



The Regular meeting of the Canandaigua City School District Board of Education was held on Thursday, January 7, 2016 at 5:46 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Joe Delforte, Jeannie Kesel, Bill Patrowicz, Michelle Pedzich, John Polimeni, Tom Reho, Beth Thomas

LEADERSHIP TEAM PRESENT: Lynne Erdle, Brian Nolan, Carleen Pierce, Julie Winston

ADMINISTRATIVE TEAM PRESENT: John Arthur, Dan Bowman, Scott Goble, Vernon Tenney, Marcie Ware

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Cary Burke, Laurie Fitzgerald, Colleen Gioseffi, Monica Morgan, Brian Moore, Chris Vanduyne, students and families

Executive Session

Upon a motion made by Mrs. Kesel, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved calling an Executive Session at 5:46 p.m. for the purposes of discussing six employment history of a particular employees and matters leading to the appointment, employment, promotion, demotion or removal of a particular person or employee.

APPROVED:
EXECUTIVE
SESSION

Return to Open Session

Upon a motion made by Mr. Delforte, seconded by Mrs. Birx, with all present voting yes, the Board of Education returned to Open Session at 6:26 p.m.

APPROVED:
OPEN SESSION

Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all.

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, said a few words of two retirements on the Consensus Agenda: Mr. Scott Goble and Dr. Julie Winston.

Both retirement request were removed from the Consensus Agenda with a motion from Mrs. Kesel and seconded by Mr. Polimeni to accept with regret.

Retirement

Mr. Reho made for a motion to accept with regret, the resignation for retirement of Mr. Scott Goble, Director of Transportation for retirement with an expression of sincere best wishes for a happy and healthy retirement. The motion was seconded by Mr. Polimeni with all in favor, the Board voted to accept **Mr. Goble's** resignation with regret effective July 29, 2016.

APPROVED:
RESIGNATION
WITH REGRET



Retirement

Mrs. Kesel made for a motion to accept with regret, the resignation for retirement of Mr. Julie Winston, Assistant Superintendent for Instruction, for retirement with an expression of sincere best wishes for a happy and healthy retirement. The motion was seconded by Mr. Polimeni with all in favor, the Board voted to accept **Dr. Winston’s** resignation with regret effective July 30, 2016.

APPROVED:
RESIGNATION
WITH REGRET

Superintendent’s Report

Superintendent Erdle announced the Geography Bee was held in mid-December with several participates in attendance:

Mrs. Marcie Ware, Primary-Elementary School Principal, introduced:

4th and 5th Grade

Julia Tricomi – 1st place; Issac Clark - 2nd place; Neil Stringer – 3rd place; Ved Karia – 4th Place
Mason Burke, Braden Gioseffi, Erik Rottingen, Dylan Years, Emma Marshall

Mr. John Arthur, Middle School Principal, introduced:

8th Grade

Aidan Russell and Nathan Wendroff

Those not participating in the rest of the meeting left at 6:44 p.m.

Mrs. Carleen Pierce, Assistant Superintendent for Business, provided a tax collection update. We are off about \$6,000 from where we were last year at 96.96%.

Superintendent Erdle noted we have heard from the Ontario County Board of Elections regarding the use of the new electronic voting machines. The current lever voting machines are no longer able to be used. The County is currently working on an agreement for area districts for the use of the machines. There will be a cost, but at least ballots will not be counted by hand several times.

An updated to the Backpack Program was provided. The school distributed 135 bags of food. Each was delivered to the appropriate classroom. Each bag also included fruit. The bags were discretely placed in student backpacks.

We received notification that our own Student Representative was interviewed by Time Warner Cable as a Scholar Athlete

Public Comments

There were no public comments.

Student Representative ~ Monica Morgan

Student Representative, Monica Morgan reported that the music rehearsal started this week for *The Little Mermaid*. The Madrigal Dinner will be held next weekend. A Martin Luther King, Jr. ceremony will be held on January 18 at The First Congregational Church. The first ski race is being held January 7. The first multi-club meeting was held to schedule all events and to help overlap events. A new club was just created, Mural Club.

Educational Presentation

Reading and Writing in the Content Area 6-12

The Common Core Standards for Literacy are not only meant for implementation in English language arts classrooms. They are intended for implementation in social studies, science, and technical subjects. Mr. Brian

Lead and inspire a community of learners to fulfill their academic and creative potential



Moore began working with social studies and science departments during the fall of 2013 with a focus on infusing the standards for reading and writing in the courses taught. The work has continued, and Ms. Kris VanDuyne and Brian presented the outcome of that work and the plans for continued implementation.

