not be changed, but others were incorporated and next year there will be additional changes made.

Safety / Health / Security Committee

Mr. Polimeni reported on behalf of the Safety/Health/Security Committee which met earlier in the day. The Committee reviewed and discussed the Safety Plan and roll out and received a presentation from the Middle School on their plan. They briefly discussed the Allergy Policy.

Closing Remarks

Mrs. Thomas reported the Board of Directors recently met. The Annual Meeting for Four County will be held Monday, May 23 at Belhurst Castle with the Commissioner attending and she has been nominated to serve as President of the Four County School Board Association.

Upcoming Events

- May 5 - District Jazz Concert
- May 6 - Academy Jazz Night Club Night
- May 8 - Mother's Day
- May 9 - Presentation of 2016-2017 Budget
- May 12 - **Regular Board Meeting**
- May 14 - CA Junior Prom
- May 15 - National Honor Society Induction Ceremony
- May 17 - District Budget Vote and Board Election
- May 18 - Middle School Small Ensemble Concert
- May 24 - Middle School Spring Concert
- May 25 - Academy Awards Assembly
- May 26 - **Regular Board Meeting**
- May 30 - Memorial Day Parade



Adjournment

Upon a motion made by Mr. Delforte, seconded Mr. Reho, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:46 p.m. The next Regular meeting will be on May 12, 2016 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk