



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, March 24, 2016 at 6:02 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Jeannie Kesel, Bill Patrowicz, John Polimeni, Michelle Pedzich, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Julie Winston

LEADERSHIP TEAM ABSENT: Lynne Erdle, Carleen Pierce, Brian Nolan

ADMINISTRATIVE TEAM PRESENT: Dan Bowman, John Arthur, Jim Simmons, Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Kathryn Bjorling, Robert Corey, Victoria Elia, Grace Frarey, Jenny Goodemote, Mary Hartnett, Greg Kane, Joy LaDue, Hannah McClow, Monica Morgan, Colden Proe, Maureen Senska, Phil Thomas, several students and family members

### ***Executive Session***

Upon a motion made by Mrs. Pedzich, seconded Mr. Polimeni, with all present voting yes, the Board of Education approved calling an Executive Session at 6:02 p.m. for the purposes of discussing nine employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

### ***Return to Open Session***

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:30 p.m.

**APPROVED:**  
**OPEN SESSION**

### ***Pledge of Allegiance to the Flag***

Mrs. Grimm reconvened the meeting at 6:33 p.m. and asked everyone to stand for the Pledge of Allegiance.

### ***President's Comments***

Mrs. Grimm welcomed all in attendance.

Mrs. Grimm confirmed with the Board that the upcoming BOCES vote will be held on April 27 at 4:15 p.m. at the District Office. She asked the Board about future years to move the second Regular Board meeting in April to Wednesday going forward. The consensus was this would be acceptable.

Mrs. Grimm updated the Board on a donation that was discussed previously allowing naming rights for the track. The potential donor has acknowledged the amount they would like to donate and it is not half plus a dollar as previously discussed that would meet the criteria of a "substantial amount" as stated in Policy 3160. Given the dedication and support this person has given over the years Mrs. Grimm asked the Board if they would be willing to reconsider the level for naming rights, in accordance with Policy 3160 (The Board of Education may from time to time decide to recognize outstanding service to the District, or substantial financial contribution, by naming a District building, room, field, or component thereof. The establishment of a facility name, memorial item, or plaque marker shall support the District's Mission Statement and core values). Although it was not unanimous support, the Board agreed to the amount for naming. This donation will be presented to the Board

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for approval at a later date. Once the donor has been notified of this gift from his/her family, the honoree's name will also be shared publicly.

**Superintendent's Report**

Dr. Julie Winston, Assistant **Superintendent** for Instruction, noted that March is considered Music in our Schools month. She introduced Mr. Greg Kane, K-12 Music Curriculum Area Lead Teacher, who recognized and introduced several students for their recent accomplishments.

**Kathryn Bjorling, Victoria Elia, Hannah McClow, Colden Proe and Grace Frarey**

Colden Proe and Grace Frarey played a short jazz piece for the board.

***Those not participating in the rest of the meeting left at 6:49 p.m.***

**Public Comments**

There were no public comments.

**Student Representative ~ Monica Morgan**

Ms. Monica Morgan reported the Academy Players Musical, *The Little Mermaid* was a huge hit. Seniors recently participated in a 100 day celebration with speakers and breakfast. Students are preparing for AP and IB exams. The Music Department is preparing for their annual Virginia Beach trip and spring sports will be starting.

**February Warrant Review**

Upon a motion made by Mrs. Kesel, seconded by Mr. Delforte, with all present voting yes, the Board of Education approved February Warrants as follows:

**APPROVED:**  
**WARRANTS**

Warrant #0135	General Fund	Ck #'s 002204 – 002207 (Positive Pay)
Warrant #0136	General Fund	Ck #'s ACH001497 – ACH001508
Warrant #0139	General Fund	Ck #'s ACH001509 – ACH001539
Warrant #0140	General Fund	Ck #'s 002208 – 002221 (Positive Pay)
Warrant #0041	General Fund	Ck #'s 002222 – 002316 (Check Print)
Warrant #0142	Capital Fund	Ck #'s 000429 – 000430
Warrant #0143	General Fund	47 Credit Card payments
Warrant #0144	Capital Fund	1 Credit Card payment
Warrant #0145	Federal Fund	Ck #'s 000733 – 000736
		Ck #'s 000101 – 000102 (Positive Pay)
Warrant #0146	General Fund	Ck #'s 002317 – 002319 (Positive Pay)
Warrant #0147	General Fund	Ck #'s 002320 (Positive Pay)
Warrant #0148	Federal Fund	Ck #'s 000737 (Check was voided)
Warrant #0149	General Fund	Ck #'s ACH001540 – ACH001561
Warrant #0151	Federal Fund	Ck #'s 000103 – 000106 (Check Print)
Warrant #0152	Capital Fund	Ck #'s 000101 (Check Print)
Warrant #0053	General Fund	16 Credit Card payments
Warrant #0154	Capital Fund	1 Credit Card payment
Warrant #0155	General Fund	Ck #'s 002321 – 002366 (Check Print)
Warrant #0156	General Fund	Ck #'s 002367 – 002373 (Positive Pay)
Warrant #0157	Cafeteria Fund	Ck #'s 001121 – 001135

**Approval of Minutes**

Upon a motion made by Mrs. Kesel, seconded by Mr. Reho, with all present voting yes, the Board of Education approved the meeting minutes of the Special Board Meeting of March 3, 2016 and Regular Board Meeting of March 10, 2016.

**APPROVED:**  
**MEETING**  
**MINUTES**



Educational Presentation

EnCompass Update

Mrs. Maureen Senska, Reading Specialist and Encompass Program Coordinator, for our after school program along with Mrs. Mary Hartnett, Home and Careers Teacher, and Mr. Phil Thomas, Science Teacher, presented an overview of this years' experience for students. EnCompass provides an after school program at our Middle School for students in grade six through eight. With a focus of helping students achieve, certified teachers and content-area specialists engage students in learning experiences to strengthen their skills and knowledge. Ms. Joy LaDue, Encompass Administrator was also present.

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made Mrs. Pedzich, seconded by Mrs. Birx, with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDAS

Business and District Matters

- 1. the Treasurer's Report for the Period of February 1, 2016 – February 29, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – February 29, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – February 29, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. of health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department.
The rate is \$623.36 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2015-2016 school year. The total number of students for the 2015-2016 school year is 64.
5. at the March 9, 2016 CIE meeting, the Council reviewed the following course additions. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.
- Essentials Participation in Government
6. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, is requesting approval to discard books that are no longer in use for professional development.

TREASURER'S
REPORT

BUDGET STATUS
REPORT

REVENUE STATUS
REPORT

2015-2016 HEALTH
SERVICES FEE

COURSE ADDITION

SURPLUS BOOKS

Write Traits Teacher Resource Materials – Quantity 35



7. a Municipal Cooperation Agreement between the County of Ontario and Canandaigua City School District for providing school tax bill preparation services for the period of April 1, 2015 through March 31, 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**AGREEMENTS**

Mrs. Carleen Pierce, Assistant Superintendent for Business, is recommending an intermunicipal agreement with the City of Canandaigua to share legal expenditures related to tax certiorari claims brought collectively against the school district, the City and Ontario County.

RESOLVED, that the Board of Education hereby approves the agreement with the Canandaigua Administrative Team, dated March 24, 2016, that was discussed in executive session.”

8. the request of Mr. John Arthur, Middle School Principal, is requesting approval to accept a donation from **Scholastic** in the amount of \$2,825.85 as a result from the Middle School Book Fair. This money will be used for the Middle School library program.

**DONATION**

9. the request of Mrs. Katie McFarland, Director of Professional Development and Instructional Technology, is requesting approval for **Rick Weinberg** from Cattaraugus Allegheny BOCES to offer technical professional development at the March 25, 2016 Superintendent’s Conference Day. CA BOCES will be paid no more than \$700 for his services.

**GUEST SPEAKER**

10. the request of Mr. Vernon Tenney, Academy Principal, is requesting approval for the creation of a new scholarship. The **William G. Boyes “Father Music” Award** in the amount of \$500 will be given at the annual awards ceremony to a graduating senior band member. The recipient will be selected by the music department.

**NEW SCHOLARSHIP**

11. the request from Library trustees to add a referendum on the May 17, 2016 ballot as below:

**WOOD LIBRARY ~  
PROPOSITION 4**

Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Canandaigua City School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$630,000, which shall be paid to the Wood Library Association of Canandaigua for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Canandaigua City School District.

12. the request of Mrs. Marcie Ware:

**STUDENT  
TEACHER/PHYSICAL  
THERAPIST**

<u>Name</u>	<u>Institution</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Robert Nierit	Genesee CC	Christine D’Amato	5/2-6/10/201

13. the request of Mr. Vernon Tenney for initial and/or final approval for the below field trips. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**ACADEMY FIELD  
TRIPS**

- **Student Leadership**, June 22-26, 2016, Portland, Oregon
- **Music Department**, April 20-22, 2016, Virginia Beach, Virginia (initial approval 10/8/2015)
- **Outdoor Club**, April 22-24, 2016, Finger Lakes Trail, New York (initial and final)

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| 14. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <b><u>PRESCHOOL</u></b><br><b><u>SPECIAL</u></b><br><b><u>EDUCATION</u></b> |
| 15. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.   | <b><u>SPECIAL EDUCATION</u></b>   |

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Richard Falls	Custodial Worker	3/10/2016	Resignation

B. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Caren Barber	Substitute Food Service Helper	3/25/2016	\$9.00/hr.
Sarah Clifford	Substitute Food Service Helper	3/25/2016	\$9.00/hr.
Max Ester	School Bus Driver	3/14/2016	\$22.27/hr.
Doris Velez	Food Service Helper	4/4/2016	\$9.05/hr.
Frank Fessner	Substitute Auto Mechanic	3/21/2016	\$9.73/hr.
Kevin McGlynn	Substitute School Bus Driver	3/21/2016	\$14.05/hr.
Mary Kate Cywinski	Teacher Aide	3/18/2016	\$9.82/hr.
Robert Corey	Head Bus Driver	7/1/2016	\$42,000/yr.

2. Instructional Personnel

A. Leave of Absence

- (1) of Kimberly Moravec, Special Education Teacher at the K5 Complex, requesting an unpaid personal leave of absence from September 1, 2016 through June 30, 2017.

B. Appointments

- (1) of **Erik Scheemaker** who received his Bachelor's degree in Physical Education and his Master's degree in Environmental & Outdoor Education both from SUNY Cortland. While attending SUNY Cortland, he worked as their Assistant Swim Coach. He completed his student teaching at the Canandaigua Academy and has been substitute teaching as well as coaching for the past school year at another District. Mr. Scheemaker is appointed to a 1.0 FTE, 4-year probationary position Physical Education Teacher at the Academy effective September 1, 2016. In addition, Mr. Scheemaker will serve as the Aquatics Director for the 2016-2017 School Year. These positions are available as a result of a retirement.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step</u>
Erik Scheemaker	Physical Education, Initial	9/1/2016	1

(2) Spring Coach

the following individual for a Spring Coach position at a rate of pay in accordance with contract:  
 Lynn Ocorr                      Modified 'B' Track

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(3) Tutor

the following to be a tutor in the Canandaigua City School District at a rate of pay in accordance with contract.

Lauren Bolonda

(4) Tenure Appointment

of the following staff member for tenure pending successful completion of their probationary period. They have been reviewed by their supervisor, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Kathryn McFarland	Administrative – School District Administrator	3/31/2016

(5) Non-Certified Substitute Teacher

of the following individual as a Non-Certified Substitute Teacher conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Bradley Daboll-Lavoie

**End of Consensus Agenda**

**Closing Remarks**

**Four County School Board Association**

Mrs. Thomas provided the board with an overview of the recent school board meeting where Dr. Julie Winston and Mr. Tracy Lindsay presented on “What Works” Using State Data to Improve Curriculum and Instruction.

**Upcoming Events**

- March 25 - Superintendent Conference Day
- March 28-April 1 - Spring Break
- April 5 - Academy Concert
- April 7 - Academy Concert
- April 12 - College Night
- April 14 - **Regular Board Meeting**
- April 20 - Academy Choral Concert
- April 27 - Special Board Meeting
- April 27 - Last day to file School Board Candidate Petitions
- April 28 - **Regular Board Meeting**

**Adjournment**

Upon a motion made by Mrs. Kesel, seconded Mr. Reho, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:33 p.m. The next Regular meeting will be on April 14, 2016 at the Operations Center at 6:30 p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk

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