Those not participating in the rest of the meeting left at 7:44 p.m.

Approval of Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Kesel, with all present voting yes, the Board of Education approved the meeting minutes of the Regular Board Meeting of November 19, 2015, December 10, 2015 and Special Meeting of December 23, 2015.

APPROVED:
MEETING MINUTES

Consensus Agenda

Upon a recommendation by the Superintendent, a motion made cb seconded by jd and with everyone present voting yes the Board of Education approved:

APPROVED:
CONSENSUS
AGENDAS

Business and District Matters

1. the Treasurer's Report for the Period of November 1, 2015 – November 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
2. the Appropriation Status Report, which is a summary, for the period of July 1, 2014 – November 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
3. the Revenue Status Report, which is a summary, for the period of July 1, 2014 – November 30, 2015. Additional information is included as an attachment and is filed in the Supplemental Minutes File.
4. the request of Mr. John Arthur, Middle School Principal, for the below:
 - Anne Christie Borgella, SUNY Geneseo, with Heidi Connell, March 17 - May 6, 2016
 - Natalie Lopez, SUNY Geneseo, with Heather Fraser, March 17 - May 6, 2016
 the request of Mrs. Marcie Ware, Primary-Elementary Principal, for the below:
 - Heather Fosdick, Finger Lakes Community College with Deborah Buck, January 8 - May 2016
5. the request of Mr. Vernon Tenney, Academy Principal, to declare as excess surplus for the purpose of sending to auction. The Raku kiln is estimated to be over 20 years and valued at \$150. This product is no longer functioning in our building, but it can work elsewhere.
6. the request of Mrs. Marcie Ware for the following parent volunteers for the Primary-Elementary building.

| | | |
|-------------------|--------------|---------------|
| Jennifer Verdi | Rujuta Karia | Jodi Weaver |
| Marilyn MacIntyre | Jim Perri | Gail Chambers |
| Maria Romeo | | |
7. the request of Mr. Dan Bowman, Director of Technology Operations, for **Peter Olson** to volunteer time with the technology department for the 2015-2016 school year.

TREASURER'S
REPORT

BUDGET STATUS
REPORTS

REVENUE STATUS
REPORTS

STUDENT
TEACHERS

SURPLUS
EQUIPMENT ~
ACADEMY

PRIMARY-
ELEMENTARY
SCHOOL
VOLUNTEERS

TECHNOLOGY
VOLUNTEER



Canandaigua City School District
Minutes – January 7, 2016
Operations Center, 5500 Airport Road

8. an agreement with 3WX2, LLC for leasing property at 5262 Parkside Drive, Canandaigua. This location will be the new area for the Canandaigua Academic and Career Center. **AGREEMENT**
9. an agreement with **Propio Language Services** as an on-the-spot translation service for English Language Learner students and their families. This service may be necessary at moment's notice when telephone communication may be necessary between a district administrator or teacher and a parent or caregiver that does not speak or understand English. By law, all families are entitled to such communication in their home language, and that the translated communication be accurate. *Propio Language Services* are used by school districts, businesses, and public and private agencies for this purpose. **TRANSLATION SERVICES**
10. the request of Mr. John Arthur to accept the **James Patterson Grant** with the value of \$4,000 for the Middle School. The grant awards Playaways, an MP3 device with books loaded to help struggling readers. Ms. Melanie Dyroff, Middle School Librarian, applied for the grant in May 2015. **GRANT ACCEPTANCE**
11. the following individuals as Music Festival Adjudicators:
- **Annette Farrington** - Flute; Alan Woy - Clarinet; **Zach Pelton** - Saxophone; **Joe Pompili** - Woodwinds; **Jeff Stempien** - Trumpet; **Matt Bond** - Low Brass and Horns; **Tom Davis** - Bass and Percussion; **Kristen Shiner-McGuire** - Percussion; **Victoria Valente** - Percussion **SOLO FESTIVAL JUDGES**
12. the request of Mrs. Joelle Reynolds, Middle School teacher, for her son, **Evan** to attending Canandaigua Schools in kindergarten beginning September 2016. This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis. **ATTEND CANANDAIGUA SCHOOLS**
- the request of Mrs. Shelly O'Brien, Primary-Elementary School Aide, is for her children to continue attending Canandaigua Schools. **Grania O'Brien** in grade 12; **Oona O'Brien** and **Emer O'Brien** both in grade 8 This is in accordance with Policy # 7130 Non-Resident Students, allowing children of District employees to attend Canandaigua Schools on a tuition-free basis.
13. the request of Mr. Vernon Tenney for a one-time scholarship in the amount of \$1,000 donated from the **Class of 1975** to be awarded to a student accepted into college, trade school or US Armed Forces. The award will be awarded at the awards assembly and selection will be by the local combined scholarship process. **NEW SCHOLARSHIP**
14. the request of Mr. Jim Simmons, Athletic Director, for initial approval for the below athletic field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File. **ATHLETIC TRIPS ~ INITIAL APPROVAL**
- Varsity Baseball, April 16-17, 2016, Syracuse, NY
 - Boys Varsity Lacrosse, March 18-19, 2016, Bridgewater, NJ
15. approval for retired Ontario County Sheriff and former Marcus Whitman School Resource Officer **John Peck** to serve as a "residency consultant". John was employed by the Canandaigua City School District as a substitute bus driver in the past. Recent State changes have relaxed the proof of residence families must provide to enroll their children into school. These new requirements place the burden of proving that they are not district residents in the hands of school districts. As residency consultant, John will be called upon to investigate situations where we have a strong suspicion that a family resides outside of the school **RESIDENCY CONSULTANT**



