



Canandaigua City School District
Minutes – April 14, 2016
Operations Center, 5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, April 14, 2016 at 6:31 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, Beth Thomas

BOARD MEMBERS ABSENT: Tom Reho, John Polimeni

LEADERSHIP TEAM PRESENT: Lynne Erdle, Carleen Pierce, Brian Nolan, Julie Winston

ADMINISTRATIVE TEAM PRESENT: Dan Bowman, Mike McClain, Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Nate Barott, Scott Brown, Connor Griffin, Max Herbst, Mike Prusinowski, Shania McDonald, Heather Rauli, Jack Reston, Emily VanDerEems, Kristin Washburn, other faculty and family members of students

Pledge of Allegiance to the Flag

Mrs. Grimm asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance. She also mentioned to the Board if they have a chance on Friday to visit the Primary-Elementary school and view the habitat displays created by first grader students.

Superintendent's Report

Superintendent Erdle commented she, Mrs. Bix, Mrs. Thomas and Mrs. Grimm last Friday attended Finger Lakes Technical Center (FLTC) for a tour and lunch. Our student Shania McDonald was their tour guide. Ms. McDonald and Kristin Washburn FLTCC students were in attendance at the Board meeting and each shared their experiences with FLTC. Ms. McDonald will be graduating into the automotive technology field and Ms. Washburn will be in the medical field.

Public Comments

There were no public comments.

Student Representative ~ Monica Morgan

Monica Morgan reported that 9th grade student Katie Cobos designed the T-shirt for the 2016 greater Rochester Teen Book Festival to be held on May 14. Student Government was awarded the National Gold Councils of Excellence Award for excellence. The Virginia music trip will take place April 20-24 with over 180 students attending. The Unified Basketball team have begun practice. Junior Prom will be held on May 14.

Those not participating in the rest of the meeting left at 6:39 p.m.

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Bix, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meetings of January 27, 2016 and February 1, 2016 and Regular Board Meeting of March 24, 2016.

APPROVED:
MEETING
MINUTES

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Presentations

Plan for Excellence (PfE) Update

Throughout the year presentations have been held that are purposefully aligned with the initiatives in the Plan for Excellence; we wanted the Board of Education to see examples of the Plan in action. The Board received the spring update of the 2015-2016 PfE. Many initiatives are underway, some have been accomplished, but none have been ignored.

Budget Update

With current data now received Mrs. Carleen Pierce, Assistant Superintendent for Business, presented an updated budget proposal for acceptance.

Table with 2 columns: Category and Amount/Percentage. Rows include Administration (\$ 6,021,088), Program (\$54,278,895), Capital (\$11,581,450), and Total Expense (\$71,881,434).

On the ballot May 17, 2017 the following propositions will be included with the budget:

- Proposition 1 ~ Transportation Purchase
- Proposition 2 ~ Building Capital Reserve Fund
- Proposition 3 ~ Vehicle Reserve Fund
- Proposition 4 ~ Wood Library Association
- Two Board of Education seats for a five year terms

Amendment of 2016-2017 Budget

Upon a recommendation by the Superintendent, a motion made Mr. Delforte, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved the amendment of the 2016-2017 Budget. APPROVED: 2016-2017 BUDGET

Whereas, on March 3, 2016, upon the recommendation of the Superintendent, the Board of Education adopted a budget in the amount of \$71,501,434 and

Whereas, the School District Auditor has recommended that the Board increase the budget to \$71,881,434 to utilize the debt service reserve during the 2016-17 school year; and

Now, therefore, the Board of Education hereby resolves to amend the resolution of March 3, 2016 and adopt the budget in the amount of \$71,881,434.

2014 Capital Improvement Project ~ Site Work

Upon a recommendation by the Superintendent, a motion made Mrs. Birx, seconded by Mr. Delforte, with everyone present voting yes the Board of Education approved voting on the 2014 Capital Improvement Project ~ Site Work. APPROVED: SITE WORK

Sealed bids were received and opened on March 17, 2016 and March 22, 2016 for the Canandaigua City School District 2014 Capital Improvement Project – Site Work. Based on review by Turner Construction Company, the District and the apparent low bidder, the following bid creates a scope of work that meets the priorities of the District.

Table with 2 columns: Item and Value. Rows include Contract (2014 Capital Improvement Project ~ Site Work), Contractor (Pooler Enterprises), Base Bid (\$5,278,000), and Alternate SC-01 Upper Concourse (\$21,135).

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- Alternate SC-02 Lower Concourse (\$22,050)
Alternate SC-04 Irrigation System \$32,800
Alternate SC-08 Athletic Field Sod \$42,000

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Site Work as follows:

Contract: Pooler Enterprises \$5,309,615

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

- Cheryl Birx Voting Yes
Joseph Delforte Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Voting Yes
Michelle Pedzich Voting Yes
John Polimeni Absent
Tom Reho Absent
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

2014 Capital Improvement Project ~ Masonry

Upon a recommendation by the Superintendent, a motion made Mrs. Thomas, seconded by Mrs. Kesel, with everyone present voting yes the Board of Education approved voting on the 2014 Capital Improvement Project ~ Masonry.

APPROVED:
MASONRY

Sealed bids were received and opened on March 17, 2016 and March 22, 2016 for the Canandaigua City School District 2014 Capital Improvement Project – Masonry. Based on review by Turner Construction Company, the District and the apparent low bidder, the following bid creates a scope of work that meets the priorities of the District.

Contract: 2014 Capital Improvement Project ~ Masonry
Contractor: Thomas Johnson
Base Bid: \$664,000
Alternate MC-01 CMU Partitions (\$100,000)

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Site Work as follows:

Contract: Thomas Johnson \$564,000

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

- Cheryl Birx Voting Yes
Joseph Delforte Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Voting Yes
Michelle Pedzich Voting Yes
John Polimeni Absent
Tom Reho Absent
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

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2014 Capital Improvement Project ~ General Trades

Upon a recommendation by the Superintendent, a motion made Mrs. Birx, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved voting on the 2014 Capital Improvement Project ~ General Trades. APPROVED: GENERAL TRADES

Sealed bids were received and opened on March 17, 2016 and March 22, 2016 for the Canandaigua City School District 2014 Capital Improvement Project – General Trades. Based on review by Turner Construction Company, the District and the apparent low bidder, the following bid creates a scope of work that meets the priorities of the District.

Contract: 2014 Capital Improvement Project ~ General Trades
Contractor: Manning Squires Hennig
Base Bid: \$3,250,000

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Site Work as follows:

Contract: Manning Squires Hennig \$3,250,000

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Cheryl Birx Voting Yes
Joseph Delforte Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Voting Yes
Michelle Pedzich Voting Yes
John Polimeni Absent
Tom Reho Absent
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

2014 Capital Improvement Project ~ Plumbing

Upon a recommendation by the Superintendent, a motion made Mrs. Birx, seconded by Mrs. Kesel, with everyone present voting yes the Board of Education approved voting on the 2014 Capital Improvement Project ~ Plumbing. APPROVED: PLUMBING

Sealed bids were received and opened on March 17, 2016 and March 22, 2016 for the Canandaigua City School District 2014 Capital Improvement Project – Plumbing. Based on review by Turner Construction Company, the District and the apparent low bidder, the following bid creates a scope of work that meets the priorities of the District.

Contract: 2014 Capital Improvement Project ~ Plumbing
Contractor: Thurston Dudek
Base Bid: \$348,300

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Site Work as follows:

Contract: Thurston Dudek \$348,300

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Cheryl Birx Voting Yes

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Joseph Delforte Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Voting Yes
Michelle Pedzich Voting Yes
John Polimeni Absent
Tom Reho Absent
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

2014 Capital Improvement Project ~ Electrical

Upon a recommendation by the Superintendent, a motion made Mrs. Birx, seconded by Mrs. Pedzich, with everyone present voting yes the Board of Education approved voting on the 2014 Capital Improvement Project ~ Electrical. APPROVED: ELECTRICAL

Sealed bids were received and opened on March 17, 2016 and March 22, 2016 for the Canandaigua City School District 2014 Capital Improvement Project – Electrical. Based on review by Turner Construction Company, the District and the apparent low bidder, the following bid creates a scope of work that meets the priorities of the District.

Contract: 2014 Capital Improvement Project ~ Electrical
Contractor: Blackmon-Farrell
Base Bid: \$864,800
Alternate EC-01 Base Scoreboard \$126,800

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Site Work as follows:

Contract: Blackmon-Farrell \$991,600

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Cheryl Birx Voting Yes
Joseph Delforte Voting Yes
Jeannie Kesel Voting Yes
Bill Patrowicz Voting Yes
Michelle Pedzich Voting Yes
John Polimeni Absent
Tom Reho Absent
Beth Thomas Voting Yes
Jeanie Grimm Voting Yes

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mrs. Thomas, seconded by Mrs. Kesel, with everyone present voting yes the Board of Education approved: APPROVED: CONSENSUS AGENDAS

Mrs. Carleen Pierce, Assistant Superintendent for Business, noted that on the Consensus Agenda number 2 the value of said property was denoted as \$250,000. There was confusion in the document, with the correct value being \$150,000. The Board felt this corrected amount was acceptable and the Consensus Agenda has been amended to the new value.

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Business and District Matters

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| <p>1. the request of Mr. John Arthur, Middle School Principal, for final approval of the below trip: Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> <ul style="list-style-type: none"> - 8th Grade Trip, Washington, D.C, May 5-7, 2016 (initial approval 9/10/16) | <p><u>FIELD TRIP ~ INITIAL APPROVAL</u></p> |
| <p>2. WHEREAS, RB-3 Associates filed tax certiorari petitions challenging the assessment of its property located at 10 Eastern Blvd. in the City of Canandaigua for the 2014-2015 and 2015-16 tax years; and</p> | <p><u>RESOLUTION ~ TAX CERTIORARI</u></p> |

WHEREAS, RB-3 Associates has proposed settlement of the pending tax certiorari proceeding upon the following terms:

- Discontinue the 2014 and 2015 action with no reduction in assessment; and
- Reduce the assessed value of 10 Eastern Blvd. from \$375,000 to \$150,000 for the 2016 assessment.

WHEREAS, the Town and County are in agreement with the terms of proposed settlement; and

WHEREAS, the Board of Education is willing to settle the proceeding pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

- | | | | | | | | |
|---|---|----------------------|-------------|-------------------------|-----------------------|-------------|--------------------------------------|
| <ul style="list-style-type: none"> 1. The Board of Education agrees to settle the tax certiorari proceeding commenced by RB-3 Associates in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza P.C. 2. This Resolution shall take effect immediately. | | | | | | | |
| <p>3. the request of Mr. Vernon Tenney, Academy Principal, for a new club for grades 9-12, called Canandaigua Thirst Project. The club will conduct fundraisers to donate to the Thirst Project organizations and spread awareness on the global water crisis. The unpaid advisor is Mrs. Lynn Ocorr.</p> | <p><u>NEW CLUB ~ ACADEMY</u></p> | | | | | | |
| <p>4. the request of Mr. Vernon Tenney for artist Fatima Razic from Young Audiences of Rochester to provide a two day workshop for CACC students on April 24 and April 28. An Arts in Education Grant for \$800 has been secured to fund the event.</p> | <p><u>GUEST PRESENTERS</u></p> | | | | | | |
| <p>5. the request of Mrs. Marcie Ware, Primary-Elementary Principal, for Christine Venturis to present professional learning to the K-5 staff on May 17th, 18th and 19th. Christine is the Director of Professional Learning for the Center for a Collaborative Classroom. She will be working with K-5 teachers on best practices for writing instruction and introducing the <i>Becoming a Writer</i> resource. A Professional Services Agreement has been completed. This was included in the Primary-Elementary budget.</p> | <p><u>PROFESSIONAL DEVELOPMENT</u></p> | | | | | | |
| <p>6. the below transfer is over \$20,000 and require Board of Education approval. This is needed for an additional principal payment that was not included in the original budget:</p> <table border="0" style="margin-left: 20px;"> <tr> <td>From: A 9711-701-010-0000</td> <td>Serial Bond Interest</td> <td>\$50,335.72</td> </tr> <tr> <td>To: A 9711-600-010-0000</td> <td>Serial Bond Principal</td> <td>\$50,335.72</td> </tr> </table> | From: A 9711-701-010-0000 | Serial Bond Interest | \$50,335.72 | To: A 9711-600-010-0000 | Serial Bond Principal | \$50,335.72 | <p><u>BUDGET TRANSFER</u></p> |
| From: A 9711-701-010-0000 | Serial Bond Interest | \$50,335.72 | | | | | |
| To: A 9711-600-010-0000 | Serial Bond Principal | \$50,335.72 | | | | | |



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| 7. the approval of Cary Burke to complete an Administrative Internship at the Primary-Elementary School during the first semester of the 2016-2017 school year. | <u>ADMINISTRATIVE
INTERN</u> |
| 8. the acceptance of a donation in the amount of \$50,000 to be used for the 2014 Capital Project. As stipulated in Policy #3160 Dedications/Naming the Board of Education may decide to recognize outstanding service by naming a building, room, field or component thereof. This donation will be accepted and will allow naming rights. | <u>DONATION</u> |
| 9. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <u>PRESCHOOL
SPECIAL
EDUCATION</u> |
| 10. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. | <u>SPECIAL
EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Todd Kester	School Bus Monitor	3/31/2016	Resignation
Amelia Farrow	Teacher Aide	4/8/2016	Resignation
Debra Scholz	Teacher Aide	5/6/2016	Resignation

B. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Todd Kester	Substitute School Bus Monitor	4/1/2016	\$9.50/hr.
Dennis Baron	School Bus Monitor	4/1/2016	\$9.50/hr.
Debra VanBortel	Substitute School Bus Driver	4/18/2016	\$14.05/hr.
Dennis Bradley	I T Network Analyst II	4/7/2016	\$77,000/yr. (pro-rated)

2. Instructional Personnel

A. Resignation

- (1) of Quinn Simmons, a Contract Substitute Teacher at the K5 Complex, effective March 24, 2016.
- (2) of Charles Robinson, a Social Studies Teacher at the Academy, effective April 28, 2016.

B. Termination

of Christopher Sullivan, contract substitute teacher at the Middle School, has been terminated effective April 11, 2016.

C. Leave of Absence

of Lori Kovalovsky, a 1st Grade Teacher, requesting an unpaid child-rearing leave of absence for the 2016-2017 school year.



D. Appointment

(1) Certified Substitute Teacher

the following individual as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.
Kathryn Page (Preferred)

End of Consensus Agenda

District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Julie Winston, Assistant Superintendent for Instruction, reported on the CIE meeting held on April 13. The Committee received a presentation from Steve Schlegel with a mid-cycle update on the progress for the Business and Technology. The Committee also approved several new textbooks which will be brought forward at the next Board meeting.

With Youth/For Youth (WYFY) Presentation

Canandaigua Academy's WYFY students; Nate Barrott, Connor Griffin, Max Herbst, Jack Reston and Emily VanDerEems have worked throughout the year on issues and concerns that come to our youth both in the District and community. They reported on their areas of focus to the Board.

Education:

- Communication through a social media club
- Tutoring Clinic
- Calendar of school and community events
- Job Shadow Program

Community

- Lake preservation - Evasive species into lake

Zoning Laws

- e-cig issues

WYFY has met with various community groups and leaders. The Board members present offered to be community contacts for the group as well.

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:19 p.m.
The next Regular meeting will be on April 28, 2016 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov
District Clerk