



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, March 10, 2016 at 6:00 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Cheryl Birx, Joe Delforte, John Polimeni, Michelle Pedzich, Tom Reho, Beth Thomas

BOARD MEMBERS ABSENT: Jeanie Grimm, Jeannie Kesel, Bill Patrowicz

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Julie Winston

ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, Julie Glynn, Mike McClain

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Deb Bowen, Robert Corey, Grant Emerson

Executive Session

Upon a motion made by Mrs. Pedzich, seconded Mr. Delforte, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of discussing three employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Birx, with all present voting yes, the Board of Education returned to Open Session at 6:29 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Thomas reconvened the meeting at 6:32 p.m. and asked everyone to stand for the Pledge of Allegiance.

Superintendent's Report

Cause for Applause

Mr. John Arthur, Middle School Principal, noted that Teacher Julie Glynn went over and above for a student to participate in the Middle School musical this year. Ms. Glynn was awarded the Cause for Applause Award.

Superintendent Erdle provided the Board with an update on the use of the electronic voting machines for the upcoming school district annual meeting and election. Several Superintendents and Mr. Joe Shields, Ferrara Fiorenza, P.C., have participated in several conference calls over the last few weeks to negotiate with the County Board of Elections. The final agreement leaves too much at risk for area districts. One concern is not knowing the availability of the machines enough in advance for adequate planning. Another is being required to contract with one organization for ballots at a higher cost when the district could obtain ballots from Wayne-Finger Lakes BOCES for approximately a .40 cent savings per ballot. Because of so many unknowns, the district will be moving forward with the use of paper ballots for the May 17 vote. We will be working with our attorney to answer particulars such as how long do we have to announce results and can we use our accounting firm for counting ballots.



No snow days have been used up to this point for the 2015-2016 school year. There is discussion between area Superintendents to add the Friday prior to Memorial Day as no school. Superintendent Erdle stated that if this an option, it will come before the Board for approval.

Finally, next week is the kick-off meeting for interviews for Assistant Superintendent of Instruction.

Public Comments

There were no public comments.

Student Representative

Student Representative Grant Emerson reported next week at the Academy is College Week. The CA Players The Little Mermaid musical opens this weekend.

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of February 25, 2015.

APPROVED: MEETING MINUTES

Consensus Agenda

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, expressed how excited the district is to recommend Deb Bowen as the next Transportation Supervisor. Ms. Bowen then expressed a few words of appreciation.

Upon a recommendation by the Superintendent, a motion made Mr. Polimeni, seconded by Mr. Delforte, with everyone present voting yes the Board of Education approved:

APPROVED: CONSENSUS AGENDAS

Business and District Matters

- 1. the request of Mr. Vernon Tenney. Academy Principal, for the following AFS Foreign Exchange Student for the 2016-2017 school year: - Taksaporn Laipasu, a student from Thailand staying with a Canandaigua family. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the request of Mr. Vernon Tenney for the following as proctors of the AP and IB examinations. Dave Halligan, Chief AP Proctor Steve Holmes Paula Davis Dan Richardson Loren Buck Sue Buck Dottie Park Mike Morgan
3. the request of Mr. Vernon Tenney for the creation of the below new scholarships: - Laurie Bartholomew Schaefer Memorial Award. The amount of \$500 will be awarded to a graduating senior who meets all criteria for graduation and have a grade point average of at least 75%; attended the Academy for all four years; plan to attend a two or four year college; had at least one high school activity. This scholarship will be given at the Awards Assembly. - Andrew Stelnyk Soccer Scholarship. The amount of \$500 will be given to a boy or girl who is a member of the varsity soccer team and a GPA of 85 or higher. The scholarship will be given at the Awards Assembly.

FOREIGN EXCHANGE STUDENT

AP/IB EXAMINATION PROCTORS

NEW SCHOLARSHIPS



4. the request of Mr. Jim Simmons, Athletic Director, to accept a donation in the amount of \$14,456 from the **Boys Lacrosse Booster Club** to assist in purchasing a two sets of uniforms and helmets for the Varsity Lacrosse Team. Their current uniforms are in poor condition and are in need of replacing. These uniforms will become part of our inventory for future seasons. **DONATION**
5. the request of Mr. John Arthur, Middle School Principal, for the below guest speakers for the 2015-2016 school year. These presentations are part of the science fair process and the scientific method process the sixth grade students are learning in order to complete their projects. **GUEST SPEAKERS**
- **Len Ortenzi**, (*cost included in the science budget*)
 - **Doug Rougeux**, the “bubble man” (*cost from Arts in Education*)
6. the adoption of the 2016 - 2017 school calendar. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **2016-2017 SCHOOL CALENDAR**
7. the Council for Instruction reviewed and recommended the following textbook for use at the Academy and was available for Board review at Thursday evening's meeting for final approval. Additional information is included as an attachment and filed in the Supplemental Minutes File. **TEXTBOOK ADOPTION ~ FINAL APPROVAL**
- | <u>Textbook</u> | <u>Publisher</u> | <u>Course Title</u> |
|---|-------------------------|----------------------------|
| <u>Forensic Science Fundamentals and Investigations</u> | Cengage Learning 2016 | Forensic Science |
8. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, to discard books that are no longer in use for professional development. **SURPLUS BOOKS**
- Future Force Kids That Want To, Can, and Do! – A Teacher’s Handbook for Using TQM in the Classroom by Elaine McClanahan and Carolyn Wicks – Quantity 40
9. the request of Mr. Jim Simmons for final approval for the below athletic field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ATHLETIC TRIPS ~ FINAL APPROVAL**
- **Varsity Baseball**, April 16-17, 2016, Syracuse, NY (initial January 7, 2016)
 - **Boys Varsity Lacrosse**, March 18-19, 2016, Bridgewater, NJ (initial January 7, 2016)
 - **Varsity Softball/JV Softball**, March 30-April 1, 2016, Herkimer, NY (initial December 10, 2015)
 - **Girls JV & Varsity Lacrosse**, Guilderland & Syracuse, New York, March 31-April 1, 2016 (initial October 22, 2015)
10. the following budget transfer is over \$20,000 and requires Board of Education Approval. This will accommodate the acquisition of a 2017 Western Star 4700sb Dump Truck and a Ferris IS 3200 Zero-Turn Lawn Mower: **BUDGET TRANSFER**
- | | | |
|--------------------------|--------------------------------|-----------|
| From: A5510-453-010-9000 | Transportation Fuel | \$189,600 |
| To: A1621-200-010-8000 | Building and Grounds Equipment | \$189,600 |
11. an amendment to the 2016-2017 Budget Development and Annual Election Calendar originally approved on December 10, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **2016-2017 SCHOOL CALENDAR**
12. an agreement with SMG and Canandaigua City School District for graduation in June 2016. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **AGREEMENT**