district. We estimate that this happens between 8 and 12 times per year. John’s compensation shall be \$15.00 per hour plus mileage.

- | | |
|--|--|
| <p>16. the request of Dr. Julie Winston, Assistant Superintendent for Instruction, for following standardized remuneration rate for all buildings and accompanists:</p> <ul style="list-style-type: none"> - Large Ensemble Rehearsal - 25 per rehearsal service - Large Ensemble Concert - \$45 per in school performance; \$100 per evening performance - NYSSMA Solo Festival Vocal - \$20 per student | <p><u>ACCOMPANIST RATES</u></p> |
| <p>17. the request of Mr. Vernon Tenney for initial approval for the below field trip. Additional information is included as an attachment and is filed in the Supplemental Minutes File.</p> <ul style="list-style-type: none"> - ACDA All-Eastern Choir, February 10-13, 2016, Boston, MA | <p><u>ACADEMY FIELD TRIP ~ INITIAL APPROVAL</u></p> |
| <p>18. the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <p><u>PRESCHOOL SPECIAL EDUCATION</u></p> |
| <p>19. the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.</p> | <p><u>SPECIAL EDUCATION</u></p> |

Personnel

1. Non-Instructional Personnel

A. Removals

| <u>Name</u> | <u>Position</u> | <u>Reason</u> | <u>Effective</u> |
|------------------|-----------------|---------------|------------------|
| Nicole Tillotson | Teacher Aide | Resignation | 1/18/2016 |
| Mark Stoll | School Monitor | Resignation | 1/3/2016 |
| Susan Wilkins | Teacher Aide | Resignation | 1/8/2016 |

B. Appointments (Conditional upon Civil Service Approval as required)

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Rate</u> |
|----------------------|-----------------------------|------------------|-------------|
| Robert Cornish | Head Custodian | 1/4/2016 | \$19.00/hr. |
| Karen Ellis | Food Service Helper | 1/5/2016 | \$9.05/hr. |
| Ryan Crater | Substitute Custodial Worker | 12/22/2015 | \$9.00/hr. |
| Mitchell Herendeen | Custodial Worker | 12/28/2015 | \$10.89/hr. |
| Amie Hawkins | Substitute Teacher Aide | 1/8/2016 | \$9.00/hr. |
| Christine Williamson | Substitute Teacher Aide | 1/8/2016 | \$9.00/hr. |
| Megan Hanlon | Substitute Teacher Aide | 1/8/2016 | \$9.00/hr. |
| Kevin Quigley | Substitute Teacher Aide | 1/8/2016 | \$9.00/hr. |
| Kevin Quigley | Substitute School Monitor | 1/8/2016 | \$9.50/hr. |

2. Instructional Personnel

A. Leave of Absence

- (1) of **Katherine Mancuso**, School Counselor at the K5 Complex, for a pregnancy-related disability leave of absence to begin on or about May 14, 2016 and to end or about June 25, 2016 immediately followed by an unpaid child-rearing leave of absence to end August 31, 2016.

