



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, February 4, 2016 at 6:30 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Joe Delforte, Jeannie Kesel, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas

BOARD MEMBERS ABSET: Bill Patrowicz

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, Vernon Tenney, Andy Thomas

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cary Burke, Bridget Grimm, David Grimm, James Santonastaso, Heather Lee Luna, Laura Luna, Sarah Luna, Katya Metidieri, Barb Morgan, Michael Morgan, Monica Morgan, Nancy Petrie

***Meeting Called to Order***

***Pledge of Allegiance to the Flag***

Mrs. Grimm convened the meeting at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

***President's Comments***

Mrs. Grimm welcomed all in attendance.

***Superintendent's Report***

Mr. Tenney began by reading background information on the U.S. Presidential Scholars Program. This was established in 1964, by executive order of the President, to recognize and honor some of our nation's most distinguished graduating high school seniors. In 1979, the program was extended to recognize students who demonstrate exceptional talent in the visual, creative and performing arts. Seniors **Bridget Grimm** and **Monica Morgan** have both been notified they have been selected to complete an application.

***Those not participating in the rest of the meeting left at 6:35 p.m.***

Middle School Play "Teaser" ***Alice in Wonderland, Jr***

Mr. John Arthur, Middle School Principal, introduced Mrs. Nancy Petrie who presented students, Ben Francis and Laura Luna who showed a brief video "teaser" of *Alice in Wonderland, Jr*. The play will take place February 5, 6 and 7 at the Middle School.

***Those not participating in the rest of the meeting left at 6:42 p.m.***

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, provided the Board with an update on the current project. Our paperwork is currently being reviewed. The bid timeline will be quick. The hope is we will have approval within two weeks. Bid opening would be held on March 22, the earliest possible date. Turner Construction will review the bids and references prior to submission to the Board. The district will not have final information until best case mid-day on March 24. With the Board meeting later in the evening, the goal would be to have the bid information out midafternoon and then vote on the results that evening. Everyone seemed comfortable with the timeline.

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Superintendent Erdle noted the Board will be holding a budget workshop on Thursday, March 3 at 5:30 p.m., Operations Center. At this meeting Principals and Directors will be present to answer questions, with several presenting their overall budget numbers. Mrs. Carleen Pierce, Assistant Superintendent for Business, will present the revenue information and Superintendent Erdle will present the expenditures. There will be very little in staff changes this year, with many of the changes being through retirements. If the Board is comfortable with the information received, they could at that time vote on the budget.

Mrs. Pierce noted positive information about the district's tax levy cap. Last July we refinanced our debt while the rates were lower and the tax levy rate was adjusted from last year. This now shows our tax levy cap of 3.61%

***Those not participating in the rest of the meeting left at 6:58 p.m.***

Mrs. Grimm handed out paperwork received from Mr. Ken Beers from the Canandaigua Emergency Squad on their property on North Pearl Street. He recently met with Mrs. Grimm and Superintendent Erdle to talk about their property. They will be selling and moving to a new location and thought the district may be interested. The Board had discussion about the property and if the district has a need. Currently, the only need would be for a central receiving area. With district enrollment declining any other facility would not be a need in the near future. Purchase would also require a public referendum. It was decided to let Mr. Beers know the Board would not be interested in the purchase.

***Student Representative ~ Monica Morgan***

Monica Morgan reported that student's survived mid-term exam week. The winter sports season will soon be coming to an end. The last hockey game was played just recently. Rehearsals have been taking place for the Academy Players, The Little Mermaid. Yearbook photos were taken of many of the Academy clubs over the last week. A group of sophomore students will be traveling the Finger Lakes Technical and Career Center.

***Public Comments***

There were no public comments.

***Approval of Minutes***

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of January 7, 2015 and January 21, 2016,

**APPROVED:**  
**MEETING**  
**MINUTES**

***Educational Presentation***

**Plan for Excellence Update – Technology**

Mr. Bowman provided an update to the Board on the progress of the Plan for Excellence technology initiative under stewardship. The Technology Committee has been reformed this year. The Committee has come up with a new replacement plan. Google Aps for Education was recently rolled out and will student gmail accounts, with restrictions, will be available soon. The Committee looked at several Learning Management Systems and decided on schoology®.