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| 13. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File. | <u>PRESCHOOL
SPECIAL
EDUCATION</u> |
| 14. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File. | <u>SPECIAL
EDUCATION</u> |

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Kristin Power	School Bus Driver	3/10/2016	Resignation
Kelly Davis	Food Service Helper	4/3/2016	Resignation in order to accept another position

B. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
John Leisenring	Substitute School Bus Driver	3/7/2016	\$14.05/hr.
Benjamin Mintel	Substitute Teacher Aide	3/11/2016	\$9.00/hr.
Debora Bowen	Transportation Supervisor (Provisional)	7/1/2016	\$75,000/yr.
Kelly Davis	Teacher Aide	4/4/2016	\$9.82/hr.

2. Instructional Personnel

A. Leave of Absence

from Kaylee Kelley, a Foreign Language Teacher at the Academy, for a pregnancy-related disability leave of absence to begin on or about August 23, 2016 and to end or about October 4, 2016 immediately followed by an unpaid child-rearing leave of absence to end January 2, 2017.

B. Appointments

- (1) of **Josef Kovalovsky** who received his Bachelor’s degree in Music Education from SUNY Fredonia. He has been working as a per diem sub teacher at various Districts this school year including Canandaigua since January. Mr. Kovalovsky is appointed to a 0.5 Long-term Substitute Music Teacher position at the K-5 Complex effective February 27, 2016 through June 30, 2016.

<u>Name</u>	<u>Certification</u>	<u>Effective Dates</u>	<u>Step</u>
Josef Kovalovsky	Music, Initial	2/27/2016-6/30/2016	0.5 of 1

(2) Certified Substitute Teachers

the following individuals as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

- Amanda Hackett
- Sarah Hin
- Catherine Riley-Nicosia
- Katelyn Carrozzi

(3) Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Brandon DeRue
Kaylee Clements

End of Consensus Agenda

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Birx reported on behalf of the Council for Instructional Excellence Committee which met on March 9. The Committee received a presentation from three teachers on flipped classrooms. In a flipped classroom students become their own teachers and teachers become coaches. A Grant for Excellence was approved. A new course Participation in Government was also approved and will be brought to the Board for their approval at the next meeting.

District Technology Committee

Mrs. Birx reported on behalf of the District Technology Committee which met on March 10. The Committee is working on an entire district digital conversion with use of the money from the Smart Schools Grant. Over the next three years students and teacher will receive a digital device. Middle School will get a pilot this year and next year the entire Middle School will be included. A complete presentation will be given to the Board once more details are finalized from the Committee.

Exit Regular Session

Upon a motion made by Mrs. Birx, seconded by Ms. Delforte, with all present voting yes, the Board of Education approved exiting the Regular Session at 7:09 p.m. for an Executive Session one employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

**APPROVED:
ADJOURNMENT
TO EXECUTIVE
SESSION**

Exit Executive Session

Upon a motion made by Mrs. Pedzich, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved exiting Executive Session at 7:30 p.m.

**APPROVED:
EXIT EXECUTIVE
SESSION**

Adjournment

Upon a motion made by Mr. Delforte, seconded Mrs. Birx, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:30 p.m. The next Regular meeting will be on March 25, 2016 at the Operations Center at 6:30 p.m.

**APPROVED:
ADJOURNMENT**

Upcoming Events

- March 11,12,13 - CA Players: The Little Mermaid Musical
- March 15 - Middle School Concert
- March 17 - Middle School Concert
- March 18,19, - CA Players - The Little Mermaid Musical
- March 23 - Audit Committee Meeting
- March 23 - District Orchestra Concert

Lead and inspire a community of learners to fulfill their academic and creative potential



Canandaigua City School District
Minutes – March 10, 2016
Operations Center, 5500 Airport Road

- March 24 - **Regular Board Meeting**
- March 25 - Superintendent Conference Day
- March 28-April 1 - Spring Break

Respectfully submitted,

Deborah Sundlov
District Clerk