B. Appointments

- (1) of **Cassie Mauro** who received her Bachelor's degree in Psychology from St. Lawrence University and her Master's degree in School Counseling from SUNY Brockport. She has been working as a School Counselor for the past year. Ms. Mauro is appointed to a 1.0 FTE, 4-year probationary position as a School Counselor with a tenure area of School Counselor effective January 25, 2016. This position is available as a result of a retirement.
- (2) of **Nicole Fobare** who received her Bachelor's degree in Speech Pathology from Elmira College. She is currently attending Nazareth College working towards her Master's degree in Literacy Education. Ms. Fobare is appointed to a 1.0 FTE, Long-term Substitute position as a Speech & Language Pathologist effective January 4, 2016 through June 30-2016.
- (3) of **Kevin Murray**, a current 0.5 FTE Music Teacher at the K5 Complex, is appointed to an additional 0.5 FTE Long-Term Sub Music Teacher effective January 18, 2016 through June 30, 2016.

| <u>Name</u> | <u>Certification</u> | <u>Start Date</u> | <u>Salary</u> |
|---------------|--------------------------------|---------------------|---------------------------|
| Cassie Mauro | School Counselor, Initial | 1/25/2016 | Step 1 (pro-rated) |
| Nicole Fobare | Speech & Language Disabilities | 1/4/2016-6/30/2016 | Step 1 (pro-rated) |
| Kevin Murray | Music K-12 | 1/18/2016-6/30/2016 | 0.5 of Step 1 (pro-rated) |

(4) Mentor

of Mentoring positions at a rate of pay in accordance with contract:

| <u>Mentor</u> | <u>Intern</u> | <u>Effective</u> |
|-------------------|------------------------|------------------|
| Colleen Gioseffi | Jessica Teerlinck | 12/14/2015 |
| Anita Morse | Karen Tricomi | 12/14/2015 |
| Joe Sabbour | Jeanne Canough | 9/1/2015 |
| Mandy Detrick | Jennifer Danker-Stiles | 9/1/2015 |
| Julie Lawrence | Irene Leggiero | 9/1/2015 |
| Julie Marie Smith | Oreshya Peterson | 9/1/2015 |
| Lisa Cooke | Kerra Rank | 9/1/2015 |

(5) Curriculum Area Lead Teacher

of the following individual for a Curriculum Area Lead Teacher appointment for the 2015-2016 school year at a rate of pay in accordance with contract:

Eric Bateman Library Effective January 1, 2016

(6) Tutor

of the following individual for a Tutor for the School District at a rate of pay in accordance with contract:

Paula Davis

(7) Athletic Coach

of the following individual to an Athletic Coach position at a rate of pay in accordance with contract:

Steven Verbridge Varsity Boys Volleyball (Fall)

(8) Certified Substitute Teachers

the following individual as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Magdalene Gelke

Stephanie Payne

(9) Non-Certified Substitute Teacher

the following individuals as a Non-Certified Substitute Teachers conditional upon verification of 2 years of college and criminal history clearance the New York State Education Department where appropriate.

Darren Debs

Ashley Zahn

Josef Kovalovsky

Bari Wexler

Laurie Matney

End of Consensus Agenda

Board Committee Reports

Audit Committee

On behalf of the Audit Committee Mr. Patrowicz accepted the Special Engagement Audit that the Board members had reviewed.

Policy Committee

Mrs. Thomas, on behalf of the Committee with no second required, the below policy was accepted for a Second Reading.

- > **Policy 7374** Use of Support Rooms and Physical Restraints

Mrs. Kesel left during Policy discussion from 7:48 p.m. to 7:50 p.m.

Commissioner Roundtable Update

Mrs. Beth Thomas reported on the recent Commissioner Roundtable meeting that was held in Albany on December 18.

Upcoming Events

- January 13 - Academy Curriculum Night
- January 15-17 - CA Madrigal Dinner
- January 18 - Martin Luther King, Jr. Holiday
- January 20 - Audit Committee Meeting
- January 20 - Academy Full Orchestra Concert
- January 21 - **Regular Board Meeting ~ 6:30 p.m.**
- January 26 - 4th Grade Band and Orchestra Performance 1
- January 28 - 4th Grade Band and Orchestra Performance 2
- January 29-30 - FLMEA Jr./Sr. High Music Festival
- February 2 - Groundhog Day
- February 2 - Frieda O'Hanlon District Spelling Contest
- February 3 - IB Pinning Ceremony
- February 4 - Regular Board Meeting
- February 5,6,7 - Middle School Musical - *Alice in Wonderland*

Lead and inspire a community of learners to fulfill their academic and creative potential



Adjournment

Upon a motion made by Mr. Reho, seconded Mrs. Pedzich, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:56 p.m. The next Regular meeting will be on January 21, 2016 at the Operations Center at 6:30 p.m.

APPROVED:
ADJOURNMENT

Respectfully submitted,

Deborah Sundlov

Deborah Sundlov
District Clerk