**Consensus Agenda**

Upon a recommendation by the Superintendent, a motion made by Mrs. Kesel, seconded by Mrs. Pedzich. With Mrs. Grimm abstaining from #4, Theatre Volunteers with all present voting yes the Board of Education approved:

**APPROVED:  
 CONSENSUS,  
 SUPPLEMENTAL  
 AGENDA**

**Business and District Matters**

1. the Treasurer’s Report for the Period of December 1, 2015 – December 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – December 31, 2015. Additional information is included as an attachment is be filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – December 31, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. the request of Mr. Vernon Tenney, Academy Principal, for the below volunteers for the Spring Musical.
 

Cheryl Allen	Doug Alling	Sally Alling	Eric Anderson
Kim Anderson	Marty Barnett	Joe Berley	Teresa Berley
Haley Bickel	Heidi Bjorling	Chris Bjorling	Tiffany Boggs
Ali Bosick	Cary Burke	Jamie Callaill	John Ceddia
Anne Ceddia	Laura Dallmeyer	Jon Deibler	Nissa Deibler
Tom Drennen	Diane Foster	Connie Frye	JoAnna Gagliardi
Kathy Giles	Roger Glitch	Cheryl Glitch	David Grimm
Jeanie Grimm	Matt Hoose	Jill Hoose	Ruth Ingalsbe
Roger Ingalsbe	Peter Jensen	Jerri Jensen	Rebecca Jones
Trish Kelley	Jim Kelley	Meghan Kelley	Laura Kemler
Ray Kemler	Kurt Knoblauch	Laura Kroon	Jeff Kroon
Heather Luna	Joe Luna	Pam Martin	Tom Martin
Michelle Meenen	John Nichols	Shari Peck	Brad Peck
Doug Pereira	Karen Pereira	Susan Proe	Joe Proe
Jay Riley	Jennifer Rodgers	Julie Roth	David Russel
Jen Sainsbury	Norm Schneiter	Deb Sicillano	Sandi Simmons
Robert Stanton	Dan Swartout	Gina Swarout	Ray Thomas
Beth Thomas	Michael Tucker	Sue Turchetti	Guy Turchetti
Jamie Wagner	Martha Wallace	Edmund Wallace	Vicki Waterman
Leelanee Wink	Austin Wright	Margie Wright	

**TREASURER’S  
 REPORT**

**BUDGET STATUS  
 REPORT**

**REVENUE STATUS  
 REPORT**

**THEATRE  
 VOLUNTEERS**

5. the request of Mr. Vernon Tenney to accept the below donations to the music choral:
  - An amount of \$1,142.30 from **Uno Chicago Grill** from a recent fundraiser.
  - An amount of \$3,000 from **Canandaigua Rotary** from the recent RPO concert.
6. the request of Mr. John Arthur, Middle School Principal, for the below to staff the Healthy Horizons camp over February break:
  - **Tina Culver**, RN BS,CWPC - Health and Wellness Manager
  - **Erica Hendrikse**, MS - Health Educator
  - **Wendy Blakemore** - Director of Laboratory Services and Outpatient DSME/MNT Services
  - **Darcy Prunoske**, RD, CD-N - Clinical Dietician

**DONATIONS**

**HEALTHY  
 HORIZONS CAMP**

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- **Linda Rowsick**, RD, CD-N - Clinical Dietician
- **Savannah McKnight**, BS - Diet Technician
- **Jeremy Herniman**, MA, ATC, CSCS - Athletic Trainer
- **Austin Pratt**, ATC, ACSM-CPT - Athletic Trainer

7. the request of Mr. Vernon Tenney for **Laura Lentz** of Five by Five Music to assist in the music department. The cost will be paid for through Arts in Education and the Music Department. **MUSIC GUEST**

8. the request of Mr. Tenney for the formation of a new club, **American Sign Language (ASL) Club**. The club will promote awareness of deaf/hard-of-hearing culture in our school, community and world will propose ways to create a more “deaf/hard-of-hearing friendly” environment for our hard-of-hearing student population. **NEW CLUBS**

the request of Mr. John Arthur, Middle School Principal, for a new **Fitness Running Club** for Middle School Students. The club will be advised by Mr. Michael Mahar, Ms. Leanne Ducharme and Ms. Angela Dana. The club will meet twice a week from 2:30 p.m. – 3:15 p.m.

9. that pursuant to Section 2606 of the Education Law that the date of May 3, 2016 be designated as the day of registration for the School Board Election and Budget Vote to be held on Tuesday, May 17, 2016; that the place of registration be designated as the Administrative Offices, 143 North Pearl Street, Canandaigua, New York; that the hours of registration be designated as from 8:00 a.m. through 4:00 p.m.; and that the Board of Registration consist of Aline Clement, Faith Shaw, Andy Thomas and Paula Traber. **ANNUAL ELECTION AND BUDGET VOTE**

That pursuant to Sections 2606 and 2602 of the Education Law that the Canandaigua Primary-Elementary School, West Gibson Street, Canandaigua, New York, and Cheshire Fire Department, 4285 State Route 21, Canandaigua, New York, be designated as the locations where the Annual School Board Election and Propositions for Budget Vote and other Approved Propositions will be held on Tuesday, May 17, 2016 and that the hours for the polls to be open be designated as from 7:00 a.m. to 9:00 p.m.

10. the request of Mrs. Marcie Ware, Primary-Elementary School Principal, to discard approximately 200 student health books, 4-6 teacher manuals and two resource/activity books (to photocopy for worksheets). **DISCARD SURPLUS BOOKS**  
 Title: Your Health  
 Publisher: Harcourt  
 These books are out of date and no longer align with our health curriculum. The books will be given away, donated to community groups or discarded.

11. the book listed below for addition for the 4<sup>th</sup> grade Canon of Literature. This book will be available for Board review. The summary is included as an attachment and is filed in the Supplemental Minutes File. **CANON OF LITERATURE - INITIAL APPROVAL**  
George vs. George  
 by Rosalyn Schanzer

12. of Mr. John Zappia as a Consultant position with the District effective January 8, 2016 at a rate of pay in accordance with contract. **CONSULTANT**

13. BE IT RESOLVED THAT **Andy Hart** is hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

**LEAD EVALUATOR  
OF TEACHERS**

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
  - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
  - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and
- 8) Specific considerations in evaluating Teachers of English language learners and students with disabilities.

14. Lynne Erdle, Superintendent of Schools, is authorized to be added to the list of individuals to open bids.

**AUTHORIZATION**

15. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

**PRESCHOOL  
SPECIAL  
EDUCATION**

16. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

**SPECIAL  
EDUCATION**



**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Reason</u>
Matthew Shutter	Contract Substitute Custodial Worker	1/21/2016	Resignation

B. Appointments (Conditional upon Civil Service Approval as required)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Heather Gustafson	Teacher Aide	1/26/2016	\$9.82/hr.
Dennis Baron	Substitute Teacher Aide	2/5/2016	\$9.00/hr.
Robin Stonebraker	Substitute School Bus Driver	2/2/2016	\$14.05/hr.
Richard Morgan	Substitute Teacher Aide	2/1/2016	\$9.00/hr.

2. Instructional Personnel

A. Resignation

of resignation from Sarah Bobb, a contract substitute teacher at the Middle School, effective January 22, 2016.

B. Leave of Absence

of Stephanie Piper, 1<sup>st</sup> Grade Teacher at the K5 Complex, for a pregnancy-related disability leave of absence to begin on or about May 23, 2016 and to end or about June 30, 2016 immediately followed by an unpaid child-rearing leave of absence to end October 12, 2016.

C. Appointments

(1) Spring 2016 Coaches

the following individuals for 2016 Spring Coaching positions at a rate of pay in accordance with contract:

<u>Name</u>	<u>Spring Sport</u>
Annesi, Mark	Modified "B" Boys Tennis
Bowe, Bill	Modified "B" Softball
Broderick, Mike	Varsity Golf
DeVinney, Arlene	Varsity Girls Track
Ducharme, Dave	Varsity Boys Tennis
Ellis, Sue	Varsity Girls Lacrosse
Gioseffi, Dave	Modified "B" Boys Lacrosse
Hawkins, Bruce	JV Boys Tennis
Horn, Kara	JV Girls Lacrosse
Hulme, Robin	Assistant Boys Lacrosse
Mahar, Mike	Modified "B" Track
Marsh, Daina	Modified "B" Track
Marsjanik, Kristen	Modified "B" Girls Lacrosse
McConville, George	JV Softball
Mulheron, Ed	Varsity Boys Lacrosse
Muscato, Kristen	Modified "B" Softball
Oberst, Matt	Varsity Boys Track

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<b><u>Name</u></b>	<b><u>Spring Sport</u></b>
O'Hara, Pat	JV Golf
Owdienko, Danielle	Varsity Softball
Sedita, Paul	JV Boys Outdoor Track
Simpson, Jared	Assistant Girls Lacrosse
Stoler, Adam	Modified "B" Boys Lacrosse
Sutter, Mark	JV Girls Outdoor Track
Tepper, Mike	JV Baseball
Verbridge, Steve	Modified "B" Baseball
Walters, Matt	Modified "B" Baseball
Ward, Eric	Modified "B" Girls Lacrosse
Werth, Dale	Varsity Baseball
York, Deven	JV Boys Lacrosse
Condon, Kim	Unified Sports – Basketball

(2) Co-Curricular

the following individual to a co-curricular position for the 2015-2016 school year at a rate in accordance with contract.

Danielle Owdienko, YAC Committee Advisor

(3) Certified Substitute Teachers

the following as a Certified Substitute Teachers conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Bethany Bowe  
Kathryn Schilstra

(4) Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teacher conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Maria Bolster  
Michael Zollweg  
Melissa Turiano  
Corey Greene  
Adeline Rudolph  
Samantha German  
Tressi Daymon

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***End of Consensus Agenda***

***Board Committee Reports***

Site Committee

Mr. Polimeni reported on behalf of the Site Committee which met on February 2. The Committee visited the Academy and the parking lot that is being constructed. They then had the opportunity to tour the Canandaigua Academic and Career Center's new location.



### Policy Committee

Mrs. Thomas reported on behalf of the Policy Committee. The below policy was reviewed for a first reading. There was a request to review the portion about providing the local police department authorization to remove any vehicle. This will be amended for the Second Reading.

- > First Reading ~ #3270 **Operations of Motor-Driven Vehicles on District Property**

The **Program and Commencement Outcomes** were reviewed and edits made at the Policy Committee. The updated version was submitted to the Board for their review and approval. On behalf of the Policy Committee with no second required, and all in agreement the new Canandaigua City School District Outcomes were approved.

### **District Committee Reports**

#### Safety / Health / Security Committee

Mr. Polimeni reported on behalf of the Safety/Health/Security Committee which met earlier in the day. The Committee reviewed the revisions on the individual Building Safety Plans. They will now be sent back to the buildings for further edits. Last year the State came out with safety plan guidelines and a template to be used statewide. Along with this much of the terminology has also been changed. Once everything is completed the new plans/terminology will need to be reviewed with all staff. The Committee also received the District Allergy Plan for review and a large listing of injuries that have incurred in the district.

### **Closing Remarks**

Mrs. Thomas reported on behalf of Four County School Board Association. Canandaigua has been selected to present "What Works" on Tuesday, March 22. Dr. Julie Winston and Mr. Tracy Lindsay will be presenting an overview of standardized testing and data it supports. On February 2, Mrs. Thomas attended the General Membership meeting where Mr. David Little, Executive Director of the Rural Schools Association spoke on the State of the State.

### **Upcoming Events**

- February 5,6,7 - Middle School Musical - *Alice in Wonderland, Jr.*
- February 10 - Middle School Mid-Winter Concert
- February 14 - Valentine's Day
- February 15-19 - Winter Break
- February 24 - Academy Mid-Winter Concert
- February 25 - **Regular Board Meeting**
- March 4 - Middle School Fun Night
- March 10 - Regular Board Meeting
- March 13 - Daylight Savings Time Begins
- March 11,12,13 - CA Players - *The Little Mermaid Musical*
- March 15 - Middle School Concert
- March 16 - Audit Committee Meeting
- March 16 - Elementary - Music in Our Schools Month Concert
- March 17 - St. Patrick's Day
- March 17 - Middle School Concert
- March 18,19 - CA Players - *The Little Mermaid Musical*
- March 20 - First Day of Spring
- March 23 - District Orchestra Concert
- March 24 - **Regular Board Meeting**
- March 25 - Superintendent Conference Day
- March 28-April 1 - Spring Break





***Adjournment***

Upon a motion made by Mrs. Pedzich, seconded Mr. Delforte, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:34 p.m. The next Regular meeting will be on February 25, 2015 at the District Operations Center at 6:30p.m.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Deborah Sundlov  
District Clerk